

CITY OF MARINETTE BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES FROM JUNE 21, 2016

1. 3rd Ward Alderperson John Marx, Board President, **called** the regular Marinette Board of Public Works Meeting **to order** at 04:30 P.M. in the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue, Marinette, WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:
MEMBERS PRESENT: Alderpersons Marx, Flatt, Keller & Skorik; Mayor Genisot, Finance Director/City Treasurer Miller & City Attorney Sbar.
ABSENT & EXCUSED: Alderperson Hitt and Public Works Director/City Engineer Miller.
OTHERS PRESENT: Alderperson Goes; Public Works Superintendent Swiatnicki; Amber Myszka and Jacob Swanson.
3. **Board of Public Works meeting minutes.**
Finance Director/City Treasurer Miller moved/Alderperson Keller seconded and all concurred to approve, as submitted, the Board of Public Works regular & special meeting minutes from 05/17/16 & 06/07/16.
4. **Continued review of proposed City Park Campground improvements and electrical upgrades.**
Public Works Superintendent Swiatnicki reported there were no updates to report at this time. No further action was taken on this item.
5. **Alderperson Keller's request to discuss poor condition of some City alleyways.**
Alderperson Keller reported he has personally observed a number of paved alleys that have deteriorated to such poor condition that it is impossible to properly maintain or navigate through. Board members discussed and concurred that the Common Council should initiate an alley evaluation process, solicit public input and identify and forecast an annual dedicated budget allocation for alley repairs. No further action was taken on this item.
6. **Board President Marx's request to discuss 50/50 sidewalk program.**
Pursuant to Marinette Municipal Code § 6.0202 and Wis. Stat. § 66.615, when the Board of Public Works condemns a section of sidewalk, the property owner shall be charged for 50% of the cost to replace the section and when the Board of Public Works designates a Sidewalk Improvement District, the property owners shall not be charged for the cost of the installation or replacement of sidewalk in such district and if the owner elects to have the sidewalk fronting his or her property replaced, and the section of sidewalk has not been condemned and is not part of a Sidewalk Improvement District, the property owner shall pay 50% of the replacement cost. The City's participation in such replacement cost is contingent upon the availability of funds. In the event that funds are not available in a given fiscal year, the property owner may pay the full cost of such replacement, or the property owner may elect to be placed on a waiting list. Board President Marx advised members to consider reestablishing sufficient budget funds each year to resurrect this 50/50 sidewalk program which has not been utilized in recently years.
7. **Public Works Department monthly activities report.**
Public Works Superintendent Swiatnicki prepared and included in today's meeting agenda packet a monthly Department of Public Works activities report that provided number of Public Works staff hours dedicated to various tasks over the past month. Swiatnicki reported there was 1300 hours expended during that period towards Parks and Cemetery spring cleanup and setup preparation. This item was presented for informational purposes only and no further action was taken.
8. **Martell Construction contract payment and change order request for Concrete & Curb Patching Project.**
Finance Director/City Treasurer Miller asked the Board to mandate change orders are reviewed with proper clarification prior to submission of final contract payment request. Alderperson Skorik moved/Marx seconded and all concurred to recommend the Common Council conditionally approve, as presented, contract change order request No. 1 adding \$6,851.04 to original contract sum and contract payment request No. 2 (final) totaling \$6,851.04 from Martell Construction, Inc., for Concrete Pavement and Curb Patching Project No. 2016-400 conditioned upon Public Works Director and City Engineer Miller providing brief explanation for change order prior to Common Council action on this item.
8. **Topics for next meeting.**
Mayor Genisot requested an item pertaining to Facade Improvement Program.
9. **Adjournment.**
Finance Director/City Treasurer Miller moved/Alderpersons Skorik seconded and all concurred to adjourn at 4:58 PM.

Jim Anderson, City of Marinette Clerk

(Next regular Board of Public Works meeting is 07/19/16@ 04:30 PM or immediately following Finance & Insurance Committee, whichever's later, within Common Council Chambers, 1905 Hall Ave., Marinette Wisconsin.)