



Agenda posted Thursday, January 12<sup>th</sup>, 2022 at 12:00PM

A meeting of the Parks and Recreation Committee will be held on, **January 17th 2022 @ 4:00 pm in City of Marinette Common Council Chambers, 1905 Hall Ave. Marinette, WI**

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**Parks and Recreation Committee Meeting Agenda  
Monday, January 17th, 2022**

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of December 20th, 2021.
4. Executive Director of Recreation & Events report. (see attached)
5. Recreation Superintendent report (see attached).
6. Public Work's Superintendent report (see attached).
7. Marketing & Tourism Director report (see attached).
8. Discussion and possible action regarding an action plan for Higley field.
9. Discussion and possible action regarding Duer Gym.
10. Discussion regarding City Park campground.
11. Presentation by Healthy Youth Coalition. (forwarded from December meeting).
12. Consideration and possible action items for the February agenda.
13. Adjourn.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl); City Clerk Lana Bero (w/encl); Executive Recreation Director Gavin Scray(w/encl.); Recreation Superintendent Adrienne Lacy (w/encl), Superintendent of Public Works Pat Carlson (w/encl.); Marketing and Tourism Director Shawn Katzbeck; City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

*A possible quorum of Common Council members may be present at this meeting.*

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible.

## PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 12/20/2021

1. Alderperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:00 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:  
**MEMBERS PRESENT:** Alderpersons Kowalski, Polzin, Wolfe, Keller & Klegin.  
**ABSENT:** None  
**OTHERS PRESENT:** Recreation Superintendent Adrienne Lacy, Marketing Director Shawn Katzbeck, Thomas Karban, Kathy Korchak, Alderperson Mikutowski, Oitzinger, Superintendent of Public Works Pat Carlson, Melissa Ebsch & Maya Shimizu-Harris.
3. **Approve minutes of November 15, 2021 meeting.**  
Alderperson Polzin moved/Klegin seconded and all concurred to approve as presented the meeting minutes from September 21st, 2020.
4. **Executive Director of Recreation & Events report.**  
Executive Recreation Director Scray provided his monthly report for November for the Community REC Center.
5. **Recreation Superintendent report.**  
Assistant Recreation Director, Adrienne Lacy provided her monthly report for November.
6. **Public Work's Superintendent Report**  
Public Work's Superintendent, Pat Carlson provided his monthly report for November.
7. **Director of Tourism and Marketing report.**  
Director of Tourism and Marketing Shawn Katzbeck provided his report that included past and future events for the Community REC Center.
8. **Discussion and possible action regarding an action plan for Higley Field.**  
The committee took no action on the agenda item and will be adding it to the January Parks & Recreation agenda for further discussion.
9. **Discussion and possible action regarding Duer Gym.**  
The committee took no action on the agenda item and will be adding it to the January Parks & Recreation agenda for further discussion.  
  
**9a. Presentation by Healthy Youth Coalition.**  
This agenda item was passed on.
10. **Items for January agenda –**
  - **Higley Field**
  - **Duer Gym**
  - **Healthy Youth Coalition**
  - **City Park campground**
11. **Adjourn.** Alderpersons Klegin moved/Wolfe seconded and all concurred to adjourn at 4:33 PM.  
Mindy Campbell, Deputy City Clerk

*(Next regular Parks and Recreation Committee meeting is **Monday 01/17/21 @ 4:00** in the Common Council Chambers).*

**Update – January 2022**

**EVENTS**

- PAST November 6: Blues, Brews, Barbecue
- PAST November 19-20: Old World Christmas
- PAST December 3-5: 14U Hockey Tournament
- PAST December 4: Christmas in Marinette
- PAST December 17-19: 18U Hockey Tournament
- PAST December 27-28: Velocity Baseball/Softball Camps
- PAST January 7-9: 12U Girls Hockey Tournament
- January 15: Jump Around Bouncy House Event
- January 21-23: 12U Hockey Tournament
- February 4-6: Pickle ball Tournament
- February 11-13: Squirt Hockey Tournament
- February 12: 20 Year Gun Club Gun Show
- February 18-20: Fishing, Boating Outdoor Show
- February 25-27: Mite Hockey Tournament
- March 11-13: High School State Hockey Tournament
- March 12: Spring Craft Show
- March 18-20: Chummy Hockey Tournament

**PROGRAMS**

- See Adrienne's report
- Fall/Winter offerings

**STAFFING**

- Advertising Recreation Program Coordinator Position
- Zamboni drivers needed
- PT housekeeper needed

**REC CENTER**

- Hockey Season
- Menominee Hoops Club
- Temporary pickle ball nets added

**CIVIC CENTER**

- Civic center winterized
- Outdoor ice rink operational
- Temporary parking lot in place
- Higley Park conceptual planning

**WELCOME CENTER**

- Seasonal Hours/staffing

**DUER GYM**

- Compiling list of non-profits to send letters to
- Utilities disconnected

**CAMPGROUNDS/PAVILLIONS**

- Renting for 2022
- \$100 security deposits now implemented
- Tent site issues



## **Recreation Department**

*Adrienne Lacy – Recreation Superintendent*

### **Recreation Superintendent Report – January 2022**

#### **Community Programs:**

- Skating and tennis lessons began the first week of January.
- Sporties for Shorties started the first week of January.
- Zumba is ongoing.
- Bend & Stretch is ongoing.
- Taekwondo is ongoing.

#### **2022 Upcoming Programming:**

- Jump Around Bounce Day on January 15<sup>th</sup>.
- Day camps on January 24<sup>th</sup>, February 17<sup>th</sup>, and 18<sup>th</sup>.
- Parents' Night Out on February 25<sup>th</sup>.
- Starting planning for #myREC Summer Day Camp – registration begins on March 1.

#### **Updates:**

Respectfully Submitted,

Adrienne Lacy, CPRP  
Recreation Superintendent

1905 Hall Avenue  
Marinette, WI 54143  
715.732.5175  
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715.735.9149 Fax



## City of Marinette Public Works

Patrick Carlson  
Superintendent

### MONTHLY PARKS REPORT- DECEMBER 2021

- Snow plowing parking lots and sidewalk maintenance in all the parks and boat landings.
- Forestry has been trimming and removing dead trees from parks.
- DPW on days when not doing snow activities are sanding and fixing park picnic tables at the city garage.

Thank you,

A handwritten signature in blue ink, appearing to read "Pat Carlson", is written over a light blue circular stamp.

Pat Carlson  
Superintendent of Public Works



## **City of Marinette**

**Shawn Katzbeck, Director of Marketing & Tourism**

2501 Pierce Ave. Marinette, WI 54143

ph: (O) 715-732-5162 (C) 920-256-0016

[skatzbeck@marinette.wi.us](mailto:skatzbeck@marinette.wi.us)

### **Marketing Recap- January 2021**

- I. Event Marketing – December/January
  - i. Softball and Baseball Camp with Velocity Performance Sports
    1. Boys – 21 Participants
    2. Girls – 30 Participants
  - ii. Softball Tournament
    1. Velocity Sports is attempting to put together a softball tournament for the last Saturday in February
  - iii. Pickleball Tournament - February 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>
    1. Men's, Woman's, Mixed Doubles, Skinny Singles
    2. Fifty-five entries – Thirty-six Out of town
  - iv. 20-Year Gun Club Gun Show February 12<sup>th</sup>
  - v. Outdoor Show February 18-19-20
  - vi. Softball Tournament February 26<sup>th</sup>?
  - vii. Spring Craft Show March 12<sup>th</sup>
  - viii. Home and Garden Show March 26<sup>th</sup>
- II. City Marketing
  1. Welcome Center
    - a. Added simplified REC Center Tri-Fold
    - b. Major Marinette is in works
  2. TV at Welcome Center
    - a. Perfectly Seasoned
    - b. Marinette business's
      - i. Food Created sales package an I'm selling it to local Restaurants



### **3. REC Center**

#### **i. Set Craft Show Dates**

- 1. Spring March 12**
- 2. Summer June 11<sup>th</sup>**
  - a. Food Trucks**
  - b. Live Music**
- 3. Fall October 1<sup>st</sup>**
  - a. Oktober Fest Theme**
- 4. Christmas in Marinette December 3**

#### **ii. Used Constant Contact**

#### **iii. In the Works**

- 1. Food Truck Friday**
- 2. Farmers Market**
- 3. Menekaunee Rocks**
- 4. MMA Fight**
- 5. Senior Prom**
- 6. Pickleball Tournament**
- 7. World Fest**