



**BOARD OF PUBLIC WORKS COMMITTEE MEETING AGENDA**

A Board of Public Works Committee Meeting is scheduled for Tuesday, **January 17, 2023, at 4:30 p.m.**, within the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue.

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of the November 15, 2022 regular meeting and December 6, 2022 special meeting.
4. Discussion and possible recommendation to the Common Council regarding an additional recycling collection week during the Christmas Holiday Season.
5. Discussion and possible recommendation to the Common Council regarding boat launch pay stations. (Handout at Meeting)
6. Discussion and possible recommendation to the Common Council regarding city dump fees.
7. Discussion and Possible Action regarding Application for Street Use Permit for the Bellin Health Community Run/Walk on Saturday, April 29<sup>th</sup>, 2023. Closing Gallagher Road from Roosevelt to Angwall. Closing Angwall Drive from Gallagher to Parcek. Closing Parcek Street from Angwall to Roosevelt. Starting at 7:00A.M. and ending at 9:45A.M.
8. Topics for the next meeting.
9. Adjournment.

*Kex Keller*

Board of Public Works President

*A possible quorum of Common Council members may be present at this meeting.*

**Requests from individuals with disabilities who need special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 1-715-732-5140 with as much advance notice prior to the meeting as possible.**

1. 1<sup>st</sup> Ward Alderperson Ken Keller, Board President, **called** the regular Marinette Board of Public Works Meeting to **order** at 04:35 P.M. in the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue, Marinette, WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:  
**MEMBERS PRESENT:** Alderpersons Keller, Skorik, Oitzinger, Polzin & Flatt; Mayor Genisot, Public Works Director/City Engineer Miller; Finance Director/City Treasurer Miller & City Attorney Gagan.  
**ABSENT & EXCUSED:** None  
**OTHERS PRESENT:** Alderperson Kowalski & Wolfe, Superintendent of Public Works Carlson, Lt Jeff Cate, Fire Chief Heckel. Judge Noppenberg & Melissa Ebsch.
3. **Board of Public Works meeting minutes.**  
Alderperson Skorik moved/ Polzin seconded, and all concurred, to approve the Board of Public Works regular meeting minutes from 10/18/22.
4. **Update on the 2022 Illicit Discharge Detection and Elimination study results.**  
Included in today's packet is a memorandum from City Engineer/Director of Public Works Miller regarding the initial outfall screening that occurred in August of 2022, finding ten outfalls that showed indicators of potential illicit discharge. Included is a report from Robert E. Lee and Associates regarding the 2022 illicit Discharge and Detection & Elimination Program-2022 Field Screening. No action was taken on this agenda item.
5. **Discussion and possible Recommendation to the Common Council regarding suggested changes to the refuse and recycling collection ordinance.**  
No action was taken on the agenda item. The committee will further review the recommended changes.
6. **Discussion and possible Recommendation to the Common Council regarding USH 41 Bridge Maintenance Responsibilities.**  
Included in today's packet is a memorandum from City Engineer/Director of Public Works Miller that included the State Municipal Agreement between the City of Marinette and the WI Department of Transportation for the construction of USH 41 and the Interstate Bridge. The terms and conditions of the Agreement and the responsibility of the City is listed in the agreement enclosed in the packet. The agenda item is for information only and no action was taken.
7. **Discussion and possible recommendation to the Common Council regarding USH 41 Parapet Wall Railing.**  
Included in today's packet is a memorandum from City Engineer/Director of Public Works Miller stating City staff reached out to several contractors regarding options to repair the USH 41 Bridge Parapet Railing. The committee discussed the options and would like City Engineer/Director of Public Works Miller to seek out further information regarding if replacing portions of the Bridge Parapet railing is an option and if the railing is a required safety component.
8. **Discussion and possible recommendation to the Common Council regarding update on the temporary ATV trail.**  
Lt Jeff Cate reported there has been no complaints to the Police Department regarding the ATV trail. Alderperson Skorik moved/ Finance Director/City Treasurer Miller seconded and all concurred to recommend the Common Council approve to extend the trial period for the ATV trail an additional 6 months.
10. **Topics for next meeting.**
  - Discussion and possible recommendation to the Common Council regarding suggested ordinance changes related to the refuse and recycling collection ordinance (See Attached from Alderperson Mikutowski).
  - Discussion regarding USH 41 Parapet Wall Railing.
11. **Adjournment.**  
Finance Director/City Treasurer Miller moved/ Alderperson Polzin seconded and all concurred, to adjourn at 05:07 PM.

Lana Bero, City Clerk

*(The next regular Board of Public Works meeting is Tuesday 12/20/22 @ 04:30 PM in the Common Council Chambers)*

1. 1<sup>st</sup> Ward Alderperson Ken Keller, Board President called the Board of Public Works special meeting to order at 05:55 PM at Marinette City Hall Common Council Chambers, 1905 Hall Ave., Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:  
**MEMBERS PRESENT:** Alderpersons Flatt, Skorik, Keller & Oitzinger; Mayor Genisot; Public Works Director/City Engineer Miller; Finance Director/Treasurer Miller & City Attorney Gagan  
**ABSENT & EXCUSED:** Alderperson Polzin.  
**OTHERS PRESENT:** Judge Noppenberg, Police Chief LaCombe, Fire Chief Heckel, Alderperson Kowalski, Wolfe, Mikutowski & Klegin, Marketing & Tourism Director Shawn Katzbeck, Mayor’s Administrative Assistant Kust, Legal Administrative Assistant Stemper, Michael Ebsch & Melissa Ebsch.
3. **Consideration and possible Common Council recommendation 1-year renewal option to the City Electrician Services Contract with Winnekins Electrical Contracting LLC**  
 Included in today’s packet is a memorandum from Public Works Director/City Engineer Miller recommending the 1-year renewal to Winnekins Electrical Contracting, LLC with an increase of 8.2% for City Electrician Services. Alderperson Oitzinger moved/ Skorik seconded and all concurred to **recommend the Common Council approve** the 1-year renewal City Electrician Services to Winnekins Electrical Contracting with an 8.2% increase.
4. **Adjournment.**  
 Finance Director/Treasurer Miller moved/ Alderperson Skorik seconded and all concurred to adjourn at 05:57 PM.

Lana Bero, City of Marinette Clerk

*(The next regular Board of Public Works meeting is scheduled for Tuesday 12/20/22 @ 04:30 PM, within the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.)*

# MEMORANDUM

**TO:** Mayor Genisot  
Board of Public Works

**FROM:** Brian R. Miller  
Director of Public Works

**DATE:** January 13, 2022

**SUBJECT:** Additional Recycling Collection Week

A request was received for an additional recycling collection week during the Christmas Holiday Season because of the large quantity of recyclables generated during this time.

Waste Management said it would cost the city \$10,600 to provide the additional collection week. The additional collection would occur the week of January 1, 2024.

**2023**

October						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23*	24	25
26	27	28	29	30		

December						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25*	26	27	28	29	30
31						

\* Observed holidays - Service delayed 1 day throughout remainder of week. Added Week

**City of Marinette**

TRASH ONLY WEEK

TRASH AND RECYCLING WEEK

WM Customer Service  
1-888-960-0008

**2023 HOLIDAYS - ONE DAY DELAY**

Memorial Day      May 29

Independence Day    July 4

Labor Day            Sept 4

Thanksgiving        Nov 23

Christmas Day        Dec 25



## CITY OF MARINETTE 2022 DUMP SUMMARY

### Expenditures

Recycle Disposal:	\$3,291.63
Refuse Disposal:	\$79,544.19
E-Cycle:	\$6,922.96
Dump Wages w/overtime:	\$34,456.70
Large item wages:	\$4,949.14
Total:	\$129,164.62

### Revenue

Electronics:	\$6,190.00
Large item:	\$3,860.00
Vehicles:	\$21,290.00
Trailers:	\$7,580.00
Total:	\$38,920.00

### ***Revenue – Expenditures***

\$38920.00 - \$129,164.62= **\$-90,244.62**



**CITY OF MARINETTE APPLICATION FOR STREET USE PERMIT**


Pursuant to Marinette Municipal Code § 9.100 the Common Council may grant a street use permit subject to reasonable municipal regulation and control. The City Clerks Office issues permits. Application must be submitted to & approved by the Board of Public Works and Common Council plus representatives from Police and Public Works Departments.

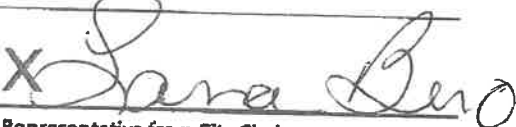
Name: **BRIAN CLEVEN**  
 Organization: **BELLIN MARINETTE**  
 Address: **2820 Roosevelt Road**  
 Telephone: **735-2185 or 715-938-2306**  
 Requested Street Closure Date: **Saturday, April 29th in 2023**  
 Time Duration: **7AM-9:45AM**  
 Approximate # of people involved: **500-1000**


Fees: (Check category that applies to your event)

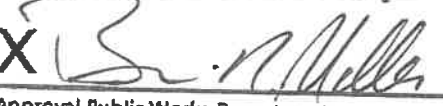
- If less than 3 blocks and no traffic re-routing required  \$5.00
- If more than 3 blocks and no re-routing of traffic required  \$20.00
- If re-routing of traffic required add a flat user fee of -  \$35.00
- If for sale or promotion of commercial products/services  \$45.00
- Plus daily promotional event flat rate of \$30.00 per day =  \$ \_\_\_\_\_

Street use permit for the following portion of **Gallagher, Angwall, Parcek** closing street from **Gallagher, Angwall, F** down to **Gallagher, Angwall, Parcek**

X   
 Individual requesting street closure

X   
 Representative from City Clerk

X   
 Approval of Police Department

X   
 Approval Public Works Department

DETAILED DESCRIPTION OF PROPOSED USE OF CLOSED STREET

We would like to close and control

-Gallagher Road from Roosevelt to Angwall

-Angwall Drive from Gallagher to Parcek

-Parcek Street from Angwall to Roosevelt

Closing for Participant Safety during Community 5K Run/Walk

on Saturday, April 29th in 2023 (The last Saturday in April going forward)

We also plan to cone off 1 lane from the Bellin Health Marinette Clinic driveway to

to the stoplight at Roosevelt and Gallagher for participant safety

Chief LaCombe and Captain Nault aware of the event and

will work with our team to ensure safety of the event.