



**CIVIC AFFAIRS, CEMETERY, TRAFFIC & LIGHTS COMMITTEE MEETING
MONDAY, JANUARY 19, 2026**

A meeting of the Civic Affairs, Cemetery, Traffic & Lights Committee has been scheduled for **Monday, January 19, 2026 at 4:30PM, within the Common Council Chambers** at Marinette City Hall, 1905 Hall Avenue, Marinette, WI. **Note: A quorum of the Common Council may be present.**

The following items will be on the agenda:

1. Call the meeting to order.
2. Roll Call.
3. Approve minutes of 12/15/2025 regular meeting (see attached).
4. Discussion regarding the Mayor's power to veto (see attached).
5. Discussion and possible action regarding updating Cemetery Rules (mostly updates and clean up) (see attached).
6. Adjourn.

Mike Wolfe, Chairperson
Civic Affairs, Cemetery, Traffic & Lights Committee

Cc: Mayor, Steve Genisot (w/encl); Chief of Police, Jon LaCombe (w/encl); City Clerk, Lana Bero (w/encl); Director of Public Works, Brian Miller (w/encl); City Attorney, Robert Gagan (w/encl); Public Works Superintendent Kelly Stewart (w/encl); Common Council Members; Department Heads; EagleHerald (w/encl); Peshtigo Times (w/encl); Bay Cities Radio (w/encl); City Hall Bulletin Board.

Requests from individuals with disabilities who need special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 1-715-732-5140 with as much advance notice prior to the meeting as possible.

MARINETTE CIVIC AFFAIRS, CEMETERY, TRAFFIC & LIGHTS COMMITTEE MEETING MINUTES FROM 12/15/25

1. 4th Ward Alderperson Michael Wolfe, Committee Chairperson, **called** the Civic Affairs, Cemetery, Traffic and Lights Committee regular meeting **to order** at 04:31 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.
2. **Upon a call of the roll**, the following Committee members attendance was recorded as follows:
MEMBERS PRESENT: Alderpersons Wolfe, Kowalski, Oitzinger, Karban and Skorik.
ABSENT: None.
OTHERS PRESENT: Fire Chief Heckel, Alderpersons Klegin & Mikutowski.
3. **Approving Civic Affairs, Cemetery, Traffic & Lights Committee prior month meeting minutes.** Alderpersons Karban moved/**Kowalski** seconded and all concurred, to **approve, as presented**, the Civic Affairs, Cemetery, Traffic & Lights Committee regular meeting minutes from **11/17/2025**.
4. **Discussion and possible action regarding a request from Janette Sadowski for a permit to park on tree lawn located at 219 Terrace Ave.**
Alderpersons Kowalski moved/Skorik seconded and all concurred, to approve a permit to park on the tree lawn at 219 Terrace Ave. for the 2025-2026 winter season. Approval is contingent upon the committee's request that the resident explore opening the rear fence to utilize alley access and clean up the backyard to provide additional parking for the 2026-2027 winter season.
5. **Adjournment** – Alderpersons Oitzinger moved/**Kowalski** seconded and all concurred to **adjourn** at **4:37 PM**.

Mindy Campbell, Deputy City Clerk

*(Next regular Civic Affairs, Cemetery, Traffic & Lights Committee meeting is **Monday 01/19/26 @ 04:30** in the Common Council Chambers).*

62.09 Officers.

(8) MAYOR.

(a) The mayor shall be the chief executive officer. The mayor shall take care that city ordinances and state laws are observed and enforced and that all city officers and employees discharge their duties.

(b) The mayor shall from time to time give the council such information and recommend such measures as the mayor may deem advantageous to the city. When present the mayor shall preside at the meetings of the council.

(c) The mayor shall have the veto power as to all acts of the council, except such as to which it is expressly or by necessary implication otherwise provided. All such acts shall be submitted to the mayor by the clerk and shall be in force upon approval evidenced by the mayor's signature, or upon failing to approve or disapprove within 5 days, which fact shall be certified thereon by the clerk. If the mayor disapproves the mayor's objections shall be filed with the clerk, who shall present them to the council at its next meeting. A two-thirds vote of all the members of the council shall then make the act effective notwithstanding the objections of the mayor.

(d) Except in cities that have adopted s. 62.13 (6), the mayor shall be the head of the fire and police departments, and where there is no board of police and fire commissioners shall appoint all police officers, and the mayor may, in any city, appoint security personnel to serve without pay, and in case of riot or other emergency, appoint as many special police officers as may be necessary.

(e) The council at its first meeting subsequent to the regular election and qualification of new members, shall after organization, choose from its members a president, who, in the absence of the mayor, shall preside at meetings of the council, and during the absence or inability of the mayor shall have the power and duties of the mayor, except that the president shall not have power to approve an act of the council which the mayor has disapproved by filing objections with the clerk. The president shall when so officiating be styled "Acting Mayor".

1. Board of Public Works – currently not assigned supervision and control of cemetery and mausoleum operations

Grounds keeping maintenance and burials are not currently assigned to the Department of Public Works

2. New Sod – don't use sod, plant seed

4a. Contradictory – No graves, crypts, or niches may be sold transferred or credited for more than the original purchase price. / The City of Marinette shall establish the current value for all of the lot transfers.

4b. Contradictory – Graves, crypts, or niches may not be sold or credited for more than the original purchase price. / The City of Marinette shall establish current refund values for graves, crypts, or niches.

5c. Poles for windsocks or hanging baskets may be brought to the cemetery office for personnel to install – are we still doing this?

6b. have sod laid – don't use sod

6g. Military lots – contact the commander for permission

7c. 3 graves or less all grave markers must be flush to the ground except when a duplicate family lot marker is ordered? Does not make sense to me and the next line says it must either be a duplicated or flush and then it goes on to say no upright markers will be permitted in the same sections.

7e. No more than one double marker shall be allowed on any two graves adjacent to each other. (are we still doing this?)



RULES AND REGULATIONS FOR CITY OF MARINETTE CEMETERIES & MAUSOLEUM

CEMETERY RULES ADOPTED ON XXXXXXXXX MAY 10, 2000... AMENDED 10/17/2003 & 10/18/2011
BY CITY OF MARINETTE CIVIC AFFAIRS, CEMETERY, TRAFFIC & LIGHTS COMMITTEE

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1. Reference to City Ordinances and State Statutes

The Civic Affairs, Cemetery, Traffic and Lights Committee and Board of Public Works are assigned supervision and control of all City owned cemetery and mausoleum operations. Established rules, regulations and rates can be modified or adjusted whenever it is deemed necessary by a majority of the members of the either Committee. Administrative duties are covered by the City Clerk's office while all grounds keeping maintenance and burials are assigned to the City of Marinette Department of Public Works. All City owned cemeteries rules and regulations are in compliance with both State of Wis. Statutes 157.01 - 157.70 and State of Wis. Administrative Codes CB 1 — 2 & RL 52 — 54 along with local City of Marinette Municipal Code §§190-1 through 190-20.

2. Public hours for City of Marinette cemetery grounds, sales, and mausoleum

(a) Cemeteries — Pursuant to Marinette Municipal Code §190-13 all cemeteries are closed to the public between the hours of 5:30 PM & 6:00 AM from Oct. 1st through April 30th and between the hours of 8:00 PM and 6:00 AM from May 1st through Sept. 30th. Public access hours may be altered to accommodate routine maintenance needs or weather-related emergencies. The main access gates for Forest Home cemeteries are at 2420 Mary Street. Woodlawn's main access road is across from Marinette High School (Pierce Ave.) and Calvary Cemetery is south of Pierce Ave. water tower on same side of the street. Visitors are reminded that cemetery grounds are reserved for the interment of the deceased and it is expected everyone maintain respect of the final resting place of our fellow citizens.

(b) Mausoleum — Forest Home Mausoleum visitation hours are from 7:30 AM to 4:00 PM, Monday through Friday and 8:30 AM to 4:00 PM on Saturday and Sunday with limited hours announced prior to each holiday by the Clerk's Office.

(c) City Clerk's Office operations hours — Public hours are 7:30 A.M. to 4:00 P.M. Monday through Friday. Call (715)732-5140 for burial, entombment or inurnment scheduling, mausoleum and cemetery sales or other general questions regarding the cemetery and or mausoleum operations.

(d) Seasonal deadlines — (April through October) During these months, no wreaths or other decorations may be placed on metal or wooden tripods, or in any container that obstructs grass trimming. Failure to remove items by established deadlines will result in disposal by cemetery staff. **April 1st** — Annual spring grounds maintenance/clean-up period commences where caskets stored over the winter are buried, foundation & footing orders are processed and winter burial sites are backfilled with topsoil and new sod. All winter decorations must be removed prior to this date. No new summer decorations may be placed in cemetery until the spring clean-up period ends, which is announced annually prior to Memorial Day. **October 1st** — Annual fall grounds maintenance/clean-up period commences where all water lines are drained and shut off, leaf cleanup, and disposal of all summer decorations still remaining on graves occurs. All summer decorations must be removed prior to this date. No new winter decorations may be placed in any cemetery until the fall clean up period ends (heavily dependent on weather), which is announced to the public annually in November.

3. Fees, payments and assessments

(a) Grave, crypt or niche sale prices — City of Marinette Fee Schedule establishes the sales price for all grave, crypt, or niche spaces. Interested individuals can obtain a copy of the fee schedule at the City Clerk's or mausoleum office or call (715)732-5140 or (715)732-5173. Grave, crypt, or niche purchasers acquire the right and privilege of burial, entombment or inurnment for each individual designated in the purchase agreement. No person shall be recognized as a lot owner unless his or her name appears in the lot owner's contract or through inheritance pursuant to Wis. Statutes Chapter 157. All grave, crypt, and niche sales shall be recorded on a pre-numbered sales contract and deed. When immediate need to bury, entomb or inurn, the space involved must be prepaid prior to scheduling final

arrangements. Graves, crypts, or niches must be prepaid prior to setting any grave marker or monument, adhering crypt letters, dates or memorial items; or engraving niche names or dates.

(b) Memorial item sales Crypt front emblems and letters are available through the Forest Home Mausoleum office. Emblems, lettering, vases or other memorial items can only be ordered and affixed after unit space is paid in full. Emblems must be purchased through the current approved vendor and comply with two uniform sizes that include a maximum of 3" in diameter for single crypt fronts and maximum 5" in diameter for double crypt front. Only one (1) single emblem per single crypt front or one (1) double emblem per side-by-side crypt front is allowed. Vases must be purchased from the City of Marinette to maintain uniformity.

(c) Perpetual Care — Cemetery perpetual care shall be established at 15% of sales proceeds derived from the sale of each cemetery grave. Mausoleum perpetual care shall be established at 25% of sales proceeds derived from the sale of each mausoleum crypt or niche space per Wisconsin State Statutes. Cemetery perpetual care involves keeping lots looking neat and clean and includes the following maintenance services; raking leaves, mowing grass, trimming around grave markers as necessary, grounds irrigation as deemed necessary and fertilization with a suitable mixture as deemed necessary. Lot owners, and those caring for lots shall obtain permission from the City Clerk's Office prior to spreading any fertilizer on cemetery grounds to avoid over fertilizing & damaging turf.

(d) Items not covered under Perpetual Care include — Repairing, raising and leveling of headstones or monuments, if a headstone requires repair - raised or leveled, the City, or when appropriate, a monument dealer will offer this service for a fee. The City of Marinette does not maintain, repair or replace any memorial (including headstones and monuments) structure erected by lot owners upon cemetery grounds. Perpetual care does not include planting, watering, or weeding of flowerbeds nor any other special or unusual work requests to improve privately owned lots.

(e) Disinterment/disentombment/disinurnment & transfer to another location — Requests for disinterment, disentombment or disinurnment for transfer to another cemetery or mausoleum are allowed. The forms required and schedule of established fees for disinterment, storage and transfer from City owned cemeteries, mausoleums or from outside of the city cemeteries and mausoleums can be obtained at the City Clerk's office or call (715)732-5140.

(f) Entombment Preparation (costs for crypt and niche space openings) — The City of Marinette shall set the price for all of the above-mentioned rates listed in this section. You can obtain a complete schedule of the prices at the City Clerk's office or call (715)732-5140. Crypt and Niche space must be paid in full before entombment takes place and before lettering is affixed.

(g) Headstone and monument foundations and footings — The City of Marinette shall establish all headstone placement rates. Rates are based on the size of the marker. You can obtain a complete schedule of the prices at the City Clerk's office or call (715)732-5140.

(h) Special project requests, tree removals, assessments etc. — The City of Marinette shall establish the price for all of the above-mentioned rates listed in this section based upon a time and material basis. You can obtain a complete schedule of the prices or price quote by contacting the City Clerk's office (715)732-5140 or mausoleum office (715)732-5173.

4. Refunds, transfers and forfeitures

(a) Ownership Transfer — City Clerk's office must authorize all ownership transfers of graves, crypts or niches. No graves, crypts, or niches may be sold, transferred or credited for more than the original purchase price. Transfer requests will be considered on a case-by-case basis. The City of Marinette shall establish the current value for all of the lot transfers. You can obtain a complete schedule of the prices at the City Clerk's office or call (715)-732-5140.

(b) Refund & resale values — Graves, crypts, or niches may not be sold or credited for more than the original purchase price. The City of Marinette shall establish current refund values for graves, crypts, or niches. Costs incurred by the City related to preparing the lot, crypt or niche for resale will be deducted from the refund total.

(c) Repossession of graves, crypts, and niches — Former owners of repossessed graves, crypts or niches that were not resold, may repurchase them by paying current fee including perpetual care. Where repossessed graves contain recorded burials, they will revert back to the lot owner of record and/or their descendants. All unoccupied repossessed grave spaces are listed on the City's inventory of graves for resale priced at the current sale rate. Where markers exist on repossessed graves the marker shall be removed or relocated at the discretion of the City. The removal or relocation of the marker enables resale of the lot.

5. Cemetery grounds maintenance

(a) Equipment and vehicle usage restrictions — City of Marinette will not be held responsible for any damage to lots or structures incurred by equipment or vehicles not owned by the City of Marinette. Contractors in whatever capacity employed shall be required to clean up after their work is completed and restore cemetery grounds to their original condition. Obstructions to drives, avenues, and paths, incidental to improvements or changes must be as slight as possible and there shall be no unnecessary delay in finishing after work has begun. In order to protect drives, paths and grass from destruction, planks must be laid on them when heavy material is to be moved over them. No heavy trucking will be allowed in wet weather, and no vehicle can pass through the grounds at a rate faster than (10) miles per hour, or under any circumstance leave the designated paved avenues.

(b) Allowable plantings & memorial decorations within cemetery & mausoleum — Natural or artificial floral arrangements are allowed in all cemetery sections. Floral beds are permitted on the marker (west) side of each grave. Floral beds shall not exceed twenty-four (24) inches in length, or twelve (12) inches in depth and shall abut the front of monuments or markers not extending more than twelve (12) inches from marker or monument. Sod must be removed and edging placed between floral bed and sod to control grass/weed growth and protect bed from weed trimmers. Perennials must be cut to ground level each fall. Seasonal memorial decorations must be removed prior to posted spring and fall cleanup deadlines. Natural flowers, casket sprays, etc., placed at a grave at the time of burial will be removed on the third day following the burial. Trees or shrubs may only be planted after City of Marinette review & approval. City staff shall plant any approved tree or shrub. Shrubs must not encroach upon abutting grave spaces not owned by individual requesting shrub and not extend more than 12" from existing grave marking stones. No existing cemetery tree or shrub may be removed or injured without prior City of Marinette authorization. Vigil lights must have solid cast bronze casings, non-shattering impact resistant plexi-glass candle cover with reflective shield. Permanent vigil light placement must be approved by City of Marinette and they must be encased in concrete from ground level to four inches below ground level with a minimum one inch to maximum of three-inch boarder restricted to directly in front of the marker not exceeding twelve inches from the edge of the marker. Nonconforming vigil lights will be removed. In the mausoleum mounted floral vases (where allowed) can be purchased through the City of Marinette. The installation and placement of the vases or lights are restricted to the front of marble front niches & crypts by City employees. No plants, stands or other materials will be allowed. Individuals wishing to place memorial items in the mausoleum must fill out a permission slip and obtain authorization prior to placement of any item. Seasonal Holiday items, with prior approval, must be placed and removed within a 2-week time period before and after the holiday. The City of Marinette reserves the right to remove and dispose of and is not responsible for loss or damage to any aforementioned unauthorized items left in the mausoleum.

(c) Prohibited materials/items & removal — No freestanding statues or glass decorations will be allowed. The City of Marinette reserves the right to remove any article placed in the mausoleum which is considered injurious, objectionable, or prejudicial to the general good appearance of the building. GRAVE BLANKETS WILL NOT BE ALLOWED IN MARINETTE CEMETERIES. Between April 1st and December 1st, no wreaths or other decorations may be placed on metal or wooden tripods, or in any containers, which will interfere with grounds maintenance. No decoration

shall have a height greater than 48" width/length greater than 12" in front of the monument. No decoration shall be in a state of disrepair, faded, tattered, worn or discolored to such an extent as to be unsightly. No decorations will be allowed which are intended to generate sound. With the exceptions of US Flags on the side of a marker, no decorations shall be driven into the ground to protect underground water pipes and live underground wiring. Poles for windsocks or hanging baskets may be brought to the cemetery office for personnel to install and are limited to one pole per lot. No decorations will be allowed behind monuments. No bird feeders shall be allowed due to the problems with bird droppings and spilled food. Hedges, wooden trellises, iron fences, or fences of any kind are prohibited in the cemetery. No decorative landscape stone or bark is allowed.

(d) Garbage disposal — The throwing of garbage/rubbish upon avenues or any portion of the cemetery grounds or mausoleum floors is strictly prohibited. Proper receptacles are provided at convenient points on the grounds for the deposit of weeds, flowers, plants, etc.

(e) Lot improvement — Lot owners or authorized owner representatives planning improvements on their lots must seek permission from City. Estimates and requests for special projects will be given after submission to the City & request is approved. Requests include removal of trees and shrubs. Lots must be paid in full prior to the initiation of any lot improvements. Steps, curbing, coping of any kind is prohibited on any grave lot.

(f) Rules on existing trees and shrubs — The City of Marinette reserves the right to remove any structures determined to be a public danger. This also covers dangerous trees or shrubs. If any tree or shrub located within municipal cemeteries become dangerous or detrimental to adjacent lots, streets, alleys, or walks, or negatively impacts grounds aesthetics the City shall remove the dangerous/detrimental tree or shrub, or such parts thereof as they deem necessary.

6. Interment, inurnment, entombment and vault rules and regulations

(a) Deadlines for final arrangements — Pursuant to Marinette Municipal Code §190-17(C) the City of Marinette shall accommodate families and funeral home directors through pre-scheduling staff for all interments (cremation and full burials), inurnments and entombments at established regular rates on Monday through Friday between the hours of 9:00 am through 2:00 PM. Family may be present at the time of burial, inurnment or entombment, with proper notification. A 24-hour advance notice shall be given no later than 12:00 P.M. on the day prior to any burial scheduled when ground frost is not present. This notice is expanded to a 48-hour notice for burials in cold weather periods where advance ground frost thawing is required. Weekend, holiday period and other non-standard hour burials, inurnments or entombments will be billed at a premium/overtime rate. Weekend and Monday prescheduled burial deadline is Friday noon. No burials, inurnments or entombments are scheduled during the Christmas (December 24 & 25) & New Year's (December 31 & January 1) holiday periods.

(b) Grave size and depth — The City of Marinette shall establish proper grades and all grading will be done prior to any lot sale. All grave openings shall be dug to such depths as to comply with the rules and regulations of the Wisconsin State Board of Health. A burial space in any designated section may be less but in no case more than 40 square feet (4' wide X 10' long) of ground in any burial lot. All cremation burial spaces in Forest Home Cemetery section O (cremation garden) shall be 9 square feet — 3' long by 3' wide. All graves opened shall be backfilled and have sod laid at grade level.

(c) Allowable number of interments within grave containing casket/vault — More than one (adult) interment (with casket & vault) in one grave is prohibited except in the case of a mother and infant child, twin children, or two children buried at the same time. The interment of two (2) bodies in one adult grave (one above the other) is only allowed in the case of an adult and infant child or two children under the age of five (5) buried at the same time.

(d) Cremation interment — The interment of multiple cremated remains is allowed in one grave space. Prior authorization must be granted from the City Clerk's Office. Cremated remains must be

contained within some type of single temporary container such as ones supplied by crematoriums. The one memorial headstone per grave rule still applies to grave spaces containing multiple burials. Cremation burial is prohibited in the Congregation Montefiore and Sons of Jacob sections of Forest Home Cemetery unless authorized by the presiding Rabbi.

(e) Interment permission required for 2nd burial on same grave space — Any individual seeking permission to utilize a grave space containing a prior recorded burial requires documentation the original lot owner/purchaser or deceased individual now buried on that space granted permission specifically naming said individual the right of interment to share their grave space. This documentation may include notarized statements or certified copies of relevant legal documents.

(f) Vault composition — All caskets shall be encased within a concrete, fiberglass, or other authorized material composition vault considered sturdy enough to prevent future ground settling/cave-in. No caskets will be accepted for burial unless enclosed in an approved vault. Covers for underground vaults or mausoleums may not be exposed above ground.

(g) Military lots — Funeral Directors or families seeking authorization to bury a US Military Veteran in the American Legion or Veterans of Foreign Wars sections must contact the Commander or other designee of the local VFW Post for permission to bury and present proof of veteran status through submission of a copy of proper military discharge forms. The American Legion and VFW Post provide the limited supply of remaining grave spaces at no cost but grave opening charges remain the same for either the family or the Funeral Director. Advance reservation of these spaces is prohibited. Remaining limited supply of US Military section burial spaces will be issued on an as needed basis.

7. Foundations and markers

(a) Uniform size, shape, & placement within municipal Cemeteries — In an effort to maintain cemetery uniformity and ensure they are as aesthetically pleasing as possible lot owners or memorial dealers must first verify with the City if customer retains ownership rights to a grave and if enough space exists on their lot to set desired marker prior to processing a lot owners order.

(b) Monuments — The term "Monument" shall mean any stone equal to or larger than 48 inches long by 14 inches wide by 36 inches high and set on a separate bottom base. Where monuments are authorized on lots owners may also place an individual flush marker at the head of each grave space. all monuments will be placed in the center of each multiple grave lot with half of the graves to the west of the monument and half of the graves to the east of the monument. In Forest Home Cemetery sections A, B, I, Q, R, S, & V only one monument is permitted within any size family lot. Lots with 4 or more graves in these older sections of Forest Home Cemetery need prior approval for placement of monuments due to the irregular sizes of some of the older grave spaces. Lot owners authorized to set monuments in designated areas are limited to the following dimensional rules subject to the number & configuration of graves they own:

MINIMUM NUMBER OF GRAVES ACROSS 2 SEPARATE ROWS	MONUMENT DIMENSIONS		
	Length	Width	Height
Centered on 4 grave lot	40 inches	14 inches	36 inches
Centered on 6 grave lot	60 inches	14 inches	36 inches
Centered on 8 grave lot	72 inches	14 inches	36 inches

(c) Allowable above ground level and/or upright grave markers are allowed —No monument or marker shall be set upon a lot until said lot is paid in full. If the grave space(s) owner in Forest Home Cemetery sections E, L, M, P, T, & U own 3 graves or less all grave markers must be flush to the ground except when a duplicate family lot marker is ordered. It must either be a duplicated or flush. No upright markers will be permitted in Forest Home Cemetery sections E, L, M, P, T, and U. All

markers must be the flush types with the exception of monuments for lot owners that purchase 4 or more grave spaces and are able to center the monument on the lot. Only flush single grass level-markers (not exceeding 30" in length) will be allowed on any single space within Forest Home Cemetery section O unless prior authorization is granted by the City. All other sections already platted and all future sections within Forest Home and Woodlawn Cemetery section WN shall be permitted to set an above ground single or double marker upon 3 or less graves. All flush to the ground markers must be placed at the head (west edge) of the grave. Foot-of-grave markers are prohibited in all Cemeteries.

(d) Single marker stone set upon single graves — The term "single marker" includes slant, bevel and flush style grave marker stones not exceeding 30 inches long, 12 inches wide or 18 inches high. No more than one single marker shall be allowed on any one grave. Exceptions must be pre-authorized by the City. Approved dimensions for Single Flush Marker are 24" long x 12" wide x 4" high; Single Bevel Marker is 30" long x 12" wide x 12" high and Single Slant Marker is 30" long x 12" wide x 18" high.

(e) Double marker stone — The term "double marker" shall mean any stone not exceeding 36 inches long, 12 inches wide or 18 inches high. Exceptions must be pre-authorized by the City. No more than one double marker shall be allowed on any two graves adjacent to each other. Approved dimensions for Double Flush Marker are 36" long X 12" wide X 4" high; Double Bevel Marker is 36" long X 12" wide X 12" high and Double Slant Marker is 36" long X 12" wide X 18" high.

(f) Special military section rules — Government markers set on graves not within designated US Military Veteran sections must be granite or standard bronze. Military sections must use U.S. Standard white marble set flush to the ground. Flush type granite bases for government bronze markers shall be limited to 28" X 16". For more information contact Marinette Veterans Service Office at (715)732-7650.

(g) Infant markers — Infant markers shall not exceed 16" long X 8" wide X 4" high. Infant markers will be set flush with the ground in all sections including the "Baby-land" section of Forest Home Cemetery section E.

(h) Uniform marker composition/aesthetics — The allowable composite materials for memorial markers or monuments are granite and standard bronze for US Military Veteran markers. US Military markers outside of US Military sections must be of granite or standard bronze. Markers shall consist of one piece only, except where duplication of existing markers on a lot is required to conform to a uniform appearance. If uniformity of color, style, stone type, and/or size is not possible, then marker must be flush to the ground, unless otherwise authorized by the City. Markers not matching uniform composition & aesthetics rules are in violation and lot owner and/or monument dealer shall be responsible for cost to modify the stone to conform to existing rules and regulations.

(i) Required maintenance — The City of Marinette is not responsible for any monument, marker, or other memorial. The owner of said monument, marker or memorial assumes all risks when placement occurs in the cemetery. Homeowners are urged to check with their insurance agent to verify if replacement or repair coverage is available under their homeowner's insurance policy. If monuments, markers, or memorial are deemed unsafe due to deterioration it is the responsibility of lot owner to remove it and if the City must remove deteriorated monument, marker or memorial a special assessment will be levied against lot owner or heir for charges incurred.

(j) Cemetery boundary markers — Section, block and lot boundaries shall be established and the City shall place permanent plat boundary markers at each platted lot corner. These corner markers must not be disturbed.

(k) Foundations — All monuments and markers must have a foundation except for infant and flush markers. Foundations (footings) shall be supplied & set by City employees for an established dimensional fee available at the City Clerk's Office. The City of Marinette shall set the foundation size and depth. Foundations shall be set at ground level where lowest.

8. General Public/Visitor Rules

(a) Prohibited conduct & Loitering — Any person disturbing the peace within any cemetery or mausoleum by noise or other improper conduct, or who is found to be loitering on the grounds after posted public visitor hours, may be cited for trespassing on City Property. Children under 10 (ten) years old are not permitted unless accompanied by a parent or guardian, who will be held responsible for their conduct. Scattering of garbage upon cemetery grounds or on mausoleum floors is prohibited.

(b) Pets — Pets are not allowed in City owned cemeteries unless enclosed in a vehicle. Exception will be made for those, which assist the visually impaired. Burial of any animal or pet is prohibited.

(c) Firearms — Persons with firearms, except authorized peace officers or military attendants, are not allowed in the cemetery.

(d) Malicious Destruction/Defacing — No person shall obstruct or damage any avenue, walk or alley, or trespass by destroying any grave, vault, tree, decoration, marker etc., or any other item in cemeteries. No person or persons shall deface or inflict any type of vandalism on any of the City owned cemetery or mausoleum buildings, their contents, or the surrounding landscape. No person shall deface or damage any monument, marker or structure owned by lot owners within City owned Cemeteries. All persons are prohibited from taking flowers (wild or cultivated), ornaments, damaging trees, shrubs, or plants. **(e) Speed limit and Vehicle restrictions** — Automobiles, motorcycles, mopeds, bicycles or other wheeled transportation items are restricted to a speed not exceeding ten (10) miles per hour. All vehicles are prohibited from leaving paved surfaces. No bus or larger vehicles will be admitted within the City owned Cemeteries unless the City grants special permission. No horses or horse drawn carriages will be allowed in the City owned Cemeteries. Only short-term parking related to visitation is allowed within all cemeteries. Other vehicles left unattended shall receive a citation for illegally parked vehicles.

(e) Restricted areas for walking — Parents, guardians or caretakers, shall, in all cases, be held responsible for the good conduct and behavior of their children. Children are prohibited from running at will through City owned cemetery grounds or using the City owned cemetery as a playground.

(f) Disposition of cremated remains — In the State of Wisconsin, cremated remains may not be freely scattered or otherwise disposed of upon public domain, or upon the private property of another person, (Public domain is any land owned by Federal, State, County or Municipal Governments and includes forest, lakes and streams.) Disposition can only be done upon one's own private property or within a cemetery (with approval of the cemetery authority). Retention of cremated remains is permitted in Wisconsin.

9. Forest Home Cemetery Chapel Storage

Cold weather vault storage is available. Prior to storing the casket in the limited cold-weather storage area charges must be paid.

10. Prohibited Marketing/Advertising items

The placement or display of any advertising, marketing materials, or commercial signage on cemetery or mausoleum property is strictly prohibited.

11. Genealogy Requests

Family requests to research a single family's ancestry is provided at no charge. Requests are directed to the Forest Home Mausoleum office or the City Clerk's office Monday through Friday 7:30 AM to 4:00 PM or at the mausoleum office from 10:00 AM to 4:00 PM on weekends. Genealogy requests to search multiple family names or print or copy public records shall incur a record retrieval and printing fee established by the City of Marinette. Vital records such as burial records shall not be modified without verification said record is incorrect through presentation of another "official" vital government record such as a death or birth certificate.

12. Appendices

(Includes most current Wis. Statutes, local Municipal Code and related reference charts and forms.)