



**MARINETTE FINANCE & INSURANCE COMMITTEE MEETING AGENDA
WED., FEBRUARY 22, 2023 @ 04:00 PM IN CITY OF MARINETTE
COMMON COUNCIL CHAMBERS, 1905 HALL AVE., MARINETTE, WIS**

Call meeting to order:

1. Roll call:
2. Approval of City of Marinette Finance and Insurance Committee meeting minutes from January 17, 2023 and rescheduled meeting minutes from January 10, 2023.
3. Consideration and approval of January 2023 expenditures.
4. Consideration and approval of the January budget reports.
5. Discussion and possible recommendation to common council extending the audit contract with KerberRose for another three years.
6. Discussion and possible action for additional funding required for the Fire Department Floor Apparatus.
7. Discussion and possible recommendation to common council to approve up to \$50,000 for City Hall maintenance on items such as air handling, carpet hazards, phone repair and office space.
8. Discussion regarding possible allocation of funds for the Doug Oitzinger lawsuit not covered by insurance.
9. Discussion and possible recommendation to council regarding investing funds in tBills for a better interest rate.
10. Discussion and possible action on budget report format.
11. Finance Director's Report
12. Topics or items for next meeting agenda.
13. Adjournment.

Dorothy Kowalski, Finance and Insurance Committee Chairman DK/JM

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities seeking special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible

Cc: Finance and Insurance Committee members (w/encl.), Mayor (w/encl.); City Clerk (w/encl.); Finance Director (w/encl.); City Attorney (w/encl.); Eagle-Herald (w/encl.); Peshtigo Times (w/encl.); Bay Cities Radio (w/encl.); Department Heads, City Hall Bulletin Board.

FINANCE & INSURANCE COMMITTEE REGULAR MEETING MINUTES FROM [January 17th, 2023](#)

Committee Chairperson Kowalski called the regular City of Marinette Finance & Insurance Committee meeting **to order** at 04:00 PM in Marinette City Hall [Common Council Chambers, 1905 Hall Ave., Marinette WI.](#)

- 1. Upon a call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:
MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Skorik, Keller & Klegin.
ABSENT: None
OTHERS PRESENT: Mayor Genisot, City Treasurer/Finance Director Miller & Alderperson Oitzinger.
- 2. Approval of minutes.**
Alderpersons Polzin moved/Skorik seconded and all concurred, to approve, as presented, the rescheduled Finance and Insurance Committee meeting minutes from January 10th, 2023.
- 3. Approval of November Monthly Expenditures.**
Alderpersons Polzin moved/Klegin seconded and all concurred, to recommend the Common Council approve November 2022 expenditures.
- 4. Approval of December Monthly Expenditures.**
Alderpersons Klegin moved/Skorik seconded and all concurred, to recommend the Common Council approve November 2022 expenditures.
- 5. December 2022 budget report.**
Alderpersons Skorik moved/Klegin seconded and all concurred, to accept, as presented, City of Marinette's City Treasurer's year-to-date CY2022 budget report reflecting expenditures & revenues through December 2022.
- 6. Finance Director/City Treasurer report.**
City Treasurer/Finance Director Miller scheduled the preliminary audit for Jan 30th – February 1st and the Actual Audit is scheduled the last week of March into the week of April 3rd- 7th.
- 7. Topics or items for next meeting agenda.**
None requested.
- 8. Adjournment.**
Alderpersons Klegin moved/Skorik seconded and all concurred to adjourn at 04:05 p.m.

Lana Bero, City Clerk

(The next regularly scheduled Finance & Insurance Committee meeting is scheduled for Wednesday [February 22nd, 2023](#) @ 4:00 PM in the Common Council Chambers)

RESCHEDULED FINANCE AND INSURANCE COMMITTEE MEETING MINUTES FROM JANUARY 10, 2023

1. Committee Chairperson Kowalski called the Rescheduled City of Marinette Finance & Insurance Committee meeting to order at 05:30 PM in Common Council Chambers, City Hall, 1905 Hall Ave., Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:
MEMBERS PRESENT: Alderpersons Kowalski, Klegin, Polzin, Keller & Skorik.
ABSENT: None
OTHERS PRESENT: Mayor Genisot; Alderperson Oitzinger & Mikutowski; Judge Noppenberg & Finance Director/City Treasurer Jackie Miller, Fire Chief Heckel, Police Chief LaCombe, Tom Karban, & Denise Oleszak.
3. Approval of City of Marinette Finance and Insurance Committee Special meeting minutes from November 9, 2022 and Regular meeting minutes from November 15, 2022.
Alderperson Klegin moved/ Polzin seconded and all concurred to **approve** Special meeting minutes from November 9, 2022 and Regular meeting minutes from November 15, 2022.
4. Discussion and possible recommendation to grant advance authorization to pay January 2023 expenditures pursuant to WI Stat. § 66.0609 contingent upon final review & approval of City of Marinette Finance and Insurance Committee.
No action was taken on this agenda item.
5. Consideration and approval of the November 2022 budget reports.
Alderperson Keller moved/ Polzin seconded and all concurred to **approve** the November 2022 budget reports.
6. Consideration and recommendation to Common Council regarding Budget amendments, transfers and carryover fund designation.
Finance Director Miller explained the Budget Amendments, Transfers and Carry over Fund Designations as presented in the packet. Alderperson Polzin moved/ Skorik seconded and all concurred to recommend the Common Council **approve** the Budget amendments, transfers and carryover fund designation as presented.
7. Finance Director's Report.
Finance Director Miller reported she has scheduled the preliminary audit and finalized all budget books which everyone received in their mailboxes.
8. Topics or items for next meeting agenda.
None requested.
9. Adjournment.
Alderpersons Polzin moved/Klegin seconded and all concurred to adjourn at 05:40 p.m.

Lana Bero, City Clerk

(The next regularly scheduled Finance & Insurance Committee meeting is scheduled for Tuesday, January 17, 2023 @ 4:00 PM in the Common Council Chambers)