

**SPECIAL FINANCE & INSURANCE COMMITTEE MEETING, RESCHEDULED PERSONNEL & LICENSE COMMITTEE MEETING, PUBLIC HEARING & AMENDED (adding New Business item h & Resolution No. 04-2023) COMMON COUNCIL PACKET FOR TUESDAY, APRIL 11TH, 2023 MEETING AT CITY HALL COMMON COUNCIL CHAMBERS, 1905 HALL AVENUE – IN CONSIDERATION OF OTHERS, PLEASE MUTE ALL ELECTRONIC DEVICES.**

SPECIAL MEETINGS & PUBLIC HEARINGS PRIOR TO THE COMMON COUNCIL MEETING  
(A quorum of Common Council members may be present at the Special Meetings & Public Hearing)

**5:20PM – SPECIAL FINANCE & INSURANCE COMMITTEE MEETING**

- a. *Call to order*
- b. *Roll Call*
- c. *Discussion and possible action regarding quotes for City Hall Phone replacement (see attached).*
- d. *Adjourn.*

Committee Chairperson Kowalski

**5:40PM- RESCHEDULED PERSONNEL & LICENSE COMMITTEE MEETING**

- a. *Call to order*
- b. *Roll Call*
- c. *Approve minutes from February 22<sup>nd</sup>, regular meeting.*
- d. *Discussion and Possible recommendation to the Common Council regarding Temporary Class "B" fermented Malt Beverage application from Marinette Menominee Area Youth Hockey Association for Men's Hockey Tournament being held on April 21-April 23, 2023, at 2501 Pierce Ave (see attached).*
- e. *Consideration and possible action regarding one (1) New Operator License (see attached).*
- f. *Adjourn*

Committee Chairperson Polzin

**5:50PM – PUBLIC HEARING**

*The purpose of the Public Hearing is to receive public comment regarding Zoning Designation of parcel #024-01818.001 located on University Drive and recently Annexed into the City of Marinette*

**6:00 PM – REGULAR CITY OF MARINETTE COMMON COUNCIL MEETING AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CITIZEN COMMENTS (*Limited to five (5) minutes per person per Municipal code on agenda items only*)
4. APPROVAL OF COMMON COUNCIL MEETING MINUTES FROM March 7, 2023.
5. REPORTS FROM DEPARTMENTS, CITIZEN BOARDS AND COMMISSIONS (*Page #'S 19-34*)
6. ACCEPTANCE OF STANDING COMMITTEE MINUTES (*Page #'s 35-104*) (*Finance & Insurance Committee minutes- March 21, 2023, Board of Public Works Regular Committee minutes – March 21, 2023 Civic Affairs, Cemetery Traffic & Lights Committee minutes- March 20, 2023, Public Safety & Code Enforcement Committee minutes – March 20, 2023, Plan Commission Committee Minutes- March 1<sup>st</sup>, 2023*).
7. MAYOR'S COMMUNICATIONS & SERVICE AWARD
  - a. *Governor Evers Letter to Marinette Fire Department.*
  - b. *Presentation of Service Award for Lt. Tom Conley.*

*c. Marinette High School Student Representative report.*

*d. Mayor's Updates including, PFAS updates, Ayres Updates for EDA/TEA project on Ludington & Main St, update regarding Urbaniak property.*

**8. NEW BUSINESS**

- a. Consideration and possible action regarding Agreement with Great Lakes Timber Show for the 11<sup>th</sup> Annual Logging & Heritage Festival on Saturday July 8<sup>th</sup>, 2023 (see attached).*
- b. Consideration and possible action regarding contract with Next Myle for the 11<sup>th</sup> Annual Logging & Heritage Festival on Saturday July 8<sup>th</sup>, 2023 (see attached).*
- c. Consideration and possible action regarding transfer of parcel 251-6130.00 from Marinette County to City of Marinette.*
- d. Consideration and possible action regarding Pool Maintenance Agreement with Carrico for 2023 (see attached).*
- e. Consideration and possible action regarding Audit Scope and Objectives from Kerber Rose for 2023 (see attached).*
- f. Consideration and possible action regarding agreement with Fincantieri Marinette Marine and the City of Marinette regarding Transportation of Synchrolift Platforms (see attached).*
- g. Consideration and possible action regarding Transmission Line Easement contract with ATC. (see attached).*
- h. Consideration and possible action regarding contract with Ayres Associates for CDBG-PF Grant Writing Services (see attached).*

**9. FINANCE AND INSURANCE COMMITTEE (Committee Chairperson Kowalski)**

- a. Recommendation to grant advance authorization to pay April 2023 expenditures pursuant to WI Stat. § 66.0609 contingent upon final review & approval of City of Marinette Finance and Insurance Committee.*
- b. Consideration and approval of the February 2023 budget reports.*
- c. Consideration of recommendation regarding ordering a plow truck for 2025 delivery.*
- d. Consideration of recommendation regarding budget amendment for Fire Dept. floor apparatus, City Hall Maintenance and Engineering vehicle.*
- e. Consideration of recommendation regarding Building Inspection Fee Schedule forwarded from Plan Commission.*
- f. Consideration of recommendation regarding quotes for City Hall Phone replacement.*

**10. PERSONNEL AND LICENSE COMMITTEE (Committee Chairperson Polzin)**

- a. Consideration of recommendation regarding Temporary Class "B" fermented Malt Beverage applications from Marinette Menominee Area Youth Hockey Association for Men's Hockey Tournament being held on April 21-April 23, 2023, at 2501 Pierce Ave (see attached).*
- b. Consideration of recommendation regarding one (1) New Operator License (see attached).*

**11. CIVIC AFFAIRS, CEMETERY, TRAFFIC & LIGHTS (Committee Chairperson Klegin)**

- a. Consideration of recommendation regarding Forest Home Cemetery Walk scheduled for August 27, 2023.*
- b. Consideration of recommendation regarding purchase back crypt No. 512 at Forest Home Cemetery for the purchase price of \$3,993.00 (minus lettering removal) from Emil & Jean Rojek.*
- c. Consideration of recommendation regarding pedestrian caution signs on Pine Beach Road and Lincoln Street.*

**12. BOARD OF PUBLIC WORKS (Board President Keller)**

- a. Consideration of recommendation regarding the 2023 TAPCO Traffic Signal Preventive Maintenance Contract (see attached).*

- b. Consideration of recommendation regarding bid results for Concrete At Large. (see attached).*
- c. Consideration of recommendation regarding bid results for Higley Field Walkway, Project No. 2023-700. (see attached).*

**13. PARKS AND RECREATION COMMITTEE (Committee Chairperson Kowalski)**

- a. Consideration of recommendation regarding bird monitoring station placement.*

**14. PUBLIC SAFETY AND CODE ENFORCEMENT COMMITTEE (Committee Chairperson Skorik)**

- a. Consideration of recommendation regarding amendment to contract for Rescue Boat (see attached).*

**15. PLAN COMMISSION (Mayor Genisot)**

- a. Plan Commission recommends approval of Ordinance No. 2508 to be voted on later on tonight's agenda.*

**16. TRANSPORTATION COORDINATION COMMITTEE**

- a. Transportation Coordination Committee recommends approval of Resolution No 03-2023 to be voted on later on tonight's agenda.*

**17. RESOLUTIONS & ORDINANCES**

- a. Resolution No. 03-2023- Resolution Approving Transportation Coordination Committee (Shared-Ride Taxi, Inc.) Resolution #884 for the contract between the City and Bay-Lake Regional planning commission for Professional Services to provide Technical Assistance for the Administration of the 2023 Shared-Ride Taxi program.*

- b. Resolution No. 04-2023- Resolution For Outdoor Recreation Grant Applications.*

- c. Ordinance No. 2508- Amending the Zoning Designation of parcel #024-01818.001 located on University Drive and recently Annexed into the City of Marinette.*

**18. CLOSED SESSION**

*Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting any other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to Wis. Stats. 19.85 (1)(e)*

*to wit:*

- a. Negotiation of terms regarding an offer to purchase real estate located in the City of Marinette.*
- b. Offer to purchase for former Fleet Farm property.*
- c. Listing agreement for former Fleet Farm property.*
- d. Development agreement with Midwest Expansions.*

*Pursuant to Wis. Stat. §19.85(2), the Common Council may reconvene in open session immediately after conclusion of the closed session to take action, if any, on any closed session agenda item.*

**19. ADJOURNMENT**

**MAYOR STEVE GENISOT**

Requests from individuals with disabilities who need special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 1-715-732-5141

April 6, 2023

Mr. Steve Genisot, Mayor  
City of Marinette  
1905 Hall Avenue  
Marinette, WI 54143

Via email: Steve Genisot ([sgenisot@marinette.wi.us](mailto:sgenisot@marinette.wi.us))

Re: CDBG-PF - Grant Writing Services  
Ely Street Garage Parking and Infrastructure Improvements  
City of Marinette

Dear Mr. Mayor:

Thank you for the opportunity to submit this proposal for Professional Community Development Block Grant – Public Facilities (CDBG-PF) grant writing services for the City of Marinette. This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

#### **Project Description**

The project consists of the preparation of a CDBG Public Facilities Grant application to redevelop Main Street and associated utilities to accommodate local visitors, residential, and large volumes of work-related commuter traffic into the manufacturing area of the City. If successful, these grant funds will be used to pay for costs associated with a design and reconstruction process to reconstruct and upgrade utilities on Main Street. The CDBG-PF grant will address the positive impacts to downtown economic development by redevelopment of these parcels and install infrastructure and provide a more reliable and sustainable parking infrastructure for downtown visitors and residents as well as our significant downtown workforce.

#### **Project Team**

Our team, which would include Craig Schuh, Amanda Arnold, and Scott Wilson, have extensive experience in federal grants and grant opportunities. We expect that Amanda and Scott would be the primary points of contact, with ongoing support from Scott as well as our team of professionals with extensive experience in planning, economic development, and engineering on an as-needed basis. We have included additional information on those services. It is our intention to submit a CDBG-PF Grant application for the maximum award of \$1 million, which carries with it a 2:1 grant match. This agreement presents our proposed professional services contract terms, fees, and conditions.

#### **Scope of Services**

Ayres staff will assist the City in preparing and/or have the City provide the following documents as part of the grant application process.

Prepare or assist/advise the City in these CDBG-PF 2023 Application Attachments

- Resolution to Submit CDBG Application
- Authorizing Resolution to Commit Match Funds
- Citizen Participation Plan Adopting Resolution
- Citizen Participation Plan

- [Citizen Participation Public Hearing Notice](#)
- [Participation Public Hearing Certification](#)
- [Fair Housing Ordinance Adopting Resolution](#)
- [Fair Housing Ordinance](#)
- [Nonviolent Civil Rights Demonstration \(RE: Excessive Force-Physically Barring Entrances/Exits\) Policy/Adopting Resolution](#)
- [Residential Anti-Displacement and Relocation Assistance Plan \(RADRAP\)](#)
- [Water/Sewer Rates Calculation Worksheet](#)
- [Detailed Project Cost Estimate](#)
- [Slum and Blight Certification](#)
- [Prepare an Environmental Review of the Project Site](#)
- [Project Budget and Matching Funds Form](#)
- [Project Narrative](#)

Some of these documents are readily available from previous applications, while others will need to be updated for the new application cycle.

The DOA now requests that an Environmental Review and Architectural/Engineering and Technical Specifications be submitted with the grant application to be competitive. This will involve updating previous reviews and documents that, at a minimum, provides the following information:

- a. Description of project components. Provide a general description of all project components involved in the project. Indicate whether the project involves the construction of new infrastructure or facilities or the renovation or replacement of existing ones. Describe each of the project components in terms of dimensions, quantities, capacities, square footage, etc.
- b. Drawings showing the general layout and location of the existing site conditions and of the project components as well as location of any project beneficiary identified in the project narrative and that provides economic justification for the project, if any. Rough dimensions and quantities for major project components should be shown and labeled on the drawings. Drawings should clearly identify the project components that are being proposed. Applicants are encouraged to clarify such drawings, for example, through color coding, labeling, and other appropriate methods.
- c. Include a review of the existing conditions and note particular features, alignments, and circumstances affecting construction of project components.
- d. The proposed method of construction. Indicate whether construction procurement will be done through competitive bid or other method. Indicate if any portion of the project is to be done by design/build, construction management at risk, the applicant's own forces, or a third-party construction manager.

- e. A current detailed construction cost estimate for each of the project components. Show quantities, unit prices, and total costs and provide a basis for the determination of construction contingencies.

The grant must be submitted to DOA by May 18, 2023. Consultant has little, if any control of the schedules of others, and this schedule may shorten or lengthen accordingly. Any work product created during the engagement is the property of the City of Marinette. It is our intention to use the previously prepared Preliminary Engineering Report (PER) and pare out discussion and costs related to Wells St. and Ludington so only Main St. remains in the new application.

**Responsibility of Client**

CLIENT shall be responsible for the following:

- Adopting updated resolutions and supporting documents as needed for the CDBG Grant application relates to the reconstruction of the new Main Street roadway and infrastructure for the project.
- Holding a public hearing with a 14 day public notice period before the grant application can be submitted.
- Providing documentation of the availability of match fund in the form of a bank statement or other documentation show cash on hand

**Compensation**

The associated total increase in compensation to complete the tasks described under this amendment is \$9,000.00 and is summarized in the table below and will be billed on a lump sum basis.

| <b>Scope of Services Task</b>                                     | <b>Cost Summary</b> |
|---|---------------------|
| <b>EDA Grant Preparation and Submittal</b>                        |                     |
| Application preparation, assembly, and public outreach            | \$6,000             |
| CDBG-PF Environmental Review and Plans and Specifications Updates | \$3,000             |
| <b>Total</b>  | <b>\$9,000*</b>     |

\*= At this time, we do not anticipate any real estate or easement acquisition, as the project limits are anticipated to be within existing City right-of-ways.

**Time Schedule**

This agreement will take effect immediately upon signing of the agreement and will remain in effect until the CDBG-PF grant application is submitted. It will continue to remain in effect until a notice of award (or non-award) is sent to the owner. Grant submission deadline is May 18, 2023. Awards are expected to be delivered to applicants by August 1, 2023.

**Fee**

We will perform the above services for the completion of the CDBG-PF Grant Application submittal for a lump sum cost of \$9,000, including preparation of a revised engineering report and budget for the Main Street road reconstruction and infrastructure project.

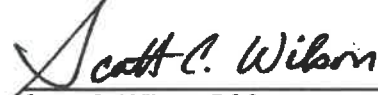
**Contract Terms and Conditions**

Attached are "Contract Terms and Conditions" which will apply to the services, and which are incorporated into this proposal by reference.

Mr. Steve Genisot, Mayor  
April 6, 2023  
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Proposed by Consultant:

Ayres Associates Inc



Scott C. Wilson, PSS  
Director of Client Funding & Strategy  
608.212.5230  
[WilsonS@AyresAssociates.com](mailto:WilsonS@AyresAssociates.com)

April 6, 2023  
Date

Attachments: Contract Terms and Conditions

Accepted by Owner:

City of Marinette, Wisconsin  
Owner's Name

Signature

Mayor Steve Genisot  
Name

Mayor - City of Marinette, WI  
Title

Date

**AYRES ASSOCIATES  
CONTRACT TERMS AND CONDITIONS**

**1. Performance of Services:** Consultant shall perform the services outlined in its proposal to Client in consideration of the stated fee and payment terms.

**2. Billing and Payment:** Invoices for Consultant's services shall be submitted to Client on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Client, and without liability whatsoever to Client, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.

**3. Access to Site:** Client shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Client, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

**4. Location of Utilities:** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Client agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.

**5. Hazardous Materials:** In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Client agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Client agrees to pay Consultant for all services rendered, including reasonable termination expenses.

**6. Insurance:** Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Client. Consultant shall furnish a Certificate of Insurance to Client upon written request. Client agrees that Consultant shall not be liable or responsible to Client for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

**7. Limitation of Professional Liability:** Client agrees to limit Consultant's professional liability to an amount of \$50,000 or Consultant's fee, whichever is greater. In the event that Client does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000 for increased consideration of ten percent (10%) of the total fee or \$500, whichever is greater, upon receiving Client's written request prior to the start of Consultant's services.

**8. Opinions of Probable Costs:** Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.

**9. Construction Review:** Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.

**10. Construction Observation:** On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.

**11. Standard of Performance:** The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Client in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services



subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

**12. Ownership of Documents:** All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Client for any other purpose without the prior written consent of Consultant.

**13. Electronic Files:** Client and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Client is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

**14. Financial and Legal Services:** Consultant's services and expertise do not include the following services, which shall be provided by Client if required: (1) Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Client requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Client requires to ascertain how or for what purpose any Contractor has used the money paid.

**15. Termination of Services:** This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Client shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.

**16. Controlling Law:** This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Client.

**17. Assignment of Rights:** Neither Client nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

**18. Third Party Benefits:** This contract does not create any benefits for any third party.

**19. Dispute Resolution:** Client and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Client and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

**20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages:** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

**21. Betterment:** If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Client's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

**22. Amendments:** This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

**CITY OF MARINETTE, WISCONSIN**

**RESOLUTION NO. 04-2023**

**RESOLUTION FOR OUTDOOR RECREATION GRANT APPLICATIONS**

**WHEREAS**, the City of Marinette is interested in in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

**WHEREAS**, financial aid is required to carry out the project.

**THEREFORE, BE IT RESOLVED**, that the City of Marinette has budgeted a sum sufficient to complete the project or acquisition; and

**HEREBY AUTHORIZES** Ayres Associates to act on behalf of the City of Marinette to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;

Submit signed documents; and

Take necessary action to undertake, direct and complete the approved project.

**BE IT FURTHER RESOLVED** that the City of Marinette will comply with state or federal rules for the programs; may perform work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the national Park Service approval in writing before any change is made in the use of the project site.

Dated this 11th day of April 2023.

Motion for adoption by Alderperson \_\_\_\_\_.

Seconded by Alderperson \_\_\_\_\_.

On roll call adopted \_\_\_\_\_.

\_\_\_\_\_  
Steve Genisot, Mayor

Attest:

\_\_\_\_\_  
Lana Bero, Clerk