



Agenda posted Thursday, April 15th, 2021 at 9:00AM

A meeting of the Parks and Recreation Committee will be held on, **April 19th, 2021 @ 4:30 pm in City of Marinette Common Council Chambers, 1905 Hall Ave. Marinette, WI**

**Parks and Recreation Committee Meeting Agenda
Monday, April 19th, 2021**

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of March 15th, 2021.
4. Executive Director of Recreation & Events report. (see attached)
5. Recreation Superintendent report (see attached).
6. Public Work's Superintendent report (see attached).
7. Director of Tourism and Marketing report (see attached).
8. Update on Comprehensive Plan from Rettler for design services at Higley field.
9. Discussion and possible action to waive procurement policy to purchase Robotic Pool Vacuum. (see attached quotes).
10. Consideration and possible action items for the April agenda.
11. Adjourn.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl); City Clerk Lana Bero (w/encl); Executive Recreation Director Gavin Scray(w/encl.); Recreation Superintendent Adrienne Lacy (w/encl), Superintendent of Public Works Pat Carlson (w/encl.); Recreation Programing Assistant Tyler Crossman (w/encl), City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible.

PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 03/15/2021

1. Chairperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:00 PM in the **Marinette Council Chambers, 1905 Hall Ave, Marinette WI.**
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:
MEMBERS PRESENT: Alderpersons Kowalski, Keller & Klegin.
ABSENT: Alderperson Anderson & Polzin
OTHERS PRESENT: Executive Recreation Director Gavin Scray, Marketing Director Melissa Ebsch, Superintendent of Public Works Pat Carlson, Judge Noppenberg, Jim Callow & John Liesveld.
3. **Approve minutes of January 25th, 2021 meeting.**
Alderperson Klegin moved/Kowalski seconded and all concurred (Keller abstained) to approve as presented the meeting minutes from January 25th, 2021.
4. **Executive Director of Recreation & Events report.**
Executive Recreation Director Scray provided his monthly report for March for the Community REC Center.
5. **Assistant Recreation Director's report.**
Assistant Recreation Director, Adrienne Lacy provided her monthly report for February & March.
6. **Public Work's Superintendent Report**
Public Work's Superintendent, Pat Carlson informed the committee the Picnic Tables and campfire rings have been ordered for the new rustic camp sites at City Park
7. **Director of Tourism and Marketing report.**
Director of Tourism and Marketing Melissa Ebsch provided her report that included future events for the Community REC Center. Ebsch reported the Bob and Rocco Gun & knife show held on March 12-14 was once again a success and had about 2500 people attend over the period of three days, she also stated the Craft and Vendor show scheduled for March 20th has 60 vendors signed up.
8. **Informational report regarding Arising Martial Arts programs at REC Facility from instructor Frank Smith.**
Frank Smith, Co-Founder/Owner of Arising Martial Arts along with Conar Smith, teach Tae Kwon Do, Tia Chi & Inayan Eskrima at the REC Facility, Smith passed out a flyer that explained the mission, classes and tuition cost. The programs have been moved into the turf area as the classes get bigger. Alderperson Kowalski asked Smith to explain the reasoning behind the flags at the REC Facility. Smith explained there are currently 5 flags that include the State of Wisconsin flag, American flag, School banner & three flags that are significant as they are included because of the origin of arts, this includes South Korean flag for Tae Kwon Do, Philippine flag for Inayan Eskrima (hand & weapon art) & Chinese flag for Tai-Chi, all of the flags are in the correct order and size. Each student is aware of each flag and what they represent.
9. **Discussion and possible action regarding fees for Rustic City campsites**
Executive Director Scray stated the charge for all current sites is \$20.00 and in the past the discussion has been made what to charge for the new rustic sites that are now being developed at City Park. Mayor Genisot suggested starting at \$10.00 as these site do not have power and water available to them. Alderperson Keller moved/ Klegin seconded and all concurred to **recommend the Common Council approve** the fee of \$10.00 for the new rustic campground sites at City Park.
10. **Items for November agenda –**
Discussion and possible action regarding update on Comprehensive Plan with Reitler.
11. **Adjourn.** Alderpersons Klegin moved/Keller seconded and all concurred to adjourn at 4:33PM.

Lana Bero, City Clerk

(Next regular Parks and Recreation Committee meeting is Monday 04/19/21 @ 4:30 in the Common Council Chambers).

Update – April 2021

EVENTS

- PAST: February 5-7 HS/Midget 18U Hockey Tournament
- PAST: February 13-14: Menominee Hoops Club Tournament
- PAST: February 19-21: Fishing, Boating, Outdoors Show
- PAST: February 27: MenomaMia a Let's Be Frank Production
- PAST: March 12-14: Bob and Rocco's Gun and Knife Show
- PAST: March 20-21: Spring Art and Craft Show
- PAST: March 26-28: Danglefest Hockey Tournament
- April 17: Home and Garden Show
- April 23-25: Men's Hockey League Tournament
- May 1: Spring Fling Parking Lot Sale
- July 15-16: AIM Fishing – Quest for the Best
- July 16: Bob and Rocco Gun and Knife Show
- July 18: AIM Fishing – State Qualifier
- July 24: Outdoor Flea Market
- August 3: National Night Out
- August 6: Kids Day in Marinette
- August 20: Mayhem on Main
- August 27-28: AIM Fishing – State Championship
- October 2: Let's Be Frank – Franks Family Feud
- October 9: Mom Prom
- October 16: Antique and Flea Market

PROGRAMS

- See Adrienne's report
- Spring/Summer offerings
- New programs

STAFFING

- Seeking full time cleaning position
- Hiring summer seasonal positions
- Lifeguards

REC CENTER

- Ice to stay in operation throughout summer
- Partnership w/ AAA Blaze Hockey summer rentals
- Partnership w/ MMYHA Hockey summer rentals
- Entire building being deep cleaned/sanitized
- Programming/scheduling events with consideration given to COVID-19
- Hockey Association Planning

CIVIC CENTER

- Outdoor Ice Rink no longer in operation
- Higley Park conceptual planning
- Skate park consideration/planning
- Scheduling field rentals w/ different organizations

WELCOME CENTER

- Summer Hours

DUER GYM

- Winterization
- Disconnecting of utilities

DUMP

- Dump refunds continue to be issued



Recreation Department

Adrienne Lacy – Recreation Superintendent

Recreation Superintendent Report – April 2021

Community Programs:

- Vinyasa Flow Yoga started April 1 and already has students.
- Bend & Stretch is back. Nine students were at the first class.
- Co-Ed Softball team signups are happening.
- Preschool Playdates are full for the month of April.
- A new Rec Hockey League for ages 4-14 has been developed with the Thunder Hockey Association starting in May. Signups are ongoing and the league is half filled.
- Tball signups for 3-5 year olds in June has started.
- Core Strengthening and Cardio Kickboxing are ongoing monthly with students.
- Sporties for Shorties is ongoing with three full classes.
- Taekwondo is ongoing.
- Lifeguard Training Course is starting April 19. We are looking for more lifeguards.

2021 Programming:

- Summer day camp is ongoing. There are already over 275 children enrolled.

Updates:

- Hiring for lifeguards has begun. There will be a training soon. If you know anyone, send them to the REC.
- The Egg Roll happened on April 3rd and was a success. Children enjoyed hunting for over 2000 eggs.

Respectfully Submitted,

Adrienne Lacy, CPRP
Recreation Superintendent

City of Marinette Public Works

Patrick Carlson
Superintendent

MONTHLY PARKS REPORT- MARCH 2021

- Started developing tent camp sites at City Park. Clearing debris and making posts for each site.
- Aerators were removed at Menekaunee Harbor.
- All garbage cans and picnic tables are now out for use in the parks.
- Red Arrow and City Park pavilions have been set up for summer use.
- A new live video camera was installed on the open pavilion at Menekaunee Harbor for website use.
- Screens for Red Arrow Pavilion were painted and rescreened.
- Boat ramps were installed at Red Arrow, Boom Landing, 6th Street and Stephenson Island.

Thank you,



Pat Carlson
Superintendent of Public Works



City of Marinette

2501 Pierce Ave Marinette, WI 54143-1716

Melissa Ebsch, Director of Tourism & Marketing

ph:715.732.5162/fx:715.732.5122

mebsch@marinette.wi.us

Marketing of the City of Marinette:

- Marinette Welcome Center – Is currently carrying the K9 apparel in the gift shop. All proceeds of the apparel go directly to the K9 fund. We have also added Marinette County Apparel to the Gift Shop.
- Spotlight On Business - One to Two times per week, a Marinette Small Business is featured on our social media channels promoting small business. Along with the hashtag #ourmarinette #smallbusiness
- Utility Box Project – Currently working with MJB to put the vinyl on five identified utility boxes in the City using the pictures from a social media contest that we ran last fall.
- Mural Project – Currently working on an interactive mural for Marinette. We have already identified the Macco building as the place for the mural. We are currently getting a design concept along with a quote for materials for the project.
- Worth the Drive – The City of Marinette is going to be featured in the Fox Cities Magazine. Only 3 cities are chosen for this publication that will come out in July.
- Fish Project: Working with the M&M Chamber on the upcoming fish project. We will be doing selfies with the fish. People can upload their image to FB and submit for entry to win a prize.
- Flower Pot – Public Art: Working with the M&M Chamber on our City flower pots. We are in need of volunteers for cleaning, planting and painting of the pots. These will be out by Memorial Day.
- K9 Run/Walk: Promotion of the run/walk via social media, radio, billboard.
- Fire Dept. Run/Walk: Promotion of the run/walk via social media, radio and billboard.

- Historical Preservation: Working with the Historical Preservation with videos to promote the HISTORY of MARINETTE.
- Social Media: Scheduling of promotional posts and other updates to Facebook & Instagram. Along with monitoring of comments and direct messages.

Marketing of the Community REC Center:

- Spring Art & Craft Show – This event was held on March 20th in the Activity Hall. We had over 60 vendors participating. This was promoted via radio, billboard and social media. Attendance was over 1,500.
- Home & Garden Show – This show is being held April 17 with various vendors from everything from construction to bath remodeling. Currently we have over 30 vendors. We are using our new pipe and drape for a more professional look. This is being promoted via radio, print, billboard and social media.
- Bob & Rocco's Gun & Knife Show: This NEW show is being held for three-days. July 16-18 in the Activity Hall of the Community REC Center.
- Social Media: scheduling programming and events for Facebook & Instagram.

2021 EVENTS

1. Home & Garden Show: April 17, 2021
2. Spring Fling Parking Lot Sale: May 1, 2021
3. Bob & Rocco Gun & Knife Show: July 16 – 18, 2021
4. Outdoor Flea Market: July 24, 2021
5. National Night Out: August 3, 2021
6. Kids Day in Marinette: August 6, 2021
7. Mayhem on Main: August 20, 2021
8. Mom Prom: October 9, 2021
9. 3rd Annual Antique & Flea Market: October 16, 2021
10. 2nd Annual Blues, Brews, BBQ & Hockey: October 23, 2021
11. Old World Christmas: November 19 & 20, 2021
12. Christmas in Marinette Craft Show: December 4, 2021



Providing Safe Clean Sparkling Blue Water

720 N. Parkway • Jefferson, WI 53549

Office: 920-541-3600

Fax: 920-541-3602

www.carricoaquatics.com

July 28, 2020

Mr. Gavin Scray
Director of Parks and Recreation
Marinette REC Center
2501 Pierce Avenue
Marinette, Wisconsin 54143

RE: *Enduro M32 Robotic Pool Cleaner*

Dear Gavin,

Thank you for allowing Carrico Aquatic Resources Inc. the opportunity to work with the Marinette Parks and Recreation Department and provide a proposal for an Enduro M32 Robotic Pool Cleaner.

Enduro M32 Robotic Pool Cleaner:

- 32 meter, industrial grade cable with trolley and integrated cable reel
- Stainless steel frame with seven-year warranty
- Weatherproof remote control, voice alert system
- In-house assembly, quality control, and diagnostics
- Two-year limited warranty with on-site vacuum warranty administration and repair program
- One-year labor warranty—from date of purchase on necessary repairs
- Onsite and on-going training of your staff for a two year period
- Custom on-site programming specific for the pool

The Enduro robotic Cleaner provides a durability and longevity of investment. The unit is efficient, having minimal runtime with maximum cleaning of the pool. Your total investment for the above listed is nine thousand nine hundred ninety-five and no/100 dollars (\$9,995.00) plus shipping which is estimated at four hundred and no/100 dollars (\$400.00).

Terms for this sale are:

- Prices are firm for 30 days from date of this proposal.
- Terms of payment requested is 30 days from the date of our invoice.
- Past due accounts will be charged a late fee of 1.5% per month.
- This price does not include taxes, shipping or any applicable permits.

If you have any questions, please feel free to contact our office toll free a 800-832-7147 or 920-541-3600. If you find this proposal acceptable, please indicate below and email a copy to jon@carricoaquatics.com.

Thank you,

Jon Yearwood
Sales Director
Carrico Aquatic Resources Inc.

ACCEPTANCE OF PROPOSAL

Accepted by: _____ Date: _____ PO# _____



Endless Summer Aquatics, Inc.
7207-C Lockport Place
Lorton, VA 22079
703-955-0835
Fax: 301-576-5583

4/8/21

City of Marinette
1905 Hall Avenue Marinette, WI 54143

RE: Enduro Turboclean M32 Robotic Pool Cleaner

We are pleased to quote you on the following commercial swimming pool equipment:

1ea Enduro Turboclean M32 \$10,900.00

- Advanced CES Chrono-Robotic Pool Cleaner for pools up to 6,150 square feet.
- Includes longer 32M (105') cable, and trolley with integrated cable reel
- Includes 2nd generation gyroscope for precise cleaning,
- Exclusive umbrella filter bag system in 20-250 micron sizes.
- Optional "Extra" cleaning system Systematic Mode for quicker cleaning and maximum customization
- Stainless steel frame with 7-year warranty, Industrial-grade cable for long life.
- Weatherproof Remote Control, voice alert system, and all-terrain trolley cart.
- 120/240V input, safe 24V operation,
- Two-year limited warranty with exclusive CES On-site vacuum warranty administration & repair program.
- One year labor warranty

▪ Shipping \$600.00

Total \$11,500.00

Endless Summer Aquatics is committed to providing quality products and service at a competitive price to the commercial aquatic community.



ESTIMATE
 City of Marinette
 Enduro M-32 Robotic Vacuum

Order # 188270
Date 03/12/21
Consultant
WQA Gary LeBlanc
Fax #
Billing Terms Credit Card
Customer PO # Proposal

Proposed To

City of Marinette
 1905 Hall Avenue
 Marinette, WI 54143

Ship To

City of Marinette
 1905 Hall Avenue
 Marinette, WI 54143

Phone: (715) 732-5120 **Fax:**
Courier Service
 ESTES

Order Description

Enduro M-32 Robotic vacuum with all current upgrades and revisions

Order Items

Line Item Code	Description	Quantity	Unit Price	Item Total
LG CES Enduro-TurboClean M M 32	Enduro-TurboClean Robotic Vacuum	1	10,504.29	10,504.29
Advanced CES Chrono-Robotic Pool Cleaner for pools up to 6,150 square feet. Includes longer 32M (105') cable, and trolley with integrated cable reel Includes 2nd generation gyroscope for precise cleaning. Exclusive umbrella filter bag system in 20-250 micron sizes. Optional "Extra" cleaning system Systematic Mode for quicker cleaning and maximum customization Stainless steel frame with 7-year warranty, Industrial-grade cable for long life. Weatherproof Remote Control, voice alert system, and all-terrain trolley cart. 120/240V input, safe 24V operation, Two-year limited warranty with exclusive CES On-site vacuum warranty administration & repair program. One year labor warranty- From Date of Purchase on necessary repairs. Please refer to CES Enduro-TurboClean Manufacture Warranty specification document.				
LH DC0028N000	Brush, PVA, 1/2, Enduro M & XL	4	86.63	346.12
Quantity of 4 needed for one unit				
LH F00021N002	Filter Bag, 105 Micron, Blue, Enduro M & XL Models	1	104.65	104.85
LH KA0203N000	Cover, Enduro M & XL Models	1	48.81	48.81

Additional Information

All Vacuums sold in States other than Florida will be serviced by the Regional Distributor of destination State

Subtotal	11,003.87
Adjustment	0.00
Total	11,003.87
Shipping	508.00
Tax	0.00
Grand Total	11,509.87
Payments	0.00

