



**MARINETTE FINANCE & INSURANCE COMMITTEE MEETING AGENDA
TUESDAY, APRIL 19, 2022 @ 04:00 PM IN CITY OF MARINETTE
COMMON COUNCIL CHAMBERS, 1905 HALL AVE., MARINETTE, WIS**

Call meeting to order:

1. Roll call:
2. Approval of City of Marinette Finance and Insurance Committee regular meeting minutes from March 15, 2022.
3. Consideration and approval of March 2022 expenditures.
4. Consideration and approval of the March 2022 budget reports.
5. Discussion and recommendation to common council budget policies, amendments, and transfers.
6. Discussion and recommendation to common council funding for walkways and parking lot at Higley Park.
7. Discussion on policies required by the corrective action plan from the DOT Section 5311 compliance audit.
8. Finance Director's Report.
9. Topics or items for next meeting agenda.
10. Adjournment.

Dorothy Kowalski, Finance and Insurance Committee Chairman DK/JM

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities seeking special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible

Cc: Finance and Insurance Committee members (w/encl.), Mayor (w/encl.); City Clerk (w/encl.); Finance Director (w/encl.); City Attorney (w/encl.); Eagle-Herald (w/encl.); Peshtigo Times (w/encl.); Bay Cities Radio (w/encl.); Department Heads, City Hall Bulletin Board.

REGULAR FINANCE AND INSURANCE COMMITTEE MEETING MINUTES FROM March 15, 2022

1. Committee Chairperson Kowalski **called** the Regular City of Marinette Finance & Insurance Committee meeting **to order** at 04:00 PM in Common Council Chambers, City Hall, 1905 Hall Ave., Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:
MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Klegin & Keller.
ABSENT: Alderperson Skorik
OTHERS PRESENT: Alderperson Oitzinger; Judge Noppenberg; Finance Director/City Treasurer Jackie Miller & Tom Bero.
3. **Approval of City of Marinette Finance and Insurance Committee regular meeting minutes from 2/15 & 3/1/22.**
Alderperson Polzin moved/Klegin seconded and all concurred to **approve** the regular meeting minutes as presented from 02/15/22 & Special from 03/01/22.
4. **Consideration and approval of February 2022 expenditures.**
Alderpersons Keller moved/Polzin seconded and all concurred, to recommend the Common Council **approve, as submitted, payment** of February 2022 expenditures.
5. **Consideration and approval of the February 2022 Budget Reports.**
Alderpersons Polzin moved/Klegin seconded and all concurred, to recommend the Common Council **approve, as submitted,** February 2022 Budget Reports. Chairperson Kowalski stated the full set of budget reports were also sent to the remainder of Common Council members not on the Finance & insurance committee.
6. **Discussion regarding budget policies, amendments and transfers.**
Finance Director Miller distributed a draft Financial Policy/Procedure Manual for the Operating budget for the committee to review, she also distributed a Compliance Audit for the Taxi program that is required to be submitted to the state within 90 days, she is asking the committee to review and bring back any areas that need to be changed to the Finance & Insurance committee meeting in April.
7. **Finance Director's Report.**
Finance Director Miller reported the Cities audit is complete and preliminary report was given to herself along with the Mayor and Finance Chairperson and were very positive, the audit report showed no errors.
8. **Topics or items for next meeting agenda.**
Discussion and possible action regarding budget policies, amendments and transfers.
9. **Adjournment.**
Alderpersons Klegin moved/Keller seconded and all concurred to adjourn at 04:10 p.m.

Lana Bero, City Clerk

(The next regularly scheduled Finance & Insurance Committee meeting is scheduled for Tuesday, April 19, 2022 @ 4:00 PM in the Common Council Chambers)