Parks and Recreation Committee Meeting Agenda
Tuesday, June 9th, 2020

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of March 10th, & Special meeting May 18th, 2020.
4. Executive Director of Recreation & Events report.
5. Assistant Recreation Director’s report.
6. Public Work’s Superintendent report.
7. Discussion and possible action regarding dog signs at parks.
8. Consideration and possible action items for the July agenda.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl); City Clerk Lana Bero (w/encl); Recreation Director Kent Kostelecky (w/encl.); Executive Recreation Director Gavin Scray(w/encl.); Assistant Recreation Director Adrienne Lacy (w/encl), Superintendent of Public Works Pat Carlson (w/encl.); City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk’s Office at 715-732-5140 with as much advance notice prior to the meeting as possible.
1. Committee Chairperson Kowalski called the Parks and Recreation Committee regular meeting to order at 03:31 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.

2. Upon a call of the roll, the following Committee member’s attendance was recorded as follows:
   MEMBERS PRESENT: Alderpersons Kowalski, Polzin, & Noppenberg.
   ABSENT: Alderpersons Anderson & Keller
   OTHERS PRESENT: Executive Recreation Director Gavin Scray, Marketing Director Melissa Ebsch, Assistant Recreation Director Adrienne Lacy, John Liesveld, & Lynette Brosig.

3. Approve minutes of February 11, 2020 meeting.
   Alderperson Polzin moved/Noppenberg seconded and all concurred to approve as presented the meeting minutes from 02/11/2020.

4. Executive Director of Recreation & Events report.
   Executive Recreation Director Scray provided his monthly report for the new Community REC center.

5. Assistant Recreation Director’s report.
   Assistant Recreation Director, Adrienne Lacy provided her monthly report.

6. Public Work’s Superintendent Report
   Public Work’s Superintendent, Pat Carlson provided his monthly report.

7. Discussion and possible action regarding timeline to close Duer Gym.
   Executive Director Scray discussed the activities that currently take place at the Duer Gym have found new venues and suggested a close date after Memorial Day. Alderperson Polzin moved/ Noppenberg seconded and all concurred to recommend the Common Council approve the close date of the Duer Gym to be June 1, 2020.

8. Update regarding playground equipment.
   Executive Director Scray discussed the current bids for playground equipment are ADA compliant, have a 4 week lead time to receive the equipment, little to no freight cost as the company is located in WI and are on the state bid list. Obtaining a second quote would be difficult to make a comparison. A site plan will be needed. No action was taken on this agenda item.

9. Consideration and possible Common Council recommendation to approve Management Agreement with the City of Marinette and Carrico Aquatics Resources Inc. regarding Summer Water Management.
   Alderperson Noppenberg moved/Polzin seconded and all concurred to recommend the Common Council approve the agreement between the City of Marinette and Carrico Aquatics Resources, Inc. regarding summer water management at the Civic Center pool.

10. Items for April agenda – campground; dog signs/receptacles at parks

11. Adjourn. Alderpersons Noppenberg moved/Keller seconded and all concurred to adjourn at 3:52PM.

Mindy Campbell, Deputy City Clerk

(Next regular Parks and Recreation Committee meeting is Tuesday 4/14/20 @ 3:30 in the Common Council Chambers).

CC: Committee members, Common Council members, Mayor, City Attorney, Public Works Director, Public Works Superintendent, Police Chief & Clerks file

Parks & Recreation Committee Meeting Minutes Page 1 of 1
1. Committee Chairperson Kowalski called the Parks and Recreation Committee regular meeting to order at 04:00 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.

2. **Upon a call of the roll**, the following Committee member’s attendance was recorded as follows:

   **MEMBERS PRESENT**: Alderpersons Kowalski, Polzin, Anderson & Keller.

   **ABSENT**: Other present: Executive Recreation Director Gavin Scray, Marketing Director Melissa Ebsch, Assistant Recreation Director Adrienne Lacy, Judge Noppenberg, Alderperson Oitzinger, Steve Fulford, John Liesveld, & Amber Myszka.

3. **Discussion and possible action regarding REC Center, recreation programming, and the pool.**

   Executive Recreation Director Gavin Scray prepared and distributed handouts that had a three Tier phase of re-opening considerations that showed which programs would be low risk, moderate risk and high risk to open. He stated his department is waiting for more information from the health department to see what steps to take to open. At this time, he feels that Tier 1/ low risk programs could open on May 26th. Scray also feels that some of the programs in the Moderate and High Risk areas could also open, for example the playgrounds. He also distributed a handout with showed proposals for opening the pool and what other organizations are doing regarding the Covid-19 pool response.

   Alderperson Anderson moved/ Polzin seconded and all concurred to authorize the REC Facility open the Tier one/Low risk programs on May 26th and allow the Executive Director and the Superintendent of Recreation decide when the next two Tiers could open. No action was taken on opening the Pool.

4. **Adjourn.** Alderpersons Anderson moved/Polzin seconded and all concurred to adjourn at 4:18PM.

   Lana R. Bero, City Clerk

   *(Next regular Parks and Recreation Committee meeting is Tuesday 6/09/20 @ 3:30 in the Common Council Chambers).*
Events (Cancelled, to be rescheduled, existing)
- June 6: Home and Garden Show
- June 17: Health and Wellness Fair
- July 18: The Einstein Project
- July 23: Rumble at the REC
- August 7: MWC Tournament
- August 14: Mayhem on Main
- October 3: Mom Prom
- October 17: Antique and Flea Market
- October 24: Blue, Brews, BBQ
- October 29: Downtown Trick or Treating
- December 5: Christmas in Marinette

Programs
- See Adrienne's report

Staffing
- Maintenance Technician position – starting within two weeks of opening REC Center
- Recreation Program Coordinator position – advertising
- Recreation Superintendent
- Hiring cleaner/housekeeper position
- Hiring part-time staff for summer

Rec Center
- Ice rink is down – working on remediation plans
- Entire building has been deep cleaned/sanitized
- Meeting rooms acting as PD substations
- Working on COVID-19 re-opening plans

Civic Center
- Locker Rooms painted
- Pool slide railings repainted
- Beginning work on filter media and pump replacements
- Working with WI DHHS and CDC on pool opening procedures and update policies

Duier Gym
- Closing this spring?

Dump
- Opening after labor day
- New dump system to piggy back off of existing RecDesk software
- Communications beginning with dump users
EVENTS (Cancelled, to be rescheduled, existing)
- June 6: Home and Garden Show CANCELLED
- June 17: Health and Wellness Fair RESCHEDULED – September 24
- July 11: Flea Market
- July 18: The Einstein Project CANCELLED
- July 23: Rumble at the REC RESCHEDULED - TBD
- August 7, 8, 9: MWC Tournament
- August 14: Mayhem on Main
- October 3: Mom Prom
- October 17: Antique and Flea Market
- October 24: Blue, Brews, BBQ
- October 29: Downtown Trick or Treating
- December 5: Christmas in Marinette
- February 19-21: Fishing, Boating, Outdoors Show

PROGRAMS
- See Adrienne's report

STAFFING
- Maintenance Technician position – starting within two weeks of opening REC Center
- Recreation Program Coordinator position – interviewing
- Recreation Superintendent
- Hiring cleaner/housekeeper position
- Hiring part-time staff for summer

REC CENTER
- Ice rink is down – working on remediation plans
- Entire building has been deep cleaned/sanitized
- Slowly implementing programs/ opening facilities
- Hockey contract in negotiation

CIVIC CENTER
- Filter media and pump replacements
- Working with WI DATCP on pool opening procedures and updating policies
- Pool to open June 17

DUER GYM
- Closing this spring?

DUMP
- Open
- New dump system is up, running and being utilized
- Finance to be issuing refunds from old dump system

PLAYGROUNDS
- Pat to provide update
Assistant Director Report – May 2020

Community Programs:
- Stay & Play May Basket – 252 sold and delivered on May 1
- Tri-Cities 20k Challenge – currently 85 signed up
- #myREC daily postings – engagement up over 400%

Coming Soon:
- Adult softball leagues – coed, women’s and men’s leagues.

2020 Programming Events:
- June, July, & August – Summer Day Camp
- October – Tiny Tot Halloween Party
- December – Movie on the Turf

Respectfully Submitted,

Adrienne Lacy, CPRP
Assistant Director of Recreation
MONTHLY PARKS REPORT- APRIL 2020

- New door and frame was installed for City Park bathroom/shower house.
- Dagget Park has new wood chips and teeter totter has been removed.
- New dog waste bag stations were installed in City Park and Red Arrow Park.
- Led light fixtures motion sensors were installed at Stephensen Island bathrooms.
- Led light fixtures were installed at 6th Street boat launch bathrooms.
- Water to all park bathrooms and pavilions are now on.
- New wall around Red Arrow east parking lot was installed.
- All boat launches have been installed. Stephensen Island has been put on hold due to the height of the water.
- Goose repellent lights have been installed at Menekaunee Harbor.

Thank you,

Pat Carlson
Superintendent of Public Works
MONTHLY PARKS REPORT- MAY 2020

- City Park has new wood chips and teeter totter has been removed.

- Menekaunee Harbor restroom facility exterior was scrubbed and power washed.

- Boom Landing, Stephensen Island, Menekaunee Harbor, 6th St boat landing parking stalls were repainted.

- Crews continue to mow grass and pick up debris that continues to wash up on shore in parks and boat landings.

- A new walking path has been developed from Alimeda Street to Red Arrow Park.

- Water leak at Pedersen Ball Park that supplied the concession stand was found under ground and was repaired.

Thank you,

Pat Carlson
Superintendent of Public Works