



Agenda posted Thursday, June 17th, 2021 at 2:00PM

A meeting of the Parks and Recreation Committee will be held on, June 21st 2021 @ 4:00 pm in City of Marinette Common Council Chambers, 1905 Hall Ave. Marinette, WI

Parks and Recreation Committee Meeting Agenda
Monday, June 21st, 2021

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of May 17th, 2021.
4. Executive Director of Recreation & Events report. (see attached)
5. Recreation Superintendent report (see attached).
6. Public Work's Superintendent report (see attached).
7. Presentation from John Kneer and associate from Rettler to present the concept plan and cost estimates. (see attached).
8. Consideration and possible action items for the July agenda.
9. Adjourn.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl); City Clerk Lana Bero (w/encl); Executive Recreation Director Gavin Scray(w/encl.); Recreation Superintendent Adrienne Lacy (w/encl), Superintendent of Public Works Pat Carlson (w/encl.); Recreation Programming Assistant Tyler Crossman (w/encl), City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible.

PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 05/17/2021

1. Chairperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:00 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:
MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Keller & Klegin.
ABSENT: Alderperson Anderson
OTHERS PRESENT: Executive Recreation Director Gavin Scray, Recreation Superintendent Adrienne Lacy, Superintendent of Public Works Pat Carlson, Melissa Ebsch, Lynette Brosig & John Liesveld.
3. **Approve minutes of April 19th, 2021 meeting.**
Alderperson Klegin moved/Keller seconded and all concurred to approve as presented the meeting minutes from April 19th, 2021.
4. **Executive Director of Recreation & Events report.**
Executive Recreation Director Scray provided his monthly report for May for the Community REC Center.
5. **Assistant Recreation Director's report.**
Assistant Recreation Director, Adrienne Lacy provided her monthly report for May. Lacy reported the Summer Camp registrations are at 650 children enrolled, registrations are up 400 from last month.
6. **Public Work's Superintendent Report**
Public Work's Superintendent, Pat Carlson provided his monthly report for May.
7. **Director of Tourism and Marketing report.**
Director of Tourism and Marketing Melissa Ebsch provided her report that included future events for the Community REC Center. Ebsch stated the Spring Fling parking lot sale needed to be moved inside due to weather and was not well attended.
8. **Presentation from Rettler Company regarding the Comprehensive Plan for Higley Field.**
John Kneer, President of Rettler Company provided 2 concepts for Higley field to the committee. Kneer stated the concepts can be phased in also when prioritized by each segment of the chosen final concept. The committee discussed each concept stating their likes and dislikes. Moving forward Rettler will provide a preferred concept plan with feedback from the committee and provide a cost to the committee to move forward.
9. **Items for June agenda –**
None requested.
10. **Adjourn.** Alderpersons Polzin moved/Klegin seconded and all concurred to adjourn at 4:39PM.

Lana Bero, City Clerk

*(Next regular Parks and Recreation Committee meeting is **Monday 06/21/21** @ 4:30 in the Common Council Chambers).*

Update – June 2021

EVENTS

- PAST: April 17: Home and Garden Show
- PAST: April 23-25: Men's Hockey League Tournament
- PAST: May 1: Spring Fling Parking Lot Sale
- July 15-16: AIM Fishing – Quest for the Best
- July 16-18: Bob and Rocco Gun and Knife Show
- July 18: AIM Fishing – State Qualifier
- July 24: Outdoor Flea Market
- August 3: National Night Out
- August 6: Kids Day in Marinette
- August 20: Mayhem on Main
- August 27-28: AIM Fishing – State Championship
- September TBD: Boxing Event
- October 2: Let's Be Frank – Franks Family Feud
- October 9: Mom Prom
- October 16: Antique and Flea Market

PROGRAMS

- See Adrienne's report
- Spring/Summer offerings
- New programs

STAFFING

- Filled full time cleaning position
- Seeking Marketing and Tourism Director Position
- Hiring summer seasonal positions
- Lifeguards

REC CENTER

- Ice to stay in operation throughout summer
- Summer Day Camp
- Partnership w/ AAA Blaze Hockey summer rentals
- Partnership w/ MMYHA Hockey summer rentals
- Entire building being deep cleaned/sanitized
- Hockey Association Contract Negotiation

CIVIC CENTER

- Painting pickleball courts
- Higley Park conceptual planning
- Tot lot building vandalism
- Skate park painting
- Scheduling field rentals w/ different organizations

WELCOME CENTER

- Summer Hours/staffing

DUMP

- Dump refunds continue to be issued

CAMPGROUNDS/PAVILLIONS

- Steady influx of rentals
- Rustic (tent) sites vs. RV sites



Recreation Department

Adrienne Lacy – Recreation Superintendent

Recreation Superintendent Report – June 2021

Community Programs:

- Co-Ed Softball is going strong.
- Taekwondo is ongoing.

2021 Programming:

- Summer day camp started. Out of 28 weeks (full, mini and preschool camps) 14 are completely full. The other 14 have at least the minimum number of campers to operate.
- Private swim lessons have started.

Updates:

- The Department received two grants for Summer Day Camp.
 - o One from the Natural Resources Foundation of Wisconsin Go Outside Fun for \$500 to cover the cost of bussing to Bay Life Wildlife Sanctuary for a field trip in July.
 - o One from the Provident Foundation for \$5,000 to be used for summer day camp supplies, staff, and field trip expenses.

Respectfully Submitted,

Adrienne Lacy, CPRP
Recreation Superintendent

1905 Hall Avenue
Marinette, WI 54143
715.732.5175
715.923.0465 Cell
715.735.9149 Fax



City of Marinette Public Works

Patrick Carlson
Superintendent

MONTHLY PARKS REPORT- MAY 2021

- City Park campground bath and shower house interior was repainted.
- Campground officially opened with the State St. project completion.
- City Park pavilion roof vents and a window was replaced due do vandalism.
- Boom Landing and 6th street boat launch bathroom exterior logs were re-stained.
- Exterior lights were replaced at Red Arrow Park bathrooms and pavilion.

Thank you,

A handwritten signature in black ink, appearing to read "Pat Carlson", written in a cursive style.

Pat Carlson
Superintendent of Public Works

PRELIMINARY COST ESTIMATE

Higley Park Master Plan

Marinette, Wisconsin

June 15, 2021

Preferred Concept

Rettler Project No.: 21.023

Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Category Sub Total
	EARTHWORK/DEMOLITION (15± ACRES DISTURBED)					\$885,870
	UTILITIES					\$406,500
	PARKING AREA 1 - NORTH PARKING (~56 SPACES)					\$154,460
	PARKING AREA 2 - CENTRAL PARKING (~52 SPACES)					\$138,730
	PARKING AREA 3 - SOUTHERN PARKING (~59 SPACES)					\$140,360
	SOFTBALL PLAZA					\$236,390
	EAST PLAZA (BY PARKING LOT)					\$126,820
	PAVED WALKS (CONCRETE)					\$230,640
	PAVED WALKS (ASPHALT) (CITY PARK CONNECTION)					\$34,720
	PLAYGROUNDS					\$244,800
	SKATE PARK					\$500,000
	SPLASH PAD					\$652,450
	TENNIS COURTS (NORTH)					\$187,400
	TENNIS COURTS (SOUTH)					\$187,400
	TENNIS COURT VIEWING AREA					\$17,080
	200' SOFTBALL FIELD					\$597,460
	250' SOFTBALL FIELD					\$635,960
	MISCELLANEOUS SITE AMENITIES					\$1,748,000
SUMMARY						
	CONSTRUCTION ITEMS TOTAL:					\$7,125,040
	CONTINGENCY at 15%:					\$1,068,760
	CONSTRUCTION ESTIMATE SUBTOTAL:					\$8,193,800
	GEOTECHNICAL SERVICES					\$15,000
	PROJECT SOFT COSTS					\$1,065,200
	BASE PROJECT TOTAL					\$9,274,000

NOTES:

Geotechnical study not completed at time of study. Soil conditions may impact cost estimate.

Topographic Survey not completed at time of study. Final existing base map may impact cost estimate.

PRELIMINARY COST ESTIMATE

Higley Park Master Plan

Marinette, Wisconsin

June 15, 2021

Preferred Concept

Retfler Project No.: 21.023

Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Category Sub Total
EARTHWORK/DEMOLITION (15± ACRES DISTURBED)						\$885,870
1.	Mobilization	L.S.	1	\$350,000.00	\$350,000.00	
2.	General Demolition (inc. clearing & grubbing)	L.S.	1	\$50,000.00	\$50,000.00	
3.	Common Excavation, 12-inch depth	C.Y.	23,931	\$10.00	\$239,310.00	
4.	Excavation below Subgrade with 12" Breaker Run	C.Y.	2,800	\$25.00	\$70,000.00	
5.	Stripping Topsoil, 6-inch depth	C.Y.	7,450	\$2.50	\$18,625.00	
6.	Place Screened Topsoil, 6-inch depth	C.Y.	4,480	\$4.00	\$17,920.00	
7.	Seed/Fertilize/Mulch Common Green Space	S.F.	242,012	\$0.50	\$121,006.00	
8.	Erosion Control	L.S.	1	\$15,000.00	\$15,000.00	
9.	Tracking Pad	EACH	2	\$2,000.00	\$4,000.00	
UTILITIES						\$406,500
10.	Stormwater Management Allowance	L.S.	1	\$55,000.00	\$55,000.00	
11.	Storm Sewer	L.F.	2,150	\$55.00	\$118,250.00	
12.	Storm Basin	EACH	18	\$2,500.00	\$45,000.00	
13.	Storm Endwall	EACH	3	\$1,750.00	\$5,250.00	
14.	Electrical Underground Service Allowance	L.S.	1	\$15,000.00	\$15,000.00	
15.	Site Electrical Allowance	L.S.	1	\$75,000.00	\$75,000.00	
16.	Sanitary Service	L.F.	775	\$55.00	\$42,625.00	
17.	Water Service	L.F.	775	\$65.00	\$50,375.00	
PARKING AREA 1 - NORTH PARKING (~56 SPACES)						\$154,460
18.	Hot Mixed Asphalt, 3.5-inch depth	S.Y.	2,405	\$22.00	\$52,910.00	
19.	Dense Graded Base, 12-inch depth	S.Y.	2,515	\$12.50	\$31,437.50	
20.	5" Reinforced Concrete (associated walks)	S.F.	3,860	\$6.00	\$23,160.00	
21.	Dense Graded Base, 6-inch depth	S.Y.	500	\$6.50	\$3,250.00	
22.	Concrete Curb Ramp w/ Detectable Warning Field	EACH	2	\$1,800.00	\$3,600.00	
23.	Striping	L.S.	1	\$2,000.00	\$2,000.00	
24.	24" Curb and Gutter	L.F.	900	\$24.00	\$21,600.00	
25.	Parking Lot Lighting	EACH	3	\$5,500.00	\$16,500.00	

PRELIMINARY COST ESTIMATE

Higley Park Master Plan

Marinette, Wisconsin

June 15, 2021

Preferred Concept

Rettler Project No.: 21.023

Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Category Sub Total
PARKING AREA 2 - CENTRAL PARKING (~52 SPACES)						\$138,730
26.	Hot Mixed Asphalt, 3.5-inch depth	S.Y.	2,500	\$22.00	\$55,000.00	
27.	Dense Graded Base, 12-inch depth	S.Y.	2,618	\$12.50	\$32,725.00	
28.	Concrete Curb Ramp w/ Detectable Warning Field	EACH	2	\$1,800.00	\$3,600.00	
29.	Striping	L.S.	1	\$2,000.00	\$2,000.00	
30.	24" Curb and Gutter	L.F.	975	\$24.00	\$23,400.00	
31.	Parking Lot Lighting	EACH	4	\$5,500.00	\$22,000.00	
PARKING AREA 3 - SOUTHERN PARKING (~59 SPACES)						\$140,360
32.	Hot Mixed Asphalt, 3.5-inch depth	S.Y.	2,620	\$22.00	\$57,640.00	
33.	Dense Graded Base, 12-inch depth	S.Y.	2,710	\$12.50	\$33,875.00	
34.	Concrete Curb Ramp w/ Detectable Warning Field	EACH	2	\$1,800.00	\$3,600.00	
35.	Striping	L.S.	1	\$2,000.00	\$2,000.00	
36.	24" Curb and Gutter	L.F.	885	\$24.00	\$21,240.00	
37.	Parking Lot Lighting	EACH	4	\$5,500.00	\$22,000.00	
SOFTBALL PLAZA						\$236,390
38.	Reinforced Concrete, decorative, 5-inch depth	S.F.	18,545	\$12.00	\$222,540.00	
39.	Dense Graded Base, 6-inch depth (beneath concrete)	S.Y.	2,130	\$6.50	\$13,845.00	
EAST PLAZA (BY PARKING LOT)						\$126,820
40.	Reinforced Concrete, decorative, 5-inch depth	S.F.	8,675	\$12.00	\$104,100.00	
41.	Reinforced Concrete, 5-inch depth	S.F.	2,175	\$6.50	\$14,137.50	
42.	Dense Graded Base, 6-inch depth	S.Y.	1,320	\$6.50	\$8,580.00	
PAVED WALKS (CONCRETE)						\$230,640
43.	Reinforced Concrete, 5-inch depth	S.F.	33,945	\$6.00	\$203,670.00	
44.	Dense Graded Base, 6-inch depth (beneath concrete)	S.Y.	4,149	\$6.50	\$26,967.42	
PAVED WALKS (ASPHALT) (CITY PARK CONNECTION)						\$34,720
45.	Hot Mixed Asphalt, 3-inch depth	S.Y.	1,120	\$20.00	\$22,400.00	
46.	Dense Graded Base, 10-inch depth	S.Y.	1,232	\$10.00	\$12,320.00	
PLAYGROUNDS						\$244,800
47.	Play Equipment Allowance (two play areas)	L.S.	1	\$160,000.00	\$160,000.00	
48.	Wood Fiber Play Area Surfacing, 14-inch Depth on Type DF Fabric (at 6,000 sf)	S.Y.	930	\$30.00	\$27,900.00	
49.	5" Reinforced Concrete (perimeter walk, small plaza, and bench bump outs)	S.F.	4,695	\$6.00	\$28,170.00	
50.	Dense Graded Base, 6" depth (perimeter walk)	S.Y.	574	\$6.50	\$3,729.92	
51.	Shade Structure Allowance	L.S.	1	\$25,000.00	\$25,000.00	

PRELIMINARY COST ESTIMATE

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Rettler Project No.: 21.023

Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Category Sub Total
SKATE PARK						\$500,000
52.	Skate Park Allowance	L.S.	1	\$500,000.00	\$500,000.00	
SPLASH PAD						\$652,450
53.	Splash Pad Allowance	L.S.	1	\$450,000.00	\$450,000.00	
54.	Seat Walls	F.F.	250	\$100.00	\$25,000.00	
55.	Entry Arch / Donor Walls	L.S.	1	\$50,000.00	\$50,000.00	
56.	Colored Concrete, brushed nonslip surface, 5-inch depth	S.F.	5,780	\$12.00	\$69,360.00	
57.	Reinforced Concrete, 5-inch depth	S.F.	5,000	\$6.00	\$30,000.00	
58.	Dense Graded Base, 6-inch depth	S.Y.	1,244	\$6.50	\$8,086.00	
59.	Shade Structure w/ Bench	EACH	2	\$10,000.00	\$20,000.00	
TENNIS COURTS (NORTH)						\$187,400
60.	Hot Mixed Asphalt, 3-inch depth	S.Y.	2,768	\$20.00	\$55,360.00	
61.	Dense Graded Base, 12-inch depth	S.Y.	2,838	\$12.50	\$35,475.00	
62.	Tennis Court Surfacing & Striping	S.Y.	2,838	\$12.00	\$34,056.00	
63.	Sawcut Contraction Joints	L.S.	1	\$1,500.00	\$1,500.00	
64.	Tennis Court Netting (Posts, Net, Center Anchor Strap)	SET	4	\$3,000.00	\$12,000.00	
65.	Black Vinyl Chain Link Fencing, 10-foot height	L.F.	600	\$70.00	\$42,000.00	
66.	4'Wx10'H Pedestrian Gates (Vinyl - Coated Color)	EACH	4	\$850.00	\$3,400.00	
67.	12'Wx10'H Service Gates (Vinyl - Coated Color)	EACH	2	\$1,800.00	\$3,600.00	
TENNIS COURTS (SOUTH)						\$187,400
68.	Hot Mixed Asphalt, 3-inch depth	S.Y.	2,768	\$20.00	\$55,360.00	
69.	Dense Graded Base, 12-inch depth	S.Y.	2,838	\$12.50	\$35,475.00	
70.	Tennis Court Surfacing & Striping	S.Y.	2,838	\$12.00	\$34,056.00	
71.	Sawcut Contraction Joints	L.S.	1	\$1,500.00	\$1,500.00	
72.	Tennis Court Netting (Posts, Net, Center Anchor Strap)	SET	4	\$3,000.00	\$12,000.00	
73.	Black Vinyl Chain Link Fencing, 10-foot height	L.F.	600	\$70.00	\$42,000.00	
74.	4'Wx10'H Pedestrian Gates (Vinyl - Coated Color)	EACH	4	\$850.00	\$3,400.00	
75.	12'Wx10'H Service Gates (Vinyl - Coated Color)	EACH	2	\$1,800.00	\$3,600.00	
TENNIS COURT VIEWING AREA						\$17,080
76.	Hot Mixed Asphalt, 3-inch depth	S.Y.	510	\$20.00	\$10,200.00	
77.	Dense Graded Base, 12-inch depth	S.Y.	550	\$12.50	\$6,875.00	

PRELIMINARY COST ESTIMATE

Higley Park Master Plan

Marinette, Wisconsin

June 15, 2021

Preferred Concept

Rettler Project No.: 21.023

Item No.	Item Description	Units	Estimated Quantity	Unit Price	Extension	Category Sub Total
200' SOFTBALL FIELD						\$597,480
78.	Infield Material, 6-inch depth	S.Y.	1,395	\$25.00	\$34,875.00	
79.	24' Backstop (Vinyl Coated Color)	L.S.	1	\$25,000.00	\$25,000.00	
80.	Underdrain	L.S.	1	\$20,000.00	\$20,000.00	
81.	Topsoil Amendment	S.Y.	3,234	\$10.00	\$32,344.44	
82.	Athletic Field Seeding	S.F.	29,110	\$0.30	\$8,733.00	
83.	Irrigation	EACH	1	\$25,000.00	\$25,000.00	
84.	Masonry Dugouts	EACH	2	\$25,000.00	\$50,000.00	
85.	Concrete Dugout Pads and Base Course	EACH	2	\$2,500.00	\$5,000.00	
86.	Foul Poles	SET	1	\$5,000.00	\$5,000.00	
87.	Pitcher's Mound/Bases	SET	1	\$3,500.00	\$3,500.00	
88.	Fence, Black Vinyl Coated Chain Link, 8-foot high	L.F.	800	\$60.00	\$48,000.00	
89.	Fence Gate, Black Vinyl Coated Chain Link, 4' W 8' H	EACH	5	\$1,200.00	\$6,000.00	
90.	Fence Gate, Black Vinyl Coated Chain Link, 12' W x 8' H	EACH	2	\$2,000.00	\$4,000.00	
91.	Score Board	EACH	1	\$35,000.00	\$35,000.00	
92.	Lighting Allowance	EACH	1	\$225,000.00	\$225,000.00	
93.	Field Electrical Allowance	EACH	1	\$50,000.00	\$50,000.00	
94.	5-Row Bleachers (52 seats)	EACH	1	\$20,000.00	\$20,000.00	
250' SOFTBALL FIELD						\$635,960
95.	Infield Material, 6-inch depth	S.Y.	1,395	\$25.00	\$34,875.00	
96.	24' Backstop (Vinyl Coated Color)	L.S.	1	\$25,000.00	\$25,000.00	
97.	Underdrain	L.S.	1	\$20,000.00	\$20,000.00	
98.	Topsoil Amendment	S.Y.	5,416	\$10.00	\$54,155.56	
99.	Athletic Field Seeding	S.F.	48,740	\$0.30	\$14,622.00	
100.	Irrigation	EACH	1	\$25,000.00	\$25,000.00	
101.	Masonry Dugouts	EACH	2	\$25,000.00	\$50,000.00	
102.	Concrete Dugout Pads and Base Course	EACH	2	\$2,500.00	\$5,000.00	
103.	Foul Poles	SET	1	\$5,000.00	\$5,000.00	
104.	Pitcher's Mound/Bases	SET	1	\$3,500.00	\$3,500.00	
105.	Fence, Black Vinyl Coated Chain Link, 8-foot high	L.F.	980	\$60.00	\$58,800.00	
106.	Fence Gate, Black Vinyl Coated Chain Link, 4' W 8' H	EACH	5	\$1,200.00	\$6,000.00	
107.	Fence Gate, Black Vinyl Coated Chain Link, 12' W x 8' H	EACH	2	\$2,000.00	\$4,000.00	
108.	Score Board	EACH	1	\$35,000.00	\$35,000.00	

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109.	Lighting Allowance	EACH	1	\$225,000.00	\$225,000.00	
110.	Field Electrical Allowance	EACH	1	\$50,000.00	\$50,000.00	
111.	5-Row Bleachers (52 seats)	EACH	1	\$20,000.00	\$20,000.00	
MISCELLANEOUS SITE AMENITIES						\$1,748,000
112.	Park Signage Allowance	L.S.	1	\$25,000.00	\$25,000.00	
113.	Concession/Restroom/Storage Building (in Ballfields Plaza)	S.F.	2,700	\$400.00	\$1,080,000.00	
114.	Pavilion/Shelter (inc. surrounding walks) (north of playground, south of ball fields)	S.F.	1,200	\$350.00	\$433,000.00	
115.	Warming House	S.F.	400	\$350.00	\$140,000.00	
116.	Site Amenities Allowance (benches, picnic tables, etc.)	L.S.	1	\$20,000.00	\$20,000.00	
117.	Site Landscaping (~325 trees)	L.S.	1	\$50,000.00	\$50,000.00	
SUMMARY						
CONSTRUCTION ITEMS TOTAL:						\$7,125,040
CONTINGENCY at 15%:						\$1,068,760
CONSTRUCTION ESTIMATE SUBTOTAL:						\$8,193,800
GEOTECHNICAL SERVICES						\$15,000
PROJECT SOFT COSTS						\$1,065,200
BASE PROJECT TOTAL						\$9,274,000

NOTES:

Geotechnical study not completed at time of study. Soil conditions may impact cost estimate.

Topographic Survey not completed at time of study. Final existing base map may impact cost estimate.



CITY OF MARINETTE
HIGLEY PARK MASTER PLAN - PREFERRED CONCEPT
2016 CARNEY AVE, MARINETTE, WI 54143

