Parks and Recreation Committee Meeting Agenda  
Monday, July 20th, 2020

1. Call the meeting to order.

2. Roll call.


4. Executive Director of Recreation & Events report.
   b. Review of the social distancing plan, rules and restrictions, and their implementation, at the Civic Center Pool.
   d. Review of the social distancing plan, rules and restrictions, and their implementation, for all summer programs at the REC Center.

5. Assistant Recreation Director’s report.

6. Public Work’s Superintendent report.

7. Review of recreation programming and REC Center expenses/revenue for March-June 2019 and March-June 2020. (Handout at meeting)

8. Discussion and possible action regarding a formal plan for Higley Field/Tot Lot building

9. Consideration of possible items for the August agenda.

10. Adjourn.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl); City Clerk Lana Bero (w/encl); Executive Recreation Director Gavin Scray(w/encl.); Assistant Recreation Director Adrienne Lacy (w/encl), Superintendent of Public Works Pat Carlson (w/encl.); City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk’s Office at 715-732-5140 with as much advance notice prior to the meeting as possible.
1. Committee Chairperson Kowalski called the Parks and Recreation Committee regular meeting to order at 03:30 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.

2. Upon a call of the roll, the following Committee member’s attendance was recorded as follows:
   MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Keller & Anderson.
   ABSENT: None
   OTHERS PRESENT: Executive Recreation Director Gavin Scray, Marketing Director Melissa Ebsch, Mayor’s Assistant Jan Kust, Alderperson Oitzinger, Assistant Recreation Director Adrienne Lacy & Wes Beyer.

3. Approve minutes of March 10 & Special May 18th, 2020 meeting.
   Alderperson Polzin moved/Anderson seconded and all concurred to approve as presented the meeting minutes from 03/10 & Special 5/18/2020.

4. Executive Director of Recreation & Events report.
   Executive Recreation Director Scray provided his monthly report for May & June for the new Community REC center.

5. Assistant Recreation Director’s report.
   Assistant Recreation Director, Adrienne Lacy provided her monthly report. She added the Summer Day Camps have started with 28 enrolled and each are broken down into small groups, also Taekwondo classes have started and the Walking track is open.

6. Public Work’s Superintendent Report
   Public Work’s Superintendent, Pat Carlson provided his monthly report for May & June

7. Discussion and possible action regarding dog signs at parks.
   Alderperson Hitt distributed a Map of City Park that incorporated current layout of dog signs in that park. The Committee discussed the needs for signs at Higley Field, Daggett St, Fred Carney and Red Arrow Park. A disposal station and a no dogs allowed in Children’s Play area would be placed at each park. Having a disposal station at each baseball field by Higley Field was discussed. Alderperson Anderson moved / Polzin seconded and all concurred to forward to the Finance & insurance Committee in June for funding of the signs.

8. Items for July agenda –
   • Social Distancing report from the REC Center
   • A formal Plan for the Higley Field/Tot Lot Building.

9. Adjourn. Alderpersons Polzin moved/Anderson seconded and all concurred to adjourn at 3:45PM.

Lana Bero, Deputy City Clerk

(Next regular Parks and Recreation Committee meeting is Tuesday 7/14/20 @ 3:30 in the Common Council Chambers).

CC: Committee members, Common Council members, Mayor, City Attorney, Public Works Director, Public Works Superintendent, Police Chief & Clerks file
EVENTS (Cancelled, to be rescheduled, existing)
- July 18: The Einstein Project CANCELLED
- July 23: Rumble at the REC RESCHEDULED - TBD
- August 7, 8, 9: MWC Tournament
- August 14: Mayhem on Main RESCHEDULED - TBD
- October 3: Mom Prom
- October 17: Antique and Flea Market
- October 24: Blue, Brews, BBQ
- October 29: Downtown Trick or Treating
- December 5: Christmas in Marinette
- February 19-21: Fishing, Boating, Outdoors Show

PROGRAMS
- See Adrienne’s report

STAFFING
- Maintenance Technician position – Position filled and doing well
- Recreation Program Coordinator position – Onboarding process
- Recreation Superintendent
- Hiring cleaner/housekeeper position
- Hiring part-time staff for fall

REC CENTER
- Ice rink is down – working on remediation plans
- Entire building has been deep cleaned/sanitized
- Slowly implementing programs/ opening facilities
- Hockey contract in negotiation

CIVIC CENTER
- Filter media and pump replacements - Complete
- Pool financials

DUER GYM
- Closing

DUMP
- Open
- New dump system is up, running and being utilized
- Finance currently issuing refunds

PLAYGROUNDS
- Pat to provide update
Summer Day Camp

- Groups are being kept at a lower ratio.
- Staff is only assigned to one age group.
- If a child or staff member were to test positive, that group would be shut down. Any siblings in camp of children in the shutdown group, would also be out of camp for the quarantine period.
- An extra staff member, designated as the sanitizer, is on staff during camp. That person cleans commonly touched surfaces and sanitizes any equipment between uses in common areas.
- Only one group is in the turf or activity hall at a time.
- Each group has its own home base room.
- Parents sign in and out at the front desk and do not go into rooms.

Pool:

- Lifeguards wear masks when they are on the deck. If they are stationed up in a chair, the mask is not required as they are the first ones who have to go in the pool and are up in a chair.
- There are six foot lines around all lifeguard chairs to enforce social distancing.
- There is a sanitizer on rotation at all times, cleaning common touchpoints and helping to enforce social distancing.
- If a lifeguard tests positive and has worked recently, the pool will have to be closed for cleaning. There are not enough lifeguards to safely have the pool open if multiple lifeguards are quarantined.

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<th>Year</th>
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*As of July 9

REC Center

- Tennis lessons: only 8 students per group with one instructor.
  - Utilizing two courts instead of only one.
  - Social distancing while instructing. Instructor has a mask for emergencies or close contact teaching.
- Equipment is sanitized between uses.
  - Martial Arts: only 8 students per group with one instructor.
    - Classes utilize the turf in order for each student to have their own six foot box.
    - Only forms are taught — no contact between students.
    - Teacher wears a mask if he has to get close to a student. Otherwise he teaches from his own six foot box.
  - Pickleball and Tennis:
    - Single play is allowed.
    - If doubles are being played, partners must be from the same house.
    - Participants must bring their own equipment.
    - Every other net has been taken down. (Tennis net two is up for lessons.)
  - Basketball:
    - Must be in the same household if playing.
    - Must bring their own equipment.
  - Turf:
    - Not accessible due to classes using the turf to social distance.
  - Currently no other classes being held.
Assistant Director Report – July 2020

Community Programs:
- Summer Day Camp
  - Received a $1,000 grant from the Provident Health Foundation to offset extra costs of supplies for children
  - Averaging 43 children signed up per week and 34 children per day

Coming Soon:
- TBD with COVID restrictions in place

2020 Programming Events:
- July, & August – Summer Day Camp
- October – Tiny Tot Halloween Party
- December – Movie on the Turf

Respectfully Submitted,

Adrienne Lacy, CPRP
Assistant Director of Recreation
MONTHLY PARKS REPORT- JUNE 2020

- Higley and Fred Carney Parks have new wood chips and teeter totters have been removed.

- City Park campground, pavilion bathrooms along with Red Arrow pavilion and bathrooms were freshly painted.

- Tot Lot playground was removed, topsoil and seeded.

- Red Arrow Park along walking path was cleared out to the alternate beach area. Beach area was also cleaned of trees, branches and other debris.

- Leonard Street leading to the Red Arrow Park beach area was repaired with new gravel to make it driveable, along with Bird Street side leading to the boat launch.

- Red Arrow Park pavilion and bathroom roofs were replaced.

- Discussion about goose repellent lights installed at Menekaunee Harbor a few months back.

Thank you,

Pat Carlson
Superintendent of Public Works