



**MARINETTE FINANCE & INSURANCE COMMITTEE MEETING AGENDA  
TUESDAY, JULY 20, 2021 @ 04:00 PM IN CITY OF MARINETTE  
COMMON COUNCIL CHAMBERS, 1905 HALL AVE., MARINETTE, WIS.**

**Call meeting to order:**

1. Roll call:
2. Approval of City of Marinette Finance and Insurance Committee regular meeting minutes from June 15, 2021 and special meeting minutes from July 6, 2021.
3. Consideration and approval of June 2021 expenditures.
4. Consideration and approval of the June 2021 budget reports.
5. Update status on Airboat.
6. Finance Director's Report.
7. Topics or items for next meeting agenda.
8. Adjournment.

Dorothy Kowalski, Finance and Insurance Committee Chairman      DK/JM

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities seeking special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible

Cc: Finance and Insurance Committee members (w/encl.), Mayor (w/encl.); City Clerk (w/encl.); Finance Director (w/encl.); City Attorney (w/encl.); Eagle-Herald (w/encl.); Peshtigo Times (w/encl.); Bay Cities Radio (w/encl.); Department Heads, City Hall Bulletin Board.

## REGULAR FINANCE AND INSURANCE COMMITTEE MEETING MINUTES FROM JUNE 15, 2021

1. Committee Chairperson Kowalski called the Regular City of Marinette Finance & Insurance Committee meeting to order at 05:04 PM in Common Council Chambers, City Hall, 1905 Hall Ave., Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:  
**MEMBERS PRESENT:** Alderpersons Kowalski, Polzin, Keller and Skorik.  
**ABSENT:** Alderperson Klegin  
**OTHERS PRESENT:** Mayor Genisot; City Engineer/Director of Public Works Miller, Judge Noppenberg; Finance Director/City Treasurer Jackie Miller, Fire Chief Heckel, Alderperson Oitzinger & Mikutowski, Brian Klumb, Peter Kolasewski, Melissa Ebsch, Lynette Brosig & John Liesveld.
3. **Approval of City of Marinette Finance and Insurance Committee regular meeting minutes from May 18, 2021.**  
Alderperson Polzin moved/Skorik seconded and all concurred to approve the regular meeting minutes as presented from 05/18/ 21.
4. **Consideration and approval of May 2021 expenditures.**  
Alderpersons Skorik moved/Polzin seconded and all concurred, to recommend the Common Council approve, as submitted, payment of May 2021 expenditures.
5. **Consideration and approval of the May 2021 Budget Reports.**  
Alderpersons Keller moved/Polzin seconded and all concurred, to recommend the Common Council approve, as submitted, of May 2021 Budget Reports.
6. **Presentation from Marinette Insurance (Brian Klumb) on workers Compensation.**  
Brian Klumb, Marinette Insurance Center, was present to inform the Finance Committee the City is heading in the right direction with implementing the on call nurse program and the return to work program. The claims are going down with the help of the City and EMC. EMC recognizes all the work the Department heads and employees have put in and the City will see a significant increase in next year's dividend. The dividend for 2020 was 5% and will be going up to 15% next year. Since 2008 EMC and Marinette Insurance has returned over \$329,000 in dividends to the tax payers of Marinette and EMC is very happy with the City and the claims.
7. **Consideration and possible action to approve road projects forwarded from Public Works meeting.**  
City Engineer/Director of Public Works Miller distributed a project tracking scope that listed 12 City streets to be Pulverizing/Seal prep with gravel hauling in the amount of \$26,261.00 and a scope for double chip seal for the 12 city streets in the amount of \$35,467.87 for a total of \$61,728.87. Finance Director Miller stated the funds are available in the carried over Capital Outlay funds from 2020. Alderperson Polzin moved/Keller seconded and all concurred to recommend the Common Council approve the Agreement with Marinette County in the amount of \$61,728.87.
8. **Consideration and possible action to place boat for sale (boat was purchased from County).**  
Mayor Genisot stated the use of the boat has become limited and was purchased through grant funding. Alderperson Kowalski moved/Skorik seconded and all concurred to recommend the Common Council approve the placement of the sale of the boat on the Wisconsin Surplus Auction site and all proceeds will go to the Fire Department for the new Airboat.
9. **Update status on Airboat.**  
Fire Chief Heckel distributed two updated quotes that included all the features required for the Airboat. The committee discussed other means of funding and also fund raising efforts, Chief stated currently he is working with local organizations for funding and currently have \$41,000 in pledges and sale of hovercraft. Chief Heckel said the time line for a new hovercraft is about 2 months. Heckel is reaching out to the County to see if the item can be added to their agenda for help with funding. The committee asked Chief Heckel to finalize a proposal/quote from the desired distributor and bring it back to the committee.

**10. Finance Director's Report.**

Finance Director Miller reported she submitted the request to the state for the American Rescue Plan Act(ARPA) Local Recovery funds with the Department of Revenue. The first part of the funds will be distributed next week and the City will have three years to use the funds. Miller has also been working on the Annual TID report.

**11. Topics or items for next meeting agenda.**

Discussion and possible action regarding Airboat.

**12. Adjournment.**

Alderspersons Polzin moved/Skorik seconded and all concurred to adjourn at 05:31 p.m.

Lana Bero, City Clerk

(The next regularly scheduled Finance & Insurance Committee meeting is scheduled for Tuesday, July 20, 2021 @ 4:00 PM in the Common Council Chambers)

## SPECIAL FINANCE AND INSURANCE COMMITTEE MEETING MINUTES FROM JULY 6, 2021

- a. Committee Chairperson Kowalski **called** the special City of Marinette Finance & Insurance Committee meeting **to order** at 05:45 PM in Common Council Chambers, City Hall, 1905 Hall Ave., Marinette WI.
- b. **Upon a call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:  
**MEMBERS PRESENT:** Alderpersons Kowalski, Polzin, Klegin, Keller and Skorik.  
**ABSENT:** None  
**OTHERS PRESENT:** Mayor Genisot; Alderperson Flatt, City Attorney Gagan; Judge Noppenberg; Finance Director/City Treasurer Miller; City Engineer/Director of Public Works Miller, Det. Lt. Tom Conley, Superintendent of Public Works Carlson, Water/Wastewater Operations Manager, Jan Kust, Police Chief LaCombe, Scott Wahl, Officer Francour, Detective Maye, Alderperson Oitzinger, Dan Kitkowski & Lynette Brosig.
- c. **Discussion and possible action to forward to Common Council the lease to buy Heil rear load refuse truck.** Superintendent Carlson explained to the Committee the existing refuse truck (1996) is beyond repair and has become unsafe to operate and therefore been taken off the road and has left the crew with only one refuse truck for yard waste and garbage pickup. Finance Director/Treasurer Miller stated the City will be able to obtain the truck now for immediate use and pay for it in 2022 which will allow the City to add as a capital outlay item for the 2022 budget. Alderperson Polzin moved/Skorik seconded and all concurred to **approve** the request to purchase Heil rear load refuse truck up to the amount of \$65,000 and this request will be forwarded to Board of Public Works for approval.
- d. **Adjournment.**  
Alderpersons Skorik moved/Keller seconded and all concurred to adjourn at 05:52 p.m.

Mindy Campbell, Deputy City Clerk

(The next regularly scheduled Finance & Insurance Committee meeting is scheduled for Tuesday, July 20, 2021 @ 4:00 PM in the Common Council Chambers)