



Agenda posted Wednesday, August 11th, 2021 at 2:00PM

A meeting of the Parks and Recreation Committee will be held on, **August 16th 2021 @ 4:00 pm in City of Marinette Common Council Chambers, 1905 Hall Ave. Marinette, WI**

**Parks and Recreation Committee Meeting Agenda
Monday, August 16th, 2021**

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of July 19th, 2021.
4. Executive Director of Recreation & Events report. (see attached)
5. Recreation Superintendent report (see attached).
6. Public Work's Superintendent report (see attached).
7. Introduction of Marketing & Tourism Director (Shawn Katzbeck).
8. Update and discussion regarding the Gamblers Hockey game at the Community REC Center on September 18th, 2021.
9. Discussion regarding demolition of Higley Field/Tot lot building.
10. Consideration and possible action items for the September agenda.
11. Adjourn.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl); City Clerk Lana Bero (w/encl); Executive Recreation Director Gavin Scray(w/encl.); Recreation Superintendent Adrienne Lacy (w/encl), Superintendent of Public Works Pat Carlson (w/encl.); Recreation Programing Assistant Tyler Crossman (w/encl), Marketing and Tourism Director Shawn Katzbeck; City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible.

PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 07/19/2021

1. Chairperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:00 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:
MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Keller & Klegin.
ABSENT: Alderperson Anderson.
OTHERS PRESENT: Executive Recreation Director Gavin Scray, Recreation Superintendent Adrienne Lacy, Superintendent of Public Works Pat Carlson, Marketing & Tourism Director Shawn Katzbeck, Alderperson Oitzinger & Mikutowski, Judge Noppenberg, Melissa Ebsch & Maya Shimizu-Harris.
3. **Approve minutes of June 21st, 2021 meeting.**
Alderperson Polzin moved/Klegin seconded and all concurred to approve as presented the meeting minutes from June 21, 2021.
4. **Executive Director of Recreation & Events report.**
Executive Recreation Director Scray provided his monthly report for July for the Community REC Center. Alderperson Kowalski verified that the Civic Center bathrooms are also available for tennis players and anyone using the skateboarding parks or playgrounds during the day but after hours may also use the porta-pottys available twenty-four hours.
5. **Assistant Recreation Director's report.**
Assistant Recreation Director, Adrienne Lacy provided her monthly report for July.
6. **Public Work's Superintendent Report**
Public Work's Superintendent, Pat Carlson provided his monthly report for July.
7. **Discussion and possible recommendation to the Common council regarding security deposits for pavilion use.**
Executive Recreation Director Gavin Scray, distributed a facilities fee schedule for other communities that utilize rentals of pavilions. Public Works has been reporting many instances of renters not cleaning or locking the pavilions. Scray is recommending a \$100.00 security deposit be added to all renters. Alderperson Polzin moved/Keller seconded and all concurred to recommend the Common Council **approve** \$100 security deposit be added to the rental fee for all enclosed pavilion rentals.
8. **Discussion and possible action regarding final Master Plan from Rettler Company.**
Executive Recreation Director Gavin Scray, distributed a Master Plan for the committee that included a phasing plan if and when the funds become available, Scray also noted the Softball fields were changed to the 300 feet to the outfield fences which is shown in the concept plan presented. Alderperson Kowalski stated phase 1 includes the playgrounds and parking. Each phase is colored coded on the cover page of the packet distributed. Alderperson Polzin stated he is not looking at the softball fields as a priority to be moved. Phase 1 would not require moving the softball fields. Alderperson Polzin moved/ Klegin seconded and all concurred to recommend the Common Council **approve** the presented Master plan from Rettler Corporation.
9. **Items for August agenda –**
None requested
10. **Adjourn.** Alderpersons Klegin moved/Keller seconded and all concurred to adjourn at 4:17PM.

Lana Bero, City Clerk

(Next regular Parks and Recreation Committee meeting is Monday 08/16/21 @ 4:00 in the Common Council Chambers).

Update – August 2021

EVENTS

- PAST July 16-18: Bob and Rocco Gun and Knife Show
- PAST July 18: AIM Fishing – State Qualifier
- PAST July 22: All American Circus
- PAST July 24: Outdoor Flea Market
- PAST August 3: National Night Out
- PAST August 4: MVPA Convoy
- August 20: Kids Day in Marinette
- August 20-22: M&M Shamrock's Summer Slam Hockey Tournament
- August 27-28: AIM Fishing – State Championship
- September 18: Green Bay Gamblers Exhibition Game
- October 15: Let's Be Frank – Franks Family Feud
- October 16: Antique and Flea Market
- October 16: War in the Woods Boxing Event

PROGRAMS

- See Adrienne's report
- Fall/Winter offerings

STAFFING

- Shawn Katzbeck, Marketing/Tourism
- Front desk staff needed
- Welcome Center staff needed

REC CENTER

- Ice rink steady usage
- Fall hockey league
- Summer Day Camp
- Hockey Association Contract Negotiation

CIVIC CENTER

- Bathrooms for pickleball courts in operation
- Higley Park conceptual planning
- Higley Park vandalism
- Tot lot building demolition
- Skate park sanding/painting this fall
- Scheduling

WELCOME CENTER

- Seasonal Hours/staffing

DUMP

- Dump refunds continue to be issued

CAMPGROUNDS/PAVILLIONS

- Steady influx of rentals
- Issues with tent site
- \$100 security deposits being implemented



Recreation Department

Adrienne Lacy – Recreation Superintendent

Recreation Superintendent Report – August 2021

Community Programs:

- Summer day camp is in its last two weeks. We are finishing the summer strong.
- Co-Ed Softball Tournaments are happening August 15 & 22.

2021 Upcoming Programming:

- Sporties for Shorties and Flag Football signups started on August 1 for the fall session.
- Kids' Day will occur on August 20th.
- There will be a babysitter training course in September and October.
- Bend and Stretch will return on August 23rd.

Updates:

- The lifeguard shortage is ongoing. We lost two lifeguards, but were able to certify two more. The pool closes on August 20th.

Respectfully Submitted,

Adrienne Lacy, CPRP
Recreation Superintendent

City of Marinette Public Works

Patrick Carlson
Superintendent

MONTHLY PARKS REPORT- JULY 2021

- 6th Street boat launch ramp was retrofitted with adjustable legs to accommodate different water heights and put back into service.
- A new wood fence was installed at Heritage Park.
- Trees and rocks were removed from the Red Arrow Park beach and a portion of the Texas weights wall were relocated to the boat launch side of the park.
- Red Arrow Park parking lot lines were repainted.
- The two diver statue was missing one of the divers from the high water in 2020, but was put back on the rock at Stephenson Island Park.

Thank you,



Pat Carlson
Superintendent of Public Works