Agenda posted Thursday, August 13th, 2020 at 11:00AM

A meeting of the Parks and Recreation Committee will be held on, August 17th, 2020 @ 4:30 pm in City of Marinette Common Council Chambers, 1905 Hall Ave. Marinette, WI

Parks and Recreation Committee Meeting Agenda
Monday, August 17th, 2020

1. Call the meeting to order.
2. Roll call.
4. Introduction of Recreation Program Coordinator Tyler Crossman.
5. Executive Director of Recreation & Events report.
6. Assistant Recreation Director’s report.
7. Public Work’s Superintendent report.
8. Director of Tourism and Marketing report. (handout at meeting)
9. Update regarding a formal plan for Higley Field.
10. Possible items for the September agenda.
11. Adjourn.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl); City Clerk Lana Bero (w/encl); Executive Recreation Director Gavin Scray(w/encl.); Assistant Recreation Director Adrienne Lacy (w/encl), Recreation Coordinator Tyler Crossman (w/encl.); Superintendent of Public Works Pat Carlson (w/encl.); Director of Tourism and Marketing Melissa Ebsch (w/encl.); City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk’s Office at 715-732-5140 with as much advance notice prior to the meeting as possible.
1. Committee Chairperson Kowalski called the Parks and Recreation Committee regular meeting to order at 04:00 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.

2. Upon a call of the roll, the following Committee member’s attendance was recorded as follows:
   MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Keller, Klegin & Anderson.
   ABSENT: None
   OTHERS PRESENT: Executive Recreation Director Gavin Scray, Marketing Director Melissa Ebsch, Alderperson Oitzinger, Assistant Recreation Director Adrienne Lacy, Alderperson Hitt Amber Myszka, Lynette Brosig & Abby Knipfel.

3. Approve minutes of June 9th 2020 meeting.
   Alderperson Polzin moved/Anderson seconded and all concurred to approve as presented the meeting minutes from June 9th, 2020.

4. Executive Director of Recreation & Events report.
   Executive Recreation Director Scray provided his monthly report for June for the new Community REC center. He also included a Review of the social distancing plan, rules and restrictions, and their implementation, at the Civic Center Pool, a review of the Civic Center Pool attendance and revenue comparison for June 2019 and June 2020 and a review of the social distancing plan, rules and restrictions, and their implementation, for all summer programs at the REC Center. Scray added the pool is running smoothly and no problems with the guidelines for Social Distancing.

5. Assistant Recreation Director’s report.
   Assistant Recreation Director, Adrienne Lacy provided her monthly report for July. Lacy added in her report the REC Center received a $1,000 grant from Provident Health Foundation which helps provide the children with their own supplies for the Summer Day Camps.

6. Public Work’s Superintendent Report
   Public Work’s Superintendent, Pat Carlson provided his monthly report for July. Chairperson Kowalski added she spoke with City Forester Todd Lapacz and there is a substantial difference regarding the goose repellent lights installed at Menekaunee Harbor. He quoted about 80% of the current problem with geese is taken care of.

7. Review of recreation programming and REC Center expenses/revenue for March-June 2019 and March-June 2020. Finance Director Miller distributed a report for March – June of 2020 regarding expenses/revenues for the REC Center. No action was taken on this agenda item.

8. Discussion and possible action regarding a formal plan for Higley Field/Tot Lot building
   Chairperson Kowalski informed the committee the information for this agenda item is not ready. No action was taken.

9. Items for July agenda –
   • Formal Plan for Higley Field/Tot Lot Building.

10. Adjourn. Alderpersons Polzin moved/Anderson seconded and all concurred to adjourn at 4:17PM.

   Lana Bero, City Clerk

   (Next regular Parks and Recreation Committee meeting is Monday 8/17/20 @ 4:00 in the Common Council Chambers).

   CC: Committee members, Common Council members, Mayor, City Attorney, Public Works Director, Public Works Superintendent, Police Chief & Clerks file

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EVENTS (Cancelled, to be rescheduled, existing)
- August 14: Mayhem on Main RESCHEDULED — TBD
- September 11-13: Bob and Rocco’s Gun and Knife Show
- September 24: Health and Wellness Expo
- October 3: Mom Prom
- October 17: Antique and Flea Market
- October 24: Blue, Brews, BBQ
- October 29: Downtown Trick or Treating
- October TBA: Reverse Trunk or Treat
- November 14: Virtual Dino Days
- November 20-22: Old World Christmas
- December 5: Christmas in Marinette
- February 19-21: Fishing, Boating, Outdoors Show

PROGRAMS
- See Adrienne’s report
- Summer Camp ending 8/21
- Fall offerings

STAFFING
- Introduction Recreation Program Coordinator position — Tyler Crossman
- Recreation Superintendent
- Hiring cleaner/housekeeper position
- Hiring part-time staff for fall

REC CENTER
- Ice rink refrigeration system is running — Ice, paint, decals being laid
- Entire building being deep cleaned/sanitized
- Programming/scheduling events with consideration given to COVID-19
- Hockey contract in negotiation

CIVIC CENTER
- Pool to close 8/21
- All upgrades/mechanical maintenance (pool) projects now complete
- Skate park consideration/planning

DUER GYM
- Closing

DUMP
- Last day to collect refund money from accounts is August 22

PLAYGROUNDS
- Pat to provide update
Assistant Director Report – August 2020

Community Programs:
- Summer Day Camp
  - Average weekly enrollment of 42
  - Average daily attendance of 35
  - Last week of camp is this week

Coming Soon:
- TBD with COVID restrictions in place, but ideas include:
  - Smaller capacity exercise classes
  - Smaller preschool play times

2020 Programming Events:
- September – Study Hall for 6th-12th grade students
- October – Tiny Tot Halloween Party
- November – Virtual Dino Day
- December – Movie on the Turf

Respectfully Submitted,

Adrienne Lacy, CPRP
Assistant Director of Recreation
MONTHLY PARKS REPORT - JULY 2020

- Boat ramp at Stephensen Island was modified to work with higher water and installed.

- A gravel road was installed at the entrance of Red Arrow Park, due to the wet conditions and deodorized asphalt road.

- Floating fishing pier on the south side of Menekaunee Harbor was pulled in approximately 15 feet to accommodate the height of the water. Water height was leaving the entrance ramp under water and the pier was unusable.

- Fish cleaning station at Boom Landing was installed and is up and running.

- Bathrooms at all parks were opened for public use.

Thank you,

Pat Carlson
Superintendent of Public Works