



**CITY OF MARINETTE INFORMATION TECHNOLOGY TASK GROUP  
MEETING AGENDA FOR **Tuesday, Sept 21, 2021 @ 3:00 PM**  
IN ROOM 214, MARINETTE CITY HALL, 2<sup>ND</sup> FLOOR**

Appointed City of Marinette Information Task Force Group appointees include: Mayor Genisot, Alderperson Dorothy Kowalski, Technology Specialist Steve Olcott, Police Dept. **Investigations Craig Kopatz**, Finance Director/City Treasurer Jackie Miller and City Clerk Lana Bero.

**3:00 PM - Information Technology Task Group Agenda items**

1. Call meeting to order.
2. Consideration of IT Ad-hoc Committee meeting minutes from July 20, 2021.
3. Discussion and update on Cemetery connectivity.
4. Discussion on 2022 capital outlay.
5. Discussion on new help desk software.
6. Discussion on print driver security.
5. IT work status updates.
6. Future IT related items for next scheduled meeting.
7. Adjournment

<p><b>CITY OF MARINETTE AD-HOC INFORMATION TECHNOLOGY COMMITTEE</b>  <b>MEETING MINUTES FROM 7/20/2021 @ 3:00PM</b></p>
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City of Marinette Information Technology Ad-Hoc Committee members convened at **3:05 PM** within the Room 214 at Marinette City Hall, 1905 Hall Ave, Marinette Wis.

**Current IT Ad-Hoc Committee members present included:**

Mayor Genisot, Finance Director/City Treasurer Miller, Alderperson Kowalski, City of Marinette IT Specialist Steve Olcott.

**Members absent:** Investigator Craig Kopatz, City Clerk Bero

**Others present: None**

- I. **Call meeting to order** – Alderperson Kowalski volunteered to serve as IT Ad-Hoc Committee Meeting Chairperson, called the meeting to order and proceeded to facilitate discussion of the following IT Ad-Hoc meeting standing agenda items:
- II. **Prior meeting minutes** – Finance Director Miller moved/ Mayor Genisot seconded and **all concurred to approve, as presented**, the City of Marinette Information Technology Ad-Hoc Committee minutes from 05/18/21.
- III. **Discussion and update on Park cameras and connectivity.**  
IT Specialist Steve Olcott stated both parks are up and running with a demo of the live feed from the City website.
- IV. **Discussion on Police vehicle computer Equipment.**  
IT Specialist Steve Olcott stated a router to modem was installed in all Police vehicles and is working. The VPN tunneling would not work with the old modems, thus the need to order new equipment.
- V. **IT work status updates.**  
IT Specialist Olcott reported he is researching the 2019 exchange server which our 2013 expires next year. The exchange server will have to be reconfigured as several users have excess of 10 gig in their mailboxes.  
IT Specialist Olcott also talked of training individuals on Next Cloud which has Share and archive features not being utilized.
- VI. **Future IT related discussion items for next agenda –**
  - Equipment list for 2022 budgeting process.
- VII. **Adjournment** – Finance Director/City Treasurer Miller moved/ IT Specialist Olcott seconded and **all concurred** to adjourn at **3:40 PM**.

Meeting Minutes recorded by Jackie Miller, City of Marinette Finance Director/Treasurer

(The next regular City of Marinette Information Technology Ad-Hoc Committee meeting is **08/17/21 @ 03:00 PM**).