

..... MARINETTE CITY GOVERNMENT'S 138th YEAR

SPECIAL BOARD OF PUBLIC WORKS COMMITTEE MEETING & COMMON COUNCIL PACKET FOR TUESDAY, FEBRUARY 3, 2026 MEETING AT CITY HALL COMMON COUNCIL CHAMBERS, 1905 HALL AVENUE – IN CONSIDERATION OF OTHERS, PLEASE MUTE ALL ELECTRONIC DEVICES.

SPECIAL MEETINGS PRIOR TO THE COMMON COUNCIL MEETING
(A quorum of Common Council members may be present at the Special Meetings)

4:40PM - SPECIAL BOARD OF PUBLIC WORKS COMMITTEE MEETING

- a. *Call to order*
- b. *Roll Call*
- c. *Discussion and possible recommendation to the Common Council regarding bid results for Street and Utility Reconstruction University Drive Project No. 2026-100 (see attached).*
- d. *Discussion and possible recommendation to the Common Council regarding bid results for Street and Utility Reconstruction Elizabeth Avenue Project No. 2025-400. (see attached).*
- e. *Discussion and possible recommendation to the Common Council regarding Street Use permit application from James Kitzinger, Red Brick Tavern LLC, for an event taking place at 801 Main St, on 03/07/26 (see attached).*
- f. *Discussion and possible recommendation to the Common Council regarding price quotations for Tree Removal Along University Drive (Handout at Meeting).*
- g. *Discussion and possible recommendation to the Common Council regarding price quotations for City-Wide Tree Removal & Stump Grinding (Handout at Meeting).*
- h. *Adjourn*

Committee Chairperson Keller

5:00 PM – REGULAR CITY OF MARINETTE COMMON COUNCIL MEETING AGENDA or immediately following the Special Board of Public Works meeting whichever is later.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CITIZEN COMMENTS (*Limited to five (5) minutes per person per Municipal code on agenda items only*)
4. APPROVAL OF COMMON COUNCIL MEETING MINUTES FROM *January 6th and Special January 14th, 2026*
5. REPORTS FROM DEPARTMENTS, CITIZEN BOARDS AND COMMISSIONS (*Page #'s 12-21*)
6. ACCEPTANCE OF STANDING COMMITTEE MINUTES (*Page #'s 22- 68*) (*Finance & Insurance Committee minutes January 20th, 2026 Personnel & License Committee minutes-January 20th, 2026, Civic Affairs Cemetery Traffic & Lights Committee minutes- January 19th2026, Board of Public Works Committee minutes- January 20th 2026, Parks & Recreation Committee minutes- January 19th, 2026, Public Safety Code Enforcement Committee minutes- January 19th, 2026*)
7. MAYOR'S COMMUNICATIONS & APPOINTMENTS
 - a. *Mayor's Communications*
 - b. *Mayor's Appointments (hand out at meeting)*
 - c. *Presentation by Haven of Hope (Dave Anderson)*
8. NEW BUSINESS
 - a. *Discussion and possible action regarding agreement made between BOOKING HOUSE INC. F/S/O HOTEL CALIFORNIA, THE ORIGINAL EAGLES TRIBUTE BAND (herein referred to as Artist) and THE CITY OF MARINETTE (herein referred to as Purchaser). For an event on Friday July 10th at Stephenson Island.*

9. FINANCE AND INSURANCE

- a. *Recommendation to grant advance authorization to pay February 2026 expenditures pursuant to WI Stat. § 66.0609 contingent upon final review & approval of City of Marinette Finance and Insurance Committee.*
- b. *Consideration and approval of the December budget reports.*
- c. *Consideration of recommendation regarding contract with Marinette County for server room hosting (see attached).*
- d. *Consideration of recommendation regarding 2025 capital funds for servers (see attached).*

10. PERSONNEL AND LICENSE COMMITTEE (Committee Chairperson Polzin)

- a. *Consideration of recommendation regarding Appointment of Successor Agent for Kwik Trip 574 (see attached).*
- b. *Consideration of recommendation regarding Alcohol license Premises Extension application from Red Brick Tavern LLC for event taking place at 801 Main St. on March 7, 2026 (see attached).*
- c. *Consideration of recommendation regarding seven (8) new operator license applications (see attached).*

11. CIVIC AFFAIRS, CEMETERY, TRAFFIC & LIGHTS (Committee Chairperson Wolfe)

- a. *Civic Affairs, Cemetery, Traffic & Lights Committee had no Common Council recommendations for the month of January.*

12. BOARD OF PUBLIC WORKS (Board President Keller)

- a. *Consideration of recommendation regarding Menominee River Trail bid results (see attached).*
- b. *Consideration of recommendation regarding 2026 TAPCO Traffic Signal Preventive Maintenance Contract (see attached).*
- c. *Consideration of recommendation regarding bid results for Street and Utility Reconstruction University Drive Project No. 2026-100 (see attached).*
- d. *Consideration of recommendation regarding bid results for Street and Utility Reconstruction Elizabeth Avenue Project No. 2025-400. (see attached).*
- e. *Consideration of recommendation regarding Street Use permit application from James Kitzynger, Red Brick Tavern LLC, for an event at 801 Main St on 03/07/26 (see attached).*
- f. *Consideration of recommendation regarding price quotations for Tree Removal Along University Drive (Handout at Meeting).*
- g. *Consideration of recommendation regarding price quotations for City-Wide Tree Removal & Stump Grinding (Handout at Meeting).*

13. PARKS AND RECREATION COMMITTEE (Committee Chairperson Kowalski)

- a. *Parks and Recreation Committee had no Common Council recommendation for the month of January.*

14. PUBLIC SAFETY AND CODE ENFORCEMENT COMMITTEE (Committee Chairperson Skorik)

- a. *Public Safety, Code Enforcement Committee had no Common Council recommendations for the month of January.*

15. PLAN COMMISSION (Mayor Genisot)

- a. *Plan Commission did not have a monthly committee meeting in January.*

16. ADJOURNMENT

MAYOR STEVE GENISOT

Requests from individuals with disabilities who need special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 1-715-732-5141

**SPECIAL BOARD OF PUBLIC WORKS & COMMON COUNCIL MEETING AGENDA PACKET INDEX
FOR TUESDAY 2/03/2026**

INDEX PAGE NUMBERS	ATTACHMENT DESCRIPTION	PERTAINING TO AGENDA ITEM #'S
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8-11	Minutes of Meeting – Common Council Regular- 1/6 & Special 1/14/26	4
12-21	Minutes or Meeting- Water & Wastewater Utilities-12/15/25	5
22- 32	Minutes of Meeting- Finance & Insurance Committee- 1/20/26	6 & 9 a-d
33 -44	Minutes of Meeting- Personnel & License Committee- 1/20/26	6 & 10 a-h
45	Minutes of Meeting- Civic Affairs, Cemetery Traffic & Lights-1/19/26	6 & 11a-b
46-66	Minutes of Meeting Board of Public Works Committee- 1/20 Special 1/6/26	6 & 12 a-g
67	Minutes of Meeting- Parks & Recreation- 1/19/26	6 & 13a
68	Minutes of Meeting- Public Safety, Code Enforcement Committee- 1/19/26	6 & 15a
69- 78	New Business- Agreement made between BOOKING HOUSE INC. F/S/O HOTEL CALIFORNIA, THE ORIGINAL EAGLES TRIBUTE BAND (herein referred to as Artist) and THE CITY OF MARINETTE (herein referred to as Purchaser). For an event on Friday July 10 th at Stephenson Island.	8a

MEMORANDUM

**TO: Mayor Genisot
Board of Public Works**

**FROM: Brian R. Miller
City Engineer**

DATE: January 29, 2026

**SUBJECT: University Drive Reconstruction Project Bid Results
Project No. 2026-100**

University Drive will be reconstructed from Shore Drive to West Bayshore Drive this year.

The project is a standard design. From Shore Drive to West Bayshore Drive, the underground utilities will be replaced, concrete curb and gutter will be installed, new asphalt pavement, and sidewalk be constructed along the north side of the road. New storm sewer will be installed from Shore Drive and continue along West Bayshore Drive to the ditch near the University Campus. The existing water main along West Bayshore Drive will also be replaced. West Bayshore Drive will be repaved in a rural section. This section will not include sidewalks nor curb & gutter.

Seven bids were received for this project. Attached is a copy of the bid results. The low bidder is Advance Construction, Inc., with a low bid amount of \$1,668,889.00.

Shore Drive Development LLC (the Developer redeveloping the former hospital site) established an escrow account in the amount of \$750,000, which will be used to reconstruct University Drive and stormwater improvements.

Based upon Advance's past performance and their bid coming in within budget, I recommend award of the contract to Advance Construction, Inc. in the amount of \$1,668,889.00, and forward the recommendation to the Common Council for approval.

**BID RESULTS
UNIVERSITY DRIVE PROJECT NO. 2026-100
CITY OF MARINETTE, WISCONSIN**

Advertised 1/12/2026 & 1/19/2026

Bids Received 1-27-2026 @ 10:00 AM

CONTRACTOR	BID BOND	BID AMOUNT
Advanced Construction	Yes	\$1,668,889.00
Barley Trucking and Excavating Inc.	Yes	\$1,794,795.95
Dorner Inc.	Yes	\$1,956,797.50
DeGroot Inc.	Yes	\$1,964,492.25
Jossart Brothers Inc.	Yes	\$1,970,277.25
DeGroot Inc.	Yes	\$2,233,790.79
Reylco Plus LLC	Yes	\$2,321,437.70

MEMORANDUM

**TO: Mayor Genisot
Board of Public Works**

**FROM: Brian R. Miller
City Engineer**

DATE: January 29, 2026

**SUBJECT: Elizabeth Avenue Reconstruction Project Bid Results
Project No. 2025-400**

Elizabeth Avenue will be reconstructed from 4th Street to Hosmer Street. There is no water main along this portion of 4th Street. This project is being done primarily to install a municipal water main and to facilitate water service to 324 Elizabeth Avenue. This property is currently using a groundwater well for water.

This project consists of installing new water main, water services, and paving the road in a rural section. There will be minor stormwater improvements at the intersection of 4th Street and Elizabeth. A failing stormwater manhole and deteriorated corrugated pipe inlet leads will be replaced. This project does not include sidewalks nor curb & gutter.

Seven bids were received for this project. Attached is a copy of the bid results. The low bidder is Advance Construction, Inc., with a low bid amount of \$284,248.80.

Tyco has agreed to contribute \$150,000 toward the construction cost.

Based upon Advance's past performance and their bid coming in within budget, I recommend award of the contract to Advance Construction, Inc. in the amount of \$284,248.80, and forward the recommendation to the Common Council for approval.

**BID RESULTS
ELIZABETH AVENUE PROJECT NO. 2025-400
CITY OF MARINETTE, WISCONSIN**

Advertised 1/12/2026 & 1/19/2026

Bids Received 1-27-2026 @ 10:00 AM

CONTRACTOR	BID BOND	BID AMOUNT
Advance Construction, Inc.	Yes	\$284,248.80
Barley Trucking and Excavating, Inc.	Yes	\$288,305.35
DeGroot, Inc.	Yes	\$293,993.47
Relyco Plus, LLC	Yes	\$367,500.60
Jossart Brothers, Inc.	Yes	\$389,498.75
Dorner, Inc.	Yes	\$399,047.00
James Peterson Sons, Inc.	Yes	\$402,256.34

Marinette

expanding horizons

CITY OF MARINETTE APPLICATION FOR STREET USE PERMIT

Pursuant to Marinette Municipal Code § 9.100 the Common Council may grant a street use permit subject to reasonable municipal regulation and control. The City Clerks Office issues permits. Application must be submitted to & approved by the Board of Public Works and Common Council plus representatives from Police and Public Works Departments.

Name: James Kitzinger
 Organization: Red Brook Tavern LLC
 Address: 801 Main St Marinette
 Telephone: 715 923 0837
 Requested Street Closure Date: 3-7-26
 Time Duration: 9Am - 8pm
 Approximate # of people involved: 300 +

Fees: (Check category that applies to your event)

- If less than 3 blocks and no traffic re-routing required \$5.00
- If more than 3 blocks and no re-routing of traffic required \$20.00
- If re-routing of traffic required add a flat user fee of - \$35.00
- If for sale or promotion of commercial products/services \$45.00
- Plus daily promotional event flat rate of \$30.00 per day = \$_____

Street use permit for the following portion of 8th St closing street from Main St
 down to just before the alley between Main St and Carney blv

[Signature]
 Individual requesting street closure

[Signature]
 Representative from City Clerk

[Signature]
 Approval of Police Department

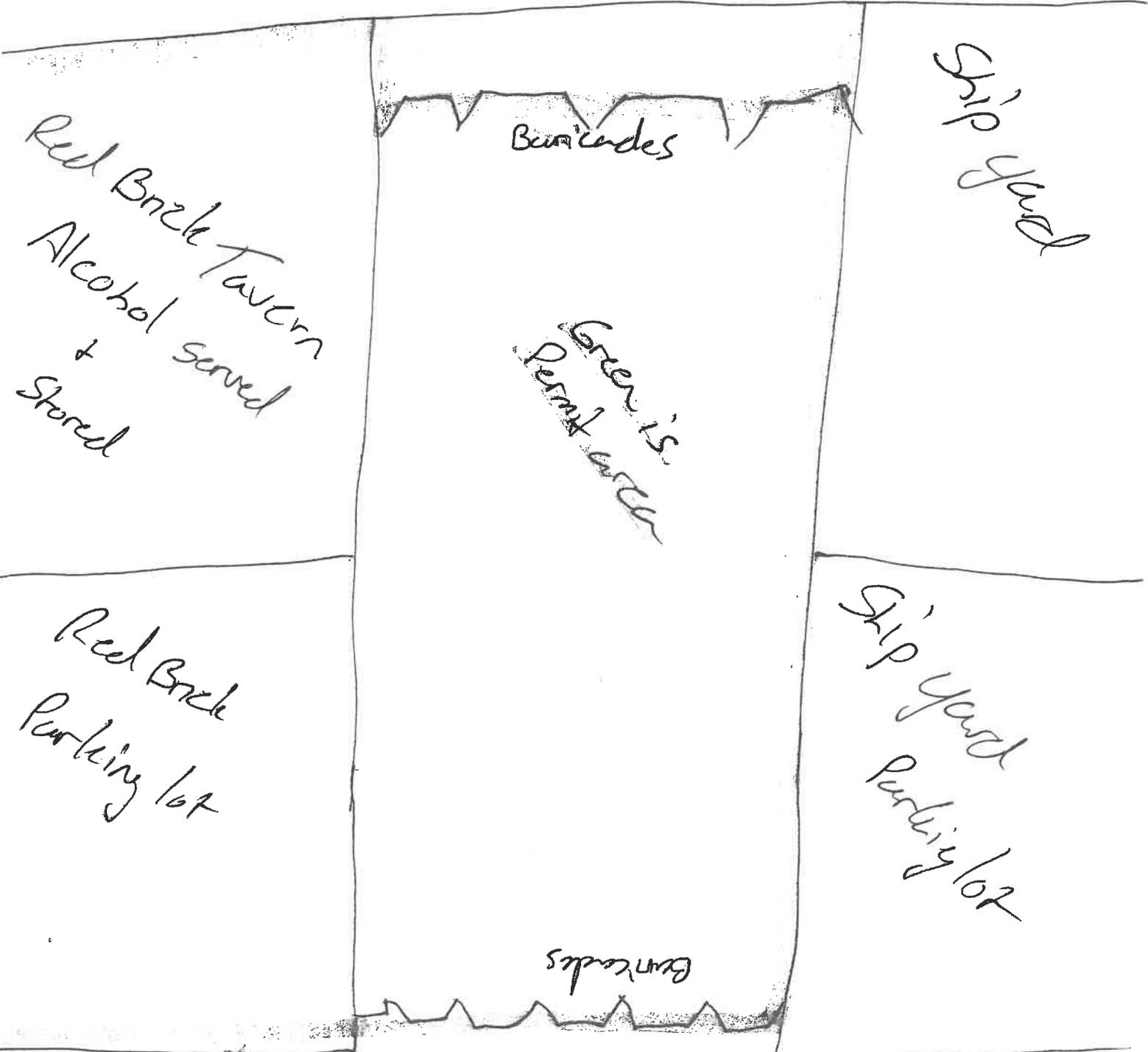
[Signature]
 Approval Public Works Department

DETAILED DESCRIPTION OF PROPOSED USE OF CLOSED STREET

Benefit for Tris Beardo who is undergoing a serious medical condition and cannot work to hold Bucket Raffles + music possibly Food trucks and over flow of people

Alley Open to Carney

Main St



Alley - Open

PROCEEDINGS OF COMMON COUNCIL REGULAR MEETING FROM JANUARY 6, 2026

Mayor Steve Genisot called to order, the regular monthly meeting of the City of Marinette Common Council at 05:00 PM in the City Hall Common Council Chambers, 1905 Hall Avenue, Marinette.

Upon a call of the roll, it was determined a quorum of Common Council members were present and the following attendance was recorded:

Members Present: 1st Ward – Alderperson Ken Keller; 2nd Ward – Jeff Skorik; 3rd Ward – Alderperson Doug Oitzinger; 4th Ward - Alderperson Mike Wolfe. 5th Ward – Alderperson Liz Mikutowski; 6th Ward – Alderperson Deb Klegin; 7th Ward – Alderperson Rick Polzin; 8th Ward – Alderperson Tom Karban and Citywide At-Large Seat – Alderperson Dorothy Kowalski.
Absent: None

CITIZEN COMMENTS

None received.

COMMON COUNCIL MEETING MINUTES

Alderpersons Skorik moved/Klegin seconded and all concurred, to approve, as submitted, the regular meeting minutes from December 2nd and Special November 20th (Alderperson Mikutowski abstained) & Committee of the Whole December 18th, 2025

REPORTS OF CITIZEN BOARDS & COMMISSIONS

No action was taken on the various Citizen Board, Department and Commission reports as presented by Mayor Genisot.

STANDING COMMITTEE MEETING MINUTES

Alderpersons Oitzinger moved/Karban seconded and all concurred, to accept, as presented, the following standing committee meeting minutes: (Finance & Insurance Committee minutes December 16th, 2025 Personnel & License Committee minutes-December 16th, 2025, Civic Affairs Cemetery Traffic & Lights Committee minutes- December 15th & Special December 2nd 2025, Board of Public Works Committee minutes- December 16th 2025, Parks & Recreation Committee minutes- December 15th, 2025, Public Safety Code Enforcement Committee minutes- December 15th, 2025)

MAYOR'S COMMUNICATION

Mayor Genisot informed the Common Council a request for zoning has been received for the UW-Field House from Marinette County, the item will come to a Common Council for discussion after legal review. Mayor Genisot stated he has asked Boldt Construction for some final costs for City Hall and Police Department moving to the Armory and will be scheduling a Common Council meeting as soon as possible.

Karianne Lesperance, Cindy Grabowski, Anna Gross & Police Captain Joe Nault provided a presentation that included the Mission, Funding & Structure for the Healthy Youth Coalition of Marinette & Menominee Counties & Communities that Care of Marinette & Menominee Counties.

OLD BUSINESS

DISCUSSION AND POSSIBLE ACTION REGARDING SIXTH AMENDMENT TO ACCESS AGREEMENT BETWEEN TYCO FIRE PRODUCTS LP, A DELAWARE LIMITED PARTNERSHIP ("TYCO") AND THE CITY OF MARINETTE, WI ("CITY") TO AMEND THAT ORIGINAL ACCESS AGREEMENT DATED NOVEMBER 22, 2017, AND AMENDED JUNE 11, 2019, OCTOBER 20, 2020, JULY 6, 2022, OCTOBER 6, 2022, AND FEBRUARY 9, 2024:

No action was taken on the agenda item.

DISCUSSION AND POSSIBLE ACTION REGARDING PARKING LOT AGREEMENT BETWEEN HURCKMAN MECHANICAL INDUSTRIES AND THE CITY OF MARINETTE: Alderperson Keller moved/ Oitzinger seconded and upon a call of the roll motion passed by a vote of 9 ayes to 0 nays to approve the parking lot agreement between the City of Marinette and Hurckman Mechanical Industries as presented.

DISCUSSION AND POSSIBLE ACTION REGARDING PARKING LOT AGREEMENT BETWEEN THE CITY OF MARINETTE AND MARINETTE MARINE:

Alderperson Skorik moved/ Oitzinger seconded and upon a call of the roll motion passed by a vote of 9 ayes to 0 nays to approve the parking lot agreement between the City of Marinette and Marinette Marine as presented.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION REGARDING AGREEMENT BETWEEN THE CITY OF MARINETTE (OPERATOR) AND PAUL BUNYAN LUMBERJACK SHOW, INC (®) 4445 CANOE CREEK ROAD- ST. CLOUD, FLORIDA 34772 HEREIN REFERRED TO AS THE ATTRACTION FOR 14TH ANNUAL LOGGING & HERITAGE FESTIVAL TAKING PLACE AT 1600 BRIDGE ST ON JULY 11, 2026:

Alderspersons Polzin moved/Wolfe seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays, to approve agreement between The City of Marinette (OPERATOR) and PAUL BUNYAN LUMBERJACK SHOW, INC (®) 4445 Canoe Creek Road- St. Cloud, Florida 34772 herein referred to as the ATTRACTION for 14th Annual Logging & Heritage Festival taking place at 1600 Bridge St on July 11, 2026 as presented.

DISCUSSION AND POSSIBLE ACTION REGARDING AGREEMENT MADE BY AND BETWEEN TICKLER FARM AND FOREST PRODUCTS AND CITY OF MARINETTE (LOGGING AND HERITAGE FESTIVAL) CLIENT FOR 14TH ANNUAL LOGGING & HERITAGE FESTIVAL TAKING PLACE AT 1600 BRIDGE ST ON JULY 11, 2026: Alderspersons Klegin moved/Mikutowski seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays, to approve the agreement from made by and between Tickler Farm and Forest Products and City of Marinette (Logging and Heritage Festival) client for 14th Annual Logging & Heritage Festival taking place at 1600 Bridge St on July 11, 2026 as presented.

DISCUSSION AND POSSIBLE ACTION REGARDING TALENT ACQUISITION AGREEMENT (THE "AGREEMENT") BY AND BETWEEN, WIRTH ENTERTAINMENT AGENCY, LLC A/K/A("COMPANY" AND CITY OF MARINETTE, WI A/K/A("CLIENT") FOR AN EVENT ON MARCH 14TH, 2026 AT 2501 PIERCE AVE.

Alderspersons Polzin moved/Skorik seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays, to approve the Talent Acquisition Agreement (the "Agreement") by and between, Wirth Entertainment Agency, LLC a/k/a("Company" and City of Marinette, WI a/k/a("Client") for an event on March 14th, 2026 at 2501 Pierce Ave as presented

FINANCE AND INSURANCE COMMITTEE

MONTHLY EXPENDITURES: Alderspersons Polzin moved/Skorik seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to grant advance authorization to the City Treasurer/Finance Director to pay January 2026 expenditures contingent upon Finance and Insurance Committee approval.

NOVEMBER BUDGET REPORTS: Alderspersons Kowalski moved/Klegin seconded and all concurred to approve, as presented, the November budget reports.

CONSIDERATION OF RECOMMENDATION REGARDING DESIGNATION OF FUNDS:

Aldersperson Polzin moved/ Kowalski seconded to approve the designation of funds as presented, Aldersperson Oitzinger moved/ Mikutowski seconded to amended the motion to remove the \$500,000 from Designation of Funds from the Former Fleet Farm property fund and remove \$500,000 from the Designation of funds from Community Development fund and add the total of \$1,000,000 to Street Construction upon a call of the roll the motion failed by a vote of 3 ayes (Oitzinger, Mikutowski & Karban) to 6 nays (Polzin, Kowalski, Klegin, Skorik, Wolfe & Keller) upon a roll call of the original motion, motion passed by a vote of 6 ayes(Polzin, Kowalski, Klegin, Skorik, Wolfe & Keller) to 3 nays(Oitzinger, Mikutowski & Karban) to approve the Designation of Funds as presented.

CONSIDERATION OF RECOMMENDATION REGARDING BUDGET AMENDMENTS: Aldersperson Kowalski moved/ Polzin seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to approve the budget amendments as presented.

CONSIDERATION OF RECOMMENDATION REGARDING WRITE-OFF OF DELINQUENT GARBAGE FEES IN THE AMOUNT OF \$13.11: Aldersperson Kowalski moved/ Karban seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to write-off delinquent garbage fees in the amount of \$13.11 as presented.

CIVIC AFFAIRS, CEMETERY, TRAFFIC & LIGHTS

CIVIC AFFAIRS, CEMETERY, TRAFFIC & LIGHTS HAD NO COMMON COUNCIL RECOMMENDATION FOR THE MONTH OF DECEMBER.

PERSONNEL AND LICENSE COMMITTEE

CONSIDERATION OF RECOMMENDATION REGARDING TEMPORARY CLASS "B" BEER APPLICATION FROM MARINETTE KIWANIS FOR EVENT BEING HELD ON FEBRUARY 14, 2026 AT 2501 PIERCE AVENUE: Alderspersons Polzin moved/Wolfe seconded and all concurred to approve the Temporary Class "B" beer license from Marinette Kiwanis for event being held on February 14, 2026 at 2501 Pierce Avenue.

CONSIDERATION OF RECOMMENDATION REGARDING MOBILE HOME PARK LICENSE FOR 2026: Alderspersons Klegin moved/Skorik seconded and all concurred (Aldersperson Mikutowski opposed) to approve the following Mobile Homes parks for 2026, Forest Glen, Foxx Glenn & Parkview Terrace.

SEVEN (7) NEW OPERATOR LICENSE APPLICATIONS: Alderspersons Polzin moved/Mikutowski seconded and all concurred, to grant operator licenses to the following Seven (7) applicants: Patricia M. Beaudo, Morgan E. Beaver, Jedi A. Bianchetti, Stephanie A. Francour, Lynn A. Kramer, Kyra J. Michel (contingent upon Kyra paying all debts owed to the City of Marinette)

& Brandee L. Peterson Each operator license applicant listed above who were granted licenses for the current licensing period expiring 6/30/2028 shall be contingent upon them providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming they completed a State of Wisconsin approved, Responsible Beverage Server Training Course.

BOARD OF PUBLIC WORKS

CONSIDERATION OF RECOMMENDATION REGARDING RFP FOR STORM WATER UTILITY REVIEW AND AUDIT:

Aldersperson Oitzinger moved/ Mikutowski seconded and upon a call of the roll **motion passed** by a vote of 6 ayes (Keller, Skorik, Oitzinger, Wolfe, Karban & Mikutowski to 3 nays (Polzin, Kowalski & Klegin) to approve the proposal from Robert E. Lee in the amount of \$26,850.

CONSIDERATION OF RECOMMENDATION REGARDING STORM WATER UTILITY:

No action taken on agenda item.

PARKS AND RECREATION COMMITTEE

PARKS & RECREATION DID NOT HAVE A MONTHLY COMMITTEE MEETING FOR THE MONTH OF DECEMBER.

PUBLIC SAFETY AND CODE ENFORCEMENT COMMITTEE

PUBLIC SAFETY AND CODE ENFORCEMENT HAD NO COMMON COUNCIL RECOMMENDATION FOR THE MONTH OF DECEMBER.

PLAN COMMISSION

PLAN COMMISSION DID NOT HAVE A MONTHLY COMMITTEE MEETING IN DECEMBER.

ADJOURNMENT: Alderspersons Kowalski moved/Polzin seconded and all concurred, to adjourn at 06:05 PM.

Lana Bero, City Clerk

The next regular Common Council meeting is scheduled for Tuesday February 3, 2026 at 05:00 PM in the Common Council Chambers at Marinette City Hall, Marinette, WI.

CITY OF MARINETTE COMMON COUNCIL SPECIAL MEETING PROCEEDINGS FROM JANUARY 14, 2026

Mayor Genisot called the Special Common Council meeting to order at 12:00 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue.

Upon a call of the roll it was determined a quorum of Common Council members were present and the following attendance was recorded:

Alders present: 1st Ward – Ken Keller; 2nd Ward – Jeffrey Skorik; 4th Ward – Mike Wolfe; 5th Ward – Liz Mikutowski 6th Ward- Debra Klegin; 7th Ward – Rick Polzin. 8th Ward – Tom Karban and At-Large Seat (Citywide) – Dorothy Kowalski.

Alders absent: 3rd Ward – Doug Oitzinger

CITY COMMENTS:

- Ben Dorris, 1422 10th St, Marinette urged the City Council to build City Hall to be a great presence in the City of Marinette.
- Dylan Demmith, 2749 Richards St, would like the public to be able to decide where City Hall should be located.

The city clerk read into the record two letters that were received:

- Pamela Goes 3054 Carney Ave, is requesting no action be taken in regards to moving City Hall and the Police Department to the Armory.
- Martha Karban 2710 Hannah St, is opposed to moving City Hall and Police Department to the Armory.

OLD BUSINESS

DISCUSSION AND POSSIBLE ACTION REGARDING A DEVELOPMENT AGREEMENT AMENDMENT FOR TID 13 PINE TREE MALL:

Included in today's packet is an amended Development Agreement for TID 13- Pine Tree Mall. Alderperson Polzin moved/ Kowalski seconded and upon a call of the roll **motion carried** by a vote of 8 ayes to 0 nays to **approve** the amended Development Agreement for TID 13-Pine Tree Mall for an extended year.

DISCUSSION AND POSSIBLE ACTION REGARDING SUMMARY OF COSTS FROM BOLDT FOR CITY HALL AND POLICE DEPARTMENT AT THE ARMORY:

Included in today's packet is a summary of projected costs and a schematic design for City Hall & Police Department. Katherine Hitch & Sam Williams representing Boldt were present to answer any questions the Common Council may have. Alderperson Polzin moved/ Kowalski seconded and upon a call of the roll **motion carried** by a vote of 6 ayes (Polzin, Kowalski, Skorik, Keller, Klegin & Wolfe) to 2 nays (Mikutowski & Karban) to **approve** releasing Boldt to proceed with design & development documents to move City Hall and the Police Department to the Armory.

DISCUSSION AND POSSIBLE ACTION REGARDING SEVENTH AMENDMENT TO ACCESS AGREEMENT BETWEEN TYCO FIRE PRODUCTS LP, A DELAWARE LIMITED PARTNERSHIP ("TYCO") AND THE CITY OF MARINETTE, WI ("CITY") TO AMEND THAT ORIGINAL ACCESS AGREEMENT DATED NOVEMBER 22, 2017, AND AMENDED JUNE 11, 2019, OCTOBER 20, 2020, JULY 6, 2022, OCTOBER 6, 2022, AND FEBRUARY 9, 2024:

Included in today's packet is a seventh Amendment to Access Agreement between TYCO FIRE PRODUCTS LP, a Delaware limited partnership ("Tyco") and the CITY OF MARINETTE, WI: Alderperson Skorik moved/ Keller seconded and upon a call of the roll **motion carried** by a vote of 8 ayes to 0 nays to **approve** the Seventh Amendment to Access Agreement between TYCO FIRE PRODUCTS LP, a Delaware limited partnership ("Tyco") and the CITY OF MARINETTE, WI ("City") to amend that original Access Agreement dated November 22, 2017, and amended June 11, 2019, October 20, 2020, July 6, 2022, October 6, 2022, and February 9, 2024.

DISCUSSION REGARDING ZONING REQUEST FROM MARINETTE COUNTY:

The item was included for information and discussion only. Mayor Genisot included in today's packet a proposal for the UW-Marinette Facility. As of 1/13 the proposal has been withdrawn from Marinette County. No action was taken on the agenda item.

ADJOURNMENT: Alders Skorik moved/Wolfe seconded and all concurred, to adjourn at 12:49 PM.

Lana Bero, City Clerk

Cc: Eagle Herald, Common Council Members, Mayor, Department Heads and Clerks file.

**JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES
COMMISSIONS**

******CITY HALL COUNCIL CHAMBERS****
1905 HALL AVENUE MARINETTE, WI 54143**

Monday, January 19, 2026 - 3:00 pm

1. Call the meeting to order
2. Roll Call
3. Motion to approve the agenda
4. Public Comment limited to 5 minutes on agenda items only

Water Utility Agenda Items:

5. Presentation of the Water Utility invoices paid December 1, 2025-December 31, 2025

Wastewater Utility Agenda Items:

6. Presentation of the Wastewater Utility invoices paid December 1 2025-December 31, 2025.

Joint Utilities Agenda Items:

7. Approval of the minutes of the December 15, 2025 Joint Water and Wastewater Utility Meeting
8. Operations Manager Report: Water loss update, CWFP funding, employee retirement
9. Business Manager Report: Starting to work on PSC report info for auditors
10. Budget Review
11. Discussion of possible future agenda items

Closed Session:

CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WITH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY PURSUANT TO WISCONSIN STATUTES SEC.: 19.85 (1) (c), to-wit: performance evaluation/compensation for Water & Wastewater Utility Operations Manager and Business Manager.

Pursuant to Wis. Stat. §19.85(2), the Water and Wastewater Utility Commission may reconvene in open session immediately after conclusion of the closed session to take action, if any, on any closed session agenda items. The Commission may also choose to adjourn in closed session

12. Motion to adjourn

Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – City Attorney;
L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members,
J.Heckel, Fire Chief; J LaCombe, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board;
Marinette Water Utility Plant

Report Criteria:

Detail report type printed
 Invoice Detail.GL account (3 Characters) = "650"

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
144	ARAMARK	6160407170	WA UNIFORMS	1	11/18/2025	2.50	.00	2.50	52169	12/05/2025
		6160407170	WA UNIFORMS	2	11/18/2025	2.50	.00	2.50	52169	12/05/2025
		6160407170	WA UNIFORMS	3	11/18/2025	2.50	.00	2.50	52169	12/05/2025
		6160407170	WA UNIFORMS	4	11/18/2025	2.50	.00	2.50	52169	12/05/2025
		6160407170	WA UNIFORMS	5	11/18/2025	2.50	.00	2.50	52169	12/05/2025
		6160409289	WA UNIFORMS	1	11/25/2025	2.50	.00	2.50	52169	12/05/2025
		6160409289	WA UNIFORMS	2	11/25/2025	2.50	.00	2.50	52169	12/05/2025
		6160409289	WA UNIFORMS	3	11/25/2025	2.50	.00	2.50	52169	12/05/2025
		6160409289	WA UNIFORMS	4	11/25/2025	2.50	.00	2.50	52169	12/05/2025
		6160409289	WA UNIFORMS	5	11/25/2025	2.50	.00	2.50	52169	12/05/2025
		6160411352	WA UNIFORMS	1	12/02/2025	2.50	.00	2.50	52169	12/05/2025
		6160411352	WA UNIFORMS	2	12/02/2025	2.50	.00	2.50	52169	12/05/2025
		6160411352	WA UNIFORMS	3	12/02/2025	2.50	.00	2.50	52169	12/05/2025
		6160411352	WA UNIFORMS	4	12/02/2025	2.50	.00	2.50	52169	12/05/2025
		6160411352	WA UNIFORMS	5	12/02/2025	2.50	.00	2.50	52169	12/05/2025
		6160413456	WA UNIFORMS	1	12/09/2025	2.50	.00	2.50	52247	12/15/2025
		6160413456	WA UNIFORMS	2	12/09/2025	2.50	.00	2.50	52247	12/15/2025
		6160413456	WA UNIFORMS	3	12/09/2025	2.50	.00	2.50	52247	12/15/2025
		6160413456	WA UNIFORMS	4	12/09/2025	2.50	.00	2.50	52247	12/15/2025
		6160413456	WA UNIFORMS	5	12/09/2025	2.50	.00	2.50	52247	12/15/2025
		6160415515	WA UNIFORMS	1	12/16/2025	2.50	.00	2.50	52332	12/23/2025
		6160415515	WA UNIFORMS	2	12/16/2025	2.50	.00	2.50	52332	12/23/2025
		6160415515	WA UNIFORMS	3	12/16/2025	2.50	.00	2.50	52332	12/23/2025
		6160415515	WA UNIFORMS	4	12/16/2025	2.50	.00	2.50	52332	12/23/2025
		6160415515	WA UNIFORMS	5	12/16/2025	2.50	.00	2.50	52332	12/23/2025
		6160417932	WA UNIFORMS	1	12/23/2025	2.50	.00	2.50	52411	01/05/2026
		6160417932	WA UNIFORMS	2	12/23/2025	2.50	.00	2.50	52411	01/05/2026
		6160417932	WA UNIFORMS	3	12/23/2025	2.50	.00	2.50	52411	01/05/2026
		6160417932	WA UNIFORMS	4	12/23/2025	2.50	.00	2.50	52411	01/05/2026
		6160417932	WA UNIFORMS	5	12/23/2025	2.50	.00	2.50	52411	01/05/2026
		6160419704	WA UNIFORMS	1	12/30/2025	2.50	.00	2.50	52411	01/05/2026
		6160419704	WA UNIFORMS	2	12/30/2025	2.50	.00	2.50	52411	01/05/2026
6160419704	WA UNIFORMS	3	12/30/2025	2.50	.00	2.50	52411	01/05/2026		
6160419704	WA UNIFORMS	4	12/30/2025	2.50	.00	2.50	52411	01/05/2026		
6160419704	WA UNIFORMS	5	12/30/2025	2.50	.00	2.50	52411	01/05/2026		
Total 144:						87.50	.00	87.50		
192	BADGER METER INC	80219737	NOV BEACON SERVICES	1	11/26/2025	1,732.27	.00	1,732.27	52148	12/05/2025
		80223023	BEACON DEC 2025	1	12/24/2025	549.01	.00	549.01	52398	01/05/2026
Total 192:						2,281.28	.00	2,281.28		
209	BARLEY TRUCKING & EX	101061	3" Valve UW Marinette	1	11/24/2025	6,875.06	.00	6,875.06	52149	12/05/2025
		101061	6" Water Golden SandsSE	2	11/24/2025	6,602.64	.00	6,602.64	52149	12/05/2025
Total 209:						13,477.70	.00	13,477.70		
416	CARDMEMBER SERVICE	November 20	VOIP	24	11/20/2025	15.00	.00	15.00	52187	12/11/2025
		November 20	UPSP	33	11/20/2025	19.56	.00	19.56	52187	12/11/2025
		November 20	Firewall	34	11/20/2025	252.65	.00	252.65	52187	12/11/2025
		November 20	UPS billing	35	11/20/2025	72.44	.00	72.44	52187	12/11/2025
		November 20	UPS billing	37	11/20/2025	20.74	.00	20.74	52187	12/11/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		November 20	VOIP	38	11/20/2025	.30	.00	.30	52187	12/11/2025
Total 416:						380.69	.00	380.69		
494	CITY OF MENOMINEE	2025WINTE	WINTER TAX	1	12/11/2025	212.32	.00	212.32	52233	12/15/2025
		2025WINTE	WINTER TAX	1	12/11/2025	311.52	.00	311.52	52233	12/15/2025
		2025WINTE	WINTER TAX	1	12/11/2025	42.48	.00	42.48	52233	12/15/2025
Total 494:						566.32	.00	566.32		
498	CASELLE LLC	INV-14145	Maintenance and Support	1	12/04/2025	6,030.63	.00	6,030.63	52230	12/15/2025
Total 498:						6,030.63	.00	6,030.63		
532	CONTROL SERVICE INC	405705	Installation & Commissioni	1	12/04/2025	1,400.00	.00	1,400.00	52234	12/15/2025
Total 532:						1,400.00	.00	1,400.00		
544	COUNTRY MILE DOCUM	63765	Wa SHRED	1	12/02/2025	49.84	.00	49.84	52183	12/11/2025
		64064	Shred - Water	3	12/19/2025	49.84	.00	49.84	52352	12/30/2025
Total 544:						99.68	.00	99.68		
669	DORNER COMPANY	518620	PLANT MAINT	1	12/22/2025	1,243.30	.00	1,243.30	52481	01/14/2026
		518621	PLANT MAINT	1	12/22/2025	3,977.27	.00	3,977.27	52481	01/14/2026
Total 669:						5,220.57	.00	5,220.57		
777	JFTCO INC	SIGB005404	PLANT GENERATOR	1	11/13/2025	2,572.50	.00	2,572.50	52158	12/05/2025
		SIGB005404	SHOREWELL GENERATO	1	11/13/2025	2,576.19	.00	2,576.19	52158	12/05/2025
Total 777:						5,148.69	.00	5,148.69		
794	FERGUSON WATERWOR	0464834	Parts for repairs	1	11/24/2025	461.80	.00	461.80	52154	12/05/2025
Total 794:						461.80	.00	461.80		
852	FREEDOM MAILING SER	51772	MONTHLY BILL PROCES	1	11/29/2025	1,512.48	.00	1,512.48	52155	12/05/2025
Total 852:						1,512.48	.00	1,512.48		
917	GRAINGER INC, WW	9724723318	MOBILGREASE FM 222,	1	11/26/2025	133.20	.00	133.20	52156	12/05/2025
		9724723326	EYE WASH PRESERVATI	1	11/26/2025	81.44	.00	81.44	52156	12/05/2025
Total 917:						214.64	.00	214.64		
982	HAWKINS WATER TREAT	7242224	Chemicals	1	12/11/2025	2,748.20	.00	2,748.20	52239	12/15/2025
		7288418	Chemicals	1	12/19/2025	7,720.67	.00	7,720.67	52404	01/05/2026
		7288475	Chemicals	1	12/19/2025	20,671.32	.00	20,671.32	52404	01/05/2026
Total 982:						31,140.19	.00	31,140.19		
1046	HOWARD, WARREN	1046-121525	CLOTHING ALLOWANCE	1	12/15/2025	60.00	.00	60.00	52240	12/15/2025
Total 1046:						60.00	.00	60.00		
1570	MARINETTE WATER & SE	9123000-113	SLUDGE BACKWASH IPT	1	12/03/2025	9,700.08	.00	9,700.08	52160	12/05/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		9124000-113	501 WATER ST MAINT GR	1	12/03/2025	584.80	.00	584.80	52160	12/05/2025
		9127000-113	SURFACE WASH	1	12/03/2025	806.70	.00	806.70	52160	12/05/2025
Total 1570:						11,091.58	.00	11,091.58		
1640	MENARDS - MARINETTE	29492	ICE MELT - BLD MAINT	1	11/18/2025	514.01	.00	514.01	52161	12/05/2025
		29998	WA SHOP SUPPLIES	1	12/11/2025	35.96	.00	35.96	52242	12/15/2025
		30037	WA SHOP SUPPLIES	1	11/26/2025	75.39	.00	75.39	52161	12/05/2025
		30317	2 TO 2-1/2" PIPE CUTTER	1	12/01/2025	19.99	.00	19.99	52161	12/05/2025
		30388	WA SHOP SUPPLIES	1	12/11/2025	51.34	.00	51.34	52242	12/15/2025
		30489	RETURN	1	12/11/2025	28.77-	.00	28.77-	52242	12/15/2025
		30490	GLITTER SPRAY PAINT W	1	12/04/2025	23.98	.00	23.98	52242	12/15/2025
		30571-2	20L BO (MULTI) 5MM	1	12/05/2025	8.98	.00	8.98	52242	12/15/2025
		30625	WA SHOP SUPPLIES	1	12/11/2025	79.02	.00	79.02	52242	12/15/2025
		30788	WA SHOP SUPPLIES	1	12/11/2025	322.45	.00	322.45	52242	12/15/2025
		31303	WATER SHOP SUPPLIES	1	12/18/2025	15.98	.00	15.98	52405	01/05/2026
Total 1640:						1,118.33	.00	1,118.33		
1692	MIDWEST METER INC	0184258-IN	METERS	1	12/12/2025	2,698.50	.00	2,698.50	52325	12/23/2025
Total 1692:						2,698.50	.00	2,698.50		
1755	GENUINE PARTS COMPA	128067	EQUIP MAINT	1	12/16/2025	23.25	.00	23.25	52326	12/23/2025
Total 1755:						23.25	.00	23.25		
1817	NORTH CENTRAL LABS	528633	WA	1	12/11/2025	105.63	.00	105.63	52243	12/15/2025
		529465	LAB SUPPLIES - TESTIN	1	12/18/2025	215.54	.00	215.54	52406	01/05/2026
Total 1817:						321.17	.00	321.17		
1827	NORTHERN LAKE SERVI	2521060	Total Organic Carbon (TOC	1	11/25/2025	41.88	.00	41.88	52163	12/05/2025
		2521060	Total Organic Carbon (TOC	2	11/25/2025	41.88	.00	41.88	52163	12/05/2025
		2522266	2025 MONTHLY TOC TES	1	12/15/2025	83.76	.00	83.76	52327	12/23/2025
Total 1827:						167.52	.00	167.52		
1956	PLAZA ACE LLC	J76851/2	KEY FOB BATTTS	1	11/26/2025	27.96	.00	27.96	52165	12/05/2025
Total 1956:						27.96	.00	27.96		
2011	QUILL CORPORATION	46589612	office supplies	1	12/03/2025	205.34	.00	205.34	52166	12/05/2025
		46931733	office supplies	1	12/10/2025	43.66	.00	43.66	52408	01/05/2026
		46963281	office supplies	1	12/11/2025	72.58	.00	72.58	52408	01/05/2026
		47003176	OFFICE SUPPLIES	1	01/12/2026	136.79	.00	136.79	52484	01/14/2026
Total 2011:						458.39	.00	458.39		
2032	RANGE TELECOMMUNIC	67560	ANSWERING SERVICE	2	12/11/2025	82.00	.00	82.00	52244	12/15/2025
		67979	ANSWERING SERVICE	1	01/12/2026	82.00	.00	82.00	52485	01/14/2026
Total 2032:						164.00	.00	164.00		
2550	HD SUPPLY INC	INV0090087	MARKING PAINT	1	12/04/2025	245.65	.00	245.65	52331	12/23/2025
		INV0090572	EQUIPMENT MAINT PLAN	1	12/10/2025	41.14	.00	41.14	52410	01/05/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2550:						286.79	.00	286.79		
2714	WISCONSIN STATE LAB	827803	FLOURIDE TESTING	1	12/11/2025	31.00	.00	31.00	52249	12/15/2025
		830616	FLUORIDE TESTING	1	01/12/2026	31.00	.00	31.00	52488	01/14/2026
Total 2714:						62.00	.00	62.00		
2752	WISCONSIN PUBLIC SER	5718132384	ELECTRIC 501 WATER S	1	12/03/2025	8,060.42	.00	8,060.42	52170	12/05/2025
		5718132384	GAS 501 WATER	2	12/03/2025	449.90	.00	449.90	52170	12/05/2025
		5718132384	GAS 501 WATER	3	12/03/2025	449.90	.00	449.90	52170	12/05/2025
		5718132384	GAS 501 WATER	4	12/03/2025	449.90	.00	449.90	52170	12/05/2025
		5718189108	805 OGDEN ST	1	12/03/2025	476.32	.00	476.32	52170	12/05/2025
		5719023540	82 HARBOR DR	1	12/03/2025	1,398.62	.00	1,398.62	52170	12/05/2025
		5719189457	1373 W CLEVELAND	1	12/11/2025	516.38	.00	516.38	52248	12/15/2025
		5719354493	WATER TOWER	1	12/11/2025	323.96	.00	323.96	52248	12/15/2025
Total 2752:						12,125.40	.00	12,125.40		
2754	WISCONSIN RURAL WAT	S7313	SYSTEM MEMBERSHIP R	1	12/03/2025	650.00	.00	650.00	52171	12/05/2025
Total 2754:						650.00	.00	650.00		
2914	CELLCOM	491798	SIM Card- W	15	12/05/2025	214.62	.00	214.62	52265	12/19/2025
		491798	Water	16	12/05/2025	149.06	.00	149.06	52265	12/19/2025
Total 2914:						363.68	.00	363.68		
2987	ENERGENECS INC	0050229-IN	WATER PLANT MAINT	1	12/05/2025	712.50	.00	712.50	52401	01/05/2026
Total 2987:						712.50	.00	712.50		
3054	COPPOCK, RYAN	12112025	CLOTHING ALLOWANCE	1	12/11/2025	120.00	.00	120.00	52235	12/15/2025
Total 3054:						120.00	.00	120.00		
3117	BP	69498870	WTR	5	11/22/2025	73.52	.00	73.52	52263	12/19/2025
		69498870	WWTR	9	11/22/2025	73.52	.00	73.52	52263	12/19/2025
		69498870	WTR	10	11/22/2025	73.52	.00	73.52	52263	12/19/2025
		69498870	WTR	11	11/22/2025	73.52	.00	73.52	52263	12/19/2025
		69498870	WTR	12	11/22/2025	73.52	.00	73.52	52263	12/19/2025
		69498870	WTR	13	11/22/2025	73.52	.00	73.52	52263	12/19/2025
		69498870	WTR	14	11/22/2025	73.46	.00	73.46	52263	12/19/2025
Total 3117:						514.58	.00	514.58		
3265	RIESTERER & SCHNELL I	9214795	EQUIP MAINT	1	12/11/2025	45.12	.00	45.12	52329	12/23/2025
Total 3265:						45.12	.00	45.12		
3515	AMERICAN WATER WOR	DEC102025	TRAINING - WA	2	11/26/2025	120.00	.00	120.00	52164	12/05/2025
Total 3515:						120.00	.00	120.00		
3744	CORE & MAIN LP	INV0024148	hydrant tool	1	12/04/2025	662.78	.00	662.78	52236	12/15/2025
		INV0024148	safety	2	12/04/2025	257.97	.00	257.97	52236	12/15/2025
		Y227258	MAINS	1	12/12/2025	8,385.00	.00	8,385.00	52323	12/23/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		Y227258	SERVICES	2	12/12/2025	1,115.00	.00	1,115.00	52323	12/23/2025
		Y227272	MAINS	1	12/12/2025	196.00	.00	196.00	52323	12/23/2025
		Y227272	SERVICES	2	12/12/2025	6,816.00	.00	6,816.00	52323	12/23/2025
		Y227661	MAINS	1	12/23/2025	975.66	.00	975.66	52400	01/05/2026
		Y260977	MAINS	1	12/15/2025	313.06	.00	313.06	52323	12/23/2025
Total 3744:						18,721.47	.00	18,721.47		
4244	LINGO	34658910	LONG DISTANCE	1	12/03/2025	48.57	.00	48.57	52159	12/05/2025
Total 4244:						48.57	.00	48.57		
4274	AMAZON CAPITAL SERVI	1HWR-NHP3	computer supplies	1	12/10/2025	93.18	.00	93.18	52228	12/15/2025
		1MJC-4TGN-	Bld Maint Water Plant Gara	1	12/27/2025	15.95	.00	15.95	52397	01/05/2026
		1MXM-QLGN	Water Tools	1	12/19/2025	27.73	.00	27.73	52321	12/23/2025
		1R4J-6NQQ-	LAPTOP FOR JS - DISTRI	1	11/20/2025	629.00	.00	629.00	52147	12/05/2025
		1RLD-GVHD-	water plant bld maint	1	11/24/2025	207.00	.00	207.00	52147	12/05/2025
Total 4274:						972.86	.00	972.86		
4707	CARLSON ASPHALT LLC	333	Prepped & paved patch alo	1	11/25/2025	1,630.00	.00	1,630.00	52152	12/05/2025
		333	Prepped & paved patch at	2	11/25/2025	4,000.00	.00	4,000.00	52152	12/05/2025
Total 4707:						5,630.00	.00	5,630.00		
4902	CONNECT PARENT COR	4050006273	FAX & OFFICE PHONES	1	12/03/2025	288.35	.00	288.35	52151	12/05/2025
Total 4902:						288.35	.00	288.35		
5021	MARQUARDT ELECTRIC	1410	WA EQUIP MAINT	1	01/06/2026	1,679.80	.00	1,679.80	52482	01/14/2026
Total 5021:						1,679.80	.00	1,679.80		
5038	BATTERIES PLUS LLC	P87760052	PLANT MAINT	1	12/05/2025	206.55	.00	206.55	52229	12/15/2025
Total 5038:						206.55	.00	206.55		
5497	PLUTCHAK, TIMOTHY	1128	Intake Maint	1	12/26/2025	53,342.22	.00	53,342.22	52480	01/14/2026
Total 5497:						53,342.22	.00	53,342.22		
Grand Totals:						180,042.76	.00	180,042.76		

Report Criteria:

Detail report type printed

Invoice Detail.GL account (3 Characters) = "650"

Report Criteria:

Detail report type printed
 Invoice Detail.GL account (3 Characters) = "660"

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
44	AIRGAS USA LLC	9167018410	WA SHOP SUPPLIES	1	11/24/2025	95.59	.00	95.59	52146	12/05/2025
Total 44:						95.59	.00	95.59		
144	ARAMARK	6160407169	WW UNIFORMS	1	11/18/2025	14.30	.00	14.30	52169	12/05/2025
		6160407169	WW UNIFORMS	2	11/18/2025	14.30	.00	14.30	52169	12/05/2025
		6160409288	WW UNIFORMS	1	11/25/2025	14.30	.00	14.30	52169	12/05/2025
		6160409288	WW UNIFORMS	2	11/25/2025	14.30	.00	14.30	52169	12/05/2025
		6160411351	WW UNIFORMS	1	12/02/2025	14.30	.00	14.30	52169	12/05/2025
		6160411351	WW UNIFORMS	2	12/02/2025	14.30	.00	14.30	52169	12/05/2025
		6160413455	WW UNIFORMS	1	12/09/2025	14.30	.00	14.30	52247	12/15/2025
		6160413455	WW UNIFORMS	2	12/09/2025	14.30	.00	14.30	52247	12/15/2025
		6160415514	WW UNIFORMS	1	12/16/2025	14.30	.00	14.30	52332	12/23/2025
		6160415514	WW UNIFORMS	2	12/16/2025	14.30	.00	14.30	52332	12/23/2025
		6160417931	WW UNIFORMS	1	12/23/2025	14.30	.00	14.30	52411	01/05/2026
		6160417931	WW UNIFORMS	2	12/23/2025	14.30	.00	14.30	52411	01/05/2026
		6160419703	WW UNIFORMS	1	12/30/2025	14.30	.00	14.30	52411	01/05/2026
		6160419703	WW UNIFORMS	2	12/30/2025	14.30	.00	14.30	52411	01/05/2026
Total 144:						200.20	.00	200.20		
416	CARDMEMBER SERVICE	November 20	UPS billing	36	11/20/2025	51.27	.00	51.27	52187	12/11/2025
Total 416:						51.27	.00	51.27		
553	CRANE ENGINEERING S	470964-00	BARSCREEN WW - CIP	1	12/03/2025	743,970.00	.00	743,970.00	52153	12/05/2025
		491266-00	EQUIPMENT MAINT	1	10/31/2025	1,122.98	.00	1,122.98	52153	12/05/2025
		500645-00	EF8221G007AC 120/60,11	1	12/01/2025	4,960.00	.00	4,960.00	52153	12/05/2025
		503556-00	SERVICE-BOMSERVICE	1	11/25/2025	19,191.00	.00	19,191.00	52153	12/05/2025
Total 553:						769,243.98	.00	769,243.98		
852	FREEDOM MAILING SER	51772	MONTHLY BILL PROCES	2	11/29/2025	1,512.48	.00	1,512.48	52155	12/05/2025
Total 852:						1,512.48	.00	1,512.48		
862	ASCHBACHER, GABE	12312025	CLOTHING ALLOWANCE	1	01/12/2026	120.00	.00	120.00	52478	01/14/2026
Total 862:						120.00	.00	120.00		
914	GPS HEATING & COOLIN	18846	BLDG MAINT	1	12/23/2025	280.00	.00	280.00	52402	01/05/2026
Total 914:						280.00	.00	280.00		
917	GRAINGER INC, WW	9710526618	EQUIP MAINT	1	11/13/2025	1,173.34	.00	1,173.34	52403	01/05/2026
		9710990681	EQUIP MAINT	1	11/13/2025	12.14	.00	12.14	52403	01/05/2026
Total 917:						1,185.48	.00	1,185.48		
1046	HOWARD, WARREN	1046-121525	CLOTHING ALLOWANCE	2	12/15/2025	60.00	.00	60.00	52240	12/15/2025
Total 1046:						60.00	.00	60.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1175	JET INDUSTRIAL & CONS	213424	WW SUPPLIES	1	11/25/2025	332.28	.00	332.28	52157	12/05/2025
		213926	WW - SHOP SUPPLIES	1	12/16/2025	153.91	.00	153.91	52324	12/23/2025
Total 1175:						486.19	.00	486.19		
1570	MARINETTE WATER & SE	3047001-113	1603 ELY ST A	1	12/03/2025	1,916.92	.00	1,916.92	52160	12/05/2025
		3048000-113	1603 ELY ST B	1	12/03/2025	123.10	.00	123.10	52160	12/05/2025
		3048500-113	1603 ELY ST FP	1	12/03/2025	104.00	.00	104.00	52160	12/05/2025
Total 1570:						2,144.02	.00	2,144.02		
1640	MENARDS - MARINETTE	29838	WW SUPPLIES	1	11/26/2025	357.30	.00	357.30	52161	12/05/2025
		30501	WW SHOP SUPPLIES	1	12/11/2025	297.97	.00	297.97	52242	12/15/2025
Total 1640:						655.27	.00	655.27		
1650	MENOMINEE INDUSTRIA	100218622-0	PLANT MAINT	1	11/18/2025	476.59	.00	476.59	52162	12/05/2025
Total 1650:						476.59	.00	476.59		
1817	NORTH CENTRAL LABS	529505	LAB SUPPLIES	1	12/18/2025	418.45	.00	418.45	52406	01/05/2026
Total 1817:						418.45	.00	418.45		
1827	NORTHERN LAKE SERVI	2521989	2025 WASTEWATER TES	1	12/10/2025	241.85	.00	241.85	52327	12/23/2025
		2522083	2025 MONTHLY MERCUR	1	12/11/2025	357.26	.00	357.26	52327	12/23/2025
		2522559	2025 WASTEWATER TES	1	12/19/2025	241.85	.00	241.85	52407	01/05/2026
		2523004	2025 IPT TESTING	1	01/12/2026	682.88	.00	682.88	52483	01/14/2026
		2600064	2025 MONTHLY MERCUR	1	01/12/2026	357.26	.00	357.26	52483	01/14/2026
		2600288	IPT SHORT LIST	1	01/12/2026	1,365.76	.00	1,365.76	52483	01/14/2026
		2600353	2025 Pretreatment	1	01/09/2026	480.79	.00	480.79	52483	01/14/2026
		2600354	2025 Pretreatment	1	01/09/2026	480.79	.00	480.79	52483	01/14/2026
		2600371	2025 Prtreatment	1	01/09/2026	480.79	.00	480.79	52483	01/14/2026
		2600372	2025 Pretreatment Testing	1	01/09/2026	480.79	.00	480.79	52483	01/14/2026
		2600437	WWTP Effluent	1	01/12/2026	61.45	.00	61.45	52483	01/14/2026
Total 1827:						5,231.47	.00	5,231.47		
2006	QUARLES & BRADY LLP	6930405	FEES FOR BOND PROCE	1	10/22/2025	12,300.00	.00	12,300.00	52328	12/23/2025
Total 2006:						12,300.00	.00	12,300.00		
2032	RANGE TELECOMMUNIC	67560	ANSWERING SERVICE	1	12/11/2025	82.00	.00	82.00	52244	12/15/2025
		67979	ANSWERING SERVICE	2	01/12/2026	82.00	.00	82.00	52485	01/14/2026
Total 2032:						164.00	.00	164.00		
2550	HD SUPPLY INC	INV00901198	WW SHOP SUPPLIES	1	12/04/2025	26.15	.00	26.15	52331	12/23/2025
		INV0090178	SAFETY	1	12/05/2025	106.95	.00	106.95	52331	12/23/2025
		INV0090284	WW SHOP SUPPLIES	1	12/08/2025	97.98	.00	97.98	52331	12/23/2025
Total 2550:						231.08	.00	231.08		
2628	WASTE MANAGEMENT C	0036409-228	WW SLUDGE DISPOSAL	1	11/26/2025	3,857.48	.00	3,857.48	52172	12/05/2025
		0036485-228	WW SLUDGE DISPOSAL	1	12/11/2025	3,905.37	.00	3,905.37	52250	12/15/2025
		0036548-228	WW SLUDGE DISPOSAL	1	12/16/2025	3,509.00	.00	3,509.00	52412	01/05/2026
		1817661-185	WW DUMPSTER	1	12/11/2025	451.73	.00	451.73	52250	12/15/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2628:						11,723.58	.00	11,723.58		
2752	WISCONSIN PUBLIC SER	5690366133	2600 INDUSTRIAL PARK	1	12/03/2025	104.32	.00	104.32	52170	12/05/2025
		5718051324	Ludington Garage	1	12/03/2025	42.73	.00	42.73	52170	12/05/2025
		5718202913	1106 PRAIRIE	1	12/03/2025	186.98	.00	186.98	52170	12/05/2025
		5719421896	300 HEMLOCK	1	12/03/2025	94.17	.00	94.17	52170	12/05/2025
		5719441164	312 OGDEN ST	1	12/03/2025	90.07	.00	90.07	52170	12/05/2025
		5719822226	1603 ELY ST	1	12/03/2025	10,514.24	.00	10,514.24	52170	12/05/2025
		5725280698	328 WATER ST	1	12/11/2025	301.95	.00	301.95	52248	12/15/2025
		5729170225	2600 INDUSTRIAL PKWY	1	12/04/2025	118.71	.00	118.71	52334	12/23/2025
		5729304938	900 UNIVERSITY	1	12/19/2025	65.58	.00	65.58	52334	12/23/2025
		5730838817	3556 MURRAY ST	1	01/12/2026	77.65	.00	77.65	52487	01/14/2026
		5735575351	1701 CLEVELAND	1	12/19/2025	81.31	.00	81.31	52334	12/23/2025
		5735620817	2500 CLEVELAND	1	12/19/2025	124.27	.00	124.27	52334	12/23/2025
Total 2752:						11,801.98	.00	11,801.98		
2914	CELLCOM	491798	water/waste water	12	12/05/2025	50.36	.00	50.36	52265	12/19/2025
		491798	water/waste water	13	12/05/2025	71.25	.00	71.25	52265	12/19/2025
		491798	SIM Card-WW	14	12/05/2025	30.77	.00	30.77	52265	12/19/2025
Total 2914:						152.38	.00	152.38		
2995	TOTAL ENERGY SYSTEM	INV152040	EQUIP MAINT	1	11/21/2025	1,833.00	.00	1,833.00	52167	12/05/2025
Total 2995:						1,833.00	.00	1,833.00		
3117	BP	69498870	WWTR	4	11/22/2025	147.07	.00	147.07	52263	12/19/2025
		69498870	WWTR	8	11/22/2025	9.38	.00	9.38	52263	12/19/2025
Total 3117:						156.45	.00	156.45		
3325	SYNERGY SALES & SER	1507	MISSION LIFT STATION M	1	12/19/2025	2,326.27	.00	2,326.27	52409	01/05/2026
Total 3325:						2,326.27	.00	2,326.27		
3515	AMERICAN WATER WOR	DEC102025	TRAINING - WW	1	11/26/2025	60.00	.00	60.00	52164	12/05/2025
Total 3515:						60.00	.00	60.00		
3888	CBS SQUARED INC	16793	CIP - PARNELL	1	12/12/2025	539.25	.00	539.25	52231	12/15/2025
		16794	CIP - ALLEY	1	12/12/2025	78.75	.00	78.75	52231	12/15/2025
		16930	PROFESSIONAL SERVIC	1	01/09/2026	1,863.75	.00	1,863.75	52479	01/14/2026
Total 3888:						2,481.75	.00	2,481.75		
4132	WATER TECH INC	172576	WW CHEMICALS	1	12/08/2025	4,770.00	.00	4,770.00	52333	12/23/2025
Total 4132:						4,770.00	.00	4,770.00		
4352	CITY OF MARINETTE WA	12092025-13	WW SEWER REPLACE A	1	12/11/2025	10,000.00	.00	10,000.00	52232	12/15/2025
		12092025-14	WW EQUIP REPLACE AC	1	12/09/2025	10,000.00	.00	10,000.00	52232	12/15/2025
Total 4352:						20,000.00	.00	20,000.00		
4378	TESTAMERICA LABORAT	5000157060	PFAS TESTING	1	11/11/2025	431.00	.00	431.00	52245	12/15/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		5000158744	WW PFAS TESTING	1	12/18/2025	1,258.50	.00	1,258.50	52330	12/23/2025
		5000159460	PFAS TESTING	1	01/12/2026	431.00	.00	431.00	52486	01/14/2026
Total 4378:						2,120.50	.00	2,120.50		
4620	ZORO TOOLS INC	INV1781581	WW -GABE	1	12/11/2025	734.00	.00	734.00	52251	12/15/2025
Total 4620:						734.00	.00	734.00		
4692	VALLEY MECHANICAL IN	7163	WW - EQUIPMENT MAINT	1	12/03/2025	1,146.00	.00	1,146.00	52246	12/15/2025
Total 4692:						1,146.00	.00	1,146.00		
4723	CHARTER COMMUNICATI	15287740111	Ely st	1	11/14/2025	100.00	.00	100.00	52101	12/05/2025
		15287740112	Ely st	1	12/14/2025	100.00	.00	100.00	52351	12/30/2025
Total 4723:						200.00	.00	200.00		
4902	CONNECT PARENT COR	4900006690	WW LIFT STATIONS	1	12/03/2025	63.40	.00	63.40	52151	12/05/2025
Total 4902:						63.40	.00	63.40		
4940	TRI-CITY PLUMBING	3587	MAIN ST WW CONNECTI	1	11/19/2025	7,125.00	.00	7,125.00	52168	12/05/2025
		3609	Re route 1 sewer on vine st	1	11/24/2025	2,375.00	.00	2,375.00	52168	12/05/2025
		3617	PARTS & REPAIRS	1	12/03/2025	45.28	.00	45.28	52168	12/05/2025
Total 4940:						9,545.28	.00	9,545.28		
5021	MARQUARDT ELECTRIC	1409	BAR SCREEN UPDATE	1	01/06/2026	5,923.92	.00	5,923.92	52482	01/14/2026
		1411	WW EQUIP MAINT	1	01/06/2026	831.08	.00	831.08	52482	01/14/2026
Total 5021:						6,755.00	.00	6,755.00		
5108	BE'S REFRESHMENTS IN	I26926	WW LAB TESTING	1	12/03/2025	27.00	.00	27.00	52150	12/05/2025
		I27684	5 GALLONS WATER BOT	1	12/12/2025	35.00	.00	35.00	52322	12/23/2025
		I28513	LAB TESTING SUPPLIES	1	12/29/2025	35.00	.00	35.00	52399	01/05/2026
Total 5108:						97.00	.00	97.00		
5421	GUSTAVE A LARSON CO	6114654	WW EQUIP MAINT	1	12/11/2025	758.39	.00	758.39	52238	12/15/2025
Total 5421:						758.39	.00	758.39		
Grand Totals:						871,581.05	.00	871,581.05		

Report Criteria:

Detail report type printed

Invoice Detail.GL account (3 Characters) = "660"

FINANCE & INSURANCE COMMITTEE REGULAR MEETING MINUTES FROM JANUARY 20th, 2026

Committee Chairperson Kowalski called the regular City of Marinette Finance & Insurance Committee meeting to order at 04:00 PM in Marinette City Hall Common Council Chambers, 1905 Hall Ave., Marinette WI.

1. **Upon a call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:
MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Skorik, Keller & Wolfe.
ABSENT: None
OTHERS PRESENT: Mayor Genisot, City Treasurer/Finance Director Miller & Alderperson Oitzinger, Karban & Mikutowski, Superintendent of Public Stewart, City Attorney Gagan, Fire Chief Heckel & Michael & Melissa Ebsch
2. **Approval of minutes.**
Alderpersons Skorik moved/Wolfe seconded and all concurred, to approve, as presented, the rescheduled Finance and Insurance Committee meeting minutes from December 16th, 2025.
4. **Approval of December Monthly Expenditures.**
Alderpersons Polzin moved/Skorik seconded and all concurred, to recommend the Common Council approve December 2025 expenditures.
5. **December 2025 budget report.**
Alderpersons Skorik moved/Wolfe seconded and all concurred, to accept, as presented, City of Marinette's City Treasurer's year-to-date CY2025 budget report reflecting expenditures & revenues through December 2025.
6. **Discussion and possible recommendation to council contract with Marinette County server room hosting.**
Alderpersons Skorik moved/Wolfe seconded and all concurred, to recommend the Common Council approve the contract with Marinette County for server room hosting as presented.
7. **Discussion and possible recommendation to council to use of 2025 capital funds for servers.**
Finance Director Miller stated \$30,000 was allocated in 2025 for updates and licensing for the servers and was not utilized. Miller would like to move forward to update the license and required updates to the servers, the funds would come from fund 401-Capital Outlay. Alderpersons Skorik moved/Keller seconded and all concurred, to recommend the Common Council approve 2025 capital funds be utilized for servers.
8. **Topics or items for next meeting agenda.**
Committee Chairperson Kowalski asked if Wednesday February 18th will work for the next meeting due to the Spring Primary Election in the City of Marinette
9. **Adjournment.**
Alderpersons Skorik moved/Wolfe seconded and all concurred to adjourn at 04:13 p.m.

Lana Bero, City Clerk

(The next regularly scheduled Finance & Insurance Committee meeting is scheduled for Wednesday February 18th, 2026 @ 4:00 PM in the Common Council Chambers)

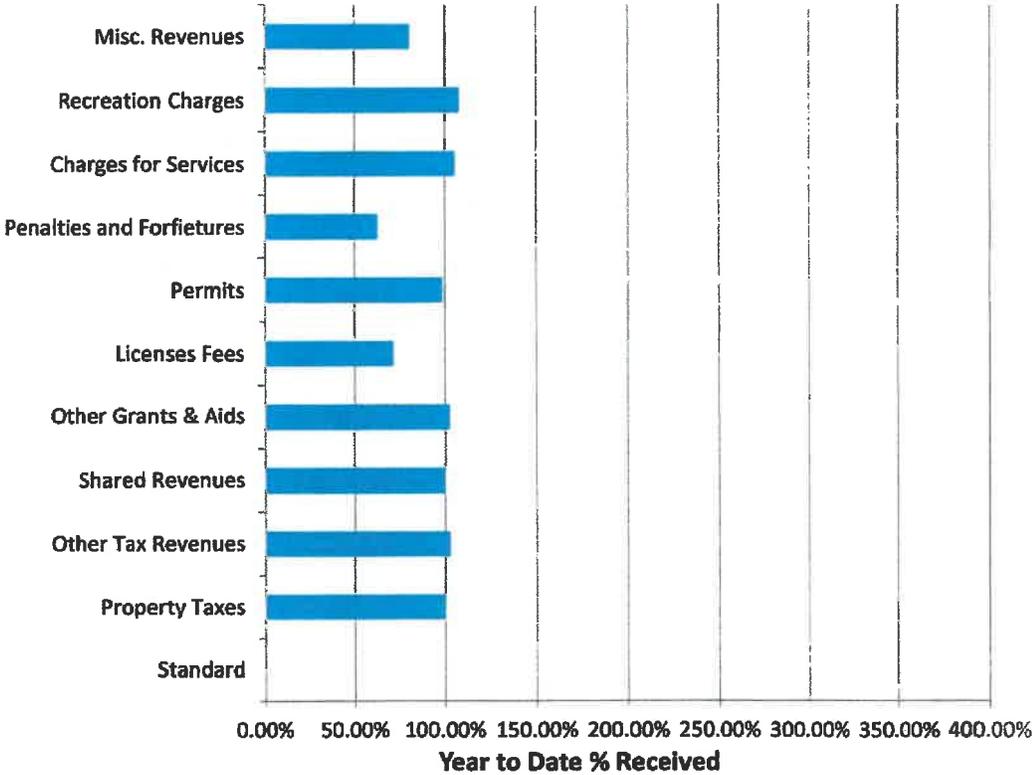
Cc: Committee members; Mayor, Finance Director, City Clerk & Council Packet.



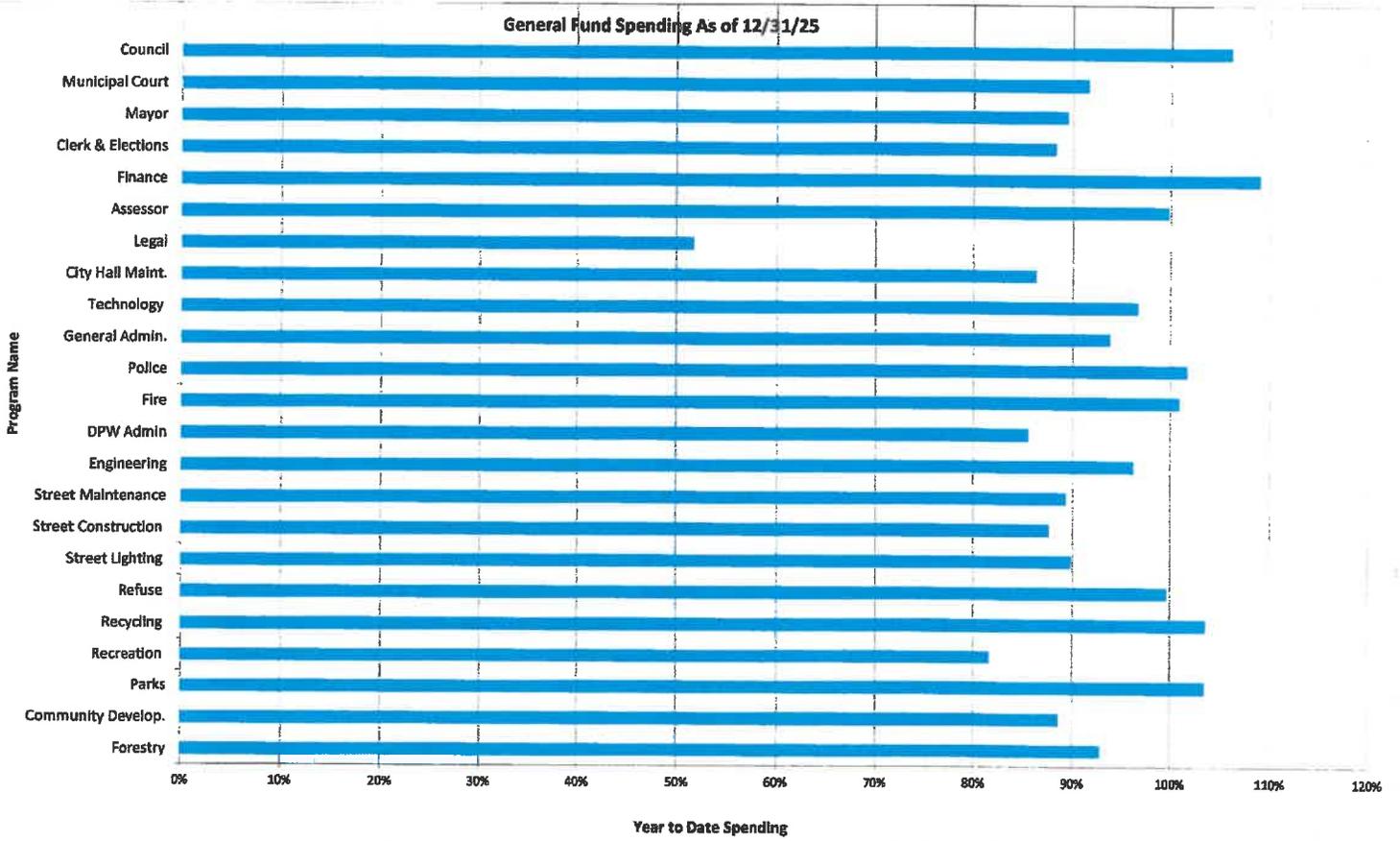
2025

December Budget Report

City of Marinette General Fund Revenue Receipts as of 12/31/2025



General Fund Spending As of 12/31/25



City of Marinette 2025 General Fund Budget Summary

Annual Budget 12/31/2025 YTD%

Descriptions	Annual Budget	Year to Date 12/31/2025	YTD%
Revenues:			
Property Taxes	\$ 6,902,825	\$ 6,902,826	100.00%
Other Tax Revenues	\$ 910,005	\$ 937,860	103.06%
Shared Revenues	\$ 4,611,468	\$ 4,611,468	100.00%
Other Grants & Aids	\$ 2,562,476	\$ 2,633,709	102.78%
Licenses Fees	\$ 181,475	\$ 129,836	71.54%
Permits	\$ 165,000	\$ 163,016	98.80%
Penalties and Forfeitures	\$ 318,000	\$ 199,088	62.61%
Charges for Services	\$ 176,550	\$ 186,689	105.74%
Recreation Charges	\$ 28,100	\$ 30,384	108.13%
Misc. Revenues	\$ 507,099	\$ 408,484	80.55%
Transfer In	\$ 367,500	\$ 27,881	7.59%
Total Revenues	\$ 16,730,498	\$ 16,231,241	97.02%
Council	\$ 40,642	\$ 43,163	106.20%
Municipal Court	\$ 127,664	\$ 116,892	91.56%
Mayor	\$ 207,496	\$ 185,683	89.49%
Clerk & Elections	\$ 279,308	\$ 246,409	88.22%
Finance	\$ 299,622	\$ 326,626	109.01%
Assessor	\$ 158,717	\$ 158,399	99.80%
Legal	\$ 545,031	\$ 282,178	51.77%
City Hall Maint.	\$ 121,527	\$ 104,849	86.28%
Technology	\$ 174,353	\$ 168,677	96.74%
General Administration	\$ 665,522	\$ 623,897	93.75%
Human Resources	\$ 125,154	\$ 104,038	83.13%
Police	\$ 4,019,266	\$ 4,088,064	101.71%
Fire	\$ 2,300,879	\$ 2,321,885	100.91%
DPW Admin	\$ 348,123	\$ 297,607	85.49%
Engineering	\$ 178,689	\$ 171,939	96.27%
Street Maintenance	\$ 771,358	\$ 689,253	89.36%
Street Construction	\$ 1,092,187	\$ 956,383	87.57%
Street Lighting	\$ 255,000	\$ 229,207	89.89%
Refuse	\$ 742,824	\$ 740,307	99.66%
Recycling	\$ 331,304	\$ 343,407	103.65%
	\$ 3,192,673	\$ 2,958,557	92.57%
Recreation	\$ 247,155	\$ 201,524	81.54%
Parks	\$ 397,739	\$ 411,775	103.53%
Community Development	\$ 48,266	\$ 42,726	88.52%
Forestry	\$ 257,105	\$ 238,558	92.79%
Transfer out to other funds	\$ 3,059,473	\$ 3,043,412	99.48%
	\$ 16,794,314	\$ 16,136,858	96.09%



MARINETTE COUNTY –
DEPARTMENT OF TECHNOLOGY SERVICES
CITY OF MARINETTE



Contract

Technology Equipment Hosting Services

This Contract is by and between Marinette County, a Wisconsin municipal corporation, 1926 Hall Ave. Marinette, WI 54143, referred to as the “County”; and the City of Marinette, a Wisconsin Municipal Corporation, 1905 Hall Ave. Marinette, WI 54143, referred to as the “City.” Together the County and the City are referred to as “the Parties.”

Recitals

The City wishes to house certain technological equipment within the County data center located within the Department of Technology Services, 1926 Hall Ave., Marinette, WI 54143. The physical location of the County's and City's facilities, the existing available infrastructure within the county data center and the City's desire to improve the redundancy and availability of their data services, make it mutually advantageous for the Parties to share certain portions of the County's data center, which will also allow connection of the City of Marinette network to their outlying locations and their Internet Service Provider. The County is willing to participate in this mutually advantageous arrangement with the City in exchange for the identified financial considerations.

Now, therefore, the County and City agree and contract as follows:

1. The County owns and operates an industry standard data center with appropriate fire suppression, power, heating and cooling systems within the County of Marinette Courthouse located at 1926 Hall Ave., Marinette, Wisconsin, 54143. There is adequate space and resources available to house the proposed City of Marinette technology equipment.
2. The County will host the City's technology equipment within one 19” data center rack, up to 36 rack units high, 36” deep, inclusive of wire management panels, within the County data center.
3. The County will provide power, fire suppression, heating and cooling to the housed equipment as necessary to meet equipment manufacturer requirements.
4. The County shall provide one (1) Wide Area Connection (WAN), 2 fiber-optic strands (one pair), to the City physical end-user network located at 1905 Hall Ave., Marinette, WI 54143. This connection shall be maintained until the primary location of the City Hall and Marinette Police Department is moved to a new facility located at 2000 Mary St., Marinette, WI 54143. Upon facility relocation the County shall provide one (1) Wide Area Connection (WAN), 2 fiber-optic strands (one pair), from the County data center to the City fiber splice case located at the intersection of Pierce Avenue and Mary St., Marinette, Wisconsin. The City shall be responsible for charges incurred due to cable splicing at this location.
5. The County shall provide a 2 fiber-optic strand (one pair) connection, from the County data network to the City physical data network located within the County data center. Both the City

and County shall maintain acceptable physical and logical security (firewall) for their terminating points of this connection.

6. The County shall provide two (2), 1GBps fiber optic small form factor pluggable (SFP's) for each authorized fiber-optic connection to the County fiber-optic network.
7. The City data network will be physically separated from the County data network at all points other than one, firewalled network connection (item 5), for operational needs as agreed upon by both parties if adequate security and segmentation can be logically maintained by both parties.
8. The City will manage all aspects of the City's data network and be responsible for all data safety, security, redundancy, backups, restores and availability as required by the City. The County shall bear no responsibility for the confidentiality, integrity, safety or security of City data.
9. The City shall have 24 x 7 x 365 access to the City data network unless such access is interrupted by an unforeseen event or emergency affecting the physical operation of the County data center. The County shall maintain County owned assets as necessary to provide network access.
10. The County shall not have logical access to the City's data network or equipment.
11. The City shall designate one primary and one backup individual who shall each be issued one (1) access card or access FOB to the County data center on a 24 x 7 x 365 basis. Except in an emergency, no other individuals shall be granted access to the County data center unless accompanied by a County of Marinette, Department of Technology Services employee.
12. The designated individuals are responsible for maintaining the security of the issued access devices and shall promptly report the loss or suspected misuse of said access devices to the Department of Technology Services at 715.732.7480 or via email at helpdesk@marinettecountywi.gov and also the City of Marinette Finance Director.
13. Except upon request of the owning party, or in an emergency, to prevent damage or destruction of property, data or resources, or to provide emergency maintenance, neither party shall enter the physical housing of any equipment not specifically owned by their agency.
14. **Warranty, Disclaimer, Waiver of Damages.** The County represents that the data center will be operated in a prudent, safe and secure manner. The County expressly disclaims all warranties, whether expressed or implied, with respect to the data center, including, but not limited to, their suitability and fitness for the City's intended purposes, or the quality, availability or reliability of data transmission through any transmission medium, including fiber-optic cable. The County's sole responsibility for connectivity is contractual maintenance and repair as described in Section six (6), and the City waives all claims, demands and causes of action against the County for any incidental or consequential damages arising from the City's use or performance of the data center of associated connectivity.
15. The County shall maintain casualty loss insurance coverage for its data center and fiber-optic facilities, at the County's sole expense, with limits sufficient to cover all reasonably anticipated losses arising from operation of the data center or fiber-optic cable and strands. The County shall provide proof of coverage to the City upon request.
16. The City shall maintain casualty loss insurance coverage for its data center equipment, data and City communications facilities, at the City's sole expense, with limits sufficient to cover all

reasonably anticipated losses arising from use of the data center or fiber-optic cable and strands. The City shall provide proof of coverage to the County upon request.

17. Payment. The City shall pay the County as follows:

For the equipment hosting services provided by the County in sections two (2) and three (3), City shall pay hosting fees to the County at the rate of \$1,000.00 per month, referred to as Hosting Fee. Billing for the annual Hosting Fee will begin April 1, 2026, and will occur in January of each year for the hosting during the coming year.

For Wide Area Network (WAN) services provided by the County in items four (4) and five (5), City shall pay an annual fiber-lease and maintenance fee of \$3,600. Billing for the WAN Fee will begin January 1, 2026, and will occur in January of each year for the usage during coming year.

The Hosting Fee and WAN Fee's shall be adjusted on each even year of the agreement, commencing in 2028 as follows:

The County will obtain the most recently published "Consumer Price Index-All Urban Consumers (CPI-U) All Items (1982-84=100)", published by the Bureau of Labor Statistics of the United States Department of Labor. The most recent index in "All Items - US City Average shall be divided by 324.054 The resulting quotient shall be multiplied by the initial hosting and WAN fee, and the product shall then be the new annual Hosting Fee and WAN Fee for the subsequent two-year period; provided however, neither fee shall be decreased from the amount applicable to the just ending, two-year period.

- 18. Term.** This Contract shall become effective upon the date this Contract is signed by both parties, or April 1, 2026, whichever is earlier, and shall continue for a period of 10 years, unless terminated earlier by either party. Either party shall have the right to terminate this agreement upon 180 days notification to the other party, or sooner if mutually agreed upon.
- 19. Remedies upon Breach.** Upon breach of the payment obligations contained in Section 17, the County may, at its option, terminate this Contract and disconnect the fiber-optic strands of fiber, provided the County shall give the City written notice of breach, and shall allow the City 60 days from the date of the notice to cure the breach.
- 20. Parties Are Independent Contractors.** Nothing in this Contract shall be construed to create any relationship between the Parties other than independent Contractors. Unless specifically provided in this Contract, the Parties are not agents for one another, have no authority to bind the other to contracts, and have no vicarious liability for the other's acts or omissions.
- 21. Governmental Immunities and Notice Requirement Preserved.** Nothing in this Contract shall be construed to be a waiver or modification of the governmental immunities or notice requirements imposed by Wis. Stats. § 893.80 or any other law.
- 22. Force Majeure.** Regardless of any other term or provision herein, neither Party shall be in default of this contract if the failure to perform timely was the result of an unforeseen circumstance reasonably beyond the party's control, provided performance resumes or takes place as soon as reasonably possible after circumstances return to normal, in good faith. All time periods and deadlines stated herein shall be extended by a period reasonably necessary to accommodate such delays

23. **Adequacy of Consideration.** The Parties acknowledge that the consideration expressed in this Contract is adequate and sufficient to make the obligations contained in this Contract binding upon the Parties.
24. **Integration.** This Contract embodies the entire agreement of the Parties with respect to the subject matter expressed herein. All other inconsistent agreements and understandings of the Parties with respect only to the subject matter expressed herein are superseded and are unenforceable.
25. **Amendments.** No amendments, additions, or changes of any kind to this Contract will be valid unless in writing and signed by all the Parties to this Contract.
26. **Governing Law and Jurisdiction.** This Contract will be construed and enforced according to the laws of Wisconsin. The Parties agree that if a lawsuit is necessary with respect to this Contract, it will be filed in the state Circuit Court for Marinette County, Wisconsin. The Parties consent to personal and subject-matter jurisdiction in Wisconsin and waive all jurisdictional defenses.
27. **Notices.** Any notice or demand required to be given herein shall be made by certified or registered mail, return receipt requested, or reliable overnight courier to the address of the respective parties set forth below:
28. **Contacts defined:** The contact of notice for each party shall be as follows:

County of Marinette
Department of Technology Services
1925 Ella Court, Entrance B
Marinette, WI 54143
Attn: Chief Information Officer
Phone: 715.732.7480

City of Marinette
1905 Hall Avenue
Marinette, WI 54143
Finance Department
Attention: Director
Phone: 715.732.5143



230 N Milwaukee Ave
 Vernon Hills, IL 60061
 Amanda Fischer - 877-213-7831
 amanfis@cdw.com

Price Total

\$33,582.00

Description	SKU	Quantity
PowerEdge R760 Server		1
Trusted Platform Module 2.0 V6		1
2.5" Chassis with up to 16 SAS/SATA Drives, Smart Flow, Front PERC 11		1
Intel Xeon Gold 5418Y 2G, 24C/48T, 16GT/s, 45M Cache, Turbo, HT (185W) DDR5-4400	210-BDZY	1
Intel Xeon Gold 5418Y 2G, 24C/48T, 16GT/s, 45M Cache, Turbo, HT (185W) DDR5-4400	461-AAIG	1
Additional Processor Selected	404-BBEJ	1
No HBM	338-CHSR	1
Heatsink for 2 CPU configuration (CPU greater than 165W)	338-CHSR	1
Performance Optimized	379-BDCO	1
5600MT/s RDIMMs	379-BFFD	1
Unconfigured RAID	412-ABCP	1
PERC H755 SAS Front	370-AAIP	1
Front PERC Mechanical Parts, rear load	370-BBRX	1
Power Saving Dell Active Power Controller	780-BCDS	1
UEFI BIOS Boot Mode with GPT Partition	405-AAZB	1
No Energy Star	750-ADWP	1
Very High Performance Fan x6	750-AAAB	1
Dual, Hot Plug, Power Supply (1+1) Redundant 1400W 2U	800-BBDM	1
Riser Config 2, 2x8 FH Slots (Gen4), 4x8 FH Slots (Gen5), 2x16 LP Slots (Gen4)	387-BBEY	1
Motherboard supports ONLY CPUs below 250W (cannot upgrade to CPUs 250W and above)		1
Broadcom 57504 Quad Port 10/25GbE, SFP28, OCP 3.0 NIC	750-ADGJ	1
LOM Blank	450-AKYB	1
No Cables Required	330-BBXY	1
No Cables Required	329-BJLR	1
Dell Luggage Tag	540-BCRX	1
PowerEdge 2U Standard Bezel	540-BDOW	1
BOSS-N1 controller card + with 2 M.2 480GB (RAID 1)	470-AEYU	1
BOSS Cables and Bracket for R760 (Riser 1)	470-AEYU	1
No Quick Sync	321-BHMY	1
iDRAC Legacy Password for OCP cards	325-BEVI	1
iDRAC Group Manager, Disabled	403-BCRU	1
Windows Server 2025 Datacenter, 16CORE, FI, No MED, UniLD VMs, NO CALs, Multi Language	470-AFMF	1
OpenManage Enterprise Advanced	350-BBYX	1
iDRAC9, Enterprise 16G	379-BETF	1
Secured Component Verification	379-BCQY	1

Dell Connectivity Client - Disabled	634-CVFS	1
Dell Connectivity Module	528-BIYY	1
Dell Secure Onboarding Client Disabled	528-CTIC	1
Hyper-V role enabled with pre-installed Standard or Datacenter Ed OS on incl Virtual HDD	528-COYT	1
ReadyRails Static Rails for 2/4-post Racks (B20)	379-BFXT	1
Fan Foam, HDD 2U	634-CYDF	1
No Systems Documentation, No OpenManage DVD Kit	634-CZRQ	1
PowerEdge R760 Shipping	618-BBEC	1
PowerEdge R760 Shipping Material	770-BEKL	1
PE R760 No CCC or CE Marking	750-ACOM	1
ProSupport 7x24 Technical Support and Assistance 3 Years	631-AAACK	1
ProSupport Next Business Day On-Site Service After Problem Diagnosis 3 Years	340-DCEP	1
Dell Hardware Limited Warranty Plus On-Site Service	340-DJQY	1
<u>Thank you choosing Dell ProSupport. For tech support, visit www.dell.com/support or call 1-800-945-3355.</u>		
On-Site Installation Declined	886-5644	1
32GB RDIMM, 5600MT/s, Dual Rank	886-5652	8
960GB SSD SATA Read Intensive 6Gbps 512e 2.5in Hot-plug AG Drive, 1 DWPD	886-5653	11
Power Cord - NEMA 5-15P to C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	989-3439	2
Windows Server 2025 Datacenter, 16CORE,Media Kit, Multi Lang, (Downgrade not included)	900-9997	1
Windows Server 2025 Datacenter, 16CORE,DF Recovery Image, Multi Lang, (Downgrade not included)	370-BBRY	1
Windows Server 2025 Datacenter Edition,Add License,16CORE,NO MEDIAKEY	400-AXSW	2

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM JANUARY 20, 2026

1. Committee Chairperson, Rick Polzin, called the regular Personnel and License Committee Meeting to order at 04:43 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. Upon a call of the roll, it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Kowalski, Polzin, Klegin, Mikutowski & Keller.
Absent: None
Others present: Mayor Genisot, Fire Chief Heckel, Finance Director Miller, Alderperson Oitzinger & Wolfe, Mayor's Administrative Assistant Kust & James Kitzinger
3. **Approval of Personnel and License Committee meeting minutes.**
Alderpersons Kowalski moved/Klegin seconded and all concurred, to approve, the City of Marinette Personnel & License Committee's meeting minutes from 12/16/25.
4. **Discussion and possible action regarding sick time payouts at retirement for workers hired after 2011.**
The current policy is included in the packet. Mayor Genisot stated as of now all employees hired after 2011 have no incentive not to use their sick days as they have no benefit to accrue their sick days to utilize at retirement. The committee discussed the current policy and possible others ways to deal with the issue for the employees going forward. The committee would like a financial analysis to see what costs difference would be. No action was taken on the agenda item.
5. **Consideration and possible recommendation to the Common Council regarding Appointment of Successor Agent for Kwik Trip 574.**
Alderpersons Keller moved/Mikutowski seconded and all concurred, to recommend the Common Council approve the Alcohol Beverage Appointment of Successor Agent and Cigarette, Tobacco, and Electronic Vaping Device Appointment of Agent for Kwik Trip 577.
6. **Consideration of Alcohol license Premises Extension application from Red Brick Tavern LLC for event taking place at 801 Main St. on March 7, 2026.**
James Kitzinger, owner of Red Brick was present to answer any questions the committee may have. Alderpersons Keller moved/Kowalski seconded and all concurred, to recommend the Common Council approve the Premises Extension application from Red Brick Tavern LLC for event taking place at 801 Main St. on March 7, 2026.
7. **Consideration of Sign Erector License for 2026 for MJB Industries, Inc.**
Pursuant to Marinette Municipal Code §'s 13.3502(D) & 9.1302 schedule A, Alderpersons Kowalski moved/Klegin seconded and all concurred, to grant an annual City of Marinette Sign Erector license to MJB Industries, Inc.
8. **Consideration of Eight (8) new operator license applications.**
Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons Klegin moved/Kowalski seconded and all concurred to recommend the Common Council conditionally grant operator licenses to the following eight (8) new applicants: Lynn M. Decorah, Melanie L. Franke, Shawn A. Holt, Katie L. Kostelecky, Micky R. Michaels, Marie L. Posephny, Nathan D. Smith & Gina M. Vanhoff. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2028, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.
9. **Future discussion items for next agenda.**
Discussion regarding residency ordinance.
10. **Adjourn**
Alderpersons Klegin moved/ Kowalski seconded and all concurred to adjourn at 04:58 PM.

Lana Bero, City Clerk

The next regular Personnel & License Committee meeting is scheduled for Thursday 2/19/26 @ 04:45 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.

Cc: Committee members, Mayor, City Attorney, Police Chief, Municipal Court Common Council file and Clerks file.

Alcohol Beverage Appointment of Agent

Date 1-2-26

Agent Type (check one)

Original (no fee) Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Kwik Trip, Inc.

2. Business Trade Name or DBA
Kwik Trip 574

3. Entity Type (check one) Limited Liability Company Corporation Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)
 Municipal Retail License State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.
New agent assigned to the store.

Part B: Agent Information

1. Last Name
Dunn

2. First Name
Jennifer

3. M.I.
L.

4. Email

5. Phone

6. Home Address

7. City

8. State
WI

9. Zip Code

10. Date of Birth

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance
WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement?
Submit proof of completion. Yes No

2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire (licensee) or Form AB-300, Alcohol Beverage Personal Questionnaire (permittee)? Yes No

3. Have you been a Wisconsin resident for at least 90 continuous days?
See instructions for exceptions. Yes No

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Zietlow		First Name Scott		M.I. P.
Title President	Email		Phone	
Signature <i>Scott P. Zietlow</i>			Date 1/2/26	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Dunn		First Name Jennifer		M.I. L.
Signature <i>JD</i>			Date 1-2-26	

Alcohol Beverage Individual Questionnaire

Date **1-2-26**

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information	
1. Legal Business Name (individual name if sole proprietor) Kwik Trip, Inc.	
2. Business Trade Name or DBA Kwik Trip 574	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	

Part B: Individual Information			
1. Last Name Dunn	2. First Name Jennifer	3. M.I. L.	
4. Relationship to Business (Title) Agent	5. Email	6. Phone	
7. Home Address			
8. City	9. State WI	10. Zip Code	11. Date of Birth
12. Drivers License/State ID Number		13. Drivers License/State ID/State of Issuance WI	

Part C: Address History							
1. Do you currently live in Wisconsin? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
If yes, provide the month and year when you permanently moved to Wisconsin: (MM/YYYY)							
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1	City State Zip Code						
Previous Address 2	City State Zip Code						
Previous Address 3	City State Zip Code						
Previous Address 4	City State Zip Code						
Previous Address 5	City State Zip Code						
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State WI	County	State	County	State	County	State	County
State WI	County	State	County	State	County	State	County

WI

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? Yes No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? Yes No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature: 	Date: 1-2-26
--	--------------

**Cigarette, Tobacco, and Electronic Vaping Device
Appointment of Agent**

Date 1-2-26

Agent Type (check one): Original Change

Part A: Agent Information		
1. Last Name Dunn	2. First Name Jennifer	3. M.I. L.
4. Email		5. Phone
6. Home Address		
7. City		8. State WI
		9. Zip Code
10. Date of Birth	11. Drivers License/State ID Number	12. Drivers License/State ID State of Issuance WI

Part B: Questions	
1. Have you completed Form CTV-101, <i>Cigarette, Tobacco, and Electronic Vaping Device - Individual Questionnaire</i> ? Submit a completed Form CTV-101 with this form. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2. If this is a change of agent, please describe the reason for the agent change. Attach additional sheets if necessary. New agent assigned to the store.	

Part C: Business Information		
1. Legal Business Name (individual name if sole proprietor) Kwik Trip, Inc.		
2. Business Trade Name or DBA Kwik Trip 574		
3. Entity Type (check one) <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation		
4. Premises Address 2103 Hall Ave.		
5. City Marinette	6. State WI	7. Zip Code 54143

Part D: Attestations	
<p>READ CAREFULLY BEFORE SIGNING: I, the Licensee or Permittee, authorize the above-named individual to act for the above-named corporation or limited liability company with full authority and control of the premises and of all business relative to cigarettes, tobacco products, and/or electronic vaping devices conducted therein. I certify that I am authorized by the entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>	
Signature of Licensee or Permittee (owner, member, or authorized signatory) <i>Scott P. Zietlow</i>	Date 1/2/26
Name of Person Signing Scott P. Zietlow	Title President/CEO
<p>READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation or limited liability company and assume full responsibility for the conduct of all business relative to sales of cigarettes, tobacco products, and/or electronic vaping devices conducted on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this form, and that any person who knowingly provides materially false information on this form may be required to forfeit not more than \$1,000 if convicted.</p>	
Signature of Agent <i>[Signature]</i>	Date 1-2-26

Date 1-2-26

Form
CTV-101

Cigarette, Tobacco, and Electronic Vaping Device - Individual Questionnaire

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Kwik Trip, Inc.

2. Business Trade Name or DBA
Kwik Trip 574

3. Entity Type (check one)
 Sole Proprietor
 Partnership
 Limited Liability Company
 Corporation.

Part B: Individual Information

1. Name (Last)
Dunn

2. Name (First)
Jennifer

3. Name (M.I.)
L

4. Relationship to Business (Title)
Agent

5. Email

6. Phone

7. Home Address

8. City

9. State
WI

10. Zip Code

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance
WI

Part C: Individual's Address History

List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address	City	State	Zip Code
Previous Address 1			
Previous Address 2			
Previous Address 3			
Previous Address 4			
Previous Address 5			
Previous Address 6			

If applicable, list all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI							
WI							

WI

Continued →

Part D: Individual's Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws, or of any county or municipal ordinances? Yes No

If yes to question 1, please list details of each conviction below:

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? Yes No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation by Individual

READ CAREFULLY BEFORE SIGNING: I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on an application for cigarette, electronic vaping devices, and tobacco products retail license may be required to forfeit not more than \$1,000 if convicted. I declare under penalties of the law that I have examined this information and, to the best of my knowledge, it is true, correct, and complete to the best of my knowledge and belief.

Signature  Date 1-2-26

Part F: Licensing Authority Approval

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, this individual does not have a criminal record that would disqualify them from having an interest in a cigarette, tobacco product, or electronic vaping device retailer license according to sec. 134.65(1m), Wis. Stats.

Name of Local Official _____ Title _____
 Signature of Local Official _____ Date _____

CITY OF MARINETTE

ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

Please Check:

- Request for premises extension to sidewalk café Request for temporary (special event) premises extension
- Request for premises extension to permanent outdoor area Other request for premises extension

Application Checklist:

- Applicant must currently hold a valid alcohol license
- Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

APPLICANT INFORMATION

Applicant Name: James Kitzinger

Establishment Name: Red Brick Tavern LLC

Address: 801 Main St Marinette

Alcohol License No.: 22-25 Phone: _____

Describe area of premises extension:

The building, the parking lot, and the street if we can get 8th street blocked off from Main St to the alley

SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)

Event Title: Benefit for Trish Beauda

Date and Time of Event: 3-7-26 10-Am-7pm

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department? Yes No

Event Description:

Benefit for Trish Beauda who is undergoing a serious medical condition and is unable to work to help with medical bills, travel expenses


SIGNATURE OF APPLICANT

1-13-26
DATE

For Office Use Only

Date Filed with Clerk:	<u>1/13/2026</u>	Receipt No.	
Total Amount: \$	<u>25.00</u>		
Date Forwarded to Police Chief:	<u>1/13/2026</u>	Approved	Denied
Police Chief Signature:		<input type="checkbox"/>	<input type="checkbox"/>
Date Forwarded to Zoning Administrator:	<u>N/A</u>	(for non-sidewalk cafe applications)	
Zoning Administrator Signature:		Approved	Denied
Date of FLR/Council Approval:			
Copies Provided to:	<u>Police Chief</u>		



CITY OF MARINETTE
 C/O CITY CLERK'S OFFICE
 1905 HALL AVENUE
 MARINETTE WI 54143

PHONE 1-715-732-5140
 FAX 1-715-732-5199
 WEB SITE <http://www.marinette.wi.us>
 E-MAIL lbero@marinette.wi.us

ANNUAL SIGN ERECTOR LICENSE APPLICATION

- Complete application, sign, and date.
- Make check or money order payable to the City of Marinette.
- **Mail application, certificate of insurance, and check to the above address. (All these items must be included for your application to be processed.)**
- This application is for the licensing period of January 1, 2026 through December 31, 2026.

The listed applicant hereby applies to the City of Marinette for a license to engage in the business of installing, erecting, constructing, replacing, renovating, or removing signs within the City of Marinette.

The applicant certifies a **Certificate of Liability Insurance** has been filed with the City Clerk of Marinette as required by Marinette Municipal Code § 465-221 through 465-261.

PLEASE TYPE OR PRINT

FEE: \$175.00

Name of Business MJB INDUSTRIES, INC.	
Contact Person MICHAEL J BIEHL	Phone Number (715)735-9771
Street Address W1923 FLAME ROAD	PO Box Number P.O. BOX 628
City/State/Zip MARINETTE, WI 54143	
Name of Insurance Company AON/ ACUITY	Insurance Phone Number (800)437-0555
X 	PRESIDENT
Signature of Owner or Agency Representative	Title
	Date 12/05/2025

2026 City of Marinette Operator License Database

PROV NUMBER	APPLY DATE	LAST NAME	FIRST NAME	M I	BIRTH DATE	DWELLING NO	STREET, CNTY OR HWY	CITY	STATE	ZIP	PHONE	EXPIRES	NEW OR RENEW
85-25	12/30/2025	DECORAH	LYNN	M	/ /	3030	PIERCE AVE	MARINETTE	WI	54143	9063670435	6/30/2028	NEW
01-26	1/5/2026	FRANKE	MELANIE	L	/ /	2104	15TH AVE	MENOMINEE	MI	49858	9067924924	6/30/2028	NEW
04-26	1/6/2026	HOLT	SHAWN	A	/ /	931	OCONTO AVE	PESHTIGO	WI	54157	7153309177	6/30/2028	NEW
02-26	1/5/2026	KOSTELECKY	KATIE	L	/ /	N5115	CTY RD E	MARINETTE	WI	54143	7159381785	6/30/2028	NEW
05-26	1/7/2026	MICHAELS	MICKY	R	/ /	2812	15TH ST	MENOMINEE	MI	49858	9062901067	6/30/2028	NEW
06-26	1/7/2026	POSEPHNY	MARIE	L	/ /	231	LAKE ST	MARINETTE	WI	54143	9208890428	6/30/2028	NEW
03/26	1/5/2026	SMITH	NATHAN	D	/ /	905	MADISON AVE #4	MARINETTE	WI	54143	7157019579	6/30/2028	NEW
07/26	1/12/2026	VANHOFF	GINA	M	/ /	730	ELIZABETH AVE	MARINETTE	WI	54143	906293403	6/30/2028	NEW

1. 4th Ward Alderperson Mike Wolfe, Committee Chairperson, **called** the Civic Affairs, Cemetery, Traffic and Lights Committee regular meeting **to order** at 04:30 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.
2. **Upon a call of the roll**, the following Committee members attendance was recorded as follows:
MEMBERS PRESENT: Alderpersons Wolfe, Karban, Oitzinger, Skorik and Kowalski.
ABSENT: None
OTHERS PRESENT: Mayor Genisot, Alderperson Mikutowski & Polzin, Police Chief LaCombe, Fire Chief Heckel & Melissa & Michael Ebsch.
3. **Approving Civic Affairs, Cemetery, Traffic & Lights Committee prior month meeting minutes.** Alderpersons Kowalski moved/Skorik seconded and all concurred, to **approve, as presented**, the Civic Affairs, Cemetery, Traffic & Lights Committee regular meeting minutes from 12/15/2025.
4. **Discussion regarding the Mayor's power to veto.**
The item was for discussion only, no action was taken on agenda item.
5. **Discussion and possible action regarding updating Cemetery Rules (mostly updates and clean up)**
Included in the packet is a set of current and some updated changes to the current Cemetery/Mausoleum rules & regulations. Alderperson Oitzinger moved/ Karban seconded and all concurred to **approve** the updates as presented and bring back the final document to the Civic Affairs, Cemetery Traffic & Lights Committee in February for approval.
6. **Adjournment** – Alderpersons Skorik moved/Kowalski seconded and all concurred to **adjourn** at 4:47 PM.

Lana Bero, City Clerk

*(Next regular Civic Affairs, Cemetery, Traffic & Lights Committee meeting is **Monday 2/16/26 @ 04:30** or immediately following the Parks & Recreation Committee, whichever is later in the Common Council Chambers).*

CITY OF MARINETTE BOARD OF PUBLIC WORKS SPECIAL MEETING MINUTES FROM JANUARY 6, 2026

a. 1st Ward Alderperson Ken Keller called the Board of Public Works special meeting **to order** at 04:40 PM at Marinette City Hall Common Council Chambers, 1905 Hall Ave., Marinette WI.

b. **Upon a call of the roll**, it was determined a quorum of the Board were present and attendance was documented as follows:

MEMBERS PRESENT: Alderpersons Skorik, Keller, Polzin, Oitzinger & Klegin, Mayor Genisot; Public Works Director/City Engineer Miller; Finance Director/Treasurer Miller & City Attorney Gagan.

ABSENT & EXCUSED: None

OTHERS PRESENT: Alderpersons Karban, Kowalski & Mikutowski, Marketing & Tourism Director Katzbeck, Attorney's Administrative Assistant Kuenzi, Mayor's Administrative Assistant Kust, Water Utilities Operations Manager Howard, Peter Noppenberg, Fire Chief Heckel, Police Chief LaCombe, Social Media Coordinator Rogers, Mike Ebsch & Melissa Ebsch.

c. **Discussion and possible action regarding RFP for storm water utility review and audit.**

At the Regular Board of Public Works meeting held on December 16th the committee requested a legal opinion from City Attorney Gagan if the Storm Water Utility review and Audit RFP needed to be sent to the Common Council for approval. Attorney Gagan provided his Legal opinion and stated the RFP proposal should be sent to the Common Council to review and approve. Included in today's packet is a memorandum from Director of Public Works/City Engineer Brian Miller which included 2- firms responded to the request to review and audit the City's Storm Water Utility. Alderperson Oitzinger moved/Skorik seconded and all concurred, to **recommend Common Council approve** the proposal from Robert E. Lee in the amount of \$26,850.

d. **Discussion and possible action regarding storm water utility.** No action was taken on agenda item.

e. **Adjournment.**

Alderperson Oitzinger moved/Skorik seconded and all concurred to adjourn at 04:56PM.

Lana Bero, City of Marinette Clerk

(The next regular Board of Public Works meeting is scheduled for Tuesday 1/20/26 @ 04:30 PM, within the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.)

CITY OF MARINETTE BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES FROM January 20th, 2026

1. 1st Ward Alderperson Ken Keller, Board President, **called** the regular Marinette Board of Public Works Meeting **to order** at 04:15 P.M. in the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue, Marinette, WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:
MEMBERS PRESENT: Alderpersons Keller, Oitzinger, Skorik, Wolfe & Polzin, Finance Director/City Treasurer Miller, Public Works Director/City Engineer Miller
Mayor Genisot & City Attorney Gagan.
ABSENT & EXCUSED: None
OTHERS PRESENT: Alderperson Kowalski, Karban & Mikutowski, Public Works Superintendent Carlson, Fire Chief Heckel, Mayor's Administrative Assistant Kust & Melissa Ebsch.
3. **Board of Public Works meeting minutes.**
Alderperson Oitzinger moved/ Finance Director/City Treasurer Miller seconded, and all concurred, to approve, as submitted, the Board of Public Works minutes from December 15th regular meeting and the January 5th special meeting.
4. **Discussion and possible action regarding the Menominee River Trail bid results.**
Trace Hubbard, Project Manager, Ayres Associates (Ayres designed and prepared the bidding documents) was present (via Teams meeting) to answer any questions the committee may have. Included in today's packet is a Memorandum from City Engineer Miller regarding bids for the Menominee River Trail. The bid results showed 4 bidders responded to the request with the lowest bid amount to construct the viewing platform and the trail using limestone screenings was received from Barley Trucking & Excavating, Inc. in the amount of \$284,356.00. Barley submitted an alternate bid to pave the trail with asphalt in the amount of \$42,567.10. The total cost to construct the trail with a 10-foot-wide paved surface is \$326,923.10. Finance Director/ City Treasurer Miller moved/ Alderperson Polzin seconded and all concurred to **recommend the Common Council approve** the low bid from Barley Trucking & Excavating, Inc. in the amount of \$326,923.10 which includes the alternate bid of \$42,567.10.
5. **Discussion and possible recommendation to the Common Council regarding the 2026 TAPCO Traffic Signal Preventive Maintenance Contract.**
Included in today's packet is a Memorandum from City Engineer Miller recommending the committee forward a recommendation to the Common Council to approve the 2026 TAPCO Traffic Signal Preventative Maintenance Contract. Alderperson Polzin moved/Finance Director/City Treasurer Miller seconded and all concurred to recommend **the Common Council approve** the 2026 TAPCO Traffic Signal Preventive Maintenance Contract as presented.
8. **Topics for next meeting.**
Discussion and possible action regarding Trail Amenities.
Update on the recent changes at the Roosevelt Rd Kwik Trip intersection.
Discussion regarding Pine Tree Mall TID Funds.
9. **Adjournment.**
Alderperson Oitzinger moved / Finance Director/City Treasurer Miller seconded & all concurred, to adjourn at 04:41 PM.

Lana R. Bero, City Clerk

(Next regular Board of Public Works meeting is 02/19/26 @ 04:30 PM or immediately following Finance & Insurance Committee, whichever's later, within Common Council Chambers, 1905 Hall Ave., Marinette Wisconsin.)

MEMORANDUM

TO: Mayor Genisot
Board of Public Works

FROM: Brian R. Miller
Director of Public Works

DATE: January 16, 2026

SUBJECT: Menominee River Trail Bid Results

The city applied for and was awarded a WDNR Knowles-Nelson Stewardship Grant for the development of the Menominee River Trail. The grant was awarded based upon the City of Marinette utilizing Acquisition and Development of Local Parks funding for the development of the trail running between 8th Street and Ogden Street. The project scope was to include a 10' wide paved multi-purpose trail and a wildlife viewing platform.

The WDNR grant amount was based upon an estimated project cost of \$450,000. The grant offers up to \$225,000 in state funding and it requires a 50% local match. The local match will come from TID 11.

The trail location is shown on the map below.



Bids for the construction of the Menominee River Trail were received January 15th. Four bids were received. The lowest bid amount to construct the viewing platform and the trail using limestone screenings was received from Barley

Trucking & Excavating, Inc. in the amount of \$284,356.00. Barley submitted an alternate bid to pave the trail with asphalt in the amount of \$42,567.10. The total cost to construct the trail with a 10-foot wide paved surface is \$326,923.10.

AYRES designed the trail and prepared the bidding documents. Attached is a memo from AYRES regarding the bid results for the construction of the trail and their recommendation of award of contract. Also attached is a copy of the bid tabulation of all bidders.

Based upon Barley's past performance and their bid coming in within budget, I recommend award of the contract to Barley Trucking & Excavating, Inc. in the amount of \$326,923.10, and forwarded the recommendation to the Common Council for approval.

January 16, 2026

Brian Miller, Director of Public Works
City of Marinette
1905 Hall Avenue
Marinette WI 54143

Re: Menominee River Trail
City of Marinette
January 2026

Dear Mr. Miller:

At the bid opening on January 15, 2026 at 2:00pm, Local Time, four bids were received for the referenced project as shown on the attached bid tabulation. The apparent low bidder is Barley Trucking and Excavating, Inc., Menominee, MI with a base bid amount of \$284,356.00.

An alternate bid was received from Barley Trucking and Excavating, Inc. for the substitution of an asphalt pavement surface trail for an additional amount of \$42,567.10. This amount appears to be reasonable for the work. You may accept or reject this alternate at your discretion considering available finances.

The bid forms appear to be complete and in order. The apparent low bid amount is within estimate for the project. Therefore, we recommend award of the contract to the apparent low bidder as listed above.

If you should have any questions on contract award, please contact me at HubbardT@ayresassociates.com or 920.327.7834. Please let us know when you have approved award of the contract.

Sincerely,

Ayres Associates Inc.



Trace Hubbard, PE
Project Manager

Enclosure: Bid Tabulation



BID TABULATION

PROJECT:

Menominee River Trail
 City of Marinette
 January 2026
BID DEADLINE:
 Thursday, January 15, 2026
 2:00pm, Local Time

LINE	DESCRIPTION	UNITS QUANTITY		TOTAL PRICE		UNIT PRICE		TOTAL PRICE		UNIT PRICE		TOTAL PRICE	
		UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE								
1	BASE BID												
1	Mobilization	LS	1	\$23,119.41	\$23,119.41	\$33,000.00	\$33,000.00	\$56,000.00	\$56,000.00	\$68,970.00	\$68,970.00	\$68,970.00	\$68,970.00
2	Soil, Pavement, and Concrete Testing	LS	1	\$2,756.50	\$2,756.50	\$1,825.00	\$1,825.00	\$2,800.00	\$2,800.00	\$5,150.00	\$5,150.00	\$5,150.00	\$5,150.00
3	Traffic Control	LS	1	\$2,067.38	\$2,067.38	\$4,775.00	\$4,775.00	\$2,000.00	\$2,000.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00
4	Contractor Staking	LS	1	\$8,269.51	\$8,269.51	\$3,725.00	\$3,725.00	\$4,000.00	\$4,000.00	\$9,500.00	\$9,500.00	\$9,500.00	\$9,500.00
5	Silt Fence	LF	5605	\$2.76	\$15,469.80	\$2.45	\$13,732.25	\$2.00	\$11,210.00	\$3.00	\$16,815.00	\$3.00	\$16,815.00
6	Inlet Protection	EA	4	\$99.59	\$398.36	\$90.00	\$360.00	\$80.00	\$320.00	\$115.00	\$460.00	\$115.00	\$460.00
7	Site Preparation	LS	1	\$12,901.12	\$12,901.12	\$49,000.00	\$49,000.00	\$69,500.00	\$69,500.00	\$67,500.00	\$67,500.00	\$67,500.00	\$67,500.00
8	Railroad Tie Removal	EA	20	\$228.40	\$4,568.00	\$175.00	\$3,500.00	\$25.00	\$500.00	\$375.00	\$7,500.00	\$375.00	\$7,500.00
9	Railroad Crossing Removal	LS	1	\$7,063.31	\$7,063.31	\$6,155.00	\$6,155.00	\$1,700.00	\$1,700.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
10	Trail Herbicide Application	LS	1	\$3,467.51	\$3,467.51	\$1,875.00	\$1,875.00	\$3,200.00	\$3,200.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
11	Topsoil Cap	CY	15	\$73.05	\$1,095.75	\$60.00	\$900.00	\$40.00	\$600.00	\$250.00	\$3,750.00	\$250.00	\$3,750.00
12	Geotextile Stabilization Fabric	SY	5910	\$4.96	\$29,313.60	\$0.95	\$5,614.50	\$2.00	\$11,820.00	\$5.00	\$29,550.00	\$5.00	\$29,550.00
13	Indicator Fabric	SY	40	\$21.78	\$871.20	\$24.00	\$960.00	\$7.00	\$280.00	\$65.00	\$2,600.00	\$65.00	\$2,600.00
14	Medium Riprap	SY	50	\$6.89	\$344.50	\$60.50	\$3,025.00	\$75.00	\$3,750.00	\$134.00	\$6,700.00	\$134.00	\$6,700.00
15	Mainline Trail HMA Pavement	TON	20	\$307.88	\$6,157.60	\$320.00	\$6,400.00	\$320.00	\$6,400.00	\$320.00	\$6,400.00	\$320.00	\$6,400.00
16	Trail Spur HMA Pavement	TON	25	\$7,699.50	\$7,699.50	\$320.00	\$8,000.00	\$320.00	\$8,000.00	\$320.00	\$8,000.00	\$320.00	\$8,000.00
17	6th Street HMA Pavement	TON	10	\$3,173.40	\$3,173.40	\$320.00	\$3,200.00	\$320.00	\$3,200.00	\$320.00	\$3,200.00	\$320.00	\$3,200.00
18	Ogden Street HMA Pavement	TON	5	\$317.98	\$1,589.90	\$320.00	\$1,600.00	\$320.00	\$1,600.00	\$320.00	\$1,600.00	\$320.00	\$1,600.00
19	Limestone Screenings	TON	1500	\$33.11	\$49,665.00	\$39.25	\$58,875.00	\$19.00	\$28,500.00	\$50.00	\$75,000.00	\$50.00	\$75,000.00
20	30" Concrete Curb and Gutter	LF	52	\$63.74	\$3,314.48	\$60.00	\$3,120.00	\$62.00	\$3,224.00	\$60.00	\$3,120.00	\$60.00	\$3,120.00
21	Pedestrian Curb	LF	10	\$47.65	\$476.50	\$45.00	\$450.00	\$47.00	\$470.00	\$45.00	\$450.00	\$45.00	\$450.00
22	Sidewalk and Curb Ramp Earthwork	SY	200	\$28.13	\$5,626.00	\$23.25	\$4,650.00	\$15.00	\$3,000.00	\$96.00	\$19,200.00	\$96.00	\$19,200.00
23	6" Concrete Sidewalk	SF	1500	\$12.73	\$19,095.00	\$12.75	\$19,125.00	\$12.50	\$18,750.00	\$12.00	\$18,000.00	\$12.00	\$18,000.00
24	4" Concrete Sidewalk with Thickened Edge	SF	260	\$3,523.00	\$917,980.00	\$16.00	\$4,160.00	\$13.75	\$3,575.00	\$12.75	\$3,315.00	\$12.75	\$3,315.00
25	Detectable Warning Field	SF	140	\$42.54	\$5,955.60	\$40.00	\$5,600.00	\$40.00	\$5,600.00	\$40.00	\$5,600.00	\$40.00	\$5,600.00
26	Removable Bollard	EA	8	\$1,595.09	\$12,760.72	\$1,531.00	\$12,248.00	\$1,200.00	\$9,600.00	\$1,700.00	\$13,600.00	\$1,700.00	\$13,600.00
27	Guardrail	LF	63.5	\$282.99	\$17,971.83	\$208.00	\$13,216.00	\$250.68	\$15,917.38	\$100.00	\$6,300.00	\$100.00	\$6,300.00
28	Signs, Stop	EA	6	\$206.73	\$1,240.38	\$175.00	\$1,050.00	\$375.00	\$2,250.00	\$185.00	\$1,110.00	\$185.00	\$1,110.00
29	Signs, Yield	EA	1	\$199.84	\$199.84	\$175.00	\$175.00	\$350.00	\$350.00	\$185.00	\$185.00	\$185.00	\$185.00
30	Signs, Pedestrian Crossing	EA	2	\$317.00	\$634.00	\$175.00	\$350.00	\$350.00	\$700.00	\$195.00	\$390.00	\$195.00	\$390.00
31	Signs, Diagonal Arrow	EA	2	\$110.26	\$220.52	\$175.00	\$350.00	\$350.00	\$700.00	\$195.00	\$390.00	\$195.00	\$390.00
32	Posts, 4" x 4" Treated Wood 8'	EA	2	\$192.96	\$385.92	\$97.50	\$195.00	\$225.00	\$450.00	\$145.00	\$290.00	\$145.00	\$290.00
33	Posts, 4" x 4" Treated Wood 12'	EA	7	\$206.73	\$1,447.11	\$112.00	\$784.00	\$250.00	\$1,750.00	\$155.00	\$1,085.00	\$155.00	\$1,085.00
34	Turf Replacement	LS	1	\$32,892.67	\$32,892.67	\$24,774.03	\$24,774.03	\$50,000.00	\$50,000.00	\$27,500.00	\$27,500.00	\$27,500.00	\$27,500.00
35	Adjusting Existing Monitoring Well	EA	4	\$442.13	\$1,768.52	\$765.00	\$3,060.00	\$300.00	\$1,200.00	\$980.00	\$3,920.00	\$980.00	\$3,920.00
Total Base Bid Amount (Line Items 1 thru 34)				\$284,356.00	\$284,356.00	\$297,556.28	\$297,556.28	\$330,135.38	\$330,135.38	\$427,695.00	\$427,695.00	\$427,695.00	\$427,695.00

MEMORANDUM

**TO: Mayor Genisot
Board of Public Works**

**FROM: Brian R. Miller
Director of Public Works**

DATE: January 16, 2026

SUBJECT: TAPCO Traffic Signal Preventative Maintenance Contract

Attached is TAPCO's 2026 Traffic Signal Preventative Maintenance Contract. TAPCO has performed the city's traffic signal preventative maintenance for many years.

Based upon TAPCO's past performance, I recommend the preventative maintenance contract be accepted and forwarded to the Common Council for approval.



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

TRAFFIC SIGNAL PREVENTIVE MAINTENANCE CONTRACT

The "PRO-TECH" Contract

This contract is between the City of Marinette, the customer and Traffic and Parking Control Company, LLC 5100 W. Brown Deer Rd., Brown Deer, Wisconsin (TAPCO), the contractor.

This contract covers the period of time from midnight, May 1, 2026 to midnight, April 30, 2027.

The intersections covered by this contract are listed in Exhibit A, accompanying this contract.

The contractor (TAPCO) agrees to provide full preventive maintenance under the following terms and conditions;

TAPCO shall inspect the covered signalized intersection(s) and their control equipment to verify proper operation. This inspection shall take place once a year.

TAPCO shall check the following items at the covered signalized intersection(s). These checks have been developed by employing current engineering practices. These professional standards will be applied to not only the signal maintenance but signal timing and traffic operations as well.

- 1.) Verify proper operation of the Controller Unit. This shall consist of verifying that the controller is correctly programmed per the controller database records and that the controller is correctly executing its program. This service is only applies to TAPCO supported brands of controllers.
- 2.) TAPCO will maintain the intersection documentation consisting of signal plan charts, cabinet blueprints and timing plan charts.
- 3.) Verify proper operation of the NEMA Conflict Monitor Unit. This shall consist of testing the NEMA Conflict Monitor on an automatic NEMA monitor test set. The test set shall be capable of testing all aspects of monitor operation for conformance with NEMA specifications.
- 4.) Check AC power feed at the control cabinet. Record measured voltage from Hot to Neutral, from Hot to Ground, and from Neutral to Ground. Record measured current flowing in the Hot and Neutral conductors.



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

- 5.) Check and record inductance, series resistance and leakage resistance for each loop detector circuit at the control cabinet. Verify the proper operation associated with each detector amplifier.
- 6.) Check all terminal screws in the control cabinet for tightness.
- 7.) Verify operation of control cabinet heater and fan. Verify correct settings of their respective thermostats.
- 8.) Verify correct flash operation at the control cabinet. Also verify operation of any control switches in the control cabinet.
- 9.) Verify operation of all pedestrian pushbuttons and check for the presence and orientation of the pushbutton signs.
- 10.) Check all signal head indications for proper aiming and proper operation.
- 11.) TAPCO shall visually inspect the control cabinet, meter pedestal, pull boxes, signal poles, signal bases, and signal heads for any signs of damage or vandalism.
- 12.) TAPCO will check operation of the lighting control circuit if housed within the traffic signal cabinet and check luminaires for proper operation.
- 13.) TAPCO shall replace the control cabinet air filter element, vacuum inside the cabinet, and lubricate the cabinet door hinges and locks once per year.
- 14.) TAPCO will verify proper operation of optical preemption, and if installed, confirmation lights.
- 15.) TAPCO shall check for proper grounding of unused conductors within the traffic control cabinet.
- 16.) TAPCO will verify proper operation of vehicle detection systems to include video detection, microwave detection, and wireless sensors. This service only applies to TAPCO supported brands of detection systems.
- 17.) TAPCO will provide, where necessary, firmware upgrades to video, microwave, and Accessible Pedestrian Push button systems. This service only applies to TAPCO supported brands of detection systems.



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

18.) TAPCO will inspect and verify proper operation of the battery backup system. If installed, TAPCO will record battery admittance values using the associated Remote Battery Management System. TAPCO will provide, where necessary, firmware upgrades to the UPS module and Battery Management System. This service only applies to TAPCO supported brands of battery backup systems.

19.) TAPCO shall supply the customer completed documentation of all preventive maintenance performed.

The contractor (TAPCO) agrees to provide preventive maintenance under the terms of this contract during normal business hours. Normal business hours are defined as 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Saturdays, Sundays and Holidays.

TAPCO shall invoice the customer the amount of \$4638.00 for preventive maintenance, once per year, after work is completed. The customer agrees to pay invoice within 30 days of receipt.

The contractor (TAPCO) further agrees to provide response maintenance and/or design modification maintenance, as authorized by the customer.

Response maintenance, under the terms of this contract, will be limited to "at random failures", accidents or "knockdowns" or vandalism, or acts of God such as lightning damage, flood, etc.

Design modification maintenance, under the terms of this contract, will include, but not be limited to changes in signal sequence or timings that are required or desired.

TAPCO shall provide response maintenance and/or design modification maintenance under the terms of this contract during normal business hours. The regular hourly rate for these services shall be \$145.00 per hour, portal-to-portal. Any parts required will be charged for according to the manufacturer's current price list.

Current engineering practices and professional standards shall be applied to not only the response maintenance, but to the design modification maintenance as well.

Should design modification maintenance be desired or emergency response maintenance be required outside of normal business hours, such service will be billed at time and a half the regular hourly rate or \$217.50 per hour. An hourly rate of \$290.00 per hour will be charged on Sundays and Holidays.

No additional charges will be made for the use of regular service vehicles or service equipment.



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

TAPCO shall supply the customer completed documentation of all response maintenance and/or design modification maintenance performed. Copies of this documentation shall be kept in a unique intersection file at TAPCO.

If loaner equipment is required to restore the intersection to proper operation until equipment is discovered to be malfunctioning, can be repaired and returned to service, that loaner equipment shall be charged for. The rental rate for loaner equipment shall not exceed 10% of list price per month pro-rated weekly. Loaner equipment is subject to availability.

TAPCO shall also invoice the customer for response maintenance and/or design modification maintenance after the work is complete. The customer agrees to pay invoice within 30 days of receipt.

Limitation of Liability-TAPCO shall have no liability with respect to its obligations under this agreement or otherwise for consequential, compensatory, exemplary, special, indirect, incidental or punitive damages even if it has been advised of the possibility of such damages. In any event, the liability of TAPCO to customer for any reason and upon any cause of action or claim in contract, tort or otherwise with respect to the services shall be limited to the amount paid to TAPCO by customer hereunder for such services. This limitation applies to all causes of action or claims in the aggregate, including without limitation, breach of contract, breach of warranty, negligence. Strict liability, misrepresentation, claims for failure to exercise due care in the performance of services hereunder and any other torts. Further, no cause of action which accrued more than one year prior to the filing of a suit alleging such cause of action may be asserted against TAPCO. Both parties understand and agree that the limitations and exclusions set forth herein represent the parties agreement as to the allocation of risk between the parties in connection with TAPCO's obligations under this agreement. The fees payable to TAPCO hereunder reflect, and are set in reliance upon, the allocation of risk set forth herein and the exclusion of the damages described herein and limitations of liability set forth in this agreement.



Phone 1-800-236-0112
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

City of Marinette

Accepted by:

Date:

Name and Title:

(TAPCO) Traffic and Parking Control Company, Inc.

By: *Tim Felhofer*

Date: 1/15/26

Name and Title: Tim Felhofer – Traffic Signal Maintenance Supervisor



Phone 1-800-236-0112

5100 West Brown Deer Road
Brown Deer, Wisconsin 53223

Exhibit A

List of covered Signalized Intersections

- 1.) Ely & Ludington
- 2.) Hall & Hattie
- 3.) Hall & Madison
- 4.) Hall & Main & Riverside
- 5.) Hall & Stephenson
- 6.) Marinette & Carney
- 7.) Marinette & Cleveland
- 8.) Marinette & Hall
- 9.) Main & Ely & Newberry
- 10.) Main & Shore
- 11.) Main & Stanton
- 12.) Main & Wells
- 13.) Roosevelt & Gallagher
- 14.) Roosevelt & Murray
- 15.) Roosevelt & Woleske

MEMORANDUM

**TO: Mayor Genisot
Board of Public Works**

**FROM: Brian R. Miller
City Engineer**

DATE: January 29, 2026

**SUBJECT: Elizabeth Avenue Reconstruction Project Bid Results
Project No. 2025-400**

Elizabeth Avenue will be reconstructed from 4th Street to Hosmer Street. There is no water main along this portion of 4th Street. This project is being done primarily to install a municipal water main and to facilitate water service to 324 Elizabeth Avenue. This property is currently using a groundwater well for water.

This project consists of installing new water main, water services, and paving the road in a rural section. There will be minor stormwater improvements at the intersection of 4th Street and Elizabeth. A failing stormwater manhole and deteriorated corrugated pipe inlet leads will be replaced. This project does not include sidewalks nor curb & gutter.

Seven bids were received for this project. Attached is a copy of the bid results. The low bidder is Advance Construction, Inc., with a low bid amount of \$284,248.80.

Tyco has agreed to contribute \$150,000 toward the construction cost.

Based upon Advance's past performance and their bid coming in within budget, I recommend award of the contract to Advance Construction, Inc. in the amount of \$284,248.80, and forward the recommendation to the Common Council for approval.

**BID RESULTS
ELIZABETH AVENUE PROJECT NO. 2025-400
CITY OF MARINETTE, WISCONSIN**

Advertised 1/12/2026 & 1/19/2026

Bids Received 1-27-2026 @ 10:00 AM

CONTRACTOR	BID BOND	BID AMOUNT
Advance Construction, Inc.	Yes	\$284,248.80
Barley Trucking and Excavating, Inc.	Yes	\$288,305.35
DeGroot, Inc.	Yes	\$293,993.47
Relyco Plus, LLC	Yes	\$367,500.60
Jossart Brothers, Inc.	Yes	\$389,498.75
Dorner, Inc.	Yes	\$399,047.00
James Peterson Sons, Inc.	Yes	\$402,256.34

MEMORANDUM

**TO: Mayor Genisot
Board of Public Works**

**FROM: Brian R. Miller
City Engineer**

DATE: January 29, 2026

**SUBJECT: University Drive Reconstruction Project Bid Results
Project No. 2026-100**

University Drive will be reconstructed from Shore Drive to West Bayshore Drive this year.

The project is a standard design. From Shore Drive to West Bayshore Drive, the underground utilities will be replaced, concrete curb and gutter will be installed, new asphalt pavement, and sidewalk be constructed along the north side of the road. New storm sewer will be installed from Shore Drive and continue along West Bayshore Drive to the ditch near the University Campus. The existing water main along West Bayshore Drive will also be replaced. West Bayshore Drive will be repaved in a rural section. This section will not include sidewalks nor curb & gutter.

Seven bids were received for this project. Attached is a copy of the bid results. The low bidder is Advance Construction, Inc., with a low bid amount of \$1,668,889.00.

Shore Drive Development LLC (the Developer redeveloping the former hospital site) established an escrow account in the amount of \$750,000, which will be used to reconstruct University Drive and stormwater improvements.

Based upon Advance's past performance and their bid coming in within budget, I recommend award of the contract to Advance Construction, Inc. in the amount of \$1,668,889.00, and forward the recommendation to the Common Council for approval.

**BID RESULTS
UNIVERSITY DRIVE PROJECT NO. 2026-100
CITY OF MARINETTE, WISCONSIN**

Advertised 1/12/2026 & 1/19/2026

Bids Received 1-27-2026 @ 10:00 AM

CONTRACTOR	BID BOND	BID AMOUNT
Advanced Construction	Yes	\$1,668,889.00
Barley Trucking and Excavating Inc.	Yes	\$1,794,795.95
Dorner Inc.	Yes	\$1,956,797.50
DeGroot Inc.	Yes	\$1,964,492.25
Jossart Brothers Inc.	Yes	\$1,970,277.25
DeGroot Inc.	Yes	\$2,233,790.79
Reylco Plus LLC	Yes	\$2,321,437.70

Marinette

expanding horizons

CITY OF MARINETTE APPLICATION FOR STREET USE PERMIT

Pursuant to Marinette Municipal Code § 9.100 the Common Council may grant a street use permit subject to reasonable municipal regulation and control. The City Clerks Office issues permits. Application must be submitted to & approved by the Board of Public Works and Common Council plus representatives from Police and Public Works Departments.

Name: *James Kitzinger*
 Organization: *RedBack Tavern LLC*
 Address: *801 Main St Marinette*
 Telephone: *715 923 0837*
 Requested Street Closure Date: *3-7-26*
 Time Duration: *9Am - 8pm*
 Approximate # of people involved: *300 +*

Fees: (Check category that applies to your event)

- If less than 3 blocks and no traffic re-routing required \$5.00
- If more than 3 blocks and no re-routing of traffic required \$20.00
- If re-routing of traffic required add a flat user fee of - \$35.00
- If for sale or promotion of commercial products/services \$45.00
- Plus daily promotional event flat rate of \$30.00 per day = \$_____

Street use permit for the following portion of *8th St* closing street from *Main St*
 down to *just before the alley between Main St and Carney blv*

[Signature]
 Individual requesting street closure

[Signature]
 Representative from City Clerk

[Signature]
 Approval of Police Department

[Signature]
 Approval Public Works Department

DETAILED DESCRIPTION OF PROPOSED USE OF CLOSED STREET

Benefit for Trish Beardo who is under going
a serious medical condition and cannot work
to hold Bucket Raffles + music possibly Food
trucks and over flow of people

Alley Open to Carney

Main St

Ship Yard

Red Brick Tavern
Alcohol served
&
Stored

Ben's

Green's
Permit area

Red Brick
Parking lot

Ship Yard
Parking lot

Ben's

Alley - Open

PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 1/19/2026

1. Committee Chairperson Alderperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:00 PM in the **Marinette Council Chambers, 1905 Hall Ave, Marinette WI.**
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:
MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Klegin, Keller & Karban.
ABSENT: None.
OTHERS PRESENT: Executive Recreation Director Scray, Recreation Superintendent Lacy, Fire Chief Heckel, Alderpersons Oitzinger, Wolf & Mikutowski, Director of Tourism and Marketing Katzbeck, Superintendent of Public Works Stewart, Melissa & Michael Ebsch.
3. **Minutes of Parks and Recreation Committee.**
Alderpersons Klegin moved/Karban seconded and all concurred to approve the meeting minutes from December 15, 2025.
4. **Executive Director of Recreation & Events report.**
Executive Recreation Director Gavin Scray provided his monthly report for January. Executive Director Scray was present to answer any questions the committee may have.
5. **Recreation Superintendent report.**
Recreation Superintendent Adrienne Lacy provided her monthly report for January. Recreation Superintendent Lacy was present to answer any questions the committee may have.
6. **Public Work's Superintendent Report**
Superintendent of Public Works Kelly Stewart provided her monthly report for January. Superintendent of Public Works Stewart was present to answer any questions the committee may have.
7. **Director of Tourism and Marketing report.**
Director of Tourism and Marketing Shawn Katzbeck provided a report that included January and future 2026 events and marketing for 2025/2026. Katzbeck distributed some examples of the Discover Marinette Brand that will be used for the Marinette Tourism Website.
8. **Items for January agenda – None requested.**
9. **Adjourn.** Alderpersons Klegin moved/Polzin seconded and all concurred to adjourn at 4:08PM.

Lana Bero, City Clerk

(Next regular Parks and Recreation Committee meeting is Monday 02/16/26 @ 4:00 in the City Hall Common Council Chambers).

1. 2nd Ward Alderperson Jeffrey Skorik, City of Marinette Public Safety and Code Enforcement Committee Chairperson, **called the meeting to order** at 04:48 PM in the Marinette City Hall Common Council Chambers, 1905 Hall Avenue, Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of committee members were present and the following attendance was recorded:
COMMITTEE MEMBERS PRESENT: Alderpersons Skorik, Klegin, Oitzinger and Karban.
ABSENT: Alderperson Mikutowski
OTHERS PRESENT: Mayor Genisot, Police Chief LaCombe, Fire Chief Heckel & Lt Mark Diercks.
3. **Public Safety and Code Enforcement Committee Meeting minutes.**
Alderpersons Oitzinger moved/Karban seconded and all concurred, to approve, as submitted, the City of Marinette Public Safety and Code Enforcement Committee regular meeting minutes from 12/15/25.
4. **Police Department activity report.**
Police Chief LaCombe prepared and included within today's packet the Marinette Police Department's activity/operations report showing 12-month comparative prior and current year-to-date activity/call totals. Chief LaCombe was present to answer any questions the committee may have. LaCombe stated Deer Abatement has started and so far, a total of 10-12 deer have been abated at the first sitting.
5. **Fire Department activity report.**
Fire Chief Heckel prepared and included within today's packet the Marinette Fire Department's activity/operations report. Chief Heckel was present to answer any questions the committee may have. Heckel stated 2025 was a busy year with hitting almost 1000 calls.
6. **Building Inspection activity reports.**
Building inspector Demlow prepared and included in today's packet his building inspection office activity report showing current and prior year comparative year-to-date data through December 2025 of various permits and inspections completed by the Building Inspector's Office.
7. **Animal Control Code Enforcement Officer's activity report.**
Animal Control Code Enforcement Officer Marquart prepared and included in today's packet her activity report showing comparative prior and current year-to-date (through December 2025) detail of calls received for various stray animals and reports of animals biting humans.
Officer Marquart also included reports of non-compliant property owners with property upkeep issues.
8. **Discussion and possible action to seek bids for two (2) 2026 Police Squad Cars.**
Alderperson Oitzinger moved/ Karban seconded and all concurred to authorize the Police Department to solicit bids for purchasing two (2) 2026 Police Squad Cars and bring the bid documents back to the next Public Safety/Code Enforcement Committee meeting.
9. **Discussion and possible action regarding Fire Module IO-alarm panel, standpipe, sprinkler and hood and other fire system third party compliance monitoring proposal for consideration and possible action.** Chief Heckel and LT Diercks gave an explanation of the monitoring proposal stating the city will have no cost for the monitoring system. Alderperson Oitzinger moved/ Mikutowski seconded and all concurred to have Chief Heckel bring back an agreement to Public Safety & Code Enforcement Committee that outlines the details and the responsibilities of the city, businesses and fire department and have City Attorney Gagan review the monitoring proposal. The committee would also like feed back from other communities whom may be utilizing the program currently.
10. **Adjournment.**
Alderpersons Oitzinger moved/Klegin seconded and all concurred, to adjourn at 05:33 PM.

Lana Bero, City Clerk

(The next regularly scheduled Public Safety and Code Enforcement Committee meeting is Monday February 16, 2026 @ 05:00 PM, or immediately following the Civic Affairs, Cemetery, Traffic and Lights Committee meeting, whichever is later, within the Marinette Council Chambers.)



P.O. Box 902
 Kaukauna, WI 54130-0902
 phone (920) 759-0500
 fax (920) 759-0505
 email twirth@wirthentertainment.com

ENGAGEMENT AGREEMENT

Wirth Entertainment Agency, LLC

1. AGREEMENT made on this 22nd day of December 2025, between **BOOKING HOUSE INC. F/S/O HOTEL CALIFORNIA, THE ORIGINAL EAGLES TRIBUTE BAND** (herein referred to as Artist) and **THE CITY OF MARINETTE** (herein referred to as Purchaser).

DEPOSIT RECEIVED	
Date	Amount
Date	Amount

2. DATES OF ENGAGEMENT: **JULY 10, 2026 110 MINUTE SHOW AT 7:00 PM – 8:50 PM**

3. KEY PROVISIONS: **MEET AND GREET 30 PEOPLE TIME TBD**

RADIUS CLAUSE: 100 MILES BEFORE 60 DAYS AFTER

MERCH RATE: 100% to Artist / Artist Sells

TICKET PRICE: TBD | VENUE: STEPHENSON ISLAND | 1680 BRIDGE ST. MARINETTE, WI | OUTDOOR SHOW: IF INCLIMENT WEATHER SHOW WILL BE BROUGHT IN DOORS

4. JOB DESCRIPTION OR PURCHASER'S REQUIREMENTS: **PURCHASER PROVIDES: SOUND, LIGHTING, BACKLINE (DRUM KIT & KEYBAORD) MEALS, CATERING, LODGING (6 ROOMS FOR JULY 9 & 10, 2026) AND RIDER REQUIREMENTS**

Artist shall use his/her best efforts to conform to rules and policies of the establishment fulfilling all entertainment requirements. (LOUNGE, STANDARD, TOP 40, SHOW, DISCO, ETC.)

5. ARTIST – INDEPENDENT CONTRACTOR

- a. Pursuant to paragraph 4. **BOOKING HOUSE INC. F/S/O HOTEL CALIFORNIA, THE ORIGINAL EAGLES TRIBUTE BAND FID# 98-0504772** shall at all times have complete supervision, direction and control over the services of his/her personnel on this engagement and expressly reserves the right to control the manner, means and details of the performance of services to fulfill the entertainment requirements.
- b. Leader represents that the performers listed are available to perform the engagement. If a listed performer should be unavailable, Leader shall arrange for a replacement.
- c. The artist executes this agreement as an independent contractor, not as an employee of the Purchaser. Responsibility for appropriate payments of payroll taxes and charges under applicable federal and local law will be assumed by the Artist.

6. CONTRACT PRICE: **\$14,000 TOTAL (FOURTEEN THOUSAND DOLLARS)**

- a. Contract price is to be paid as follows: **SIGNED CONTACT DO ASAP | DEPOSIT \$7,000 DUE BY FEBRUARY 13, 2026 MAKE PAYABLE TO WIRTH ENTERTAINMENT AGENCY | BALANCE \$7,000 BY CASHIERS CHECK MADE OUT TO BOOKING HOUSE INC AND GIVEN TO ROAD MANAGER PRIOR TO PERFORMANCE**

7. AGENT PROVISIONS:

- a. The undersigned Agent is acknowledged to have fully performed upon the commencement of this engagement. He shall not be liable for the default of a Purchaser or the non-performance of the Artist. No changes in the contract affecting Agent's commission shall be made without the written approval of Agent.
- b. If Leader or key personnel of this musical group is rebooked into this or any establishment owned or controlled by the Purchaser (including chain buyers of music) within **365** days from the termination of this agreement, Purchaser and Leader shall be jointly and severely liable for payment to WIRTH ENTERTAINMENT AGENCY of commission at the rate due and owing or paid for previous engagement.

8. SPECIAL PROVISIONS:

- 9. The recording, reproduction, or transmission of Artist's performance is prohibited absent written consent of Artist and his union.
- 10. UNION PROVISIONS: Members of unions or guilds, which may include the Leader and members of this unit, agree to accept sole responsibility for complying with the rules and regulations of said unions or guilds of which they may be members. Agent does not represent that Artist is in any way affiliated with any musicians union.
- 11. ARBITRATION OF CONTROVERSIES: any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration in accordance with the Rules of the American Arbitration Association or its Canadian equivalent, or in a court of law, and judgment upon the award rendered by the Arbitrator(s) may be entered in any Court having jurisdiction thereof. If judgment is not paid with in 30 days, debtor shall pay all collection and attorney's fees.
- 12. It is expressly agreed that WIRTH ENTERTAINMENT AGENCY acts herein as Agent for Artist and is not responsible for any act of commission or omission on the part of either Artist or purchaser. In furtherance thereof and for the benefit of WIRTH ENTERTAINMENT AGENCY, it is agreed that neither purchaser nor musician will name or join WIRTH ENTERTAINMENT AGENCY as party in any civil action suit arising out of, in connection with, or related to any acts of commission or omission pursuant to this agreement by either purchaser or Artist.
- 13. If any of the provisions hereof are determined to be void by court of competent jurisdiction, the remaining provisions hereof shall remain in full force.
- 14. We acknowledge and confirm that we have read and approved the terms and conditions set forth in this contract.

Purchaser Name:	<u>THE CITY OF MARINETTE</u>	Leader Name:	<u>ANDY LAPOINTE</u>
Purchaser Signature:	_____	Leader Signature:	_____
Street:	<u>2501 Pierce Ave.</u>	Agency Name:	<u>Wirth Entertainment Agency, LLC</u>
City/State/Zip:	<u>Marinette, WI</u>	Street:	<u>PO Box 902</u>
Phone:	_____	City/State/Zip:	<u>Kaukauna, WI 54130-0902</u>
		Booking Agent or Manager and Phone:	<u>Tom Wirth 920-759-0500</u>

CONTRACTS MUST BE RETURNED WITHIN 10 DAYS OR THIS ENGAGEMENT WILL BE CONSIDERED CANCELLED. COMMENCEMENT OF ENGAGEMENT TOGETHER WITH PHYSICAL DELIVERY OF THIS CONTRACT IS DEEMED TO BE AN ACCEPTANCE OF ALL TERMS BY THE PURCHASER.

HOTEL CALIFORNIA®
The Original EAGLES Tribute Band

CONTRACT RIDER - Updated Feb 2025

~ HOTEL CALIFORNIA CONTACTS ~

Although some rider flexibility is possible, please contact Hotel California seven days prior to date for any changes. Previous variations or third-party opinions do not qualify. Communication is the key to everyone's success and a great show.

Co-Owner / Bass Player:

André Lapointe / 416-822-7012 cell / 905-755-1927 ext. 221 office / andy@hotelcalifornia.ca

Co-Owner / Guitar & Keyboard Player:

Mike Dimoulas / 647-297-4213 cell / mike@hotelcalifornia.ca

Show Advance: (guest list, hospitality, lodging...)

Tania Ricardo | André's Assistant | 416-845-5037 / tania@bookinghouse.com

Promotional Material:

Jen Kowaluk Young / 905-755-1927 ext. 224 / jen@bookinghouse.com

Social Media Manager:

Melissa Smith / 905-755-1927 ext. 220 / melissa@hotelcalifornia.ca

PURCHASER'S SIGNATURE

PURCHASER NAME (Please Print)

HOTEL CALIFORNIA®

The Original EAGLES Tribute Band

CONTRACT RIDER - Updated Oct 2024

~ WELCOME ~

Hotel California would like to thank you for the opportunity to provide the ultimate Eagles musical experience to your audience, organizers, and crew. We trust you'll find our professionalism and enthusiasm exemplary. The following guidelines, as part of the contract between Purchaser and Artist, will ensure a successful and memorable event for all.

~ IMPORTANT NOTES ~

Please copy pages 4, 5, 6, 7 & 8 for the technical crew well in advance. For shows where the Purchaser is to provide backline, please print page 6 for backline provider.

** SOCIAL MEDIA/EVENT LISTING **

To avoid any delays, as soon as your event is listed and/or ticket link is live, please forward the information to melissa@hotelcalifornia.ca. Be sure to include any social media handles and/or marketing materials you wish to share.

~ ADVERTISING INFORMATION ~

Please give this information to the person who is responsible for advertising to avoid potential advertising errors and DO NOT search the Internet to gather promotional material.

If in doubt, ask the Artist/Representative or email Jen Kowaluk Young (jen@bookinghouse.com) for the correct promotional material that you require before using it in ANY advertising.

BILLING: Hotel California® - The Original Eagles Tribute Band

PHOTOS: These four photos can be used and are available in high resolution for excellent print quality at <https://hotelcalifornia.ca/media-page/>. They are available with logo and text or just image.



ADDITIONAL MATERIAL: Show reviews, logo, sample radio ads, audio and video are also available for promotional use.

INTERVIEWS: Radio, television or newspaper interviews prior to show can be arranged with Andy Lapointe (416) 822-7012 or Mike Dimoulas (647) 297-4213.

SCHEDULE: Dates are posted on Hotel California's Facebook page, as events, after the info is verified and ok to post. Hotel California's Facebook page is linked to their website.

WEBSITE: www.hotelcalifornia.ca/ **FACEBOOK:** facebook.com/EaglesTributeHotelCalifornia

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~ PERFORMANCE INTRODUCTION ~

Band will provide a pre-recorded introduction. An MC can introduce the band (prior to the pre-recorded introduction) if preferred. MC must use in-house microphone.

~ HOSPITALITY ~

DRESSING ROOM/GREEN ROOM: Hotel California requires a clean, well-lit, secure, and lockable (if possible) dressing room including bathroom facilities, large mirror, hangers and adequate space for changing. At load in:

- 24 bottles spring water (room temperature)
- 12 cans carbonated (sparkling) water (LaCroix, Bubly, Aha, or comparable)
- Tea and coffee
- Sugar-free coconut or almond milk
- Honey
- Sliced lemon (in a bowl)
- Vegetable juice (V8)
- Fruit and Veggie trays
- Sandwiches (please keep refrigerated)
- 4 Towels
- 6 IPA beers + 6 Coors Banquet after the show (if permissible)

MEALS: Hot meals each day of contracted performance, preferably a minimum of four hours prior to show time, OR a meal buyout if preferred. Meal buyout can be paid in cash or by cheque payable to either Hotel California, or The Booking House Inc. Note: no food allergies.

ACCOMMODATIONS: Six single, non-smoking rooms (as close as possible to lobby) in a hotel of Holiday Inn quality.

SECURITY: Stage security is to be provided for the entire duration of Hotel California's stay and performance. The purchaser is responsible for the repair and/or replacement of any of Hotel California's equipment that is damaged due to negligence on their part or of the events patrons.

MEET & GREET: Hotel California would like to have a table (skirted if possible) and four chairs provided to do a meet and greet after the show. Preferred prime location would be where patrons exit the event. Available AC power and adequate lighting to the table would be a great asset as well. We do not sell merchandise, but we give out and sign free postcards during our meet and greet. If possible, house ushers can distribute our postcards to exiting patrons as the band makes their way to front for meet & greet/pictures.

GROUND TRANSPORTATION: When provided by purchaser, Hotel California requests a 12 passenger Van or a Mini-Van and Car. There are 6 people and approximately 18 luggage.

ADVANCE DETAILS: Please provide Hotel California with the following additional details as soon as they are known. Some may not apply to this specific show.

- Sound technicians contact info (including phone numbers and email address)
- Load in and sound check times
- Accommodation details (name, address, confirmation numbers)
- Venue address for GPS
- Hospitality details
- On site contact (name & number) And any other details specific to this particular show.

~ TECHNICAL ~

*Hello Technical Associates and Audio Engineers,
We look forward to working with you in the objective of a successful show, it is likely that we have travelled for many hours to your destination, so the further along the set-up is before our arrival, the sooner we all enjoy dinner. We have provided as much info in the following pages as possible, and of course . . . **No question is too small!***

Call anytime: Andy 416-822-7012

LOAD IN / SOUND CHECK:

Typically, Hotel California likes a 2-3 hour window for load in and sound check, provided that the stage is prepared before the bands arrival.

FRONT OF HOUSE:

Should be capable of delivering 105 DB, A-Weighted, clean, full range, volume adequate for the venue.

Minimum 32 channel board. Please, no analogue boards. System must not obstruct audience line of sight (subject to venue / promoter approval). When possible, please route subs as an AUX output, as opposed to subs as a component of Left and Right Mains. An experienced operator, familiar with the system, must be available throughout sound check and performance. Please advance console, and PA, with our FOH Engineer.

Please note that Hotel California has no amps, or monitors, on stage. In lieu of this, please be aware that the PA MUST have adequate coverage of the front rows of audience. Front fills are a must. More PA power will be needed than bands with amps.

Subs are critical as bass guitar is direct and band has NO AMPS onstage

MONITORS:

Hotel California provides their own in-ear monitor system (Midas MR18) and custom loom to the Midas MR18 inputs with a split to F.O.H. House snake head must be behind drums on stage-left. 1 Auxilliary send must also be routed to our In Ear System, input 6, for Talkback.

MIXING: Hotel California generally travels with their own Front of House engineer, and in some cases, it is beneficial for us to use our own digital console. Depending on circumstances of travel and compatibility with the sound system provided, this may or may not be applicable. Based again on circumstances, the band may also wish to use our own Cat6e digital snake to FOH. Our engineer will advance the show with your production provider to determine these details well ahead of show date.

In instances where a house, or locally supplied technician will be mixing the house, a booklet will be provided containing mix notes and instrument direction song by song.

LIGHTING:

Lighting adequate for the stage area. All parts of the stage must be well lit with no dark areas. Lighting operator familiar with the system must be available throughout performance. Two follow-spots will greatly enhance the show if the budget allows, but at least one is considered essential. Please see last page of this rider for lighting cues.

DRUM RISER:

Drum riser must be a minimum of 8' x 8'. Please note the position of the riser, which should be no more than 8 feet from front Mic line, and right of center between Bass & Center Guitar Positions (see attached stage plot).

BACKDROP/VIDEO SCREEN:

Option 1. Hotel California uses video and images along with their performance for venues that have a video projector & video screen available. Hotel California will provide a Macintosh computer with a VGA adaptor, or a HDMI connector to connect to your projector. We will also need an 1/8" audio cable to connect this laptop to your FOH console. A stagehand will be required to run our simple presentation software during our performance, from either side of the stage, or at the mixing board. A song list will be provided with very simple directions for queuing images to songs.

Option 2. If Option 1 is not available, then Hotel California has a 10' x 16' fireproof backdrop. Please let us know, as a stagehand will be required to set up the backdrop.

OPENING ACT (ALSO APPLIESTO MULTI ACT SHOWS):

Hotel California must use its own designated drum kit. Opening acts must provide their own stage equipment (including drums vocal mics etc.). In our effort to reduce last minute equipment failure, Hotel California cannot allow the use of their stage equipment. Possible exceptions may be made between musicians at **Hotel California's discretion**. No stage equipment should be struck, moved, or otherwise relocated once it has been positioned for their sound check and performance without consent. If so (if pre-arranged), then please provide stagehands to return and reconnect all equipment to their original locations/positions.

ACOUSTIC PORTION OF SHOW:

There is a very specific lighting cue to be executed during the acoustic solo. This is listed on the last page of this rider. Please make sure to have your LD/LX discuss this cue with our FOH Eng.

AUDIO AND VIDEO:

Closed circuit live display to the audience is acceptable. If recording is agreed upon, the Purchaser will ensure a master high quality digital recording of the video and audio is provided to the Artist, immediately after the performance. Hotel California retains ALL RIGHTS to this media. Any distribution is subject to approval in writing.

WIRING OF INPUTS ON STAGE:

Please note that Hotel California has no amps on stage to be mic'd. The Band will already have Vocals, Guitars, Bass and Keyboards attached directly to our Midas MR18 inputs from our own snake/loom. Our IEM system has a built-in XLR split panel, to send our lines to your PA. Our engineer usually has their own whip for this; however, this will be advanced with your production team.

MIC STANDS / CABLES

When we travel with our FOH engineer, we will provide all of our own drum and vocal mics. A total of 6 standard tall boom stands, with 4 standard Shure-style SM58 clips, will be required. These stands should be of K&M quality & weight, or better.

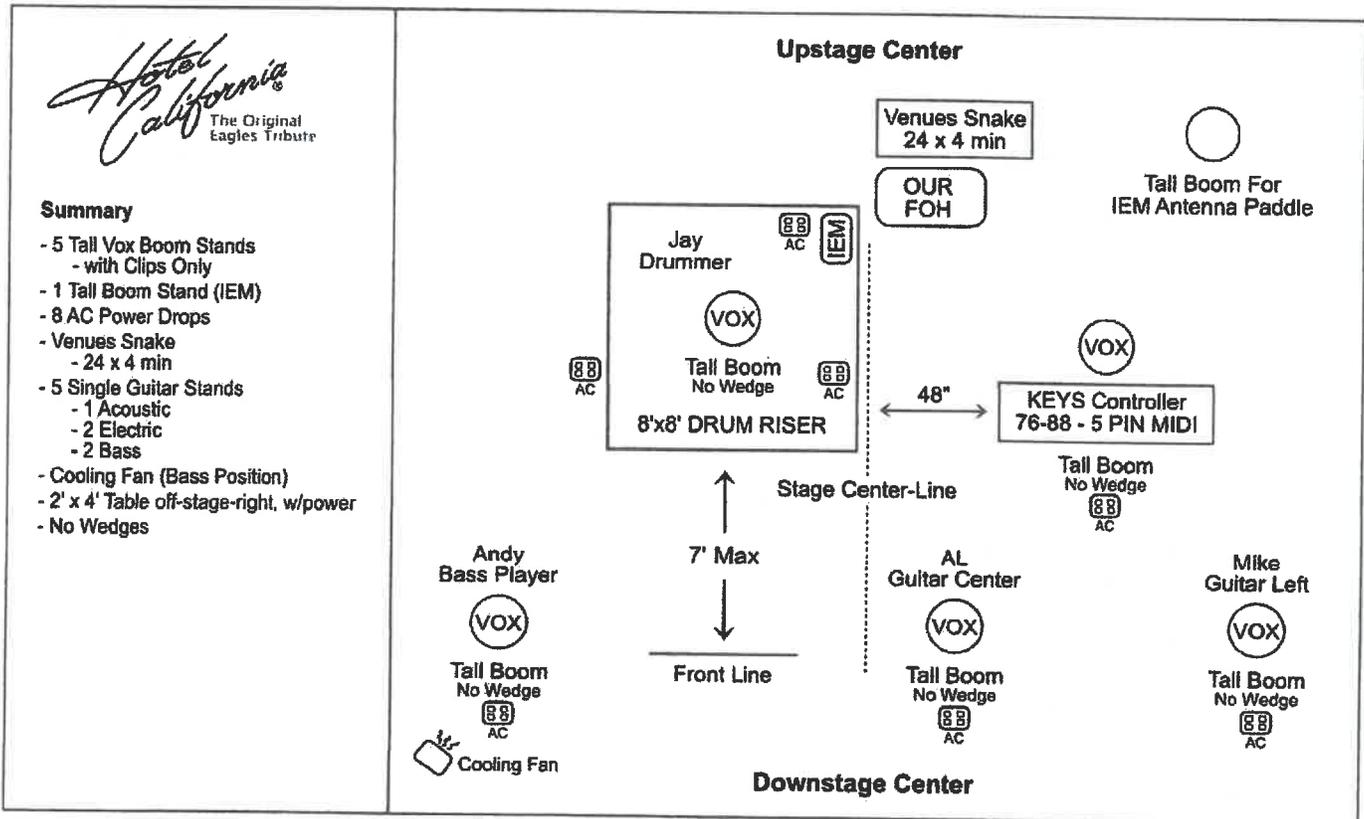
AC POWER DROPS

We will need 8 AC power drops in total on stage.

- One, 4-outlet, AC power drop on the drum riser USL corner (*Please see - Stage Plot & Input List*).
- One, 2-outlet, AC power drop on the DSR side of the Drum riser.
- One, 2-outlet, AC power drop on the DSL side of drum riser
- Four, 2-outlet, AC power drops. One on each station (*Please see image below*)
- One, 2-outlet AC power drop off side stage-right on a medium sized table (2' x 4') behind traveler leg curtain.

STAGE PLOT & INPUT LIST

- Please note that your production team will be responsible to wire our output whip to your house snake head.
- Outputs from the Midas split Box should be patched to house snake head with a 17 channel XLR whip, when ours is not available, (tails - no box). This would be minimum 16 channels TO your snake, and 1 channel return FROM your snake. Your snake will need to be located within 3 to 4 feet of the USL corner of the drum riser (essentially USC).
- 17 single mic cables can be substituted if whip is unavailable (Our engineer USUALLY has their own whip).
- 1 Auxiliary send will need to be routed from FOH board/house snake head as a Talkback channel from FOH.



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~ HOTEL CALIFORNIA INPUT LIST ~

1. Kick
2. Snare
3. Hats
4. Tom 1
5. Tom 2
6. Tom 3
7. Bass
8. Keys L
9. Keys R
10. SL Guitar L
11. SL Guitar R
12. SC Guitar
13. Bass Vocal (Andy)
14. Drum Vocal (Jay)
15. SC Guitar Vocal (Al)
16. SL Guitar Vocal (Mike D.)
17. Keys Vocal (Mike D.)

~ BACKLINE REQUIREMENTS (when provided by Purchaser) ~

1. Five-Piece Drum Kit (****Bass Drum mounted Toms a must - Please!**)
2. One Midi Keyboard Controller with 5 Pin Midi Out (76 or 88 keys), sustain pedal, and stand.
- **For Keyboard above - Please > NO USB MIDI! Only 5 Pin Midi Out Minimum**
3. One Fender American Precision Bass Guitar
4. Five Guitar Stands Total (2 Bass, 2 Electric Guitar, and 1 Acoustic)

DRUM KIT ** Bass Drum Mounted Toms a Must! **

Professional quality newer Drums please! Yamaha would be 1st choice, but Pearl, Sonar, Tama, Gretch, and Ludwig are fine as well.

Drums

- 22" Bass Drum
- 14" Snare Drum (*with Stand*), 6-½" or 5-½" inch wood
- 10" + 12" Rack Toms (Kick Drum mounted)
- 16" Floor Tom, legs preferred. Please no rack mount

Cymbals (*Sabian AA, Zildjian K Series*)

- 14" Med Hi Hats - (*Newbeat or Quickbeat*)
- 21" or 22" Med Sweet Ride or Rock Ride
- 16" + 17" + 18" Med Thin Crashes

Drum Heads (*Remo or Evens Coated (Battered) Heads*)

Hardware

- 4 Boom Cymbal Stands
- Double Kick Pedal (DW 3000 or equal)
- Hi Hat Stand (Yamaha 700 or 800 Series)
- Drum Throne (Saddle Style Only Please! - Preferably by Tama)
- 6' x 8' Foot Drum Carpet

SUMMARY OF WHAT WE NEED FROM YOU

- 8'X8'X16" Drum Riser
- 8 AC power drops
- 6 Tall Boom mic stands (K&M or heavier) with 4 Shure standard clips
- 10' XLR cable
- 50' XLR cable
- XLR cable to return talkback
- 1/8" audio line for our laptop (if using video)
- 1/8" audio (AUX) cable at FOH for playback/walk-in program
- Talkback mic (preferably switched) at FOH
- Supportive chair at FOH with footrest
- 2' x 4' table off-stage-right, with power, for Bass player
- 1 fan at down-stage-right for bass player
- 1 or 2 loaders to assist our load-in

~ HOTEL CALIFORNIA LIGHTING CUE SHEET ~

SUMMARY

D = Drummer Sings Lead | C = Center Sings Lead | B = Bass Sings Lead | () May Not Be In The Set
 *Note: Sets may change in order, songs, or set list (e.g., only one set)

<p>1st Set</p> <ul style="list-style-type: none"> - How Long - C+D > Trade Verses - One Of These Nights - D - Witchy Woman - D - (Peaceful Easy Feeling) C - New Kid In Town - C - Wasted Time - D - Lyin' Eyes - C - Take It To The Limit - C > Start with white lights. On the second line of the song, it says "and the bright lights have faded to blue". Turn stage to blue lights. - Rocky Mountain Way - B - Life's Been Good - B <p style="text-align: center;">---INTERMISSION---</p> <p>2nd Set</p> <ul style="list-style-type: none"> - Long Run - D - Heart Of The Matter - C - Seven Bridges Road > Everyone Sings - Take It Easy - C > Black out at the end of Song - Important! (Cont. Top right) 	<ul style="list-style-type: none"> - Acoustic Guitar Solo - Center Guitar starts playing between center and bass mic stands, closer to front edge of stage. Fade up a rear light and spot on just him immediately once you hear the 1st chord from him. When he is finished keep lights the same for start of next song as the other guitar player will step into this scene. When you feel it's appropriate then change the lighting to fit the rest of the song. - Hotel California - D - Dirty Laundry - D - Already Gone - C - Heartache Tonight - B <p style="text-align: center;">--- ENCORE ---</p> <ul style="list-style-type: none"> - Desperado - D > Start with one light on keyboard as he starts the song. Once the drummer starts to sing add a light on him as well. Build your cues as the song gets rolling. - Life In The Fast Lane - D > Last song of the show. Go nuts.
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Other Song Cues

- Tequila sunrise - C / Boys of Summer - D / Get over it - D / In the city - B / Best of my Love - D

~ CONCLUSION ~

Although some rider flexibility is possible, please contact Hotel California seven days prior to date for any changes. Previous variations or third-party opinions do not qualify. Communication is the key to everyone's success and a great show.

~ HOTEL CALIFORNIA CONTACTS ~

Co-Owner / Bass Player:

André Lapointe / 416-822-7012 cell / 905-755-1927 ext. 221 office / andy@hotelcalifornia.ca

Co-Owner / Guitar & Keyboard Player:

Mike Dimoulas / 647-297-4213 cell / mike@hotelcalifornia.ca

Show Advance: (guest list, hospitality, lodging...)

Tania Ricardo | André's Assistant | 416-845-5037 / tania@bookinghouse.com

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PURCHASER'S SIGNATURE

PURCHASER NAME (Please Print)