



BOARD OF PUBLIC WORKS COMMITTEE MEETING AGENDA

A Board of Public Works Committee Meeting is scheduled for Tuesday, **May 17, 2022, at 4:30 p.m.**, within the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue.

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of the 03/15/2022 regular meeting and 04/06/2022, 04/18/2022 and 05/03/2022 special meetings.
4. Election of Board President.
5. Discussion and possible action regarding request from Jeff and Jacquilynn Engler for a second driveway apron for their property at 1209 Merryman Street.
6. Discussion and possible recommendation to the Common Council regarding street lights along Hall Avenue and USH 41 Bridge.
7. Discussion and possible recommendation to the Common Council regarding the railing on the USH 41 Bridge parapet.
8. Topics for the next meeting.
9. Adjournment.

Ken Keller

Board of Public Works President

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities who need special accommodations to participate in this meeting or hearing should be made to the City Clerk's Office at 1-715-732-5140 with as much advance notice prior to the meeting as possible.

CITY OF MARINETTE BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES FROM MARCH 15, 2022

1. 1st Ward Alderperson Ken Keller, Board President, called the regular Marinette Board of Public Works Meeting to order at 04:30 P.M. in the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue, Marinette, WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:
MEMBERS PRESENT: Alderpersons Keller, Skorik, Oitzinger and Polzin, Public Works Director/City Engineer Miller, Finance Director/City Treasurer Miller
ABSENT & EXCUSED: Alderperson Flatt, Mayor Genisot & City Attorney Gagan.
OTHERS PRESENT: Judge Noppenberg, Alderperson Kowalski, Public Works Superintendent Carlson & Tom Bero.
3. **Board of Public Works meeting minutes.**
Alderperson Skorik moved/ Finance Director/ City Treasurer Miller seconded, and all concurred, to approve, as submitted, the Board of Public Works regular meeting minutes from 12/21/21.
4. **Discussion regarding 2022 street reconstruction projects.**
Included in today's packet is a memorandum that describes four Street reconstruction Projects for 2022 and a brief summary of each project. There were no objections to the designs as presented by any of the committee members.
5. **Discussion and Possible Action regarding the Traffic Signal Preventive Maintenance Contract with TAPCO for 2022.**
Alderperson Oitzinger moved/ Polzin seconded and all concurred to recommend the Common Council approve the Traffic Signal Preventive Maintenance Contract as presented with TAPCO for 2022.
6. **Discussion and Possible Action regarding Application for Street Use Permit for the Bellin Health Community Run/Walk on Saturday, April 30th, 2022. Closing Gallagher Road from Roosevelt to Angwall. Closing Angwall Drive from Gallagher to Parcek. Closing Parcek Street from Angwall to Roosevelt. Starting 7:00A.M. and ending at 10:00A.M.**
Finance Director/ City Treasurer Miller moved/ Oitzinger seconded and all concurred to recommend the Common Council approve the Street Use Permit for the Bellin Health Community Run/Walk on Saturday, April 30th, 2022.
7. **Bid Results for 2022 Season Requirements of Construction Materials for Asphalt.**
Bid results were included in today's packet. The results reflect one (1) bidder responded to the request for proposals and the sole total base bid totaling \$102,741.50 submitted by Northeast Asphalt, Inc. 1524 Atkinson Dr, Green Bay WI 54303. Alderperson Oitzinger moved/ Skorik seconded and all concurred to recommend the Common Council approve the sole total base bid totaling \$102,741.50 submitted by Northeast Asphalt, Inc. 1524 Atkinson Dr, Green Bay WI 54303 for 2022 season requirements – Asphalt.
8. **Bid Results for 2022 Season Requirements of Construction Materials for Gravel.**
Bid results were included in today's packet. The results reflect two (2) bidders responded to the request for proposals and the low total base bid totaling \$1,050.00 was submitted by Peters Concrete Co. 1516 Atkinson Drive, Green Bay WI, 54143. Alderperson Oitzinger moved/Finance Director/ City Treasurer Miller seconded and all concurred to recommend the Common Council approve the low total base bid totaling \$1,050.00 submitted by Peters Concrete Co. 1516 Atkinson Drive, Green Bay WI, 54143 for 2022 season requirements – Gravel.
9. **Bid Results for 2022 Season Requirements of Construction Materials for Topsoil.**
Bid results were included in today's packet. The results reflect one (1) bidder responded to the request for proposals and the sole total base bid totaling \$1,765.00 was submitted from Havelka Construction, W4559 US Hwy 41, Wallace, MI 49893. Alderperson Oitzinger/ Skorik seconded and all concurred, to recommend the Common Council approve the sole total base bid from Havelka Construction, W4559 US Hwy 41, Wallace, MI 49893 in the amount of \$1,765.00 for 2022 season requirements – Topsoil.
10. **Topics for next meeting.**
Discussion regarding Hall Ave Street Lights.
Discussion regarding parapet railing/walls on Interstate Bridge.
11. **Adjournment.**
Alderperson Skorik moved /Finance Director/City Treasurer Miller seconded & all concurred, to adjourn at 04:51 PM.

Lana R. Bero, City Clerk

(Next regular Board of Public Works meeting is 04/19/22 @ 04:30 PM or immediately following Finance & Insurance Committee, whichever's later, within Common Council Chambers, 1905 Hall Ave., Marinette Wisconsin.)

CITY OF MARINETTE BOARD OF PUBLIC WORKS SPECIAL MEETING MINUTES FROM APRIL 6th, 2022

- a. 1st Ward Alderperson Ken Keller called the Board of Public Works special meeting to order at 05:20 PM at Marinette City Hall Common Council Chambers, 1905 Hall Ave., Marinette WI.
- b. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:
MEMBERS PRESENT: Alderpersons Flatt, Skorik, Keller, Polzin, Oitzinger, Mayor Genisot; Public Works Director/City Engineer Miller; Finance Director/Treasurer Miller.
ABSENT & EXCUSED: City Attorney Gagan.

OTHERS PRESENT: Alderpersons, Kowalski & Mikutowski, Attorney Randy Nesbit, Utilities Manager Howard, Police Chief LaCombe, Judge Noppenberg; Fire Chief Heckel, IT Specialist Olcott, Superintendent of Public Works Carlson, Tom Bero, Sherry Grandaw, Lynette Brosig & Melissa Ebsch.
- c. **Discussion and possible recommendation to the Common council regarding bids results for one (1) new 2023, Single Axle Dump Truck with accessories.**
Included in today's packet are bid results for one (1) new 2023, Single Axle Dump Truck with accessories. Two bidders responded to the request for bids. Alderperson Oitzinger moved/ Finance Director Miller seconded and all concurred, to **recommend Common Council approve** the low bid from Packer City International Trucks Inc., in the amount of \$215,902.00 for one (1) new 2023, Single Axle Dump Truck with accessories.
- d. **Discussion and Possible recommendation to the Common Council regarding bid results for Concrete Pavement and Curb Patching Project No. 2022-400 City of Marinette**
Included in today's packet are bid results Concrete Pavement and Curb Patching Project No. 2022-400 City of Marinette, one bidder responded to the request for bids. Finance Director Miller moved/ Alderperson Polzin seconded and all concurred to **recommend the Common Council approve** the sole bid from Sommers Construction Co., Inc. in the amount of \$83,150.00
- e. **Discussion and possible recommendation to the Common Council regarding bid results for Concrete At Large.**
Included in today's packet are bid results for Concrete At Large, one bidder responded to the request. Mayor Genisot moved/ Alderperson Skorik seconded and all concurred to **recommend the Common Council approve** the sole bid from Ed's Concrete in the amount of \$40,180.00 for Concrete At Large
- f. **Discussion and possible recommendation to the Common Council regarding Bid Results for Bituminous Surface Construction Chip Seal Coat and Spray Patching, Project No. 2022-300.**
Included in today's packet are bid results for Bituminous Surface Construction Chip Seal Coat and Spray Patching, Project No. 2022-300. One bidder responded to the request for bids. Alderperson Polzin moved/ Finance Director Miller seconded and all concurred to **recommend the Common Council approve** the sole bid from Fahrner Asphalt Sealers, LLC, in the amount of \$176,313.79 for Bituminous Surface Construction Chip Seal Coat and Spray Patching, Project No. 2022-300.
- g. **Discussion and possible recommendation to the Common Council regarding bid results for Merryman Street & Pernin Street, Street and Utility Construction, Project No. 2022-200.**
Included in today's packet are bid results for Merryman Street & Pernin Street, Street and Utility Construction, Project No. 2022-200, three bidders responded to the request for bids. Alderperson Polzin moved/ Skorik seconded and all concurred to **recommend the Common Council approve** the low bid from Degroot, Inc. in the amount of \$994,986.40 for Merryman Street & Pernin Street, Street and Utility Construction, Project No. 2022-200.
- h. **Adjournment.**
Finance Director Miller moved/Alderperson Flatt seconded and all concurred to adjourn at 05:30 PM.

Lana Bero, City of Marinette Clerk

(The next regular Board of Public Works meeting is scheduled for Tuesday 04/19/22 @ 04:30 PM, within the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.)

CITY OF MARINETTE BOARD OF PUBLIC WORKS SPECIAL MEETING MINUTES FROM APRIL 18, 2022

1. 1st Ward Alderperson Ken Keller, Board President called the Board of Public Works special meeting **to order** at 05:40 PM at Marinette City Hall Common Council Chambers, 1905 Hall Ave., Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:
MEMBERS PRESENT: Alderpersons Flatt, Skorik, Keller, Polzin & Oitzinger; Mayor Genisot; Public Works Director/City Engineer Miller; Finance Director/Treasurer Miller.
ABSENT & EXCUSED: City Attorney Gagan
OTHERS PRESENT: Superintendent of Public Works Pat Carlson, Judge Noppenberg, Police Chief Mabry, Alderperson Klegin & Kowalski, Judge Noppenberg, Lynette Brosig, & Melissa Ebsch.
3. **Discussion and possible recommendation to the Common Council regarding bid results for Street and Utility Construction, Edwin Street, Project No. 2022-100.**
City Engineer/ Director of Public Works Miller distributed a memorandum stating just prior to bidding the Edwin Street Reconstruction Project (Shore Drive to Pierce Avenue), several General Contractors informed the city that they were experiencing significant price increases and long lead times due to an extreme lack of product availability. They indicated the long lead times for materials would most certainly delay the start of construction well into the summer and given the anticipated price increases, the total project cost was expected to far exceed the project budget, this would result in a rejection of all bids and put the project in jeopardy for construction in 2022. Three bids were received for the Edwin Street Project. Unfortunately, the bid prices came in much higher than the budget. The low bid was received from Barley Trucking & Excavating, Inc. Barley approached the city with an option to consider. Barley contacted his material suppliers and subcontractors about locking their bid prices with construction starting in 2023 if the city awarded the Edwin Street Project now. Barley, his suppliers, and his subcontractors all agreed to lock their bid prices if the city awards the entire project now (Base Bid & Alternate Bid #1) and construction starts in 2023. This option gives Barley time to order materials, lock in the prices before any more price increases, and have them available to complete Edwin Street in 2023. Miller included a copy of Barley's April 15th proposal.
Mayor Genisot moved/ Alderperson Polzin seconded and all concurred to **recommend the Common Council approve** the Base Bid and alternate bid #1 from Barley Trucking & Excavating, PO Box 547 Menominee, MI 49858 in the amount of \$2,172,482.63 at the locked in prices with no increase to be completed in 2023.
4. **Discussion and possible recommendation to the Common Council regarding easement requested by Steve Wolfe, in order to allow the placement of an ADA ramp in the Wells Street road right-of-way.**
City Engineer/Director of Public Works Miller distributed a Project site map to show the committee the placement of the ADA Ramp. Alderperson Oitzinger had 6 questions regarding the easement request and Mayor Genisot answered those questions, there are no changes to the building and the ramp will still need to be approved by Plan Commission. Alderperson Skorik added the current owner upon purchasing the building had the understanding they would have parking and a conventional intersection and with the future round-about concept they will lose all parking by the front door and will be a significant impact and is in favor under the circumstances. Alderperson Keller stated we should take the steps necessary to accommodate the future business and believes the ramp will enhance the building.
Alderperson Polzin moved/ Finance Director Miller seconded and all concurred to **recommend the Common Council approve** the easement to allow the placement of an ADA ramp in the Wells St road right-of way.
5. **Discussion and possible recommendation to the Common Council regarding cost proposal from Energy Control & Design to upgrade the City Hall Air Handling Unit (AHU) controls.**
Included in today's packet is a cost proposal for AHU Controls upgrade from Energy Control & Design. Finance Director Miller moved/ Alderperson Skorik seconded and all concurred to **recommend the Common Council approve** the cost proposal from Energy Control & Design to upgrade the City Hall Air Handling Unit (AHU) controls for City Hall in the amount of \$13,930.00.
6. **Adjournment.**
Alderperson Skorik moved/ Finance Director/Treasurer Miller seconded and all concurred to adjourn at 06:08 PM.

Lana Bero, City of Marinette Clerk

(The next regular Board of Public Works meeting is scheduled for Tuesday 5/18/21 @ 04:30 PM, within the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.)

Cc: Council Packet; Board members, Ashley Sier & Finance Department/Accounts Payable staff.

CITY OF MARINETTE BOARD OF PUBLIC WORKS SPECIAL MEETING MINUTES FROM May 3rd, 2022

1. 1st Ward Alderperson Ken Keller, Board President called the Board of Public Works special meeting to order at 05:30 PM at Marinette City Hall Common Council Chambers, 1905 Hall Ave., Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:
MEMBERS PRESENT: Alderpersons Flatt, Skorik, Keller, Polzin & Oitzinger; Mayor Genisot; Public Works Director/City Engineer Miller; Finance Director/Treasurer Miller & City Attorney Gagan
ABSENT & EXCUSED: None
OTHERS PRESENT: Superintendent of Public Works Pat Carlson, Judge Noppenberg, Police Chief LaCombe, Alderperson Mikutowski & Kowalski, Water Utilities Manager Warren Howard, Marketing & Tourism Director Shawn Katzbeck, Mayor's Assistant Jan Kust, Wesley Beyer, Lynette Brosig, Melissa Ebsch, Tom Techmeier, Mark Winters, David Huebuer, Michael Ryder, Keith Hon, Steve Reek, Sam Anderson, Mark Reinke, Jim Olson, Pat & Rachel Ferdon & Mark Kornusky.
3. **Annual election of City of Marinette Board of Public Works President.**
Pursuant to Wis. Stat. § 62.14(2), the City of Marinette Board of Public Works must elect a new Board President annually on the 1st Tuesday in May. Finance Director Miller moved/ Alderperson Oitzinger seconded and all concurred, to nominate 1st Ward Alderperson Ken Keller for Board of Public Works President. Upon receiving no other nominations, 1st Ward Alderperson Ken Keller was elected as the City of Marinette Board of Public Works President for a one-year term expiring April 30, 2023.
4. **Discussion and possible recommendation to the Common Council regarding bid results for results for Sanitary Sewer Replacement Oakes St and Pierce Ave Alley, Project No 500-2022.**
City Engineer/ Director of Public Works Miller distributed a memorandum regarding received bids for Sanitary Sewer Replacement Oakes St and Pierce Ave Alley, Project No 500-2022. Two bids were received. Advanced Construction, low bid in the amount of \$354,146,40.
Alderperson Oitzinger moved/ Skorik seconded and all concurred to recommend the Common Council approve the low bid from Advanced Construction in the amount of \$354,146.40 for Sanitary Sewer Replacement Oakes St and Pierce Ave Alley, Project No 500-2022.
5. **Discussion and possible recommendation to the Common Council regarding a request from Southern Marinette County ATV and UTV Club to allow ATVs and UTVs to operate on some city streets.**
Tom Techmeier, 120 Cleveland Ave was present to answer any question the committee may have. Techmeier stated the request is no longer to cross Roosevelt road and only on the West side of County T and the Industrial Parkway. Techmeier also stated the club would pay for any signage required and would like to have a social media video to let riders know the rules and regulations. Mayor Genisot moved/ Alderperson Oitzinger seconded to have City Attorney draft an Ordinance with language description of included city streets and also verbiage of a 6-month trial period and bring the Ordinance for Common Council approval at the May 17th Special Common Council meeting.
6. **Discussion and possible recommendation to the Common Council regarding proposal from ECS for Soil testing services.**
Included in today's packet is a cost proposal from ECS for Soil testing services. Alderperson Oitzinger moved/ Mayor Genisot seconded and all concurred to recommend the Common Council approve the proposal from ECS for Soil Testing Services.
7. **Adjournment.**
Finance Director/Treasurer Miller moved/ Alderperson Skorik seconded and all concurred to adjourn at 05:49 PM.

Lana Bero, City of Marinette Clerk

(The next regular Board of Public Works meeting is scheduled for Tuesday 5/17/22 @ 04:30 PM, within the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.)

Cc: Council Packet; Board members, Ashley Sier & Finance Department/Accounts Payable staff.

City of Marinette Public Works and Engineering Department
1905 Hall Ave.
Marinette, WI 54143

Jeff & Jacquilynn Engler
1209 Merryman Street
Marinette, WI 54143
Ph: 715-923-1187
Tax Key: 251-04226.000

RE: Driveway Apron Request for Residence

Dear Board of Directors,

Hello and thank you for your time and consideration for our request. We have recently received the letter from the City in regards to the Merryman Street & Pernin Street Reconstruction Project and are hoping this is the right time to request this change.

As the old/existing sidewalks and curbs are being removed for renovation, we would like to request that instead of replacing a portion of the sidewalk located in front of our property, a driveway apron be created. We do currently have a driveway/parking area at the rear of the property on Carney Blvd. but the space is limited for multiple modern vehicles.

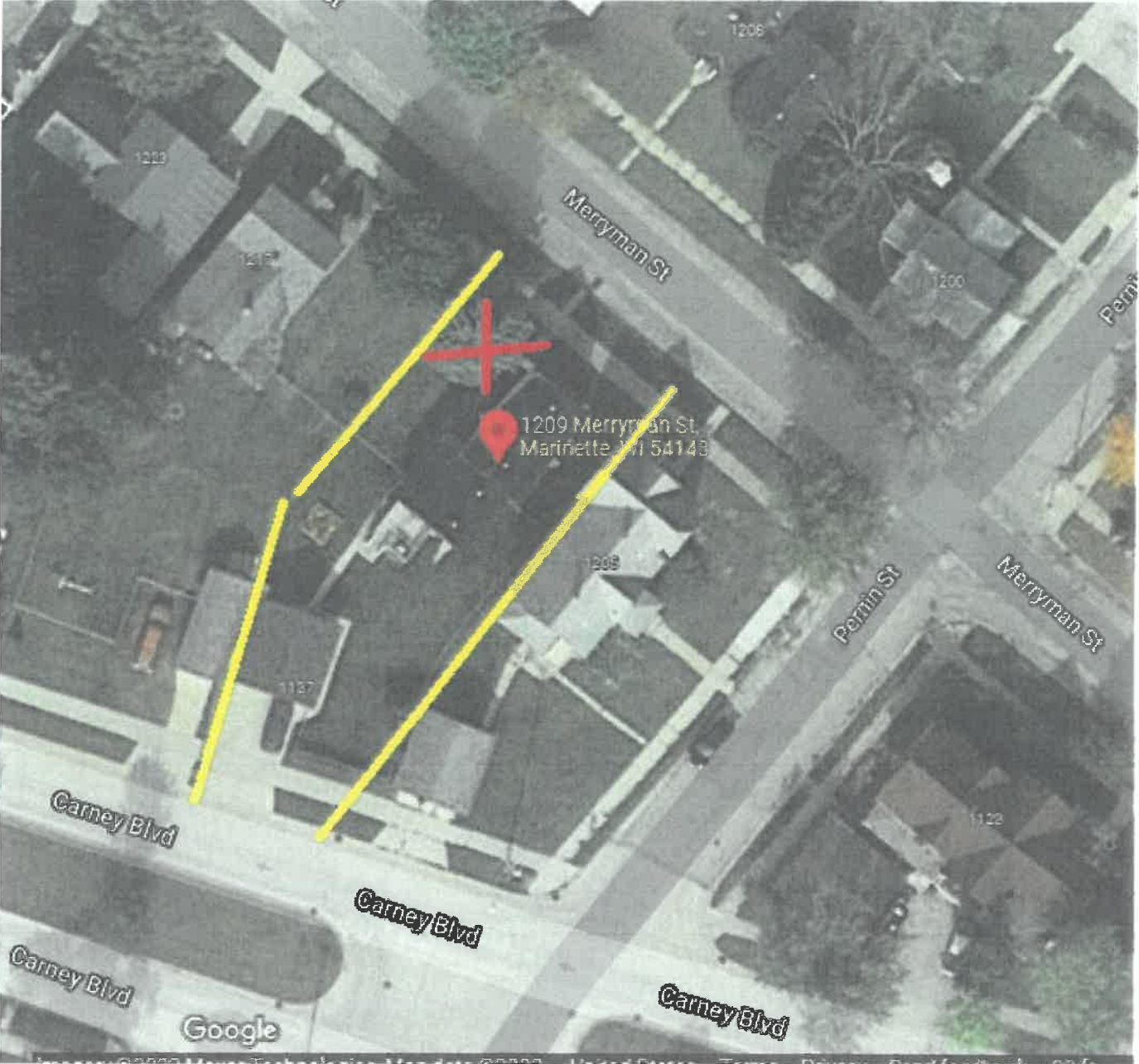
Allowing us a front driveway on Merryman would add significant convenience to our residence as well as alleviate additional vehicles parked on the City street.

Please see included drawing of the requested driveway entrance location and photos of the current property, area of requested change and the existing driveway.

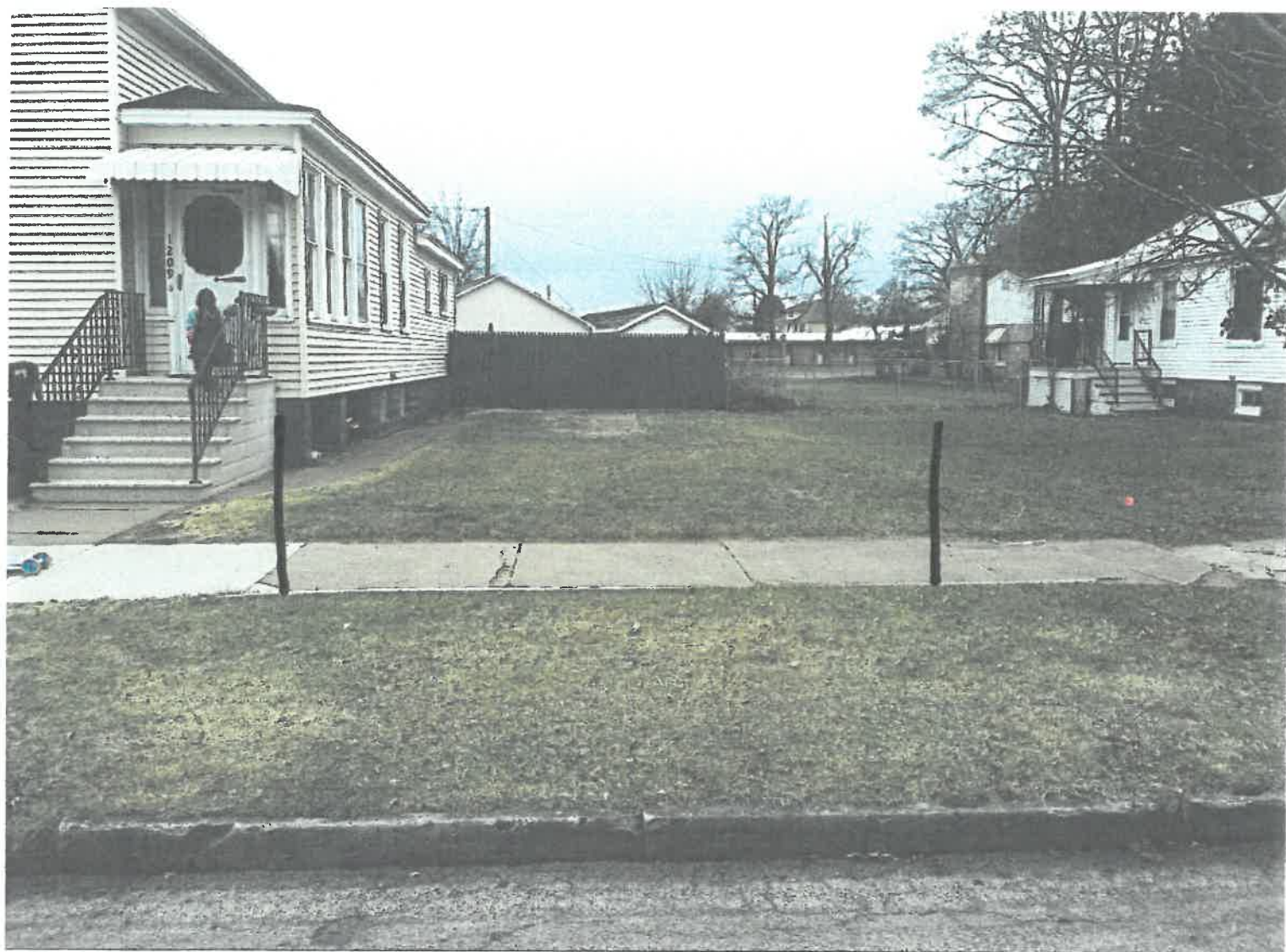
Thank you again for your time in considering this matter,

Jeff & Jacquilynn Engler

Google Maps Aerial View of the Property: the red "X" is on a tree that was removed in 2014 - this is also the proposed area of the driveway



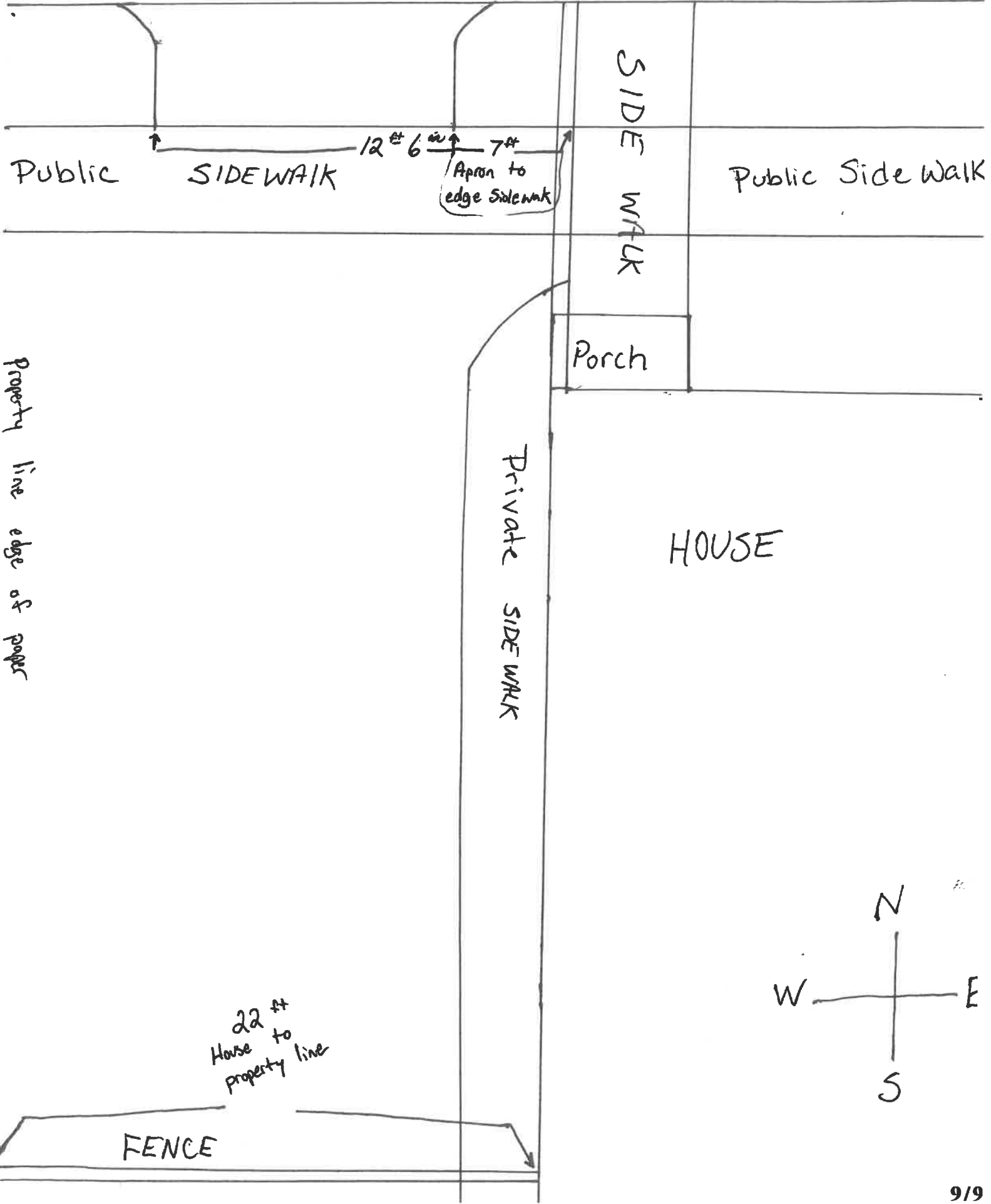
The two lines indicate our approximation of the location of the requested apron to be



This is our current driveway on Carney Blvd. - We have two small children so we must park in a way that allows space for the rear doors to fully open on either side.



Merryman St.



Property line edge of paper

