

## PLAN COMMISSION REGULAR MEETING MINUTES FROM WEDNESDAY, JANUARY 06, 2021

1. Mayor Genisot, City of Marinette Plan Commission Chairperson, called the regular meeting of the City of Marinette Plan Commission to order at 03:30 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. **Upon a call of the role** it was determined a quorum of commission membership was present and the following attendance was recorded:  
**COMMISSIONERS PRESENT:** Mayor Genisot, John Marx (via Go to Meeting), Public Works Director/City Engineer Miller & Jon Heraly, Steve Lang & Alderperson Skorik.  
**COMMISSIONER'S ABSENT:** Mike Minzlaff  
**OTHERS PRESENT:** Jan Kust, City Building Inspector Demlow (via go to meeting), City Attorney Gagan (via-go to meeting), Judge Noppenberg, Fire Chief Heckel, Phil Jennings, Kevin King & Missy Hintz- VJS Construction (via go to meeting) Emily Harwood & Jim Callow.
3. **Approval of prior Plan Commission meeting minutes.**  
Aldersperson Skorik moved/Commissioner Heraly seconded and all concurred to approve, as presented, the City of Marinette Plan Commission meeting minutes from 12/2/20.
4. **Consideration and possible action regarding proposed site plan submitted by VJS Construction Services, Pewaukee, WI for a new building at Tyco Fire Products LP, 1 Stanton Street, Marinette, WI.**  
Kevin King & Missy Hintz representing VJS Construction Services were present via go to meeting to answer any questions the commission may have. King stated the proposed building is a Salt Extraction building and currently Tyco is using a trailer and this will be a permanent structure. Public Works Director/ City Engineer Miller, Water & Wastewater Manager Howard, Fire Chief Heckel and Building Inspector Demlow indicated their review and approval of the plan by signing off on the form prior to today's meeting. Commissioner Lang moved/Marx seconded and all concurred to approve as presented the site plan application submitted by VJS Construction Services, Pewaukee, WI for a new building at Tyco Fire Products LP, 1 Stanton Street, Marinette, WI
5. **Consideration and possible action regarding proposed site plan for an illuminated sign package relocation and change submitted by Creative Sign Company, Inc., De Pere, WI for Domino's (CDA Pizza) at 1703 Marinette Avenue, Marinette, WI.**  
Phil Jennings representing Creative Sign Company, was present to answer any questions the commission may have. Jennings distributed a revised set of plan to update the application. Public Works Director/ City Engineer Miller and Building Inspector Demlow indicated their review and approval of the plan by signing off on the form prior to today's meeting and also approved the revised set of plans. Inspector Demlow stated the way finding signs do not need a permit to install. Aldersperson Skorik moved/ Commissioner Heraly seconded and all concurred to approve the revised illuminated sign package relocation and change submitted by Creative Sign Company, Inc., De Pere, WI for Domino's (CDA Pizza) at 1703 Marinette Avenue, Marinette, WI.
6. **Consideration and possible action regarding proposed site plan for an externally illuminated wall sign submitted by Reinhold Sign, Green Bay, WI at Advance America, 1736 Main Street, Marinette, WI.**  
Commissioner Marx noted the map on page of the site plan application incorrectly showed the location as Riverside Ave instead of Main St for the installation of the illuminated sign. Public Works Director/ City Engineer Miller and Building Inspector Demlow indicated their review and approval of the plan by signing off on the form prior to today's meeting. Commissioner Heraly moved/Marx seconded and all concurred to approve the presented site plan for an externally illuminated wall sign submitted by Reinhold Sign, Green Bay, WI at Advance America, 1736 Main Street, Marinette, WI.
7. **Discussion and possible recommendation to the Common Council to add Trailer Storage for Trailer Rental Business in a B-1 Local Shopping District.**  
Mike Dura, Riverview Architecture was on the owner's behalf to answer any questions the Commission may

have. Dura stated the proposed plan will be for storing dump trailers that will be empty when on the lot and the owner will deliver the trailers to the contractors/companies for rental, so there will be no customer vehicle traffic at the rental location. The commission took no action on this agenda item and would like City Attorney Gagan develop language and bring back to the February Plan Commission meeting.

8. **Discussion regarding storage containers in Residentially Zoned and Commercially Zoned properties.**

Building Inspector Demlow provided some information regarding storage containers being used in residential areas and some proposed criteria for developing an Ordinance. City Attorney Gagan & Building Inspector Demlow will work together to define language and bring back to the Plan Commission in February.

8a. **Discussion and possible recommendation to the Common Council to adopt Election Sign Ordinance.**

Included in today's packet was a proposed Ordinance regarding Election Signs. Alderperson Skorik moved/Commissioner Heraly seconded and all concurred to **recommend the Common Council approve** the adoption of the proposed Election Sign Ordinance.

9. **ADJOURNMENT.**

The meeting adjourned at 04:25 PM on motion by Commissioner Heraly moved/Alderperson Skorik seconded and all concurred.

Lana Bero, City Clerk

(The next regular Plan Commission meeting is [Wednesday 2/03/21 at 03:30 PM](#) in City of Marinette Common Council Chambers located at 1905 Hall Ave., Marinette WI.)