

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM JANUARY 20, 2026

1. Committee Chairperson, Rick Polzin, called the regular Personnel and License Committee Meeting to order at 04:43 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. Upon a call of the roll, it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Kowalski, Polzin, Klegin, Mikutowski & Keller.
Absent: None
Others present: Mayor Genisot, Fire Chief Heckel, Finance Director Miller, Alderperson Oitzinger & Wolfe, Mayor's Administrative Assistant Kust & James Kitzinger
3. **Approval of Personnel and License Committee meeting minutes.**
Alderpersons Kowalski moved/Klegin seconded and all concurred, to approve, the City of Marinette Personnel & License Committee's meeting minutes from 12/16/25.
4. **Discussion and possible action regarding sick time payouts at retirement for workers hired after 2011.**
The current policy is included in the packet. Mayor Genisot stated as of now all employees hired after 2011 have no incentive not to use their sick days as they have no benefit to accrue their sick days to utilize at retirement. The committee discussed the current policy and possible others ways to deal with the issue for the employees going forward. The committee would like a financial analysis to see what costs difference would be. No action was taken on the agenda item.
5. **Consideration and possible recommendation to the Common Council regarding Appointment of Successor Agent for Kwik Trip 574.**
Alderpersons Keller moved/Mikutowski seconded and all concurred, to recommend the Common Council approve the Alcohol Beverage Appointment of Successor Agent and Cigarette, Tobacco, and Electronic Vaping Device Appointment of Agent for Kwik Trip 577.
6. **Consideration of Alcohol license Premises Extension application from Red Brick Tavern LLC for event taking place at 801 Main St. on March 7, 2026.**
James Kitzinger, owner of Red Brick was present to answer any questions the committee may have. Alderpersons Keller moved/Kowalski seconded and all concurred, to recommend the Common Council approve the Premises Extension application from Red Brick Tavern LLC for event taking place at 801 Main St. on March 7, 2026.
7. **Consideration of Sign Erector License for 2026 for MJB Industries, Inc.**
Pursuant to Marinette Municipal Code §'s 13.3502(D) & 9.1302 schedule A, Alderpersons Kowalski moved/Klegin seconded and all concurred, to grant an annual City of Marinette Sign Erector license to MJB Industries, Inc.
8. **Consideration of Eight (8) new operator license applications.**
Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons Klegin moved/Kowalski seconded and all concurred to recommend the Common Council conditionally grant operator licenses to the following eight (8) new applicants: Lynn M. Decorah, Melanie L. Franke, Shawn A. Holt, Katie L. Kostelecky, Micky R. Michaels, Marie L. Posephny, Nathan D. Smith & Gina M. Vanhoff. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2028, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.
9. **Future discussion items for next agenda.**
Discussion regarding residency ordinance
10. **Adjourn**
Alderpersons Klegin moved/ Kowalski seconded and all concurred to adjourn at 04:58 PM.

Lana Bero, City Clerk

The next regular Personnel & License Committee meeting is scheduled for Thursday 2/19/26 @ 04:45 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.

