

CITY OF MARINETTE BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES FROM February 22, 2023

1. 1st Ward Alderperson Ken Keller, Board President, **called** the regular Marinette Board of Public Works Meeting **to order** at 04:37 P.M. in the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue, Marinette, WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:
MEMBERS PRESENT: Alderpersons Keller, Flatt, Skorik, Oitzinger & Polzin, Public Works Director/City Engineer Miller, Finance Director/City Treasurer Miller & Mayor Genisot.
ABSENT & EXCUSED: City attorney Gagan.
OTHERS PRESENT: Judge Noppenberg, Public Works Superintendent Carlson, Executive Recreation Director Scray, Tom Karban & Erin Noha.
3. **Board of Public Works meeting minutes.**
Alderperson Oitzinger moved/ Finance Director/ City Treasurer Miller seconded, and all concurred, to approve, as submitted, the Board of Public Works minutes from January 17, 2023 regular meeting and February 7, 2023 special meeting.
4. **Handouts showing the mini-roundabout, plaza improvements, and the selected street light for Main Street/Ludington Street/Wells Street reconstruction project.**
Included in today's packet is a memorandum and exhibits showing the Main Street Plaza improvements and the Ludington Street mini-roundabout. Agenda item was for information only.
5. **Update on DPW vehicle purchase.**
Board of Public Works Superintendent Pat Carlson informed the committee two vehicles were picked up last week and the vehicles were within the budgeted amount and were within the parameters of the specifications.
6. **Discussion regarding USH parapet railing.**
Public Works Director/City Engineer Miller, reached out to the DOT and they indicated they are still discussing options for the railings, as soon as there is more information from the DOT it will be brought back to the Board of Public Works committee.
7. **Discussion and Possible recommendation to the Common Council regarding recycling during the Christmas Holiday Season.**
Public Works Director/City Engineer Miller distributed a memorandum that proposes allowing all recyclables and a 2-bag limit of refuse at no charge, per visit, during the Christmas Season. Refuse quantities greater than 2 bags will be charged at the regular price. The dump hours will also be extended during the week of December 26- 30th 2023. Alderperson Oitzinger moved/ Polzin seconded and all concurred to **recommend the Common Council approve the changes as presented** for recycling during the Christmas Holiday Season.
8. **Discussion and possible recommendation to the Common Council regarding boat launch pay stations.**
Included in packet is a VenTek International Pay Station Kiosk that includes a breakdown of costs for the boat launch pay station. Alderperson Polzin moved/ Finance Director/ City Treasurer Miller seconded and all concurred to **recommend the Common Council approve** as presented the VenTek International Model pay station for Menekaunee Harbor in the amount of \$11,926.00.
9. **Discussion and possible recommendation to the Common Council regarding boat launch fees.**
Executive Recreation Director Scray distributed a breakdown of what other municipalities charge as boat launch fees compared to the City of Marinette. Mayor Genisot moved/Alderperson Polzin seconded and all concurred to **recommend the Common Council approve** increasing the daily boat launch fees from \$3 to \$5 and keeping the annual fee at the current rate of \$25.00.
10. **Discussion and possible recommendation to the Common Council regarding bid results for Fire Department Makeup Air Unit, Project No. 2023-600.**

Bid results were included in today's packet. The results reflect three (3) bidders responded to the request for proposals. Public Works Director/City Engineer Miller **stated** bidders were required to submit prequalification documentation prior to submitting a bid. Prequalification documents provide the city with information about the contractor, such as: capability of their staff to complete the work, prior experience with similar projects, capacity to undertake the project, and financial capability to support the project. Valley Mechanical was the only contractor to submit prequalification documentation and the only contractor to visit the project site to become familiar with the fire station garage, the existing makeup air unit, electrical and natural gas supplies, and other facility conditions. Miller recommends accepting the bid from Valley Mechanical in the amount of \$72,900.00.

Finance Director/ City Treasurer Miller moved/ Alderperson Polzin seconded and all concurred to **recommend the Common Council approve** the bid from Valley Mechanical, Menominee MI in the amount of \$72,900.00

11. Discussion and possible recommendation to the Common Council regarding bid results for Chip Seal, Project No. 2023-500.

Bid results were included in today's packet. The results reflect one (1) bidder responded to the request for proposals and the sole bid totaling \$172,201.40 was submitted by Fahrner Asphalt Sealers, LLC. Also Included is a memorandum from Director of Public Works Miller regarding the Chip Seal & Spray Patch bid results, Miller stated the bid came in \$29,201.40 over budget, eliminating the Chip seal on either White St or Taylor St would reduce the project cost below the budget amount. The cost reducing strategy removing White Street was discussed with Fahrner and they agreed to reduce their contract to the budget amount of \$143,000.

Finance Director/ City Treasurer Miller moved/ Oitzinger seconded and all concurred to **recommend the Common Council approve** the adjusted bid with removing White Street totaling \$143,000 submitted by Fahrner Asphalt Sealers, LLC.

12. Discussion and possible recommendation to the Common Council regarding bid results for Storm Sewer Improvements Roosevelt Road Ditch, Project No. 2023-600.

Included in today's packet is a memorandum from Public Works Director Brian Miller stating the project was identified in the Tax Increment Finance District (TID) No. 14 Project Plan as a fundable project. The project will also be partially funded from the Storm Water Utility. Miller distributed bid results showing four (4) bidders responded to the request for proposals with the low bid totaling \$236,786.25 submitted by Peter's Concrete Company.

Alderperson Oitzinger moved/ Mayor Genisot seconded and all concurred to **recommend the Common Council approve** the low bid totaling \$236,786.25 submitted by Peter's Concrete Company.

13. Bid Results for 2023 Season Requirements of Construction Materials for Asphalt.

Bid results were included in today's packet. The results reflect one (1) bidder responded to the request for proposals and the sole total base bid totaling \$104,917.00 submitted by Northeast Asphalt, Inc. 1524 Atkinson Dr, Green Bay WI 54303. Alderperson Polzin moved/ Skorik seconded and all concurred to **recommend the Common Council approve** the sole total base bid totaling \$104,917.00 submitted by Northeast Asphalt, Inc. 1524 Atkinson Dr, Green Bay WI 54303 for 2023 season requirements – Asphalt.

14. Bid Results for 2023 Season Requirements of Construction Materials for Gravel.

Bid results were included in today's packet. The results reflect two (2) bidders responded to the request for proposals and the low total base bid totaling \$1,100.00 was submitted by Peters Concrete Co. 1516 Atkinson Drive, Green Bay WI, 54143. Alderperson Oitzinger moved/Finance Director/ City Treasurer Miller seconded and all concurred to **recommend the Common Council approve** the low total base bid totaling \$1,100.00 submitted by Peters Concrete Co. 1516 Atkinson Drive, Green Bay WI, 54143 for 2023 season requirements – Gravel.

15. Bid Results for 2023 Season Requirements of Construction Materials for Topsoil.

Bid results were included in today's packet. The results reflect two (2) bidders responded to the request for proposals and the low total base bid totaling \$1,805.00 was submitted from Havelka Construction, W4559 US Hwy 41, Wallace, MI 49893. Alderperson Oitzinger/ Finance Director/ City Treasurer Miller seconded and all concurred, to **recommend the Common Council approve** the low total base bid from Havelka Construction,

W4559 US Hwy 41, Wallace, MI 49893 in the amount of \$1,805.00 for 2023 season requirements – Topsoil.

15a **Discussion and possible recommendation to the Common Council regarding the 2022 Annual Municipal Separate Storm Sewer System (MS4) Report.**

Aldersperson Skorik moved/Polzin seconded and all concurred to recommend the Common Council approve the 2022 Annual Municipal Separate Storm Sewer System (MS4) Report as presented.

16. **Topics for next meeting.**

Discussion regarding USH parapet railing.

17. **Adjournment.**

Aldersperson Polzin moved /Finance Director/City Treasurer Miller seconded & all concurred, to adjourn at 05:29 PM.

Lana R. Bero, City Clerk

(Next regular Board of Public Works meeting is 03/21/22 @ 04:30 PM or immediately following Finance & Insurance Committee, whichever's later, within Common Council Chambers, 1905 Hall Ave., Marinette Wisconsin.)