

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM FEBRUARY 23, 2021

1. Alderperson Kowalski filling in for Committee Chairperson, Ken Keller, called the regular Personnel and License Committee Meeting to order at 04:15 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. Upon a call of the roll, it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Kowalski, Polzin, Keller & Skorik
Absent: Alderperson Anderson
Others present: Judge Noppenberg, Executive Recreation Director Gavin Scray & Human Resource Director Jennifer Nelson.
3. **Approval of Personnel and License Committee meeting minutes.**
Alderpersons Polzin moved/Kowalski seconded and all concurred, (Keller abstained) to approve, the City of Marinette Personnel & License Committee's meeting minutes from 1/19/21.
4. **Consideration and possible recommendation to Common Council for the Housekeeper job description and starting wage.**
Included in today's packet is a Job Description and a wage scale rate used in other Counties in Wisconsin. The position would replace 1 part-time retired position from City Hall and a vacant position at the REC Facility, the position would be forty hours that would be split between City Hall and the REC Facility. Alderperson Skorik moved/Kowalski seconded to **recommend the Common Council** approve a starting range of \$11.00-\$13.00 per hour depending on qualifications and be determined by HR Director and Executive Recreation Director. Alderperson Skorik further amended his motion/Kowalski seconded to remove the language of to be determined by HR Director and Executive Recreation Director. Alderperson Kowalski moved/ Polzin seconded and all concurred to **recommend the Common Council** approve the Job Description for the House keeper position as presented.
5. **Consideration of Temporary Class "B" fermented Malt Beverage license application for Marinette Menominee Youth Hockey Association for M & M Dangle fest event being held on March 26- 28 at 2501 Pierce Ave.**
Alderperson Skorik moved/Polzin seconded and all concurred to **recommend the Common Council approve** the Temporary Class "B" fermented Malt Beverage license for Marinette Menominee Youth Hockey Association for M & M Dangle fest event being held on March 26 - 28, 2021 at 2501 Pierce Ave.
6. **Consideration of five (f) new operator license applications.**
Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons Kowalski moved/Polzin seconded and all concurred to **recommend the Common Council conditionally grant** operator licenses to the following Five (5) new applicants: Megan R. Bintz, Kyle R. Engle (contingent upon Kyle paying all fines due to the City of Marinette), Amanda M. Johnston (contingent upon Amanda paying all fines due to the City of Marinette), Alexander C. Kellner & Joe J. Posephny. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2022, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.
7. **Future discussion items for next agenda.**
None requested
8. **Adjourn**
Alderpersons Polzin moved/ Skorik seconded and all concurred to adjourn at 04:30 PM.

Lana Bero, City Clerk

The next regular Personnel & License Committee meeting is scheduled for Tuesday 3/16/21 @ 04:45 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.