

**JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES
COMMISSIONS**

*****CITY HALL COUNCIL CHAMBERS*****

1905 Hall Avenue Marinette, WI 54143

Monday, February 27 2023 - 3:00 pm

RESCHEDULED

1. Call the meeting to order: The meeting was called to order at 3:02 pm
2. Roll Call: Present Commissioners K. Keller, M. Shaffer, K. West, R. Polzin, J. Zeratsky
Excused: B. Kopish and T. Bero
3. Motion to approve the agenda: A motion was made by Commissioner M. Shaffer, seconded by Commissioner J. Zeratsky. Motion carried.
4. Public Comment limited to 5 minutes on agenda items only: No public comment was made.

Water Utility Agenda Items:

5. Presentation of the Water Utility invoices paid January 1, 2023-January 31, 2023: The commissioners reviewed the reports.

Wastewater Utility Agenda Items:

6. Presentation of the Wastewater Utility invoices paid January 1 2023-January 31, 2023: The commissioners reviewed the reports.

Joint Utilities Agenda Items:

7. Approval of the minutes of the January 16, 2023 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner K. West, seconded by Commissioner M. Shaffer. Motion carried.
8. Operations Manager Report: Warren Howard reported a total of 5 water leaks were fixed last month. The water loss numbers should be lower on next month's report. The PFAS testing is being done quarterly per the DNR requirements. The final report from the EPA on the warehouse fire in Menominee Michigan was sent out to all commission members.
9. Business Manager Report: Dana Weber reported 49 customers were disconnected in February. 49 customers made payment arrangements. \$8,890 received from the water assistance program this past month, \$10640 received year to date from program. 156 disconnects were mailed on February 23rd for March 15 disconnect date.
10. Budget/overtime review: Reviewed reports
11. Discussion of possible future agenda items: Update on bio solids. Update on water loss leaks.

Closed Session:

CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WITH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY PURSUANT TO WISCONSIN STATUTES SEC.: 19.85 (1) (c), to-wit: performance evaluation/compensation for Water Utility Operations Manager and Business Manager.

Pursuant to Wis. Stat. §19.85(2), the Water and Wastewater Utility Commission may reconvene in open session immediately after conclusion of the closed session to take action, if any, on any closed session agenda items. The Commission may also choose to adjourn in closed session

Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – City Attorney; L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; J LaCombe, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant

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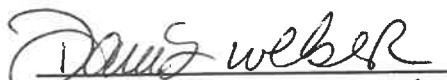
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A motion was made by Commissioner M. Shaffer, seconded by Jeff Zeratsky to go into closed session. Roll call was taken. Commissioner K. Keller-yes, Commissioner M. Shaffer-yes, Commissioner K. West-yes, Commissioner R. Polzin-yes, Commissioner J. Zeratsky-yes.

A motion was made by Commissioner K. West, seconded by Commissioner J. Zeratsky to go into open session at 3:48 pm. A motion was made by Commissioner M. Shaffer, seconded by Commissioner R. Polzin to use the cities performance matrix and the consumer price index to adjust the salary for Warren Howard, Operations manager. Motion carried. A motion was made by Commissioner R. Polzin to use the cities performance matrix and the consumer price index to adjust the salary for Dana Weber, Business Manager.

12. Motion to adjourn: A motion to adjourn was made at 3:30 pm by Commissioner M. Shaffer, seconded by Commissioner J. Zeratsky. Motion carried.



Respectfully Submitted – Dana Weber
Business Manager



K. Keller - Chairman

Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – City Attorney;
L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members,
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