

## PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 2/28/2022

1. Alderperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 02:00 PM in the **Marinette Council Chambers, 1905 Hall Ave, Marinette WI.**
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:  
**MEMBERS PRESENT:** Alderpersons Kowalski, Polzin, Wolfe & Klegin.  
**ABSENT:** Alderperson Keller  
**OTHERS PRESENT:** Mayor Genisot, Executive Recreation Director Gavin Scray, Recreation Superintendent Adrienne Lacy, Marketing Director Shawn Katzbeck, Thomas Karban, Alderperson Mikutowski & Oitzinger, Superintendent of Public Works Pat Carlson, Tom Bero, Ann Meyer, Daniel Schiller, Jennifer Schiller, Lynette Brosig & Melissa Ebsch.
3. **Approve minutes of January 17, 2022 meeting.**  
Alderperson Polzin moved/Wolfe seconded and all concurred to approve as presented the meeting minutes from January 17th, 2022.
4. **Executive Director of Recreation & Events report.**  
Executive Recreation Director Scray provided his monthly report for February for the Community REC Center. Scray added he attended a Recreation conference with Recreation Superintendent Lacy and they learned of hot topics that included Splash pads and Pickle Ball so they will have resources to share with the committee once these items come up.
5. **Recreation Superintendent report.**  
Recreation Superintendent, Adrienne Lacy provided her monthly report for February. Lacy added that registration for Summer Day Camps starts on March 1<sup>st</sup>.
6. **Public Work's Superintendent Report**  
Public Work's Superintendent, Pat Carlson provided his monthly report for February. Carlson updated the committee on the upgrades to the Bay Shore walking trail adding that the walking bridge has been completely redone and wood chips have been added to make the path more user friendly. Picnic Tables city wide with the exception of the Red Arrow tables which have already been maintained have all been redone that included new boards, removing graffiti.
7. **Director of Tourism and Marketing report.**  
Director of Tourism and Marketing Shawn Katzbeck provided his report that included past and future events for the Community REC Center. Katzbeck reported the outdoor hunting/fishing expo held on February 25-27<sup>th</sup> was a success and added the turf area had many children's activities that included Archery, Fly fishing casting and pellet gun range that teaches safety in all areas. The committee would like an attendance report from the show.
8. **Discussion regarding Phase I for Higley Field.**  
Executive Recreation Director Scray distributed the Master Plan that the consultants provided for the new playground equipment at Higley Field. The committee discussed next steps to start Phase I, which includes two components the playground and a walking trail and parking lot. Chairperson Kowalski stated there will be a change to the rubber matting, it will no longer be surrounding the playground, it will be wood chips due to lack of funding.
9. **Discussion and possible action regarding Duer Gym.**  
Executive Recreation Director Scray stated letters were sent to local non-profit organizations and he received a fair amount of feedback, he also gave tours to about 6 organizations who were interested in the Duer Gym. Jennifer Schiller, representing a Place for Max was present to give a brief explanation of her non-profit organization stating the dream for the organization would be a recreational area for adults and teenagers with special needs. Schiller also stated having an actual

facility would open up the potential to apply for grants. The committee discussed having procedures and some criteria in place in order to be able to proceed with choosing an organization.

10. **Discussion regarding City Park campground.**

Executive Recreation Director Scray stated as far as administrative tasks at the REC facility they are limited as far as the operational issues. Superintendent of Public Works Pat Carlson stated the tent sites are an issue due to renters abusing the privileges with leaving garbage and having too many occupants on one site and people parking without making a reservation. Carlson stated the lack of workforce after the hours of 3PM and on weekends is a concern as about 95% of the problems come after hours. The committee discussed possibly having a campground manager/host to be able to watch the campground. The committee would like ideas brought back to the next Parks & Recreation committee meeting in April along with revenues/expenses for the campground.

11. **Items for February agenda –**

Discussion and possible action regarding an action plan for Higley Field.  
Formal presentations from interested non-profit organizations for the Duer Gym.  
Discussion and possible action regarding City Park Campground.

12. **Adjourn.** Alderpersons Wolfe moved/Klegin seconded and all concurred to adjourn at 2:41 PM.

Lana Bero, City Clerk

*(Next regular Parks and Recreation Committee meeting is **Monday 03/21/22 @ 4:00** in the Common Council Chambers).*