JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES COMMISSIONS

****CITY HALL CONFERENCE ROOM 214****
1905 Hall Avenue Marinette, WI 54143

Monday, March 16, 2020 - 4:00pm

1. Call the meeting to order: The meeting was called to order at 4:00pm

2. Roll Call: Present Commissioners K. Keller, B. Kopish, M. Shaffer, P. Noppenberg, J. Kolaszewski, K. West, J. Zeratsky

   Others present: Jackie Miller, City Finance Director, Mayor arrived at 4:47 pm.

3. Motion to approve the agenda: A motion was made by Commissioner M. Shaffer, seconded by Commissioner P. Noppenberg. Motion carried.

4. Public Comment limited to 5 minutes on agenda items only: No public comment was made.

Water Utility Agenda Items:

5. Approval of the Water Utility Bills paid February 1, 2020-February 29, 2020: A motion was made by Commissioner B. Kopish, seconded by Commissioner P. Noppenberg. Motion carried.

6. Discussion and possible action regarding water tower contract: A motion was made by Commissioner B. Kopish, seconded by Commissioner J. Kolaszewski to approve water tower maintenance contract with KLM Engineering, Inc. per City Attorney’s approval. Motion carried.

Wastewater Utility Agenda Items:

7. Approval of the Wastewater Utility Bills paid February 1, 2020- February 29, 2020: A motion was made by Commissioner B. Kopish, seconded by Commissioner P. Noppenberg. Motion carried.

Joint Utilities Agenda Items:

8. Approval of the minutes of the February 17, 2020 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner M. Shaffer, seconded by Commissioner P. Noppenberg. Motion carried.

9. Discussion and possible action regarding postage/folding machine: A motion was made by Commissioner M. Shaffer, seconded by Commissioner J. Kolaszewski to approve a 5 year lease agreement with Office Enterprises Inc. for a postage and folding machine. Motion carried.

10. Operations Manager Report: Warren Howard, Operations Manager reported he is keeping up to date on the changing covid-19 situation. All the water utility personnel can run the plant and the wastewater staff is cross trained to help out if needed. Reviewing options regarding the bio solids.

11. Business Manager Report: Dana Weber, Business Manager reported the audit is complete and went very good.

12. Budget/overtime review: Reviewed reports

13. Discussion of possible future agenda items: Update on bio solids.

14. Motion to adjourn: A motion to adjourn was made at 5:23 pm by Commissioner M. Shaffer, seconded by Commissioner P. Noppenberg. Motion carried.

Respectfully Submitted – Dana Weber
Business Manager

[Signature]

[Signature]BI Kopish- Secretary