

## PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 4/18/2022

1. Alderperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:00 PM in the **Marinette Council Chambers, 1905 Hall Ave, Marinette WI.**
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:  
**MEMBERS PRESENT:** Alderpersons Kowalski, Polzin, Keller, Wolfe & Klegin.  
**ABSENT:** None  
**OTHERS PRESENT:** Mayor Genisot, Executive Recreation Director Gavin Scray, Recreation Superintendent Adrienne Lacy, Marketing Director Shawn Katzbeck, Superintendent of Public Works Pat Carlson, Alderperson Mikutowski & Oitzinger, Lynette Brosig, Dan Kitkowski & Melissa Ebsch.
3. **Approve minutes of March 21, 2022 meeting.**  
Alderperson Polzin moved/Klegin seconded and all concurred to approve as presented the meeting minutes from March 21st, 2022.
4. **Executive Director of Recreation & Events report.**  
Executive Recreation Director Scray provided his monthly report for April for the Community REC Center. Scray handed out a synopsis of events & shows and also a year to date revenues report for events compared to the first quarter of last year. The committee discussed the rental process regarding cleaning/setup and take down and hourly rates. Scray stated the Ice will remain up for the summer months except for a few weeks for maintenance.
5. **Recreation Superintendent report.**  
Recreation Superintendent, Adrienne Lacy provided her monthly report for April.
6. **Public Work's Superintendent Report**  
Public Work's Superintendent, Pat Carlson provided his monthly report for April. Carlson added maintenance continues as weather permits. Alderperson Polzin asked Carlson to check into the recent INREM properties purchased from the county as the city is now responsible for maintenance.
7. **Director of Tourism and Marketing report.**  
Director of Tourism and Marketing Shawn Katzbeck provided his report that included past and future events for the Community REC Center. Katzbeck handed out a summary of a conference he attended in Madison. Katzbeck also reported Travel WI recently visited the Welcome Center and informed him that the Governor has set aside \$500,000.00 for all of the Welcome Centers to receive a facelift and make more cohesive so all the centers look similar.
8. **Update a regarding an action plan for Higley Field.**  
Executive Recreation Director Scray stated the Playground equipment is scheduled to be installed May 17<sup>th</sup> – May 19<sup>th</sup>.
9. **Discussion and possible action regarding interested non-profit organizations for the Duer Gym.**  
Executive Recreation Director Scray reached out to 34 non-profit organizations only 3 responded. The organization called a Place for Max is the only one that responded and spoke to the Parks & Recreation committee. Alderperson Polzin moved/ Wolfe seconded and all concurred to recommend the Common Council **approve** a Place for Max as the non-profit organization for the Duer Gym.
10. **Discussion regarding City Park campground.**  
Executive Recreation Director Scray stated reservations are currently being taken for campers only as the work force is limited at the Public Works level. Executive Recreation Director Scray stated he feels tent reservations should not be taken unless the situation changes with a permanent staff member or a Police presence in the Campground.

11. **Discussion and possible Common Council recommendation regarding Ordinance No. 2488 regarding Smoking in Parks and Recreational areas.**

The committee took no action on this agenda item.

12. **Items for May agenda**

Update regarding City Park Campground.

Discussion and possible Common Council recommendation regarding Ordinance No. 2488 regarding Smoking in Parks and Recreational areas.

Update on Duer Gym.

Proposal for customer feedback from the REC Facility.

13. **Adjourn.** Alderpersons Klegin moved/Keller seconded and all concurred to adjourn at 4:39 PM.

Lana Bero, City Clerk

*(Next regular Parks and Recreation Committee meeting is **Monday 05/16/22 @ 4:00** in the Common Council Chambers).*