

REGULAR FINANCE AND INSURANCE COMMITTEE MEETING MINUTES FROM APRIL 19, 2022

1. Committee Chairperson Kowalski called the Regular City of Marinette Finance & Insurance Committee meeting to order at 04:00 PM in Common Council Chambers, City Hall, 1905 Hall Ave., Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:
MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Klegin, Skorik & Keller.
ABSENT: None
OTHERS PRESENT: Alderperson Oitzinger; Judge Noppenberg; Finance Director/City Treasurer Jackie Miller & Executive Recreation Director Gavin Scray.
3. **Approval of City of Marinette Finance and Insurance Committee regular meeting minutes from 3/15/22.**
Alderperson Skorik moved/Polzin seconded and all concurred to **approve** the regular meeting minutes as presented from 03/15/22.
4. **Consideration and approval of March 2022 expenditures.**
Alderpersons Polzin moved/Klegin seconded and all concurred, to recommend the Common Council approve, as submitted, payment of March 2022 expenditures.
5. **Consideration and approval of the March 2022 Budget Reports.**
Alderpersons Skorik moved/Keller seconded and all concurred, to recommend the Common Council approve, as submitted, March 2022 Budget Reports. Finance Director Miller stated she will be sending the full set of budget reports to the remainder of Common Council members not on the Finance & insurance committee.
6. **Discussion and recommendation to the Common Council regarding budget policies, amendments and transfers.**
Finance Director Miller included in today's packet updated in accordance with the Taxi compliance audit. Miller stated everything is spelled out so there will be no questions on how transfers or adoption of budget will occur. Alderperson Polzin moved/Klegin seconded and all concurred to recommend the Common Council **approve** the proposed budget policies, amendments and transfer documents as presented.
7. **Discussion and recommendation to the Common Council regarding funding for walkways and parking lot at Higley Filed.**
Chairperson Kowalski stated the playground equipment will be install in May and the walkway and parking lot is a priority now. Executive Recreation Director Gavin Scray reported the rough estimate for the Walkway and parking lot is about \$150,000.00. The Recreation program has received a grant in the amount of approximately \$125,000.00, there will be a second payment coming from the grant, Scray stated there are no contingencies as to where the grant is to be used, only that it is used for recreation. The committee discussed funding of the splash pad and if the second payment of the grant could be used for the splash pad. Alderperson Polzin moved/ Skorik seconded and all concurred to recommend the Common Council **approve** the funding of the Higley Field parking lot and walkway from the Robert Cisco Estate grant. Mayor Genisot wants to make sure the financial contribution is recognized in an appropriate matter either on the walkway/parking lot or Splash pad.
8. **Discussion on policies required by the corrective action plan from the DOT Section 5311 compliance audit.**
Finance Director Miller distributed an update correction action plan for the committee to review, Miller stated she is still working on updated the policies.
9. **Finance Director's Report.**
Finance Director Miller reported she has been working on the revolving loan fund and is working with the state since the city has chosen to send money back to the state. She has sent letters to all home owners with outstanding loans and dealing with many home owners have either foreclosed, filled bankruptcy on the property or have deeded the property to a family member and if that is the case the cities loan should have been paid. Miller stated this is a long process and still working on it.
10. **Topics or items for next meeting agenda.**
None requested
11. **Adjournment.**
Alderpersons Skorik moved/Klegin seconded and all concurred to adjourn at 04:27 p.m.

Lana Bero, City Clerk

(The next regularly scheduled Finance & Insurance Committee meeting is scheduled for Tuesday, May 19,2022 @ 4:00 PM in the Common Council Chambers)