

## CITY OF MARINETTE PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE MEETING MINUTES FROM 05/15/23

1. 2<sup>nd</sup> Ward Alderperson Jeffrey Skorik, City of Marinette Public Safety and Code Enforcement Committee Chairperson, **called the meeting to order** at 04:41 PM in the Marinette City Hall Common Council Chambers, 1905 Hall Avenue, Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of committee members were present and the following attendance was recorded:  
**COMMITTEE MEMBERS PRESENT:** Alderpersons Skorik, Klegin, Wolfe, Oitzinger and Mikutowski.  
**ABSENT:** None  
**OTHERS PRESENT:** Fire Chief Heckel; Police Chief LaCombe and Building Inspector Demlow, Lynette Brosig & Dan Kitkowski.
3. **Approve Public Safety and Code Enforcement Committee Meeting minutes.**  
Alderpersons Mikutowski moved/Klegin seconded and motion to approve, as submitted, the City of Marinette Public Safety and Code Enforcement Committee from 03/20/23 regular meeting.
4. **Police Department activity report.**  
Police Chief LaCombe prepared and included within today's meeting agenda packet the Marinette Police Department's activity/operations report for April, Chief LaCombe was present to answer any questions the committee may have. Chief LaCombe stated the Police Department is at Full Staff with new hires going through training.
5. **Review activity reports from, Fire Department, April**  
Fire Chief Heckel prepared and included within today's meeting agenda packet the Marinette Fire Department's activity/operations report for April, Chief Heckel was present to answer any questions the committee may have. Chief Heckel stated the Fire department is currently operating with 2 personnel down.
6. **Building Inspection activity reports.**  
Building Inspector Demlow prepared and included in today's meeting agenda packet his building inspection office activity report showing current and prior year comparative year-to-date data through April 2023 of various permits and inspections completed by the Building Code Inspector's Office. Building Inspector Demlow was present to answer any questions the committee may have.
7. **Animal Control Enforcement Officer's activity report.**  
Animal Control Enforcement Officer Cherry prepared and included in today's meeting agenda packet her Office's Animal Control activity report showing comparative prior and current year-to-date (through April 2023) detail of Department calls she received for various stray animals including dogs, cats, raccoons, skunks, deer and other animals along with animals biting humans. Officer Cherry also included separate reports listing non-compliant property owners who had the following property issues: unlicensed vehicles stored in yards, unsightly debris scattered across yards and illegal outdoor storage of appliances.
8. **Discussion and possible action regarding Memorandum of Understanding between Aurora Medical Center - Bay Area and the Marinette Special Response Team.**  
Chief LaCombe added this is the first of 2 MOU's that will need approval the second one is joint MOU for tactical team. The included MOU is adding Marinette County. No action was taken on this agenda item, and both MOU's will be brought to the June Public Safety Code Enforcement meeting for recommended approval to the Common council.
9. **Discussion and possible action regarding review of Rescue Boat.**  
Chief Heckel reported the Rescue Boat was delivered on May 10<sup>th</sup> and training was done for the operational aspects of the boat that include maintenance items, Operation of electronics & launching training. The Department was able to take a test run on the bay. 1000's Island boats will have another training in winter for Ice training. Chief will provide a report of when the Rescue Boat will be used and in which situations.
10. **Update from Building Inspector Demlow on 325 State.**  
Building Inspector Demlow discussed the detail of the report he distributed at today's meeting. The report showed citations issued and where they are in the court process.
11. **Discussion and possible action regarding code changes for maximum duration of open building permits without completion.**  
Building Inspector Demlow distributed an example of a code from another Municipality. The committee discussed the process of how building permits are renewed and for what length of time. The committee would like additional language added to the code that action may be taken on permits that have been issued and started but failed to complete and the result is a project that has become an unsightly manner, unsafe or a hazard and direct

Building Inspector Demlow to be able to issue citations. The language can be added to the permit. Demlow will work with the City Attorney to draft an ordinance with the changes and bring back to the June Public Safety, Code Enforcement meeting.

12. **Future agenda items.**

Discussion and possible action regarding code changes for Building permits.

13. **Adjournment.**

Alderspersons [Klegin/Oitzinger](#) seconded and all concurred, to adjourn at 05:41 PM.

Lana Bero, City of Marinette Clerk

*(The next regularly scheduled Public Safety and Code Enforcement Committee meeting is [Monday June 19th, 2023 @ 05:00 PM](#), or immediately following the Civic Affairs, Cemetery, Traffic and Lights Committee meeting, whichever is later, within the Common Council Chambers.)*