

JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES COMMISSIONS

*****CITY HALL COUNCIL CHAMBERS***
1905 Hall Avenue Marinette, WI 54143**

Monday, May 15, 2023 - 3:00 pm

1. Call the meeting to order: The meeting was called to order at 3:00 pm
2. Roll Call: Present Commissioners K. Keller, B. Kopish, M. Shaffer, R. Polzin, T. Bero, J. Zeratsky (arrived at 3:04 pm.)

Excused: K. West

Others Present: Doug Oitzinger, City Council Member Ward 3, Jackie Miller, City Finance Director (arrived at 3:15 pm)
3. Motion to approve the agenda: A motion was made by Commissioner M. Shaffer, seconded by Commissioner T. Bero. Motion carried.
4. Public Comment limited to 5 minutes on agenda items only: No public comment was made.
5. Nominations for and elections of Chairperson of Commission-new Chairperson takes over as Presiding Officer: Commissioner M. Shaffer made a motion to nominate Commissioner K. Keller as Chairperson, seconded by Commissioner B. Kopish. Motion carried.
6. Nominations for and elections of Secretary of Commission: A motion was made by Commissioner M. Shaffer to nominate Commissioner B. Kopish as Secretary, seconded by Commissioner K. Keller. Motion carried.

Water Utility Agenda Items:

7. Presentation of the Water Utility invoices paid April 1, 2023-April 30, 2023: The commissioners reviewed the reports.

Wastewater Utility Agenda Items:

8. Presentation of the Wastewater Utility invoices paid April 1 2023-April 30, 2023: The commissioners reviewed the reports.
9. Discussion and possible action regarding belt trailer for sludge hauling: A motion was made by Commissioner T. Bero, seconded by Commissioner M. Shaffer to purchase a new Western Star belt trailer.
10. Discussion and possible action regarding out of state septic tank haulers: A motion was made by Commissioner M. Shaffer, seconded by Commissioner B. Kopish to send a 60 day letter notifying haulers that the wastewater treatment plant will no longer accept out of state waste. Motion carried.

Joint Utilities Agenda Items:

11. Approval of the minutes of the April 17, 2023 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner B. Kopish, seconded by Commissioner J. Zeratsky to approve the minutes from the April 17, 2023 commission meeting. Motion carried.
12. Operations Manager Report- water loss numbers: Warren Howard reported that the water loss numbers have gone down. They had several small leaks that had been fixed.

Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – City Attorney; L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; J LaCombe, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant

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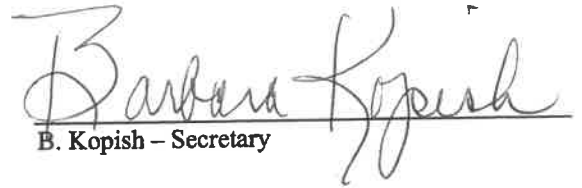
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13. Business Manager Report-PSC report completed, schedule joint meeting with city council for review of 2022 audit, review Stephenson National Bank accounts (increase in interest): Dana Weber reported that the PSC report has been completed. Jackie Miller, City Finance Director is working with the auditors to pick a date to have a joint meeting with the city council and water and wastewater utility commission. The commission received a print out of the Stephenson Nation bank accounts showing the increase in interest. We are currently at 4.62% at the end of April.
14. Budget/overtime review: Water revenue is down compared to what we budgeted.
15. Discussion of possible future agenda items: Update on 90 day trial for super bugs at wastewater plant.
16. Motion to adjourn: A motion was made by Commissioner M. Shaffer, seconded by Commissioner R. Polzin to adjourn at 3:39 pm. Motion carried.



Respectfully Submitted – Dana Weber
Business Manager



B. Kopish – Secretary