

## PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 5/16/2022

1. Alderperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:01 PM in the [Marinette Council Chambers, 1905 Hall Ave, Marinette WI](#).
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:  
**MEMBERS PRESENT:** Alderpersons Kowalski, Polzin, Keller, Mikutowski & Klegin.  
**ABSENT:** None  
**OTHERS PRESENT:** Mayor Genisot, Executive Recreation Director Gavin Scray, Recreation Superintendent Adrienne Lacy, Marketing Director Shawn Katzbeck, Superintendent of Public Works Pat Carlson, Alderperson Oitzinger, Mel Levin, Liz Kotowske, Stephen Fulford, Tim Hanley, Wes Beyer & Melissa Ebsch.
3. **Approve minutes of April 18th, 2022 meeting.**  
Alderperson Klegin moved/ Polzin seconded and all concurred to approve as presented the meeting minutes from April 18th, 2022.
4. **Executive Director of Recreation & Events report.**  
Executive Recreation Director Scray provided his monthly report for May for the Community REC Center. Alderperson Mikutowski asked about the collaboration/planning with the Pickle Ball group, Scray stated the process is ongoing. Scray reported the facility will have appropriate staff to run all programs for the summer but are still hiring as needed to cover vacations/and other things that may come up.
5. **Recreation Superintendent report.**  
Recreation Superintendent, Adrienne Lacy provided her monthly report for May. Lacy introduced the new Recreation Program Coordinator Katie Hoffman who currently is on her third day at the REC Facility.
6. **Public Work's Superintendent Report**  
Public Work's Superintendent, Pat Carlson provided his monthly report for May. Carlson stated he has the list of all the IMREM properties and will start to clean up the properties as crew is available
7. **Director of Tourism and Marketing report.**  
Director of Tourism and Marketing Shawn Katzbeck provided his report that included past and future events for the Community REC Center. The committee discussed estimated costs and fees for rentals of the Pickle Ball courts.
8. **Discussion regarding customer feedback for the REC Facility.**  
Director of Tourism and Marketing Shawn Katzbeck provided a sample of a customer feedback survey that will be implemented for all programs and membership.
9. **Discussion and possible Common Council recommendation regarding Ordinance No. 2488 regarding Smoking in Parks and Recreational areas.**  
Chairperson Kowalski asked for the committee to send her any recommendations prior to the meeting. The committee discussed the options for no smoking in parks, and added proper signage would be needed in all areas. Alderperson Polzin moved/ Klegin seconded and all concurred to recommend the **Common Council approve** Ordinance No. 2488 with the added specific language of **No Smoking in All City Recreational Areas, Ball fields and Playground areas added to the ordinance.**
10. **Items for June agenda**
  - Review of Outdoor Recreation Plan
  - Discussion regarding outdoor Pedestrian & Bicycle plans for the City.
11. **Adjourn.** Alderpersons Klegin moved/Keller seconded and all concurred to adjourn at 4:35 PM.

Lana Bero, City Clerk

*(Next regular Parks and Recreation Committee meeting is **Monday 06/20/22 @ 4:00** in the Common Council Chambers).*

CC: Committee members, Common Council members, Mayor, City Attorney, Public Works Director, Public Works Superintendent, Police Chief & Clerks file