

## FINANCE & INSURANCE COMMITTEE REGULAR MEETING MINUTES FROM MAY 17, 2022

Committee Chairperson Kowalski called the regular City of Marinette Finance & Insurance Committee meeting to order at 04:00 PM in Marinette City Hall Common Council Chambers, 1905 Hall Ave., Marinette WI.

1. **Upon a call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:  
**MEMBERS PRESENT:** Alderpersons Kowalski, Polzin, Skorik, Keller & Klegin.  
**ABSENT:** None.  
**OTHERS PRESENT:** Mayor Genisot, Alderperson Oitzinger, Judge Noppenberg, Fire Chief Heckel, City Treasurer/Finance Director Miller.
2. **Approval of minutes.**  
Alderpersons Polzin moved/Skorik seconded and all concurred, to approve, as presented, the regular Finance and Insurance Committee meeting minutes from 04/19/22.
3. **Approval of Monthly Expenditures.**  
Alderpersons Keller moved/Klegin seconded and all concurred, to recommend the Common Council approve April 2022 expenditures.
4. **April 2022 budget report.**  
Alderpersons Skorik moved/Polzin seconded and all concurred, to accept, as presented, City of Marinette's City Treasurer's year-to-date CY2022 budget report reflecting expenditures & revenues through April 2022.
5. **Capital outlay plan for future fire truck purchase.**  
Engine 101 which is a 1997 Pierce fire truck has reached its 25-year life expectancy. Chief Heckel explained the truck is passing all inspections at this point but he would like to begin discussion about the need to replace this fire truck in the near future. Mayor Genisot stated he will be asking each department head for their requests for capital outlay. No action was taken on this item.
- 5a. **Municode proposal for legal review and republication of City's Code of Ordinances.**  
Mayor Genisot discussed with the committee the proposal received from Municode for the updating and reformatting of the City Code of Ordinances. This will allow for a more accurate and concise way to keep the Ordinances up to date and consistent with state statutes changes. The committee agreed this is something the City would benefit from. Mayor Genisot will obtain another proposal from a similar company, General Code. No action was taken on this item.
- 5b. **Travel policy updates for meal reimbursements.**  
Alderpersons Skorik moved/Polzin seconded and all concurred, to recommend the Common Council approve the updated travel policy.
6. **Finance Director/City Treasurer report.**  
City Treasurer/Finance Director Miller is working to fine tune the budgeting process Citywide. Miller also reported she has been working through the maintenance of the rehab loans.
7. **Topics or items for next meeting agenda.**  
Capital outlay plan for 2023 budget (fire truck purchase). Proposal from General Code for updating City Code of Ordinances.
8. **Adjournment.**  
Alderpersons Skorik moved/Klegin seconded and all concurred to adjourn at 04:45 p.m.

Mindy Campbell, Deputy City Clerk

(The next regularly scheduled Finance & Insurance Committee meeting is scheduled for Tuesday June 21, 2022 @ 4:00 PM in the Common Council Chambers)