

PROCEEDINGS OF COMMON COUNCIL REGULAR MEETING FROM JUNE 6th, 2023

Mayor Steve Genisot called to order, the regular monthly meeting of the City of Marinette Common Council at 06:10 PM in the City Hall Common Council Chambers, 1905 Hall Avenue, Marinette.

Upon a call of the roll it was determined a quorum of Common Council members were present and the following attendance was recorded:

Members Present: 1st Ward – Alderperson Ken Keller; 2nd Ward – Alderperson Jeffrey Skorik; 3rd Ward – Alderperson Doug Oitzinger; 4th Ward – Alderperson Mike Wolfe; 5th Ward – Alderperson Liz Mikutowski; 6th Ward – Alderperson Debra Klegin; 7th Ward – Alderperson Rick Polzin; 8th Ward – Alderperson Tom Karban and Citywide At-Large Seat – Alderperson Dorothy Kowalski.

Absent: None.

CITIZEN COMMENTS ON AGENDA ITEMS

Jennifer Friday, N3056 Shore Dr was present on behalf of the Town of Peshtigo to introduce herself and Jim Wortner as newly elected officials.

COMMON COUNCIL MEETING MINUTES

Alderpersons Oitzinger moved/Skorik seconded and all concurred, to approve as presented, the regular Common Council meeting minutes from May 2nd, 2023.

REPORTS OF CITIZEN BOARDS & COMMISSIONS

No action was taken on the various Citizen Board, Department and Commission reports as presented by Mayor Genisot.

STANDING COMMITTEE MEETING MINUTES

Alderpersons Polzin moved/Mikutowski seconded and all concurred, to accept, as presented, the following standing committee meeting minutes: Finance & Insurance Committee minutes- May 16th, 2023, Board of Public Works minutes- May 2nd & Special May 16th, 2023, Personnel & License Committee minutes- May 16th, 2023, Parks & Recreation Committee minutes- May 15th, 2023, Public Safety Code Enforcement Committee minutes- May 15th, 2023, Plan Commission Committee Minutes- May 3th and May 17th, 2023).

MAYOR'S COMMUNICATIONS & SERVICE AWARDS

MAYOR'S UPDATES TO INCLUDE FISHING TOURNAMENT.

Executive Recreation Director Gavin Scray stated over 270 boats registered for the 2023 Bass Pro Shop/Cabellas NWT Tournament held May 31st – June 3rd, with the rules meeting being held on Wednesday May 31st at the Recreation Facility. Anglers in attendance were from as far as Texas, Wyoming and New York. A rough estimate economic impact of about 1 million dollars utilizing area motels/ hotels, restaurants and stores. Scray thanked the numerous volunteer organizations that helped to make the event a success. This was the largest participation in the history of this event.

SERVICE AWARD FOR TOM UNTI RETIRED WATER UTILITY EMPLOYEE.

Mayor Genisot and Water Utilities Manager Warren Howard presented Tom Unti with a Service Award for his 28 years of service with the City of Marinette.

MHS STUDENT REPRESENTATIVE REPORT: Alex Mamonov reported on recent events at Marinette High School; athletics, Student Senate.

OLD BUSINESS

DISCUSSION AND UPDATE REGARDING DUER GYM OPEN HOUSE.

Mayor Genisot distributed a survey of any recommendations the community would like to see at the Duer Gym, 36 people completed the survey. Alderperson Karban stated the Open House was well attended, adding about 70 people attended along with Mayor Genisot, Alderperson Oitzinger and Mikutowski.

NEW BUSINESS

CONSIDERATION AND POSSIBLE ACTION REGARDING PARKING LOT LEASE AGREEMENT BETWEEN THE CITY OF MARINETTE AND MADDO, LLC. Alderpersons Polzin moved/Kowalski seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to approve the Parking Lot Lease Agreement between the City of Marinette and Maddo, LLC.

CONSIDERATION AND POSSIBLE ACTION REGARDING BCM ONE CONTRACT.

No action was taken on this agenda item.

CONSIDERATION AND POSSIBLE ACTION REGARDING ESCROW AGREEMENT BETWEEN KK AERIAL, LLC AND THE CITY OF MARINETTE FOR TID 18.

Joe Murray, Ehlers Senior Financial Advisor and Cynthia Kuber, KK integrated Logistics were present to answer any questions the Common Council may have. Alderpersons Keller moved/Polzin seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to approve the Escrow Agreement between KK Aerial, LLC and the City of Marinette for TID 18.

CONSIDERATION AND POSSIBLE ACTION REGARDING AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH AYRES ASSOCIATES.

Alderspersons Oitzinger moved/Kowalski seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to approve the Amendment to Professional Services agreement with Ayres Associates in the amount of \$16,000.

Alderspersons Kowalski moved/Karban seconded and all concurred, to approve Mayor Genisot's request to suspend the order of tonight's meeting agenda and consider agenda item 8h next.

CONSIDERATION AND POSSIBLE ACTION REGARDING ESCROW AGREEMENT BETWEEN D.A. BOOMER DEVELOPMENTS L.L.C. AND THE CITY OF MARINETTE FOR TID 19.

Eric Campbell, partner of D.A Boomer L.L.C. was present to answer any questions the Common Council may have. Alderspersons Kowalski moved/Keller seconded and upon a call of the roll the motion passed by a vote of 6 ayes to 2 nays (Karban & Mikutowski) (Aldersperson Polzin excused himself from the agenda item) to approve the Escrow Agreement between D.A. Boomer Developments L.L.C. and The City of Marinette.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE SANITARY SEWER LOCATED ON THE AURORA MEDICAL CENTER BAY AREA, INC. PROPERTY ADJACENT TO THE UW-MARINETTE CAMPUS.

Mayor Genisot wanted to update the Common Council regarding a situation that may arise with the Sanitary Sewer located on the Aurora Medical Center Property adjacent to the UW-Marinette Campus. Water Utilities Operation Manager Howard, stated on May 10th he was made aware of a situation and was contacted by the contractor that stated the sewer lines may have been connected to the lines that were capped off on March 2022 when the demolition of the Aurora Medical Center building happened. On May 11th Howard met with 3- UW-Marinette maintenance crew and made them aware there may be a situation. On Monday the Water Utility crew, Aldersperson Keller, Marinette County representatives and staff from UW-Marinette inspected the site. Howard stated this is private property and not owned by the City of Marinette. Howard stated the Marinette Water Utility cannot legally pay for any private property sewer. No action was taken on this agenda item.

FINANCE AND INSURANCE COMMITTEE

MONTHLY EXPENDITURES: Aldersperson Skorik moved/Klegin seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to grant advance authorization to the City Treasurer/Finance Director to pay JUNE 2023 expenditures contingent upon Finance and Insurance Committee approval.

APRIL 2023 BUDGET REPORTS: Alderspersons Kowalski moved/Karban seconded and all concurred to approve the April 2023 budge reports.

CONSIDERATION OF RECOMMENDATION REGARDING HIRING WELL-HOUSE AIR DUCT CLEANING CONTRACTOR TO CLEAN AIR DUCTS AT CITY HALL PER AIR QUALITY INSPECTION REPORT.

Alderspersons Polzin moved/Wolfe seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to approve hiring Well-House Air Duct Cleaning contractor to clean air ducts at City Hall per air quality inspection report.

CONSIDERATION OF RECOMMENDATION REGARDING FUNDING THE REMAINING \$8,000 FOR THE MENEKAUNEE HARBOR MONUMENTS. Alderspersons Oitzinger moved/Karban seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to approve funding the remaining \$8,000 for the Menekaunee Harbor monuments.

FINANCE & INSURANCE COMMITTEE RECOMMENDS APPROVAL OF ORDINANCE NO. 2509 TO BE VOTED ON LATER ON TONIGHT'S AGENDA.

PERSONNEL AND LICENSE COMMITTEE

CONSIDERATION OF RECOMMENDATION REGARDING RETAIL LIQUOR, BEER & TOBACCO LICENSE RENEWALS 2023-2024. CLASS "B" FERMENTED MALT- 1 RENEWAL, CLASS "B" COMBINATION - 31 RENEWALS, CLASS "A" FERMENTED MALT- 15 RENEWALS, CLASS "A" INTOXICATING LIQUOR -13 RENEWALS, TOBACCO LICENSE- 18 RENEWALS

Alderspersons Oitzinger moved/Skorik seconded and all concurred, to approve as presented the following license renewals Class "B" Fermented Malt- 1 Renewal, Class "B" Combination - 31 Renewals, Class "A" Fermented Malt- 15 Renewals, Class "A" Intoxicating Liquor -13 Renewals, Tobacco License- 18 Renewals

CONSIDERATION OF RECOMMENDATION REGARDING FOURTEEN (14) RENEWAL OPERATOR LICENSE.

Alderspersons Oitzinger moved/Mikutowski seconded and all concurred, to grant fourteen (14) renewal license for Deanne L. Frease, Valerie L. Hanrahan, Stacy M. Hower, Heidi P. Keller, Shanena L. Ketchum, Linda J. Laundree, Patricia I. Myers, Carla J. Scholtz, Pamela L. Schroeder, Robert J. Cornell, Matthew H. Dirksen, Kim M. Dobbins, Pat E. Hartman & Chris A. Vanderfin.

SIX (6) NEW OPERATOR LICENSE APPLICATION: Alderpersons Keller moved/Oitzinger seconded and all concurred, to **conditionally grant** operator licenses to the following SIX (6) new applicant: Olivia W. Lockwood, Michael J. Raleigh, Barbra A. Sullivan, Jacquelyn L. Sullivan, Earl C. Wincentsen & Bethany J. Wolf. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2025, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

CIVIC AFFAIRS, CEMETERY, TRAFFIC AND LIGHTS COMMITTEE

CIVIC AFFAIRS, CEMETERY TRAFFIC & LIGHTS DID NOT HAVE A MONTHLY COMMITTEE MEETING IN MAY

BOARD OF PUBLIC WORKS

CONSIDERATION OF RECOMMENDATION REGARDING PROFESSIONAL SERVICES AGREEMENT FROM ROBERT E. LEE TO PERFORM ILLICIT DISCHARGE DETECTION & ELIMINATION FIELD SCREENING AND PREPARE A SUMMARY REPORT.

Alderpersons Oitzinger moved/Kowalski seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** the Professional Services Agreement from Robert E. Lee to perform Illicit Discharge Detection & Elimination field screening and prepare a summary report.

CONSIDERATION OF RECOMMENDATION REGARDING CITY OF MARINETTE ROADWAY LINE STRIPING AGREEMENT WITH MARINETTE COUNTY. Alderpersons Polzin moved/Keller seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** City of Marinette roadway line striping agreement with Marinette County.

CONSIDERATION OF RECOMMENDATION REGARDING PAY REQUEST NO. 2 AND CHANGE ORDER NO. 1 FROM PETERS CONCRETE COMPANY FOR THE ROOSEVELT ROAD STORM SEWER IMPROVEMENTS, PROJECT NO. 2023-600.

Alderpersons Kowalski moved/Mikutowski seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** as presented Pay Request No. 2 and Change Order No. 1 from Peters Concrete Company for the Roosevelt Road Storm Sewer Improvements, Project No. 2023-600.

CONSIDERATION OF RECOMMENDATION REGARDING CHANGE ORDER NO. 1 FROM VALLEY MECHANICAL FOR THE MARINETTE FIRE DEPARTMENT MAKE-UP AIR UNIT REPLACEMENT, PROJECT NO. 2023-600. Alderpersons Polzin moved/Mikutowski seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** as presented the Change Order No. 1 in the amount of \$5,662.50 from Valley Mechanical for the Marinette Fire Department Make-up Air Unit Replacement, Project No. 2023-600.

PARKS AND RECREATION COMMITTEE

PARKS & RECREATION COMMITTEE DID NOT HAVE ANY COMMON COUNCIL RECOMMENDATIONS FOR THE MONTH OF MAY.

PUBLIC SAFETY AND CODE ENFORCEMENT COMMITTEE

PUBLIC SAFETY & CODE ENFORCEMENT DID NOT HAVE ANY COMMON COUNCIL RECOMMENDATION FOR THE MONTH OF MAY.

PLAN COMMISSION

PLAN COMMISSION RECOMMENDS APPROVAL OF ORDINANCE NO. 2510 & RESOLUTION NO. 14-2023 TO BE VOTED ON LATER ON TONIGHT'S AGENDA.

RESOLUTIONS

(Copies of complete text of the resolution described below have been placed on file at the City of Marinette Clerk's office.)

RESOLUTION NUMBER 13-2023: Alderpersons Kowalski moved/Skorik seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** City of Marinette Resolution No. 13-2023- Resolution to increase Shared Taxi Ride fare from \$4.00 Adult and \$3.00 Senior or Disabled to \$6.00 Adult and \$5.00 Senior or Disabled.

RESOLUTION NUMBER 14-2023: Alderpersons Oitzinger moved/Mikutowski seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** (contingent upon removing the reference the City may incur costs for installation of a Rail Spur as an eligible project cost) City of Marinette Resolution No. 14-2023- Resolution creating Tax Incremental District No. 17, Approving its Project Plan and Establishing its Boundaries City of Marinette, Wisconsin.

APPROVED ORDINANCES

Please take notice that the City of Marinette enacted the following ordinance listed below on **Tuesday June 6th, 2023**. Pursuant to WI Stat. § 62.11(4)(c)(2) copies of the complete text of ordinance listed below may be obtained at the City of Marinette Clerk's

office located at Marinette City Hall, 1905 Hall Ave., Marinette WI or by calling 715-732-5140. Each City of Marinette Ordinance listed below shall take effect on the day after publication in this newspaper or at a later date if expressly prescribed in the ordinance.

ORDINANCE #2509: Alderpersons [Kowalski](#) moved/[Polzin](#) seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to **approve, as presented**, City of Marinette Ordinance No. 2509- Amending MMC 9.1302 Schedule A Pertaining to Residential and Commercial Building Related Fees.

ORDINANCE #2510: Alderpersons [Keller](#) moved/[Polzin](#) seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to **approve, as presented**, City of Marinette Ordinance No. 2510- Amending MMC 13.3807 & 13.3909 pertaining to Site Plans and Conditional Use permits.

ADJOURNMENT: Alderpersons [Kowalski](#) moved/[Wolfe](#) seconded and all concurred to adjourn at **07:48 PM**.

Lana Bero, City Clerk

The next regular Common Council meeting is scheduled for Tuesday July 11th, 2023 at 06:00 PM in the Common Council Chambers at Marinette City Hall, Marinette, WI.
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