

**JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES  
COMMISSIONS**

**\*\*\*CITY HALL COUNCIL CHAMBERS\*\*\***

**1905 Hall Avenue Marinette, WI 54143**

**Monday, June 20 2022 - 3:00 pm**

1. Call the meeting to order: The meeting was called to order at 3:00 pm
2. Roll Call: Present Commissioners K. Keller, M. Shaffer, R. Polzin, J. Zeratsky, T. Bero and K. West  
  
Excused: B. Kopish  
  
Others Present: Mayor Genisot, Jackie Miller, City Finance Director, Doug Oitzinger, City Council Member Ward 3 and Melissa Ebsch, Bay Cities Radio.
3. Motion to approve the agenda: A motion was made by Commissioner M. Shaffer, seconded by Commissioner J. Zeratsky. Motion carried.
4. Public Comment limited to 5 minutes on agenda items only: No public comment was made.

**Water Utility Agenda Items:**

5. Presentation of the Water Utility invoices paid May 1, 2022-May 31, 2022: The board reviewed the paid invoice list.

**Wastewater Utility Agenda Items:**

6. Presentation of the Wastewater Utility invoices paid May 1 2022-May 31, 2022: The board reviewed the paid invoice list.
7. Discussion and possible action regarding the CMAR annual report: A motion was made by Commissioner J. Zeratsky, seconded by Commissioner M. Shaffer to approve the CMAR annual report. Motion carried

**Joint Utilities Agenda Items:**

8. Approval of the minutes of the May 16, 2022 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner R. Polzin, seconded by Commissioner T. Bero to approve the meeting minutes from May 16, 2022. Motion carried.
9. Operations Manager Report: Warren Howard handed out a drawing to show the new facility that Tyco has built. The facility was built to treat the firefighting foam before it is discharged to the wastewater treatment plant. The process starts with primary treatment using a RBC. Final treatment has two state of the art 4 carbon and 2 ion exchange filters. This is the best available technology at this time. A few members of the commission have had a tour of the new facility. Warren handed out a draft copy of the industrial pretreatment discharge permit for Tyco. The permit reviews the reporting requirements and limitations for industrial users according to the city ordinance.
10. Business Manager Report: Dana Weber reported the water utility has received a total of over \$11,000 from the Wisconsin Low-Income Water Assistance Program. The budget process for next year has started.
11. Budget review: Reviewed reports
12. Discussion of possible future agenda items: Update on Industrial Pretreatment Discharge Permit.
13. Motion to adjourn: A motion to adjourn at 3:33 pm was made by Commissioner M. Shaffer, seconded by Commissioner K. West. Motion carried.

Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – City Attorney; L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; J LaCombe, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant

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Respectfully Submitted – Dana Weber  
Business Manager



K. Keller - Chairman

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L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members,  
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Marinette Water Utility Plant