

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM JUNE 21st, 2022

1. Committee Chairperson, [Rick Polzin](#), called the [regular](#) Personnel and License Committee Meeting to order at 05:08 PM in the [Common Council Chambers](#) at Marinette City Hall, 1905 Hall Ave.
2. Upon a call of the roll, it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Keller, Kowalski, Polzin, Skorik & Wolfe
Absent: None
Others present: Mayor Genisot, Alderperson Oitzinger, Judge Peter Noppenberg, Finance Director Jackie Miller, Human Resource Director Jen Nelson, Police Chief LaCombe, Fire Chief Heckel & Melissa Ebsch
3. **Approval of Personnel and License Committee meeting minutes.**
Alderpersons [Kowalski](#) moved/[Keller](#) seconded and all concurred, to approve, as published, the City of Marinette Personnel & License regular minutes from May 17th, 2022, 2022
4. **Discussion and possible action regarding Building Inspector Job Description.**
Mayor Genisot stated the main reason for the job description change is to remove the City Assessor from the Job Title as the Assessor position is no longer in house and is contracted out. Alderperson [Skorik](#) moved/[Kowalski](#) seconded and all concurred to approve as presented with the addition of adding Building Inspector Issues City Building permits, to the Building Inspector Job Description.
5. **Consideration of Temporary Class "B" fermented Malt Beverage license applications for Marinette Moose Lodge for Logging & Heritage Festival being held on July 9th, 2022 at Stephenson Island, 1600 Bridge Street.**
Alderpersons [Keller](#) moved/[Wolfe](#) seconded and all concurred to recommend the Common Council approve Temporary Class "B" fermented Malt Beverage license for Marinette Moose Lodge for Logging & Heritage Festival being held on July 9th, 2022 at Stephenson Island, 1600 Bridge Street.
6. **Consideration and possible recommendation to the Common Council regarding ten (10) Renewal Operator License**
Alderpersons [Kowalski](#) moved/[Skorik](#) seconded and all concurred to recommend the Common Council approve ten (10) renewal license for Jackie R. Grenfell, Tiffany P. Harder, Kristine A. LaFave, Rayne J. LaFave, Leha L. Lebich, Derrick Z. Raygo, Stacy L. Zelm, Renne M. Heinz, Dori L. Mans, Spencer J. Adams.
7. **Consideration of thirteen (13) new operator license applications.**
Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons [Skorik](#) moved/[Kowalski](#) seconded and all concurred to recommend the Common Council approve operator licenses to the following twelve (12) applicants: Evelyn M. Taylor, Amber M. Larson, Haley B. Allen, Ryan L. McQuire-Swanson, Kayla E. Walters, Jennifer A. Heinze, Larry O. Schwartz, Angela M. Duffrin, Paige M. Fuhrman, Ashley C. Campbell, Jennifer L. Devos-Thiry & Isabella RM. Diercks and recommend denial of applicant Cassie D. Alloy due to her non-compliance with Personnel & License Committee Policy NO. PLC – 1.0010 flowchart item #2 & #4. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2024, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.
8. **Future discussion items for next agenda.**
None requested
9. **Adjourn**
Alderpersons [Kowalski](#) moved/ [Skorik](#) seconded and all concurred to adjourn at 05:16 PM.

Lana Bero, City Clerk

The next regular Personnel & License Committee meeting is scheduled for Tuesday 7/19/22 @ 04:45 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.

