

## PROCEEDINGS OF COMMON COUNCIL REGULAR MEETING FROM JULY 11, 2023

Mayor Steve Genisot called to order, the regular monthly meeting of the City of Marinette Common Council at 06:00 PM in the City Hall Common Council Chambers, 1905 Hall Avenue, Marinette.

Upon a call of the roll it was determined a quorum of Common Council members were present and the following attendance was recorded:

**Members Present:** 1<sup>st</sup> Ward – Alderperson Ken Keller; 2<sup>nd</sup> Ward – Alderperson Jeffrey Skorik; 3<sup>rd</sup> Ward – Alderperson Doug Oitzinger; 4<sup>th</sup> Ward – Alderperson Mike Wolfe; 5<sup>th</sup> Ward – Alderperson Liz Mikutowski; 6<sup>th</sup> Ward – Alderperson Debra Klegin; 7<sup>th</sup> Ward – Alderperson Rick Polzin; 8<sup>th</sup> Ward – Alderperson Tom Karban and Citywide At-Large Seat – Alderperson Dorothy Kowalski.  
**Absent:** None.

### CITIZEN COMMENTS ON AGENDA ITEMS

No public comments were made pertaining to any of tonight's meeting agenda items.

### COMMON COUNCIL MEETING MINUTES

Alderpersons Mikutowski moved/Polzin seconded and all concurred, to approve as presented, the regular and special Common Council meeting minutes from 06/06/2023 and 06/15/2023.

### REPORTS OF CITIZEN BOARDS & COMMISSIONS

No action was taken on the various Citizen Board, Department and Commission reports as presented by Mayor Genisot.

### STANDING COMMITTEE MEETING MINUTES

Alderpersons Oitzinger moved/Skorik seconded and all concurred, to accept, as presented, the following standing committee meeting minutes: Finance & Insurance Committee minutes – June 20, 2023; Board of Public Works Committee minutes – June 20, 2023; Personnel & License Committee minutes – June 20, 2023; Public Safety and Code Enforcement Committee minutes – June 19, 2023; Plan Commission minutes – June 7, 2023 and June 27, 2023 & Parks and Recreation Committee minutes – June 19, 2023.

### MAYOR'S COMMUNICATIONS & APPOINTMENTS

MAYOR'S APPOINTMENTS: Alderpersons Oitzinger moved/Mikutowski seconded and all concurred to approve Mayor Genisot's recommendation for appointment of Shirley Kaufman to the Marinette Housing Authority.

UW MARINETTE AURORA PROPERTY: Mayor Genisot provided an update on the UW property. The sewer line is being run through the property. UW and Marinette County are working with the DNR to have it reconnected back to University Avenue.

EDA/TEA GRANT: The City requested a \$4.869M grant for Main Street, Ludington Street, Wells Street and Ely garage. The project came in over budget. The City asked EDA to carve out Main Street and asked for TEA Grant and Community Development Block Grant to fund this separately so the City could use the existing funds for Ludington Street, and Ely Garage. The City's hope is to get Ely Garage scope to EDA for approval as well as bid out Ludington Street and Wells Street this year.

UWGB – Marinette campus will be holding a free E-cycling event on August 11, 2023.

### AMENDING AGENDA ORDER TO CONSIDER TID NO. 18 AND TID NO. 19 CREATION RESOLUTION NEXT

MAYOR GENISOT'S REQUEST TO AMEND ORDER OF THE AGENDA: Alderpersons Kowalski moved/Keller seconded and all concurred, to approve Mayor Genisot's request to suspend order of tonight's meeting agenda and consider agenda item "17a" and "17b" next.

### TAX INCREMENT FINANCE DISTRICT NO. 18 AND TID NO. 19 PRESENTATION AND RELATED CREATION RESOLUTION

TAX INCREMENT FINANCE DISTRICT NO. 18 PRESENTATION: Joe Murray, Senior Municipal Advisor from Ehlers, provided Common Council members with a brief presentation on the project plan & timetable for the proposed creation of City of Marinette Tax Incremental District No. 18, a distribution warehouse facility which is located at Aerial Drive and Woleske Road.

(Copies of complete text of the resolution described below have been placed on file at the City of Marinette Clerk's office.)

RESOLUTION NUMBER 16-2023: Alderpersons Oitzinger moved/Karban seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to approve City of Marinette Resolution No. 16-2023 approving the project plan with the addition of sentences; "Any wetland mitigation will be the responsibility of the property owner" on page 6, section 2 and also "The City anticipates vacating all or part of Aerial Drive." on page 17, under Street Improvements and establishing the boundaries for and the creation of Tax Incremental District No. 18 City of Marinette, Wisconsin.

TAX INCREMENT FINANCE DISTRICT NO 19 PRESENTATION: Joe Murray, Senior Municipal Advisor for Ehlers, provided Common Council members with a brief presentation on the project plan & timetable for the proposed creation of City of Marinette Tax Incremental District No. 19, 30-36 units of apartments, some additional commercial, and park improvements located at Pierce Avenue and Daggett Street.

RESOLUTION NUMBER 17-2023: Alderpersons [Skorik](#) moved/[Kowalski](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 8 ayes (Aldersperson [Polzin](#) excused himself from the agenda item) to 0 nays to [approve](#) City of Marinette Resolution No. 17-2023 approving the project plan including the Daggett Street Pierce Ave and Parnell Street improvements and establishing the boundaries for and the creation of Tax Incremental District No. 19 City of Marinette, Wisconsin.

#### **NEW BUSINESS**

AMENDMENT NO. 4 TO AYRES ASSOCIATES PROFESSIONAL SERVICES AGREEMENT: Alderpersons [Oitzinger](#) moved/[Mikutowski](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 9 ayes to 0 nays to [approve](#) the amendment to Ayres Associates Professional Services Agreement.

PROPOSAL FROM GRAEF FOR UTILITY IMPROVEMENTS ON MADISON AVE FROM HALL AVE TO LEWIS ST: Alderpersons [Oitzinger](#) moved/[Karban](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 9 ayes to 0 nays to [approve](#) the proposal from GRAEF for utility improvements on Madison Ave. from Hall Ave. to Lewis St. contingent upon 3 party agreement with City, GRAEF and DOT.

#### **OLD BUSINESS**

2<sup>nd</sup> AMENDMENT TO HARBOR ASSISTANCE PROGRAM GRANT AGREEMENT: Scott Wellens of Fincantieri was present to discuss the request for a 1 year extension to allow time to finish the ship lift as there has been supply chain issues. Alderpersons [Polzin](#) moved/[Kowalski](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 8 ayes (Aldersperson [Skorik](#) abstained) to 0 nays to [approve](#) the 2<sup>nd</sup> amendment to Harbor Assistance Program Grant Agreement.

#### **FINANCE AND INSURANCE COMMITTEE**

MONTHLY EXPENDITURES: Alderpersons [Skorik](#) moved/[Keller](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 9 ayes to 0 nays to [grant advance authorization](#) to the City Treasurer/Finance Director to pay [July 2023](#) expenditures contingent upon Finance and Insurance Committee approval.

MAY AND JUNE 2023 BUDGET REPORTS: Alderpersons [Polzin](#) moved/[Karban](#) seconded and all concurred to approve the May and June 2023 budget reports.

BUDGET AMENDMENTS AND TRANSFERS: Alderpersons [Skorik](#) moved/[Wolfe](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 9 ayes to 0 nays to [approve](#) budget amendments and transfers.

HONEYWELL SECURITY REPLACEMENT FOR THE REC CENTER: Alderpersons [Klegin](#) moved/[Kowalski](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 9 ayes to 0 nays to [approve](#) the replacement of the Honeywell security for the REC Center.

UPS BATTERY BACKUP AND MINI AIR CONDITIONING UNIT FOR REC CENTER IT CLOSET: Alderpersons [Skorik](#) moved/[Kowalski](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 9 ayes to 0 nays to approve the UPS battery backups and mini air conditioning unit for the REC Center IT closet.

#### **PERSONNEL AND LICENSE COMMITTEE**

THIRTEEN (13) RENEWING OPERATOR LICENSE APPLICATIONS: Alderpersons [Mikutowski](#) moved/[Wolfe](#) seconded and all concurred, to [grant](#) operator licenses to the following [thirteen \(13\)](#) applicants who are renewing their 2-year beverage server license for the period expiring June 30, 2025: [Kathy Brandt](#); [Lena L. Cook](#); [Maria J. Kokott](#); [Wendy M. Krause](#); [Renea M. Oskwarek](#); [Sara L. Roman](#); [Alison M. Shedore](#); [Nicholas A. Stansfield](#); [Melinda A. Tallman](#); [Kristin M. Thomsen](#); [Shelie L. Vandenberg](#); [Richard W. Vieth](#); and [Michael T. Wolfe](#).

SEVEN (7) NEW OPERATOR LICENSE APPLICATIONS: Alderpersons [Polzin](#) moved/[Karban](#) seconded and all concurred, to [conditionally grant](#) operator licenses to the following seven (7) new applicants: [Marquie E. Brundidge](#); [Charlene M. Hartkopf](#); [Autumn C. James](#); [Jennifer L. Marcusen](#); [Samantha M. Retlick](#) (contingent upon Samantha paying all debts owed to the City of Marinette); [Sandra L. Ross](#); [Christina L. Snyder-Woodworth](#). Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2025, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

#### **PUBLIC SAFETY AND CODE ENFORCEMENT COMMITTEE**

MARINETTE JOINT SPECIAL RESPONSE TEAM MOU: Alderpersons [Oitzinger](#) moved/[Mikutowski](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 9 ayes to 0 nays to [accept](#) the Marinette Joint Special Response Team MOU.

MOU WITH AURORA MEDICAL CENTER – BAY AREA AND THE MARINETTE SPECIAL RESPONSE TEAM: Alderpersons [Kowalski](#) moved/[Oitzinger](#) seconded and upon a call of the roll the [motion passed](#) by a vote of 9 ayes to 0 nays to accept the MOU

between Aurora Medical Center – Bay Area and the Marinette Special Response Team.

#### **RESOLUTIONS**

(Copies of complete text of the resolution described below have been placed on file at the City of Marinette Clerk's office.)

RESOLUTION NUMBER 18-2023: Alderpersons [Oitzinger](#) moved/[Polzin](#) seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to **approve** City of Marinette Resolution No. 18-2023 approving a subordination agreement for HR #N2020-05.

#### **APPROVED ORDINANCES**

Please take notice that the City of Marinette enacted the following ordinance listed below on [Tuesday July 11, 2023](#). Pursuant to WI Stat. § 62.11(4)(c)(2) copies of the complete text of ordinance listed below may be obtained at the City of Marinette Clerk's office located at Marinette City Hall, 1905 Hall Ave., Marinette WI or by calling 715-732-5140. Each City of Marinette Ordinance listed below shall take effect on the day after publication in this newspaper or at a later date if expressly prescribed in the ordinance.

ORDINANCE #2511: Alderpersons [Kowalski](#) moved/[Mikutowski](#) seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to **approve, as presented**, City of Marinette Ordinance No. 2511 amending MMC 16.0215 pertaining to permit lapses.

ADJOURNMENT: Alderpersons [Wolfe](#) moved/[Karban](#) seconded and all concurred to adjourn at **06:38 PM**.

Mindy Campbell, Deputy City Clerk

The next regular Common Council meeting is scheduled for [Wednesday August 2, 2023](#) at 06:00 PM in the Common Council Chambers at Marinette City Hall, Marinette, WI.