

**JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES  
COMMISSIONS**

**\*\*\*\*WASTEWATER UTILITY PLANT\*\*\*\*  
1603 ELY STREET MARINETTE, WI 54143**

**Monday, July 17, 2023 - 3:00 pm**

1. Call the meeting to order: The meeting was called to order at 3:00 pm.
2. Roll Call: Present Commissioners K. Keller, M. Shaffer, R. Polzin and T. Bero.  
  
Excused: B. Kopish, K. West and J. Zeratsky  
  
Others Present: Jackie Miller, City Finance Director, Andrew Vitek, Chief Operator, City Wastewater Plant, Doug Oitzinger, City Council Member Ward 3.
3. Motion to approve the agenda: A motion was made by Commissioner M. Shaffer, seconded by Commissioner T. Bero. Motion carried.
4. Public Comment limited to 5 minutes on agenda items only: No public was made.

**Water Utility Agenda Items:**


5. Presentation of the Water Utility invoices paid June 1, 2023-June 30, 2023: The commissioner's reviewed June's paid invoice report.

**Wastewater Utility Agenda Items:**

6. Presentation of the Wastewater Utility invoices paid June 1 2023-June 30, 2023: The commissioner's reviewed June's paid invoice report.

**Joint Utilities Agenda Items:**

7. Approval of the minutes of the June 19, 2023 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner T. Bero seconded by Commissioner M. Shaffer. Motion carried.
8. Operations Manager Report- Update on university sewer: Warren Howard reported the county is working with the DNR regarding running a new sewer line out to University Avenue. MJB is pumping out the current sewer as needed. The cost for disposal will be waived.
9. Business Manager Report- Water loss numbers: Dana Weber reported more leaks have been fixed and the increase in numbers may be due to flushing.
10. Budget/overtime review: The commissioners review the reports.
11. Discussion of possible future agenda items: Update on DNR inspection at wastewater plant. Review wastewater rates.
12. Wastewater Utility plant tour: Warren Howard gave a tour of the new dryer process.
13. Motion to adjourn: A motion was made by Commissioner M. Shaffer seconded by Commissioner T. Bero to adjourn at 3:33 pm.

  
Respectfully Submitted – Dana Weber  
Business Manager

  
K. Keller - Chairman

Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – City Attorney; L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; J LaCombe, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant