

PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 07/19/2021

1. Chairperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:00 PM in the [Marinette Council Chambers, 1905 Hall Ave, Marinette WI.](#)
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:
MEMBERS PRESENT: Alderpersons Kowalski, Polzin, Keller & Klegin.
ABSENT: Alderperson Anderson.
OTHERS PRESENT: Executive Recreation Director Gavin Scray, Recreation Superintendent Adrienne Lacy, Superintendent of Public Works Pat Carlson, Marketing & Tourism Director Shawn Katzbeck, Alderperson Oitzinger & Mikutowski, Judge Noppenberg, Melissa Ebsch & Maya Shimizu-Harris.
3. **Approve minutes of June 21st, 2021 meeting.**
Alderperson Polzin moved/Klegin seconded and all concurred to approve as presented the meeting minutes from June 21, 2021.
4. **Executive Director of Recreation & Events report.**
Executive Recreation Director Scray provided his monthly report for July for the Community REC Center. Alderperson Kowalski verified that the Civic Center bathrooms are also available for tennis players and anyone using the skateboarding parks or playgrounds during the day but after hours may also use the porta-pottys available twenty-four hours.
5. **Assistant Recreation Director's report.**
Assistant Recreation Director, Adrienne Lacy provided her monthly report for July.
6. **Public Work's Superintendent Report**
Public Work's Superintendent, Pat Carlson provided his monthly report for July.
7. **Discussion and possible recommendation to the Common council regarding security deposits for pavilion use.**
Executive Recreation Director Gavin Scray, distributed a facilities fee schedule for other communities that utilize rentals of pavilions. Public Works has been reporting many instances of renters not cleaning or locking the pavilions. Scray is recommending a \$100.00 security deposit be added to all renters. Alderperson Polzin moved/Keller seconded and all concurred to recommend the Common Council **approve** \$100 security deposit be added to the rental fee for all enclosed pavilion rentals.
8. **Discussion and possible action regarding final Master Plan from Rettler Company.**
Executive Recreation Director Gavin Scray, distributed a Master Plan for the committee that included a phasing plan if and when the funds become available, Scray also noted the Softball fields were changed to the 300 feet to the outfield fences which is shown in the concept plan presented. Alderperson Kowalski stated phase 1 includes the playgrounds and parking. Each phase is colored coded on the cover page of the packet distributed. Alderperson Polzin stated he is not looking at the softball fields as a priority to be moved. Phase 1 would not require moving the softball fields. Alderperson Polzin moved/ Klegin seconded and all concurred to recommend the Common Council **approve** the presented Master plan from Rettler Corporation.
9. **Items for August agenda –**
None requested
10. **Adjourn.** Alderpersons Klegin moved/Keller seconded and all concurred to adjourn at 4:17PM.

Lana Bero, City Clerk

*(Next regular Parks and Recreation Committee meeting is **Monday 08/16/21** @ 4:00 in the Common Council Chambers).*