

**CITY OF MARINETTE TRANSPORTATION COORDINATION COMMITTEE MEETING MINUTES
FROM JULY 19, 2022**

Transportation Coordination Administrator Jackie Miller, called the City of Marinette Transportation Coordination Committee Meeting to order at 11:00 AM within Room 214 at Marinette City Hall, 1905 Hall Avenue, Marinette.

1. Upon a **call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:
Members present: Alderperson Liz Mikutowski (Common Council Representative) & Erin Sauve (Marinette Senior Center Manager), Wally Hitt (Citizen – at – large), Branson Robinson (Bay-Lake Regional Planning Commission Representative) and Finance Director Jackie Miller (Administrator).
Members absent: Tom Westlund (Transportation Contractor Owner/Operator),
Others Present: Jan Kust (Community Development Office & [Committee Secretary](#))
2. **Approval of prior Transportation Coordination Committee meeting minutes.**
Finance Director Jackie Miller moved/ Wally Hitt seconded and all concurred to approve, as presented, City of Marinette Transportation Coordination Committee regular meeting minutes from [03/03/22](#).
3. **Discussion and possible recommendation to approve the Transportation Coordination Committee (Shared-Ride Taxi) Resolution #8 80 for contract number 22003-06 between the City of Marinette and Bay-Lake Regional Planning Commission contracting for professional services relating to the 2023 application for State Aid (85.20) and Federal Aid (Section 5311) for Shared-Ride Taxi, not to exceed \$2,250. (Professional services are an eligible cost under the 2023 grant.)**
Alderperson Mikutowski moved/ Erin Sauve seconded and all concurred (Brandon Robinson abstained) to recommend the Common Council approve (Shared- Ride Taxi) Resolution #880 for contract number **22003-06** between the City of Marinette and Bay-Lake Regional Planning Commission contracting for professional services relating to the 2023 application for State Aid (85.20) and Federal Aid (Section 5311) for Shared-Ride Taxi, not to exceed \$2,250. (Professional services are an eligible cost under the 2023 grant.)
4. **Discussion and possible recommendation to the Common Council to approve updates to the City of Marinette’s Title IV Policy of the Civil Rights Act of 1964 (see attached).**
Finance Director Jackie Miller included in today’s packet updates to the City of Marinette’s Title IV policy of the Civil Rights Act of 1964. Miller Stated the plan needs to be updated every 3 years. Erin Sauve moved/Wally Hitt seconded and all concurred to recommend the Common Council approve as presented the updates to the City of Marinette’s Title IV policy of the Civil Rights Act of 1964.
5. **Discussion and possible recommendation to the Common Council to adopt a Safety Policy for the City of Marinette.**
Alderperson Mikutowski moved/ Wally Hitt seconded and all concurred to recommend the Common Council approve and adopt as presented the Safety Policy for the City of Marinette.
6. **Discussion and possible recommendation to the Common Council to adopt a Disruptive Behavior/Direct Threat Policy for the City of Marinette**
Wally Hitt moved/ Brandon Robinson seconded and all concurred to recommend the Common Council approve and adopt as presented the Disruptive Behavior/Direct Threat Policy for the City of Marinette.
7. **Discussion on modification to the Taxi, Inc. Brochure.**
Finance Director Jackie Miller distributed a multi-fold modified Taxi, Inc. brochure, the committee discussed the needs for more information and adding color to show the cost of the fares to be more visible.
8. **2022 Shared-Ride Taxi update and discussion.**

Cc: Committee members, Mayor Genisot, Common Council agenda packet (City Clerk’s Office) and Community Development Office file.

Finance Director Miller shared ride taxi counts for March, April, May & June.

9. **Potential items for discussion at next meeting.**

The committee discussed future meeting dates and decided on the 2nd Tuesday of the month on a quarterly basis unless needed sooner.

10. **Motion to adjourn.**

The meeting adjourned at 11:53 AM on motion by Erin Sauve/ Wally Hitt **seconded** and all concurred.

Lana Bero, City of Marinette Clerk

Next City of Marinette Transportation Coordination Committee meeting is scheduled for 9/27/22