

PLAN COMMISSION MEETING MINUTES FROM WEDNESDAY, JULY 20, 2022

1. Mayor Genisot, City of Marinette Plan Commission Chairperson, called the regular meeting of the City of Marinette Plan Commission to order at 03:30 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. **Upon a call of the role** it was determined a quorum of commission membership was present and the following attendance was recorded:
COMMISSIONERS PRESENT: Mayor Genisot, Alderperson Skorik, Commissioners John Marx, Mike Minzlaff, Jon Heraly, Steve Lang & Public Works Director/City Engineer Miller.
COMMISSIONER'S ABSENT: None
OTHERS PRESENT: Alderperson Polzin, Mayor's Assistant/Community Development Specialist Jan Kust, Cindy Boyle, Judge Noppenberg, City Building Inspector Demlow, City Attorney Gagan & Al Walker
3. **Approve minutes of July 6, 2022 regular meeting.**
Alderperson Skorik moved/ Commissioner Marx seconded and all concurred to approve, as presented, the City of Marinette Plan Commission regular meeting minutes from 07/06/22.
4. **Consideration and possible action regarding site plan submitted by Boyle Design Group, Marinette, WI for an exterior freestanding sign at A Place For Coffee, 1059 Marinette Avenue, Marinette, WI**
Cindy Boyle, representing Boyle Design Group was present to answer any questions the commission may have. Public Works Director /City Engineer Miller and City Building Inspector Demlow indicated their review and approval of the plan, by signing off on it prior to today's meeting. Commissioner Marx moved/Alderperson Skorik seconded and all concurred, to approve, as presented, with the contingency the posts of the sign be painted within 2 months, the aforementioned site plan for an exterior freestanding sign at A Place For Coffee, 1059 Marinette Avenue, Marinette, WI, and authorize City Building Inspector Demlow to issue a sign permit.
5. **Consideration and possible action regarding the site plan submitted by Boyle Design Group, Marinette, WI for an exterior signage at Knights Upholstery, 1316 Marinette Avenue, Marinette, WI.**
Cindy Boyle, representing Boyle Design Group was present to answer any questions the commission may have. Public Works Director /City Engineer Miller and City Building Inspector Demlow indicated their review and approval of the plan, by signing off on it prior to today's meeting. Commissioner Lang moved/Heraly seconded and all concurred, to approve, as presented, the aforementioned site plan submitted by Boyle Design Group, Marinette, WI for an exterior signage at Knights Upholstery, 1316 Marinette Avenue, Marinette, WI, and authorize City Building Inspector Demlow to issue a sign permit.
6. **Consideration and possible action regarding the site plan submitted by Boyle Design Group, Marinette, WI for an exterior freestanding signage at Trolley Station Terrace Apartments, 1529 Main Street, Marinette, WI**
Cindy Boyle, representing Boyle Design Group was present to answer any questions the commission may have. Public Works Director/City Engineer Miller and City Building Inspector Demlow indicated their review and approval of the plan, by signing off on it prior to today's meeting. Alderperson Skorik moved/ Commissioner Heraly seconded and all concurred, to approve, as presented, with the contingency there is shrubbery or landscaping at the base of the sign, the aforementioned site plan submitted by Boyle Design Group, Marinette, WI for an exterior freestanding signage at Trolley Station Terrace Apartments, 1529 Main Street, Marinette, WI, and authorize City Building Inspector Demlow to issue a sign permit.
7. **Consideration and possible action regarding the site plan submitted by Klema Painting Inc., Marinette, WI for non-illuminated block letter signage on building at Up-Rite Distributing, 1740 Industrial Drive, Marinette, WI.**
Public Works Director /City Engineer Miller, Water and City Building Inspector Demlow indicated their review and approval of the plan, by signing off on it prior to today's meeting. Commissioner Marx moved/Lang seconded and all concurred, to approve, as presented, the aforementioned site plan submitted by Klema Painting Inc., Marinette, WI for non-illuminated block letter signage on building at Up-Rite Distributing, 1740 Industrial Drive, Marinette, WI, and authorize City Building Inspector Demlow to issue a sign permit.

Mayor Genisot asked to take action on item 9. Next.

8. Discussion and possible recommendation to the Common Council to amend Marinette Municipal Code Chapter 13 for R-1 and R-2 permitted uses of accessory structures and private garages

Building Inspector Demlow has been receiving numerous questions about accessory building and garages. The Municipal code does not define what a garage is and he needs clarification to define what is a garage and what is an accessory structure. Demlow is proposing two accessory structures not to exceed 900 sq. ft. on a single lot/parcel, an additional structure could be allowed with Plan Commission approval on lots that are larger than 1 acre.

The committee discussed how to define the size and definition of what an accessory structure is, the committee would like City Attorney Gagan & Inspector Demlow clarify the definitions and bring the agenda item to the next Plan Commission meeting. No action was taken on this agenda item.

9. Consideration and possible action regarding the site plan submitted by UP Engineers & Architects, Inc., Marinette, WI for a sentry penthouse located at Johnson Controls, Inc. on the southeast side of Building 36, One Stanton Street, Marinette, WI

Al Walker, representing UP Engineers & Architects, Inc., was present to answer any questions the commission may have. Public Works Director /City Engineer Miller, City Building Inspector Demlow & Water Utilities Manager Howard indicated their review and approval of the plan, by signing off on it prior to today's meeting. Commissioner Minzlaff moved/ Marx seconded and all concurred, to approve, as presented, the aforementioned site plan submitted by UP Engineers & Architects, Inc., Marinette, WI for a sentry penthouse located at Johnson Controls, Inc. on the southeast side of Building 36, One Stanton Street, Marinette, WI. and authorize City Building Inspector Demlow to issue a building permit.

10. ADJOURNMENT.

The meeting adjourned at 04:10 PM on motion by Alderperson Skorik moved/ Commissioner Heraly seconded and all concurred.

Lana Bero, City Clerk

(The next regular Plan Commission meeting is [Wednesday 8/03/22 at 03:30 PM](#) in City of Marinette Common Council Chambers located at 1905 Hall Ave., Marinette WI.)