

CITY OF MARINETTE TRANSPORTATION COORDINATION COMMITTEE MEETING MINUTES FROM JULY 29, 2020

Transportation Coordination Administrator Jackie Miller, called the City of Marinette Transportation Coordination Committee Meeting to order at 9:00 AM within 214 Conference Room at Marinette City Hall, 1905 Hall Avenue, Marinette.

1. Upon a **call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:
Members present: Alderperson Liz Mikutowski (Common Council Representative), Tom Westlund (Transportation Contractor Owner/Operator), Olivia Cherry (Marinette County Elderly Services Director) Chris Garcia (Bay-Lake Regional Planning Commission Representative) and Finance Director Jackie Miller (Administrator) Erin Sauve (Marinette Senior Center Manager)
Members absent: Wally Hitt (Citizen – at – large).
Others Present: Mayor Genisot & Jan Kust (Community Development Office & [Committee Secretary](#))
2. **Approval of prior Transportation Coordination Committee meeting minutes.**
[Tom Westlund](#) moved/ Finance Director Jackie Miller seconded and all concurred, (Alderperson Mikutowski abstained) to approve, as presented, City of Marinette Transportation Coordination Committee regular meeting minutes from 02/16/19.
3. **Discussion and possible recommendation to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) resolution #873 for the Common Council to approve CY2021 Urban Mass Transit Assistance Grant Agreement with the City of Marinette, award maximum not to exceed \$141,949.**
[Tom Westlund](#) moved/ Finance Director Jackie Miller seconded and all concurred to approve City of Marinette Transportation Coordination Committee **(Shared-Ride Taxi, Inc.)** Resolution No. 873 and recommend Common Council approve CY2021 Urban Mass Transit Assistance Grant Agreement with the City of Marinette, award maximum not to exceed \$141,949.
4. **Discussion and possible recommendation to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) resolution #874 for the Common Council to approve CY2021 Federal Transit Administration (5311) Program with the City of Marinette for the CARES ACT grant agreement, award maximum not to exceed \$201, 573.**
[Tom Westlund](#) moved/ Alderperson Mikutowski seconded and all concurred to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) resolution #874 and recommend the Common Council approve CY2021 Federal Transit Administration (5311) Program with the City of Marinette for the CARES ACT grant agreement, award maximum not to exceed \$201, 573.
5. **Discussion and possible recommendation to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) resolution #875 for the contract number 21003-06 between the City of Marinette and Bay-Lake Regional Planning Commission contracting for professional services relating to the 2022 application for State Aid (85.20) and Federal Aid (Section 5311) for Shared-Ride Taxi, not to exceed \$2,250. (Professional services are an eligible cost under the 2022 grant.)**
Finance Director Jackie Miller moved/ Erin Sauve seconded and all concurred to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) resolution #875 and recommend the Common Council approve contract number 21003-06 between the City of Marinette and Bay-Lake Regional Planning Commission contracting for professional services relating to the 2022 application for State Aid (85.20) and Federal Aid (Section 5311) for Shared-Ride Taxi, not to exceed \$2,250. (Professional services are an eligible cost under the 2022 grant.)
6. **2021 shared- ride Taxi update and discussion**
[Tom Westlund](#) distributed his monthly taxi report for February- July, [Westlund](#) stated numbers were down but he is anticipating the number to start increasing due to some Covid restrictions being lifted by the Federal Transit Authority (FTA), face masks will still be a requirement.
7. **Discussion items for next agenda.**
None requested.
8. **Motion to adjourn.**
The meeting adjourned at 9:37 AM on motion by [Tom Westland](#) /[Erin Sauve](#) seconded and all concurred.

Lana Bero, City of Marinette Clerk

Next City of Marinette Transportation and Coordination Committee meeting will be scheduled at a later date.

Cc: Committee members, Mayor Genisot, Common Council agenda packet (City Clerk's Office) and Community Development Office file.