

**CITY OF MARINETTE BOARD OF HARBOR COMMISSION**  
**MEETING MINUTES FROM August 10, 2023**

Keith West, City of Marinette Board of Harbor Commission President, **called the meeting to order** at 04:00 PM in Conference Room 214 at Marinette City Hall, 1905 Hall Avenue.

1. **Upon a call of the roll** it was determined a quorum of Commission membership was present and the following attendance was recorded:  
**COMMISSIONERS PRESENT:** Todd Christian, Dorothy Kowalski, and Keith West.  
**COMMISSIONERS ABSENT:** Kathleen Scoggins & Bob Juul.  
**OTHERS PRESENT:** Alderperson Mikutowski & Keller, Mandy Mellinger & Trygve Rhude.
2. **Approval of minutes- June 29, 2023.**  
Todd Christian moved/ Keith West seconded and all concurred (Alderperson Kowalski abstained) to approve 6/29/23 regular meeting minutes.
3. **Discussion and possible action regarding Shoreline Clean - up, Thursday, September 7, 2023.**  
WI NDR representative Mandy Mellinger was present to update the committee regarding the clean-up. Commissioner West will be working on a press release and the public will be able to sign up in the Clerk's office to volunteer to help with the clean-up on Thursday September 7<sup>th</sup> from 9:00AM-12:00PM. No action was taken on this agenda item.
4. **Discussion and possible action regarding Lower Menominee River Tour, Tuesday, September 12, 2023, from 12:00-5:00 pm.**  
WI NDR representative Mandy Mellinger was present to discuss the tour. Mandy discussed advertising with the commissioners. Mandy has some examples she will send to the commissioners to review. Mandy stated the registration for the fish lift should be available within a week, she will forward to the commissioners. Participants can register through Eagle Creek. Marketing & Tourism Director Shawn Katzbeck could help with the social media and possibly help with a flyer. No action was taken on this agenda item.
5. **Discussion and possible action regarding Signage Update (Mandy Mellinger, WI DNR).**  
WI DNR Representative Mandy Mellinger stated there are logistic issues so at this time they will only be concentrating on Menekaunee Harbor sign and is ready to print. The DNR is taking care of the design costs and the City of Marinette the cost of fabrication, printing and posted. Alderperson Kowalski will check with Mayor Genisot to see where the sign should be printed and the measurements for the sign. Trygve will handle the unveiling of the sign. No action was taken on this agenda item.
6. **Discussion and possible action regarding Habitat Structure Survey (Mandy Mellinger, WI DNR).**  
Mandy met with Mayor Genisot and discussed the survey, she is not able to retrieve files to the coordinates to get to the structures, she is wondering if anyone in the city may have the files. She is able to get a rough draft of the structures. She distributed a map that includes what is needed to be repaired and what may be missing. The committee will discuss the agenda item at a future meeting.
7. **Topics of agenda items for next meeting.**  
The Commissioners decided the next meeting would be 4:00 on Thursday 10/12/23.  
Discussion regarding duck boxes (Steve Daye).  
Update/overview regarding Lower Menominee River Tour, held on Tuesday, September 12.  
Discussion and possible action regarding Habitat Structure Survey.
8. **ADJOURNMENT** - Commissioners Kowalski moved/Christian seconded & all concurred, to adjourn at 05:10PM.

Lana Bero, City Clerk