

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM AUGUST 15th, 2023

1. Committee Chairperson, [Rick Polzin](#), called the [regular](#) Personnel and License Committee Meeting [to order](#) at 04:30 PM in the [Common Council Chambers](#) at Marinette City Hall, 1905 Hall Ave.
2. Upon a [call of the roll](#), it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Keller, Polzin, Kowalski, Mikutowski & Skorik.
Absent: None
Others present: Alderperson Oitzinger & Karban, Fire Chief Heckel, City Treasurer/ Finance Director Miller, HR Specialist Jen Nelson, Erin Noha & Melissa Ebsch.
3. **Approval of Personnel and License Committee meeting minutes.**
Alderpersons [Skorik](#) moved/[Kowalski](#) seconded and all concurred, to [approve, as published](#), the City of Marinette Personnel & License regular minutes from July 18th, 2023
4. **Consideration of Sign Erector License for 2023 for Meiers Signs, Inc.**
Pursuant to Marinette Municipal Code §'s 13.3502(D) & 9.1302 schedule A, Alderpersons [Keller](#) moved/[Kowalski](#) seconded and all concurred, to grant an annual City of Marinette sign erector license to Meiers Signs, Inc.
5. **Consideration of Temporary Class "B" fermented malt beverage and wine application from Marinette Menominee Youth Hockey Association for events being held on September 15, 2023 and November 11, 2023 at 2501 Pierce Ave.**
Alderpersons [Skorik](#) moved/[Mikutowski](#) seconded and all concurred, to **recommend the Common Council approve** the license for Temporary Class "B" fermented malt beverage and wine application from Marinette Menominee Youth Hockey Association for events being held on September 15, 2023 and November 11, 2023 at 2501 Pierce Ave.
6. **Consideration and possible recommendation to the Common Council regarding Mayor's Salary for 2024, 2025 & 2026**
Included in packet is a spreadsheet outlining the projected Mayor's Salary for 2024, 2025 & 2026. Alderpersons [Skorik](#) moved/[Mikutowski](#) seconded and all concurred to **recommend the Common Council approve** as presented the Mayor's Salary for 2024, 2025 & 2026.
7. **Discussion regarding City Administrator position.**
Alderperson Polzin stated the item is for discussion to see if the city would like to entertain a City Administrator position. The committee discussed the pros and cons of a City Administrator and what the responsibilities could be. The committee would like to see more information to include engaging the City Attorney and bring the agenda item back to the September Personnel & License Committee meeting. No action was taken on this agenda item.
8. **Consideration of six (6) new operator license applications.**
Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons [Skorik](#) moved/[Keller](#) seconded and all concurred to **recommend the Common Council approve** operator licenses to the following five (5) applicants: Camryn J. Ferm, David J. Grindle, Kyra J. Michel, Brian P. Torreano & Aaron C. VanDeBogert and

recommend **deny** license to Taiah J. Purcell , due to her non-compliance with Personnel & License Committee Policy NO. PLC – 1.0010 flowchart item #4 & #6. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2025, shall be contingent upon each applicant providing documentation to City Clerk’s Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

9. Future discussion items for next agenda

Discussion/update regarding City Administrator position.

10. Adjourn

Alderspersons Kowalski moved/ Mikutowski seconded and all concurred to adjourn at 05:06 PM.

Lana Bero, City Clerk

The next regular Personnel & License Committee meeting is scheduled for Tuesday 9/19/23@ 04:45 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.