PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM AUGUST 18, 2020

1. Committee Chairperson, Ken Keller, called the regular Personnel and License Committee Meeting to order at 05:07 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.

2. Upon a call of the roll, it was determined, a quorum of Committee members were present and their attendance was documented as follows:
   Present: Alderpersons Keller, Kowalski, Skorik & Polzin
   Absent: Alderperson Anderson

3. Approval of Personnel and License Committee meeting minutes.
   Alderpersons Skorik moved/Polzin seconded and all concurred, to approve, as published, the City of Marinette Personnel & License regular meeting minutes from July 21st, 2020.

4. Discussion and possible action regarding Lead Mechanic job description and wage.
   Human Resource Director Jennifer Nelson handed out the proposed draft Job description and possible Wage Scale.
   The committee discussed the changes to the Job Description and the proposed change from a Class 4 to a Class 5. The committee would like more information regarding the City of Marinette’s Wage Classification scale for Class 3, 4 & 5 Public Works Employees. This information will be discussed at a Special Personnel & License meeting on September 1st prior to the Regular Common Council meeting.

5. Consideration of Temporary Class “B” fermented malt beverage license application to American Legion Baseball of Marinette, Inc. for a tournament to be held at 1401 Ridge Street on September 26, 2020.
   Alderperson Kowalski moved/ Polzin seconded and all concurred to recommend the Common Council approve the temporary Class “B” fermented malt beverage license to American Legion Baseball of Marinette, Inc. for a tournament to be held at 1401 Ridge St on September 26, 2020.

6. Consideration of Thirteen (13) new operator license applications.
   Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons Kowalski moved/Skorik seconded and all concurred to recommend the Common Council conditionally grant operator licenses to the following Thirteen (13) new applicants: Marcia c. Cole, Pamela J. Dolezal, Elizabeth L. Dorff, Ryan G. Hounsell, Christine L. Kostrova, William C. Krah, Lela L. Lebich, Kimberly L. Peanosky, Gabriella J. Plouff, Cheryl L. Ramirez, Rhonda J. Trepmsala & Angelica F. Varnes., and recommend to approve Melissa A. Wakeley contingent upon her paying all fines due to the City of Marinette. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2022, shall be contingent upon each applicant providing documentation to City Clerk’s Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

7. Future discussion items for next agenda.
   None requested.

8. Adjourn
   Alderpersons Skorik moved/ Polzin seconded and all concurred to adjourn at 05:25 PM.

Lana Bero, City Clerk

The next regular Personnel & License Committee meeting is scheduled for Tuesday 9/15/20 @ 04:45 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.