

## PROCEEDINGS OF COMMON COUNCIL REGULAR MEETING FROM SEPTEMBER 6, 2022

Mayor Steve Genisot **called to order**, the rescheduled regular monthly meeting of the City of Marinette Common Council at 06:00 PM in the City Hall Common Council Chambers, 1905 Hall Avenue, Marinette.

Upon a **call of the roll** it was determined a quorum of Common Council members were present and the following attendance was recorded:

**Members Present:** Alderperson 2<sup>nd</sup> Ward – Alderperson Jeffrey Skorik; 3<sup>rd</sup> Ward – Alderperson Doug Oitzinger; 4<sup>th</sup> Ward – Alderperson Mike Wolfe; 6<sup>th</sup> Ward – Alderperson Debra Klegin; 5<sup>th</sup> Ward – Alderperson Liz Mikutowski; 7<sup>th</sup> Ward – Alderperson Rick Polzin; 8<sup>th</sup> Ward - Alderperson Wm. Jason Flatt & Citywide At-Large Seat – Alderperson Dorothy Kowalski

**Absent:** Alderperson 1<sup>st</sup> Ward- Ken Keller

### **CITIZEN COMMENTS ON AGENDA ITEMS**

None

### **COMMON COUNCIL MEETING MINUTES**

Alderpersons Mikutowski moved/Kowalski seconded, and all concurred to approve the regular Common Council meeting minutes from 8/3/22.

### **REPORTS OF CITIZEN BOARDS & COMMISSIONS**

No action was taken on the various Citizen Board, Department and Commission reports as presented by Mayor Genisot.

### **STANDING COMMITTEE MEETING MINUTES**

Alderpersons Polzin moved/Skorik seconded and all concurred, to accept, the following standing committee meeting minutes (Finance & Insurance Committee minutes- August 16th 2022, Personnel & License Committee Minutes-August 16th, 2022, Public Safety Code Enforcement Minutes- August 15th 2022, Plan Commission Minutes-August 3<sup>rd</sup> & August 17<sup>th</sup>, 2022).

### **MAYORS COMMUNICATIONS & REPORT**

#### **MAYOR'S REPORT**

Mayor Genisot informed the Common Council the WI Port Association will be hosted in Marinette at the REC Facility on September 15<sup>th</sup> & 16<sup>th</sup>, and a POW/MIA Ceremony being held at City hall on September 16<sup>th</sup>. Marketing & Tourism Shawn Katzbeck gave a brief explanation of two upcoming events, the Green Bay Gamblers will be playing a game on September 17<sup>th</sup> at the REC Facility and the Fall Festival featuring food trucks and the popular Green Bay area Glam Band on Friday September 23<sup>rd</sup> at Stephenson Island.

### **NEW BUSINESS**

#### **DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 3 TO AGREEMENT FOR PROFESSIONAL SERVICES FROM AYRES ASSOCIATES INC.**

Alderpersons Kowalski moved/Polzin seconded and upon a call of the roll motion carried by a vote of 8 ayes to 0 nays to approve Amendment No. 3 for Professional Services from Ayres Associates Inc. in the amount of \$12,649.08.

### **OLD BUSINESS**

#### **UPDATE REGARDING EDA/TEA GRANT PROJECT.**

Craig Schuh & Trace Hubbard representing Ayres Associates were present to give an update regarding the EDA/TEA. Schuh stated the project is with the partial build out without the plaza due to the grant not being awarded for the full plaza buildout. The concrete area is multi-colored for pedestrian crossing for the plaza, there will be detectible warning crossing for visually impaired individuals on both sides. No parking will be lost with the partial build out. Concrete barriers are now up for the closure of Pierce Ave. The possibility of the full plaza build out is possible with funding which would include lighting and a large transformer for proposed food trucks and gatherings. Schuh stated the project was submitted to the EDA about a week ago and will take about a month or two to process and get approval. Once done Ely garage will go out for bids. The plans for Main, Ludington and Well Streets should be final and complete by the end of September and go to the EDA for approval and looking to bid around the Thanksgiving range. Construction for Main St and East Portion of Ludington will take place in 2023 and West portion of Ludington in 2024, the construction can't be done concurrently due to access for businesses.

### **FINANCE AND INSURANCE COMMITTEE**

#### **RECOMMENDATION TO GRANT ADVANCE AUTHORIZATION TO PAY SEPTEMBER 2022 EXPENDITURES PURSUANT TO WI STAT. §66.0609 CONTINGENT UPON FINAL REVIEW & APPROVAL OF CITY OF MARINETTE FINANCE AND INSURANCE COMMITTEE.**

Alderspersons Polzin moved/Skorik seconded and upon a call of the roll **motion carries** by a vote of 8 ayes to 0 nays to **grant** advance authorization to the City Treasurer/Finance Director to pay September 2022 expenditures contingent upon Finance and Insurance Committee approval.

**CONSIDERATION AND APPROVAL OF JULY 2022 BUDGET REPORTS.**

Alderspersons Kowalski moved/Wolfe seconded and all concurred to **approve** July 2022 budget reports.

**CONSIDERATION OF RECOMMENDATION REGARDING TO UTILIZE ICS/CDARS AT STEPHENSON NATIONAL BANK AND TRUST.**

Tiffany Tremble, representing Stephenson National Bank & Trust was present to answer any questions the Council may have. Tremble stated there are no fees for either program and gives you unlimited FDIC coverage and the interest is above the LGIP rates and there are zero risks to the deposits. Aldersperson Polzin moved/ Klegin seconded and upon a call of the roll **motion carries** by a vote of 8 ayes to 0 nays to utilize ICS/CDARS at Stephenson National Bank & Trust.

**PERSONNEL AND LICENSE COMMITTEE**

**CONSIDERATION OF RECOMMENDATION REGARDING BUILDING INSPECTOR JOB DESCRIPTION UPDATED WITH "ISSUES CITY BUILDING PERMITS" FROM JUNE 21, 2022 MEETING.**

Included in today's packet is an updated job description with some updates that were made by HR. Aldersperson Oitzinger moved/ Mikutowski seconded and all concurred to **approve** the presented Job description with updated information with the addition to strike "prior to allowing occupancy" to line H. and adding language "when sub contracted" to line J.

**CONSIDERATION OF RECOMMENDATION REGARDING ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION TO SELL CLASS A BEER AND LIQUOR AND CIGARETTE AND TOBACCO PRODUCTS APPLICATION FROM WHRGOPS NW-WI-NWI LLC (THE STORE) LOCATED AT 1703 SHORE DRIVE.**

Aldersperson Kowalski moved/ Skorik seconded and all concurred to **approve** the Original Alcohol Beverage Retail License to sell Class A Beer and Liquor and Cigarette and Tobacco Products from WHRGOPS NW-WI-NWI LLC (The Store) located at 1703 Shore Drive.

**CONSIDERATION OF RECOMMENDATION REGARDING TEMPORARY CLASS "B" FERMENTED MALT BEVERAGE APPLICATION FROM MARINETTE MENOMINEE YOUTH HOCKEY ASSOCIATION FOR GREEN BAY GAMBLERS HOCKEY GAME BEING HELD ON SEPTEMBER 17, 2022 AT 2501 PIERCE AVE.**

Alderspersons Oitzinger moved/Wolfe seconded and all concurred (Polzin abstained) to **approve** the Temporary Class "B" Fermented Malt Beverage license Marinette Menominee Youth Hockey Association for Green Bay Gamblers Game being held on September 17, 2022 at 2501 Pierce Ave.

**CONSIDERATION OF RECOMMENDATION REGARDING UPDATED BUILDING AND GROUNDS JOB DESCRIPTION.**

Alderspersons Polzin moved/Klegin seconded and all concurred to **approve** as presented the updated Building and Grounds Job description with the addition of removing the word "requires" from lines B. & C. under qualifications.

**CONSIDERATION AND POSSIBLE ACTION REGARDING SIX (6) RENEWAL OPERATOR LICENSE**

Alderspersons Polzin moved/Skorik seconded and all concurred to **approve** six (6) renewal license for Justin J. Braley, Laura L. Engum. Ryan G. Hounsell, Joe J. Posephny, Amanda L. Ross, Suanne R. Rybak.

**CONSIDERATION AND POSSIBLE ACTION REGARDING THIRTEEN (13) NEW OPERATOR LICENSE APPLICATIONS.**

Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderspersons Polzin moved/Wolfe seconded and all concurred to **grant** operator licenses to the following thirteen(13) new applicants: Amelia M. Agtang, Charlotte A. Bauer, Briana R. Biehl, Savannah T. Dawson-Reed, Melissa M. Demoulin, Thomas J. Farnella, Larry A. Gill, Jaya Z. Klein (contingent upon Jaya paying all fines due to the City of Marinette) Victoria K. Phillips, Curtis J. Rickling, Emily A. Sulk, Alyssa N. Thayer, Nathan J. Thomsen-Hofer. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2024, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

**CIVIC AFFAIRS, TRAFFIC LIGHTS & CEMETERY COMMITTEE**

**CIVIC AFFAIRS, CEMETERY TRAFFIC & LIGHTS DID NOT HAVE A MONTHLY COMMITTEE MEETING IN AUGUST**

**BOARD OF PUBLIC WORKS**

**CONSIDERATION OF RECOMMENDATION REGARDING HVAC MAINTENANCE BID RESULTS.**

Aldersperson Kowalski moved/ Skorik seconded upon a call of the roll **motion carries** by a vote of 8 ayes to 0 nays to **approve** the low bid in the amount of \$7,415.00 from Energy Control and Design, Appleton WI for HVAC Preventative Maintenance at City Hall and the Mausoleum.

**CONSIDERATION OF RECOMMENDATION REGARDING STREET USE PERMIT APPLICATION SUBMITTED BY RIVER CITIES COMMUNITY POOL ASSOCIATION FOR KIDS TRIATHLON BEING HELD ON OCTOBER 8<sup>TH</sup> AT 1125 UNIVERSITY AVE.**

Aldersperson Oitzinger moved/ Skorik seconded and all concurred to **approve** the Street Use Permit submitted by River Cities Community Pool Association for kid's triathlon being held on October 8<sup>th</sup> at 1125 University Ave.

**PARKS AND RECREATION COMMITTEE**

**PARKS AND RECREATION COMMITTEE DID NOT HAVE A MONTHLY COMMITTEE MEETING FOR THE MONTH OF AUGUST.**

**PUBLIC SAFETY AND CODE ENFORCEMENT COMMITTEE**

**CONSIDERATION OF RECOMMENDATION REGARDING ESTABLISHING A FEE SCHEDULE FOR FINGER PRINT SERVICES.**

Aldersperson Skorik moved/ Kowalski seconded and all concurred (Oitzinger nay) to **approve** as presented the fee for non-residents who do not work in the City of Marinette and scheduling system for fingerprint services at the Marinette Police Department. An adoption of the \$10.00 fee will have to be brought back as an ordinance change to the fee schedule.

**PLAN COMMISSION**

**PLAN COMMISSION RECOMMENDS APPROVAL OF ORDINANCE NO. 2497 & 2498 TO BE CONSIDERED LATER ON TONIGHT'S AGENDA.**

**ORDINANCES**

(Copies of complete text of the ordinances described below have been placed on file at the City of Marinette Clerk's office.)

**ORDINANCE NO. 2496- AMENDING MMC 7.02113(4) PERTAINING TO SPECIFIC POLLUTANT LIMITATIONS AND SCHEDULE A, A PART OF SECTION 7.0298.**

Aldersperson Kowalski moved/Polzin seconded and upon a call of the roll **motion carries** by a vote of 8 ayes to 0 nays to **approve** Ordinance No. 2496- MMC 7.02113(4) pertaining to Specific Pollutant Limitations and Schedule A, A part of Section 7.0298.

**ORDINANCE NO. 2497- AMENDING MMC 13.1405A, 13.1409D, 13.1505A AND 13.1509 D PERTAINING TO ACCESSORY USES IN A R-1 AND R-2 ZONING DISTRICT.**

Aldersperson Oitzinger moved/Kowalski seconded and upon a call of the roll **motion carries** by a vote of 8 ayes to 0 nays to **approve** Ordinance No. 2497- Amending 13.1405A, 13.1409D, 13.1505A and 13.1509 D Pertaining to Accessory Uses in a R-1 and R-2 Zoning District.

**ORDINANCE NO. 2498- AMENDING MMC 13.4400 PERTAINING TO DEFINITIONS.**

The Common Council took no action on Ordinance No. 2498.

**ADJOURNMENT:** Alderspersons Kowalski moved/Polzin seconded and all concurred to adjourn at 7:05 PM

Lana Bero, City Clerk

The next regular Common Council meeting is scheduled for Tuesday October 4th, 2022 at 06:00 PM in the Common Council Chambers at Marinette City Hall, Marinette, WI.