

FACADE IMPROVEMENT PROGRAM REVIEW COMMITTEE MEETING MINUTES FROM WEDNESDAY SEPTEMBER 13, 2023

1. Mayor Genisot **called** the City of Marinette Façade Improvement Program Review Committee meeting to **order** at 10:30AM in City of Marinette City Hall Conference Room 214 at 1905 Hall Ave., Marinette WI.
2. **Upon a call of the roll** it was determined a quorum of Marinette Façade Improvement Program Review Committee membership were present and the following attendance was recorded:
Members Present: Mayor Genisot (Plan Commission Chairperson); At-Large Alderperson & Common Council President Dorothy Kowalski & Dr. Daniel Kallgren (Historic Preservation Committee Chairperson). Jan Kust, (Community Development Program Representative); Public Works Director/City Engineer Miller and Finance Director/City Treasurer Miller.
Members Absent/Excused: None
Others Present: Kim Brooks, Jim Macco & Harley Granius.
3. **Approval of prior meeting minutes.**
Daniel Kallgren moved/ Jan Kust seconded and all concurred to approve, as presented, the City of Marinette Façade Improvement Program Review Committee annual meeting minutes from 10/25/21.
4. **Discussion and possible action regarding program criteria.**
The committee discussed the possibility of changing the criteria to attract more applicants the ability to apply for the Façade Improvement due to the low amount of application being received. The committee asked to discuss the item further with agenda item #8. After discussing applications Mayor Genisot moved/ Alderperson Kowalski second and all concurred to recommend the Common Council approve the criteria for Façade Improvement application deadlines be changed from March 1st to February 1st and September 1st to July 1st and the budget starting in 2024 allocate \$50,000 for a reimbursement of matched funds up to \$25,000 per project.
5. **Discussion and possible action regarding application for CY 2023 Fall Project at 1421 Main Street Kim Brooks for Wolfe Properties, LLC. Requested Summary of Eligible Improvement Total Cost Estimate \$33,700**
Kim Brooks was present to answer any question the committee may have, Brooks stated the façade improvements include brick repair & tuck point, repair windows, trim & soffits. Daniel Kallgren moved/Finance Director/City Treasurer Miller seconded and all concurred to recommend Kim Brooks representing Wolfe Properties, LLC at 1421 Main Street re-apply in the Spring of 2024 for the committee to reconsider.
6. **Discussion and possible action regarding application for CY 2023 Fall Project at 1919 Hall Avenue, Jim Macco for Macco's Floor Covering Center, Inc. Requested Summary of Eligible Improvement Total Cost Estimate, \$375,160.**
Jim Macco was present to answer any question the committee may have, Macco stated the façade improvements include painting building, new front windows, new awning and sign at front entrance and new sign on back entrance. Daniel Kallgren moved/ Finance Director/City Treasurer Miller seconded and all concurred to recommend the Common Council approve up to \$20,000 to Jim Macco representing Macco's Floor Covering Center, Inc. at 1919 Hall Ave.
7. **Discussion and possible action regarding application for CY 2023 Fall Project at 801 Wells Street Tara Granius for Flip N Rentals, LLC. Requested Summary of Eligible Improvement Total Cost Estimate, \$59,500.**
Harley Granius was present to answer any question the committee may have, Granius stated the façade improvements include new windows & doors, fix cracks and paint. Finance Director/City Treasurer Miller moved/ Alderperson Kowalski seconded and all concurred to recommend the Common Council approve up to \$10,000 to Harley Granius representing Flip N Rentals, LLC. at 801 Well St.
8. **Discussion and possible action regarding unspent carry-over of 2023 FIP Funds to 2024 Budget.**
Dan Kallgren moved/Finance Director/City Treasurer Miller seconded and all concurred to recommend the Common Council approve to carry- over any unspent 2023 Façade Improvement funds into 2024 budget.
9. **Discussion on next meeting date and time and related future items.**
None requested
10. **Adjournment.**
The City of Marinette Façade Improvement Program Review Committee meeting adjourned at 11:41 AM on motion by Alderperson Kowalski moved/ Finance Director/City Treasurer Miller seconded and all concurred.

Lana Bero, City Clerk