

## PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 09/18/2023

1. Committee Chairperson Alderperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 04:00 PM in the **Marinette Council Chambers, 1905 Hall Ave, Marinette WI.**
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:  
**MEMBERS PRESENT:** Alderpersons Kowalski, Polzin, Wolfe, Karban & Klegin.  
**ABSENT:** None  
**OTHERS PRESENT:** Mayor Steve Genisot, Executive Recreation Director Scray, Melissa Ebsch, Public Works Superintendent Carlson, Recreation Superintendent Lacy, Dan Kitkowski and Director of Tourism and Marketing Katzbeck.
3. **Minutes of Parks and Recreation Committee.**  
Alderperson Klegin moved/Wolfe seconded and all concurred to approve the meeting minutes from August 21st, 2023.
4. **Executive Director of Recreation & Events report.**  
Executive Recreation Director Gavin Scray provided his monthly report for August. Scray stated the Gamblers Game held on Friday September 15<sup>th</sup> was a success despite lower ticket sales than prior years.
5. **Recreation Superintendent report.**  
Recreation Superintendent Adrienne Lacy provided her monthly report for August.
6. **Public Work's Superintendent Report**  
Public Work's Superintendent Pat Carlson provided his monthly report for August.
7. **Director of Tourism and Marketing report.**  
Director of Tourism and Marketing Shawn Katzbeck provided his report that included future events and marketing focus for 2023.
8. **Update regarding Division St. Park.**  
The city has notified the Skate Board group that the equipment needs to be removed due to liability reasons and as of today's date has not been removed. Executive Recreation Director Gavin Scray spoke to the contact person for the group and he stated they were not interested in trying to keep the equipment. Public Works will move forward with removal and disposal of equipment. The Parks and Recreation committee will re-evaluate Division St park once equipment is removed.
9. **Discussion and possible action regarding Duer Gym proposals.**  
A proposal was received but at this time the group wanted to remain confidential so the committee is asking the group present a proposal at the next meeting and revise the plan for confidential purposes.
10. **Discussion and possible action regarding Board of Public Works Policy No. BPW 1.001: Park Facility Reservation/Rentals.**  
Included in today's packet are current policies and procedures for renting any City pavilions. The committee asked Executive Recreation Director Scray and Recreation Superintendent Lacy go through the polices and make any changes/additions and present to the committee to discuss at the next Parks & Recreation Committee meeting.
11. **Items for October agenda**  
Discussion and possible action regarding changes to pavilion rentals/polices.  
Discussion and possible action regarding Duer Gym proposals.
12. **Adjourn.** Alderpersons Klegin moved/Wolfe seconded and all concurred to adjourn at 4:24 PM.

Lana Bero, City Clerk

(Next regular Parks and Recreation Committee meeting is **Monday 10/16/23 @ 4:00** in the Common Council Chambers).