

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM SEPTEMBER 19th, 2023

1. Committee Chairperson, [Rick Polzin](#), called the [regular](#) Personnel and License Committee Meeting to [order](#) at 05:16 PM in the [Common Council Chambers](#) at Marinette City Hall, 1905 Hall Ave.
2. Upon a [call of the roll](#), it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Keller, Polzin, Kowalski, Mikutowski & Skorik.
Absent: None
Others present: Alderperson Karban, City Attorney Gagan, City Treasurer/ Finance Director Miller, Pam Goes, Dan Kitkowski & Melissa Ebsch.
3. **Approval of Personnel and License Committee meeting minutes.**
Alderpersons [Skorik](#) moved/[Keller](#) seconded and all concurred, to [approve, as published](#), the City of Marinette Personnel & License regular minutes from August 15th & Special September 5, 2023.
4. **Consideration and possible recommendation to the Common Council regarding Mayor's Salary.**
Item was forwarded back from Common Council. Alderperson Polzin distributed an amended spreadsheet that shows the proposed Mayor's Salary for 2024, 2025 & 2026, Alderpersons [Keller](#) moved/[Kowalski](#) seconded and all concurred to [recommend the Common Council approve](#) as presented the proposed Mayor's Salary for 2024 - \$75,000 is a 4.6576% increase, 2025 - \$78,000 is a 4.00% increase, and 2026 - \$80,000 is a 2.5641% increase.
5. **Discussion and possible action regarding Building Inspector position**
Mayor Genisot informed the committee the city has looked at other options with firms and other building inspectors and many did not have the qualifications the city is looking for, conversation was also had with the current building Inspector and he would like to cut back on his hours. The city or current building inspector would need to give a 90 notice for the non-renewal of the current contract. Alderpersons [Skorik](#) moved/[Kowalski](#) seconded and all concurred, to [recommend the Common Council approve](#) the city provide notice of the non-renewal of the existing building inspector contract for 2022-2023 with Home Touch LLC, and [recommend approval](#) of the new contract with amended terms with Home Touch LLC.
6. **Consideration and possible recommendation to the Common Council regarding alderperson stipends for Special Meetings.**
Alderpersons [Kowalski](#) moved/[Skorik](#) seconded and all concurred (Keller nay) to [recommend the Common Council approve](#) all regular and special annual meeting stipends be \$50.00 for committee and Common Council meetings.
7. **Consideration of Temporary Class "B" fermented malt beverage and wine application from Saint Thomas Aquinas Academy for events being held on October 14th,2023 at 1200 Main St.**
Alderpersons [Skorik](#) moved/[Mikutowski](#) seconded and all concurred, to [recommend the Common Council approve](#) the license for Temporary Class "B" fermented malt beverage and wine application from Saint Thomas Aquinas Academy for events being held on October 14th,2023 at 1200 Main St.
8. **Consideration of eleven (11) new operator license applications.**
Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderpersons [Kowalski](#) moved/[Keller](#) seconded and all concurred to

recommend the Common Council approve operator licenses to the following eleven (11) applicants: Maya A. Balaji, Glenn R. Carpenter, Angela M. Engel, Nichole L. Everard, Vivian L. Johnson, Sara A. Kamps, Faith M. Liesch, Becky L. McKeever, Dakota J. Spalsbury, Lindsay A. Spencer and Sara A. Wanek. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2025, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.

9. Future discussion items for next agenda

None requested

10. Adjourn

Alderspersons Skorik moved/ [Kowalski](#) seconded and all concurred to adjourn at 05:39 PM.

Lana Bero, City Clerk

The next regular Personnel & License Committee meeting is scheduled for Tuesday 10/17/23@ 04:45 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.