

## CITY OF MARINETTE BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES FROM **SEPTEMBER 19, 2023**

1. **1<sup>st</sup> Ward Alderperson Ken Keller, Board President, called the regular Marinette Board of Public Works Meeting to order at 04:00 P.M.** in the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue, Marinette, WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:  
**MEMBERS PRESENT:** Alderpersons Keller, Skorik, Klegin & Polzin, Mayor Genisot, Public Works Director/City Engineer Miller; Finance Director/City Treasurer Miller & City Attorney Gagan.  
**ABSENT & EXCUSED:** Alderperson Wolfe  
**OTHERS PRESENT:** Alderperson Karban & Kowalski, Craig Schuh (via go to meeting), Dan Kitkowski, Superintendent of Public Works Carlson & Melissa Ebsch.
3. **Board of Public Works meeting minutes.**  
Alderperson Polzin moved/ Skorik seconded, and all concurred, to approve the Board of Public Works regular meeting minutes from 7/18/23.
4. **Discussion and possible recommendation to the Common Council regarding SISP grant from WDOT.**  
Included in today's packet is a memorandum from Director of Public Works/ City Engineer Brian Miller stating the WDOT awarded the City a SISP grant in the amount of \$556,200. The grant amount covers 90% of the total project cost. The city would be responsible for the remaining \$61,800 (10% of the total project cost). Mayor Genisot moved/ Finance Director/City Treasurer Miller seconded and all concurred to recommend the Common Council approve the SISP grant from WDOT and budget \$61,800 in the 2024 budget.
5. **Discussion and possible recommendation to the Common Council regarding a professional service agreement from Mead & Hunt to provide traffic engineering services related to the SISP grant.**  
Included in today's packet is a memorandum from Director of Public Works/City Engineer Brian Miller stating the engineering design services include: preparing construction plans, listing material quantities and developing cost estimates to complete the work outlined in the SISP State/Municipal Financial Agreement. Mead & Hunt's fee for the engineering design services is \$62,948. The engineering design services are eligible for SISP grant funding. The grant will pay 90% of the fee and the city will provide the remaining 10% match (\$62,948). Alderperson Skorik moved/ Polzin seconded and all concurred to recommend the Common Council approve as presented the professional service agreement from Mead & Hunt to provide traffic engineering services related to the SISP grant in the amount of \$62,948.
6. **Bid Results for the Ely Street Garage Parking Lot project (AYRES Associates).**  
Included in today's packet are bid results for Ely street Parking garage. Craig Schuh Ayres Associates, (via go to meeting) stated two bidders responded to the request for bids with the low bid being from Advance Construction Inc., Green Bay WI, in the amount of \$548,760.00 which is within the estimate for the project. Mayor Genisot moved/ Alderperson Polzin seconded and all concurred to recommend the Common Council approve the low bid from Advance Construction. Inc. of Green Bay, WI with a base bid amount of \$548,760.00. for Ely street Garage Parking Lot. Project.
7. **Update on the Edwin Street Reconstruction Project.**  
Included in today's packet is a memorandum from Director of Public Works/ City Engineer Brian Miller stating the reconstruction is progressing and curb and gutter were completed as of today's date. Concrete driveways and other concrete flatwork will follow the curb work. Lawn Restoration will start soon after concrete work is finished.
8. **Discussion regarding the railing on the USH 41 Bridge parapet**  
Included in today's packet is a memorandum from Director of Public Works/City Engineer Brian Miller stating Wisconsin Department of Transportation (WDOT) informed the City that they will replace the USH 41 Bridge parapet wall railing and the project is scheduled for construction in the fall of 2027.
9. **Discussion and possible Recommendation to the Common Council regarding city dump fees.**  
Director of Public Works/ City Engineer Brian Miller distributed a report outlining the City Dump Operations. Miller stated to reduce the operating loss and lessen the dependency on the city's general fund, Public Works is recommending the following recommendations: Charge \$3.00 for each 33-gallon bag of trash, if not included with

other mixed waste, Charge \$20.00 for each vehicle loaded with mixed waste, Charge \$20.00 for each trailer loaded with mixed waste, Charge \$20.00 for each large item, even if large items are comingled with mixed waste (Large Item Examples: Bed Mattress, Couch, Recliner). Do not allow Dump Trailers or Box Vans in the dump and require dump users to renew their dump card each year. Alderperson Skorik moved/ Finance **Director/City Treasurer Miller** seconded and all concurred to **recommend the Common Council approve** as presented with the change to allow Box Vans for large items only.

10. **Topics for next meeting.**

- None requested

11. **Adjournment.**

Finance Director/City Treasurer Miller moved/ Alderperson Skorik seconded and all concurred, to adjourn at 05:19 PM.

Lana Bero, City Clerk

*(The next regular Board of Public Works meeting is [Tuesday 10/17/23 @ 04:30 PM in the Common Council Chambers](#))*