

CITY OF MARINETTE TRANSPORTATION COORDINATION COMMITTEE MEETING MINUTES FROM SEPTEMBER 21, 2023

Transportation Coordination Administrator Jackie Miller, called the City of Marinette Transportation Coordination Committee Meeting to order at 11:04 AM within Common Council chambers at Marinette City Hall, 1905 Hall Avenue, Marinette.

1. Upon a **call of the roll** it was determined a quorum of Committee members were present and the following attendance was recorded:
Members present: Tom Westlund (Transportation Contractor Owner/Operator), Wally Hitt (Citizen – at – large), Erin Sauve (Marinette Senior Center Manager), Heena Bhatt (Bay-Lake Regional Planning Commission Representative) and Finance Director Jackie Miller (Administrator).
Members absent: Alderperson Liz Mikutowski (Common Council Representative) and Olivia Cherry (Marinette County Elderly Services Director)
Others Present: Mayor Genisot, Jan Kust (Community Development Office & Committee Secretary), Alderperson Oitzinger and Erin Noha
2. **Approval of prior Transportation Coordination Committee meeting minutes.**
Tom Westlund moved/ Erin Sauve seconded and all concurred) to approve, as presented, City of Marinette Transportation Coordination Committee regular meeting minutes from 03/28/23.
3. **Discussion and recommendation to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) budget.**
Finance Director Miller stated she is in the preliminary settings for the budget and the final numbers from the state will not be in until mid-October. No action was taken on the agenda item.
4. **Discussion and possible recommendation regarding Transportation Coordination Committee advisement to the City of the approved rate increase.**
The committee discussed the rate increase that was forwarded unopposed from the Common Council in June of 2023. A Public Hearing was held regarding the rate increase and there were no public comments made. Alderperson Oitzinger asked if a study can be done to explore how to make the program more efficient and not raise the fees and see where other municipalities are getting funds/grants to help with the cost of shared ride taxi programs. The committee would like Bay Lakes Regional Planning conduct a study (if with-in their scope to provide) and look at other ridership programs in other cities and bring the information back to the Transportation Committee meeting in October. The committee took no action on this agenda item.
5. **Discussion and possible recommendation to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) resolution #886 for contract number 23022-06 between the City of Marinette and Bay-Lake Regional Planning Commission contracting for professional services relating to the 2024 application for State Aid (85.20) and Federal Aid (Section 5311) for Shared-Ride Taxi, not to exceed \$5,000. (Professional services are an eligible cost under the 2024 grant.)**
Tom Westlund moved/ Wally Hitt seconded and all concurred (Tom Westlund abstained) to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) resolution #886 recommending to the Common Council Approval for contract number 23022-06 between the City of Marinette and Bay-Lake Regional Planning Commission contracting for professional services relating to the 2024 application for State Aid (85.20) and Federal Aid (Section 5311) for Shared-Ride Taxi, not to exceed \$5,000. (Professional services are an eligible cost under the 2024 grant.)
6. **Discussion and recommendation to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) Resolution #887 recommending to the Common Council approval of the 2024 Annual Rate Proposal between the City of Marinette and Taxi, Inc., continuing through an Exercise of Options, in its fourth contract year under Option Year three with a proposed rate as stated in the RFP for 2024 of \$40.20/hour.**
Finance Director Jackie Miller moved/ Wally Hitt seconded and all concurred (Tom Westlund abstained) to approve Transportation Coordination Committee (Shared-Ride Taxi, Inc.) resolution #887 recommending to the Common Council Approval of the 2024 Annual Rate Proposal between the City of Marinette and Taxi, Inc., continuing through an Exercise of Options, in its fourth contract year under Option Year three with a proposed rate as stated in the RFP for 2024 of \$40.20/hour.
7. **2021 Shared- Ride Taxi update and discussion**
Westlund stated ridership numbers are still down, also there is a difficulty in hiring dispatchers/School Bus drivers. Recently M&M Taxi has retired from running a taxi service which could leave a gap in some services.
8. **Motion to adjourn.**
The meeting adjourned at 12:14 PM on motion by Wally Hitt / Tom Westlund seconded and all concurred.

Lana Bero, City of Marinette Clerk

Next City of Marinette Transportation and Coordination Committee meeting will be scheduled at a later date.

Cc: Committee members, Mayor Genisot, Common Council agenda packet (City Clerk's Office) and Community Development Office file.