

PLAN COMMISSION REGULAR MEETING MINUTES FROM WEDNESDAY OCTOBER 04, 2023

1. Commissioner John Marx filling in for Mayor Genisot, City of Marinette Plan Commission Chairperson, called the regular meeting of the City of Marinette Plan Commission to order at 03:30 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. **Upon a call of the role** it was determined a quorum of commission membership was present and the following attendance was recorded:
COMMISSIONERS PRESENT: Mayor Genisot, Commissioners Jon Heraly, Mike Minzlaff, Alderperson Skorik (@3:32PM) & Public Works Director/City Engineer Miller.
COMMISSIONER'S ABSENT: Commissioner Steve Lang
OTHERS PRESENT: Building Inspector Curt Demlow, Scott Wahl, Cynthia Kuber & Fred Gard.
3. **Approve minutes of September 20, 2023 regular meeting**
Commissioner Heraly moved/ Marx seconded and all concurred, to approve, as presented, the City of Marinette Plan Commission's regular meeting minutes from 9/20/23.
4. **Discussion and possible action regarding a site plan submitted by MJB Signs, Marinette, WI for an illuminated logo sign at 805 Ogden Street, Marinette, WI.**
Public Works Director/City Engineer Miller and City Building, Code Inspector Curt Demlow indicated their review and approval of the plan, by signing off on it prior to today's meeting. Commissioner Marx moved/ Minzlaff seconded and all concurred, to approve, as presented, the aforementioned business sign site plan submitted by MJB Signs, Marinette, WI for an illuminated logo sign at 805 Ogden Street, Marinette, WI and authorize City Building Inspector Curt Demlow to issue a sign permit to MJB Signs, Marinette, WI for an illuminated logo sign at 805 Ogden Street, Marinette, WI which is located within a "M-2" Heavy Manufacturing Zoned District.
5. **Discussion and possible action regarding the site plan MJB Signs, Marinette, WI for an illuminated logo sign at 2200 Pine Tree Road, Marinette, WI**
Public Works Director/ City Engineer Miller & City Building Inspector Demlow indicated their review and approval of the site plan, by signing off on it prior to today's meeting. Commissioner Heraly moved/ Minzlaff seconded and all concurred, to approve, as presented, the aforementioned business sign site plan submitted by MJB Signs for an illuminated logo sign at 2200 Pine Tree Road, Marinette, WI and authorize City Building Inspector Curt Demlow to issue a sign permit to MJB Signs for an illuminated logo sign at 2200 Pine Tree Road, Marinette, WI which is located within a "M-1" Light Manufacturing Zoned District.
6. **Discussion and possible action regarding a site plan submitted by Peshtigo Asphalt, Peshtigo, WI for asphalt removal and replacement at Rasner Holdings, LLC, 3905 Hall Avenue, Marinette, WI.**
Public Works Director/ City Engineer Miller, Water Utilities Manager Howard, Fire Chief Heckel & City Building Inspector Demlow indicated their review and approval of the site plan, by signing off on it prior to today's meeting. Commissioner Marx moved/ Heraly seconded and all concurred, to approve, as presented, the site plan submitted by Peshtigo Asphalt, Peshtigo, WI for asphalt removal and replacement at Rasner Holdings, LLC, 3905 Hall Avenue, Marinette, WI. and authorize City Building Inspector Curt Demlow to issue a building permit to that firm authorizing the aforementioned site plan revision for Cleveland Avenue Car Wash, 1610 Cleveland Avenue, Marinette WI, which is located within an "B-1 Local Shopping Zoned District.
7. **Discussion and possible action regarding a site plan submitted by Covenant Signs & Graphics, Green Bay, WI for an illuminated channel letter replacement sign packet at Independence Stay Hotel & Suites, 2020 Old Peshtigo Road, Marinette, WI (see attached).**
Public Works Director/ City Engineer Miller & City Building Inspector Demlow indicated their review and approval of the site plan, by signing off on it prior to today's meeting. Commissioner Heraly moved/ Alderperson Skorik seconded and all concurred, to approve, as presented, the aforementioned sign site plan submitted by Covenant Signs & Graphics, Green Bay WI (contingent upon Covenant Signs & Graphics acquires a sign erector license) for an illuminated channel letter replacement sign packet at Independence Stay Hotel & Suites, 2020 Old Peshtigo Rd,

Marinette and authorize City Building Inspector Demlow to issue a sign permit, to Covenant Signs & Graphics, Green Bay, WI which is located within an “B-1” Zoned District.

8. Discussion and possible action regarding a site plan submitted by Biehl LLC, Marinette, WI for a parking lot removal and replacement (contingent upon a storm water plan submitted before start of project) at Eastside Bar & Grill, 1113 First Street, Marinette, WI.

Justin Biehl representing Biehl, LLC was present to answer any question the commission may have. Public Works Director/ City Engineer Miller, Water Utilities Manager Howard, Fire Chief Heckel & City Building Inspector Demlow indicated their review and approval of the site plan, by signing off on it prior to today’s meeting. Alderperson Skorik moved / Commissioner Marx seconded and all concurred, to approve, as presented, (contingent upon the storm water plan be submitted and approved by the city engineer, and must be completed in 2023 with Asphalt and if not completed portion of parking lot be vacated until complete) the site plan submitted by Biehl LLC, Marinette, WI for a parking lot removal and replacement at Eastside Bar & Grill, 1113 First Street, Marinette, WI. and authorize City Building Inspector Curt Demlow to issue a building permit to that firm authorizing the parking lot removal and replacement at Eastside Bar & Grill, 1113 First Street, Marinette WI, which is located within an “B-1 Local Shopping Zoned District.

9. Discussion and possible action regarding a site plan submitted by Bayland Buildings Inc., Green Bay, WI for a building addition of the fire test building at Johnson Controls, 2700 Industrial Parkway, Marinette, WI (see attached).

Public Works Director/ City Engineer Miller, Water Utilities Manager Howard, Fire Chief Heckel & City Building Inspector Demlow indicated their review and approval of the site plan, by signing off on it prior to today’s meeting. Commissioners Marx moved/ Minzlaff seconded and all concurred, to approve, as presented, the site plan for a building addition of the fire test building at Johnson Controls, 2700 Industrial Parkway, Marinette, WI and authorize City Building Inspector Curt Demlow to issue a building permit to that firm authorizing a building addition of the fire test building at Johnson Controls, 2700 Industrial Parkway, Marinette, WI, which is located within an “M-2 Heavy Manufacturing Zoned District.

10. Discussion and possible action regarding the Update/Status Report on parking lots approved by Plan Commission (Building Inspector Demlow)

Building Inspector Demlow distributed letters that were sent to owners of parking lots that were previously approved by Plan Commission stating a representative needed to be present at today’s meeting. The committee went through each parking lot with the representative receiving a definitive timeline of completion of each parking lot project. Each representation will need to contact Inspector Demlow when project is complete and if not complete by July 1st of 2024 come back to Plan Commission for further approval.

Mike Molitor, W1513 Cleveland Ave, representing Terry Last stop was present to answer any questions the commission may have

Brian Havelka, 2318 Hall Ave representing, A&B Automotive was present to answer any questions the commission may have.

Cynthia Kuber, 6 Stanton St, representing KKIL Stanton LLC, was present to answer any question the commission may have.

No action was taken on the agenda item.

11. Discussion and possible action regarding future agenda items.

None requested

12. ADJOURNMENT.

The meeting adjourned at 03:59 PM on motion by Commissioner Heraly moved/ Alderperson Skorik seconded and all concurred.

Lana R. Bero, City Clerk

(The next regular Plan Commission meeting is Wednesday 10/18/23 at 03:30 PM in City of Marinette Common Council Chambers located at 1905 Hall Ave., Marinette WI.)