

# **JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES COMMISSIONS**

**\*\*\*\*CITY HALL COUNCIL CHAMBERS\*\*\*\*  
1905 HALL AVENUE MARINETTE, WI 54143**

**Monday, October 16, 2023 - 3:00 pm**

1. Call the meeting to order: The meeting was called to order at 3:00 pm by Commissioner Shaffer

2. Roll Call: Present Commissioners B. Kopish, M. Shaffer, K. West, R. Polzin, J. Zeratsky.

Excused: Commissioners K. Keller and T. Bero

Others Present: Jackie Miller, City of Marinette Finance Director, Doug Oitzinger, City Council Member Ward 3, Mayor Genisot arrived at 3:15 pm.

3. Motion to approve the agenda: A motion was made by Commissioner K. West seconded by Commissioner J. Zeratsky with one change to move item #9 (review budget) up to #8. Motion carried.

4. Public Comment limited to 5 minutes on agenda items only: No public comment was made.

## **Water Utility Agenda Items:**

5. Presentation of the Water Utility invoices paid September 1, 2023-September 30, 2023: The commission reviewed the reports.
6. Review preliminary 2024 Water Utility budget: The commission reviewed the preliminary budget. CIP projects are budgeted at \$600,000 for 2024 road projects.

## **Wastewater Utility Agenda Items:**

7. Presentation of the Wastewater Utility invoices paid September 1 2023-September 30, 2023: the commission reviewed the invoice report for September.
8. Discussion and possible action regarding rate increase: A motion was made by Commissioner J. Zeratsky to increase wastewater volume charge .40 cents per 100 cubic feet effective for February 2024 billing due date, seconded by Commissioner R. Polzin. Motion carried.
9. Review preliminary 2024 Wastewater Utility budget: The commission reviewed the preliminary budget. CIP projects are budgeted at \$600,000 for 2024 road projects.

## **Joint Utilities Agenda Items:**

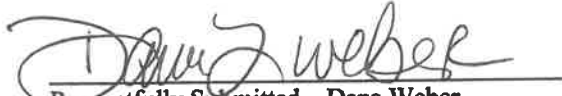
10. Approval of the minutes of the September 18, 2023 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner B. Kopish, seconded by K. West. Motion carried.
11. Operations Manager Report: Warren Howard reported the city has applied for a 70% matching grant for some sewer projects. Water testing results will be available in a few weeks to see if we qualify for the grant. Warren had the commission look at two water leak fittings from Church and Carney to show where the leaks occurred at the connection. Warren responded to a commissioner's question regarding the university sewer. Warren stated the university is all connected they had a new sewer line put in.
12. Business Manager Report: Dana Weber reported 150 tax roll letters have been mailed out totaling approximately \$68,000.

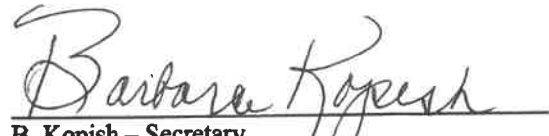
Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – City Attorney, L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; J LaCombe, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant

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13. Budget Review: The commission reviewed the reports.
14. Discussion of possible future agenda items: Update on the wastewater grant and the final budget.
15. Motion to adjourn: A motion was made by Commissioner R. Polzin, seconded by Commissioner K. West to adjourn  
At 3:45 pm. Motion carried.

  
Respectfully Submitted – Dana Weber  
Business Manager

  
B. Kopish – Secretary